



TOWNSHIP OF SCHAUMBURG
1 Illinois Boulevard, Hoffman Estates, IL 60169

THE BOARD OF TRUSTEES MEETING
Upper Level – Board Room

October 27, 2021

The Supervisor of the Township has determined that an in-person meeting for all members of the Township Board and the public is not practical or prudent at this time due to the emergency disaster declaration related to the COVID-19 pandemic. In a measure to protect the safety of the residents, staff and officers of our Township, some members of the Township Board will be attending this meeting electronically via the following:

Meeting ID: **842 1554 1960**

Password: **214681**

Join Online: <https://www.zoom.us/join>

Dial by Phone: **(312) 626-6799**

The Township Board room will remain open during the meeting for public attendance but is subject to limited capacity. The Township will stream a live audio of the meeting in the Township Board room. Public comment is afforded on the conference line set forth above. The public may also submit written comments prior to the meeting, which will be read by the Supervisor at the public meeting. Members of the public who wish to submit written comments at this meeting should email the Interim Township Administrator Becky Cordes at bcordes@schaumburgtownship.org at least one (1) hour before the start of the meeting.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

II. PUBLIC COMMENT

(Remarks limited to three minutes)

III. PRESENTATION

- A. Doug Kettel, Maintenance Reliability Consultants
- B. James Howard, Governmental Accounting

IV. APPROVAL OF MINUTES

- A. September 15, 2021 Committee of the Whole
- B. September 22, 2021 Regular Board Meeting

V. DEPARTMENT/ COMMITTEE/APPOINTING AUTHORITY REPORTS

- A. Disability Services Department
- B. Senior Services Department
- C. Transportation Department
- D. Welfare Services Department
- E. Community Relations
- F. Assessors Department
- G. Kenneth Young Center
- H. Mental Health Committee

VI. HIGHWAY COMMISSIONER REPORT

VII. SUPERVISORS REPORT

VIII. TOWNSHIP ADMINISTRATIVE SERVICE REPORTS

- A. Administrators Report
 - 1. Financial Report
- B. Clerks Report

IX. OLD BUSINESS

X. NEW BUSINESS

- A. Approval to reimburse certain members of the staff using their cell phone on behalf of the Township, as outlined in the Expense Reimbursement Policy, in the amount of \$35 per month, retro active to March, 2020.
- B. Approval to appoint Sheva Wohlhart to the Senior Citizens Services Committee for term through September 30, 2024.
- C. Approval to appoint Kathleen Ray to the Senior Citizens Services Committee for term through September 30, 2024.
- D. Approval to appoint Ashley Ray to the Diversity, Equity and Inclusion Taskforce.
- E. Approval to appoint Liza Guterrez to the Diversity, Equity and Inclusion Taskforce.
- F. Approval of Resolution 2021-2022 #16, a Resolution Approving and Authorizing the Employment and Seperation Release between Kristine Lambert and the Township of Schaumburg effective October 28, 2021.
- G. Approval of Resolution 2021-2022 #17, a Resolution Approving and Authorizing the Proposal of Governmental Accounting, LLC for Professional Accounting Services for the Township of Schaumburg.
- H. Approval of Resolution 2021-2022 #18, a Resolution Approving and Authorizing the Proposal and Contract for Janitorial Service.
- I. Approval of Resolution 2021-2022 #19, a Resolution Approving and Authorizing the Transportation Policy.
- J. Approval of the job decription for Facility Services Supervisor.

APPROVAL OF BILLS

A. Town Fund Warrant	2021-2022 #8	\$ 315,295.85
B. Road & Bridge Warrant	2021-2022 #8	\$ 19,923.31
C. Welfare Services Warrant	2021-2022 #8	\$ 19,536.98

XI. ANNOUNCEMENTS

October 28, 2021 – Trunk or Treat

November 17, 2021 – Regular Board of Trustees Meeting, Town Hall, 7 PM

November 24, 2021 – Township Closes at Noon, Thanksgiving

November 25 & 26, 2021 – Township Closed, Thanksgiving

December 15, 2021 – Regular Board of Trustees Meeting, Town Hall, 7 PM

XII. SUPERVISOR AND TRUSTEE COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

The Township of Schaumburg gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact in person at the Township of Schaumburg, 1 Illinois Boulevard, Hoffman Estates, IL 60169, by telephone at (847)884-0030 or by email at bcordes@schaumburgtownship.org, as soon as possible and at least 48 hours before the scheduled meeting.