



TOWNSHIP OF SCHAUMBURG
1 Illinois Boulevard, Hoffman Estates, IL 60169

**THE BOARD OF TRUSTEES
RESCHUDULES MEETING**
Upper Level – Board Room

**November 18, 2021
7:00 p.m.**

The Supervisor of the Township has determined that an in-person meeting for all members of the Township Board and the public is not practical or prudent at this time due to the emergency disaster declaration related to the COVID-19 pandemic. In a measure to protect the safety of the residents, staff and officers of our Township, some members of the Township Board will be attending this meeting electronically via the following:

Meeting ID: **860 6109 0485** Password: **523645**
Join Online: <https://www.zoom.us/join> Dial by Phone: (312) 626-6799

The Township Board room will remain open during the meeting for public attendance but is subject to limited capacity. The Township will stream a live audio of the meeting in the Township Board room. Public comment is afforded on the conference line set forth above. The public may also submit written comments prior to the meeting, which will be read by the Supervisor at the public meeting. Members of the public who wish to submit written comments at this meeting should email the Interim Township Administrator Becky Cordes at bcordes@schaumburgtownship.org at least one (1) hour before the start of the meeting.

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- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL**
 - II. PUBLIC COMMENT**
(Remarks limited to three minutes)
 - III. PRESENTATION**
 - IV. APPROVAL OF MINUTES**
 - A. October 20, 2021 Special Meeting of the Board
 - B. October 27, 2021 Regular Board Meeting
 - C. October 28, 2021 Special Meeting of the Board
 - V. DEPARTMENT/ COMMITTEE/APPOINTING AUTHORITY REPORTS**
 - A. Disability Services Department
 - B. Senior Services Department
 - C. Transportation Department
 - D. Welfare Services Department
 - E. Community Relations
 - F. Assessors Department
 - G. Kenneth Young Center
 - H. Mental Health Committee
 - VI. HIGHWAY COMMISSIONER REPORT**

The Township of Schaumburg gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact in person at the Township of Schaumburg, 1 Illinois Boulevard, Hoffman Estates, IL 60169, by telephone at (847)884-0030 or by email at bcordes@schaumburgtownship.org, as soon as possible and at least 48 hours before the scheduled meeting.

VII. SUPERVISORS REPORT

VIII. TOWNSHIP ADMINISTRATIVE SERVICE REPORTS

- A. Administrators Report
 - 1. Financial Report
- B. Clerks Report

IX. OLD BUSINESS

X. NEW BUSINESS

- A. Set the Levy for Schaumburg Township for Fiscal Year beginning March 1, 2021 to February 28, 2022.
- B. Set the Levy for Schaumburg Township Road District for Fiscal Year beginning March 1, 2021 to February 28, 2022
- C. Approval to hire Malona Jackson for the position of Benefit Specialist at the rate of \$21.25 in the Disability Services Department starting November 15, 2021.
- D. Approval to hire Dr. Melissa Burton-Williams for the position of Administrator of the Township at a salary of \$104,686 starting December 6, 2021.
- E. Approval to change Becky Cordes from Interim Administrator to Assistant Administrator with the title of Director of Senior and Disability Services, Assistant Administrator, effective immediately.
- F. Approval to appoint Donna Boguslavsky to the Diversity, Equity, and Inclusion Taskforce.
- G. Approval to appoint Sherrine Peyton to the Diversity, Equity, and Inclusion Taskforce.
- H. Approval of Service Awards in the amount of \$17,000 payable with payroll ending November 27, 2021.
- I. Discussion on findings for utilizing an outside service to handle Human Resources for the Township.
- J. Approval of Resolution 2021-2022 #20, a Resolution to Renew the Illinois Counties Risk Management Trust Insurance Program Proposal for the Policy Year December 1, 2021 to December 1, 2022 in the amount of \$127,131.
- K. Approval of Resolution 2021-2022 #21, a Resolution Authorizing the Supervisor to Pay Accounts.
- L. Approval of 2022 Township Calendar.

APPROVAL OF BILLS

A. Town Fund Warrant	2021-2022 #9	\$ 131,179.88
B. Road & Bridge Warrant	2021-2022 #9	\$ 33,201.26
C. Welfare Services Warrant	2021-2022 #9	\$ 23,766.16

XI. ANNOUNCEMENTS

December 15, 2021 – Regular Board of Trustees Meeting, Town Hall, 7 PM

December 23, 2021 – Township Closes at 12 PM

December 24, 2020 – Township Closed for Christmas Holiday

December 31, 2020 – Township Closed for New Year Holiday

XII. SUPERVISOR AND TRUSTEE COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT