

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on May 26, 2021. Also, taking into account the Governor’s Executive Order in response to COVID-19, participants appeared in person or remotely electronically as indicated below. Accordingly, the invitation to participate electronically or by phone was extended in advance to the public.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee - Participating Remotely
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott M. Kegarise	Highway Commissioner
	John Lawson	Assessor

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

VETERANS’ HONOR ROLL

Clerk Vinnedge honored.

Private First Class Richard Andrew ~ U.S. Army ~ 1943 - 1945

PUBLIC COMMENT

None

MINUTES

Moved by Trustee Saternus and seconded by Trustee Gibson to approve the minutes of the March 11, 2021 Special Meeting of the Board. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Steward to approve the minutes of the April 28, 2021 Board of Trustees Public Hearing. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Saturnus and seconded by Trustee Gibson to approve the minutes of the April 28, 2021 Road and Bridge Public Hearing. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Saturnus and seconded by Trustee Gibson to approve the minutes of the April 28, 2021 Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

COMMITTEE REPORTS

Disabled Services Department:

- Director Cordes stated that the movie events held at the AMC Theater for both Deaf services and Disability Services' clients on two different dates in May were very successful and helped add to getting back to a more normal time with in-person events.
- Benefit Specialist Scurry returned from medical leave on May 17 and we are very happy to have her back.
- Written report on file. No action items.

Senior Services Department:

- Director Cordes reported on organizing and implementing a final COVID-19 vaccination clinic at the Township partnering with Rana Regan Pharmacy for nearly 900 people. All but 5% showed up for their second shot. Senior Services staff, along with staff from Disability Services, Transportation, and the Clerk's Office assisted with the event.
- Senior Services hosted a Mother's Day Garden party this afternoon for approximately 20 women. Kaleidoscope of Floral Design provided a floral demonstration and the Schaumburg Garden Club helped with a flower planting activity. Participants also painted items for their garden.
- Also, Senior Services was awarded a \$2,500 Medicare Improvement for Patients and Providers Act Grant from Age Options. This grant focuses on educating and enrolling low-income individuals in programs like Extra Help, Medicare Savings Program, and Medicaid that help reduce or eliminate costs associated with health care and medications.
- Written report on file. No action items.

Transportation Department:

- Transportation dispatcher, Mel Maldonado reported on behalf of Director Christopher. Mel said Nick was pleased to say the new 28 seat bus was delivered on May 17 and is presently getting the lettered indicating it is a township bus and should be available for use in a few days.
- Mel also stated the Director wanted to extend a welcome to the newly elected officials to the board.
- Written report on file. No action items.

Welfare Services Department:

- Director Zanoni reported that the Illinois Rental Payment Program which is an emergency rental assistance program designed to support households in Illinois are unable to pay rent due to the COVID-19 pandemic. The application site is now open for applications. The program is administered by the Illinois Housing Development Authority.
- Written report on file. No action items.

Community Relations Department

- Coordinator Trent provided an update on the completed redesign of the Ablegram newsletter and plans to work on the redesign of the Town Crier in the next few months.
- Written report on file. No action items.

Assessors Department:

- Deputy Assessor Morales stated the date to accept any Homeowner's and Senior Exemptions has passed. Any resident who may have missed the application for their exemption as the deadline has passed, will need to file a Certificate of Error with the county. The Assessor will in turn notify the Treasurer's Office. That said, the current focus is on veterans and persons with disability exemptions.
- The Assessor has until the end of month to complete all of its files as it gives the treasurer the month of June to tabulate all the results before they send out the second property bill on July 1st.
- Our state senator, Laura Murphy, sponsored Senate Bill 2244 which would increase the threshold from \$65,000 household income to potentially \$75,000.00. This great news for many of our seniors who have been requesting an increase in the amount in order for more of them be able to qualify. The bill is currently in the General Assembly and has passed in the House chamber during this spring session.
- The new more efficient permit system has been recently installed. As in the past, it provides the office to file and process all residential permits for the six municipalities. With staff having been trained in this new system they learned how to convert permits that have already been processed in the old version of the "AIM program" so that the new county system can electronically read them and produce its relevant data and finalize each file.
- Written report on file. No action items.

Mental Health Committee:

- The material and presentations for the Annual Mental Health Fair, Minds Matter are now available on social median on-line.
- The online presentations continue and have been interesting. They have also been recorded and the videos are available on Facebook.
- The committee had their last meeting until the monthly schedule resumes in September.
- The Supervisor congratulated Jillian Bernas becoming the new chair of the Mental Health Committee.
- Written report on file. No action items

Highway Commissioner Report:

- Highway Commissioner Kegaris stated the focus currently is on the warmer weather that has caused the grass to grow and complaints of some residents and renters in the unincorporated areas failing to cut and trim their properties. The highway department is restricted to only cutting the land in the right away, 33 feet from the middle. So even if the grass grows too long without any maintenance, the highway department can only cut the property located within the right away. On the other hand, when you approach the property on Nerge Road there is a dual shared right away with Cook County. Thus far, the highway department is trying to promote good neighbor relations between the residents and the Cook County ordinance enforcement to help resolve the issue.
- The Commissioner announced a resurfacing project this summer on Meadow up on Springinsguth Road by Crest.
- Also, the energy efficient lighting fixtures for the highway department building are scheduled to be installed and should only take a day or two to complete.
- No written report on file.

Kenneth Young Center:

- Written report on file. No action items.

Supervisors Report

- Supervisor Heneghan thanked Administrator McVey and all who helped schedule and put together the swearing-in ceremony on May 17.
- The Supervisor also welcomed the new trustees to the board. He looks forward to new ideas and initiatives that will benefit all the residents of the township.

Administrators Report

- Administrator McVey reported that we just received notice of the American Rescue Plan Fund. For now, we will determine if the township is qualified to apply for available funds. Unlike the CARES Act, this would be administered by the state, not the county.
- We also received some additional funding opportunities available from Age Options and will be checking whether they also have funds which the township might be eligible to access.

Financial Report:

- James Howard, the township's financial advisor, begin by stating the township field audit had been completed for the past fiscal year. Also, a written report will be prepared and distributed for the board's review and approval at a future meeting.
- A brief overview, page by page, followed just for the beginning portion of the report covering the March and April 2021. These are the first two months of the current fiscal year. He pointed out the property taxes are the primary focus for the revenue although we did receive larger donations this fiscal year as well as some funds that are still anticipated being received as the result of applying for funding due to the pandemic.
- Questions asked and answered.
- Written report on file.

Clerk's Report:

- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

A. Moved by Trustee Saternus and seconded by Trustee Gibson for Approval of Resolution 2021-2022 #07, a Resolution Approving Amendment No. 10 to the Mobile Dental Clinic Agreement Between Northwest Community Hospital and Schaumburg Township. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

B. Moved by Trustee Gibson and seconded by Trustee Saternus for Approval of Resolution 2021-2022 #08, a Resolution Updating the Trustees of the Township of Schaumburg Employee Defined Benefit Pension Plan. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

C. Moved by Trustee Gibson and seconded by Trustee Steward for Approval of Resolution 2021-2022 #09, a Resolution Approving Amendment No. 1 to the Software License Agreement Between Ecolane USA, Inc. and Schaumburg Township. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

D. Moved by Trustee Saternus and seconded by Trustee Gibson for Approval of Resolution Declaring May as Older Americans Month. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

E. Moved by Trustee Steward and seconded by Trustee Saternus for Approval of Resolution Declaring May as Mental Health Awareness Month. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

F. Moved by Trustee Gibson and seconded by Trustee Steward for Approval of Trustee Liaison Committee Assignments. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

G. Moved by Trustee Gibson and seconded by Trustee Steward for Approval of Employee Health Insurance and Ancillary Benefits. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

H. Moved by Trustee Steward and seconded by Trustee Saternus for Approval to Hire Temporary Maintenance Assistant Effective May 31, 2021. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0.

Motion carried.

I. After a discussion about the consideration of updating face covering guidance, the consensus was to keep the existing policy in place, since we had been successful to date with the guidelines currently provided in the Governor's Executive Order. Regardless, it was also the consensus that the subject be added to the agenda for further discussion at an upcoming Committee of the Whole meeting.

APPROVAL OF BILLS

Moved by Trustee Saternus and seconded by Trustee Gibson to approve Town Fund Warrant 2021-2022 #3 in the amount of \$ 283,997.59. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Steward to approve Road & Bridge Warrant 2021-2022 #3 in the amount of \$ 37,163.91. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Saternus to approve Welfare Services Warrant 2021-2022 #3 in the amount of \$ 47,060.71. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

June 5, 2021 – Community Shred Event, 9AM – 11AM

June 16, 2021 – Committee of the Whole Meeting, Town Hall, 7 PM

June 23, 2021 – Regular Board of Trustees Meeting, Town Hall, 7 PM

July 5, 2021 – Township Closed, Independence Day

July 5, 2021 – Township Closed, Independence Day

July 14, 2021 – Food Pantry Open House 3PM

SUPERVISOR AND TRUSTEE COMMENTS

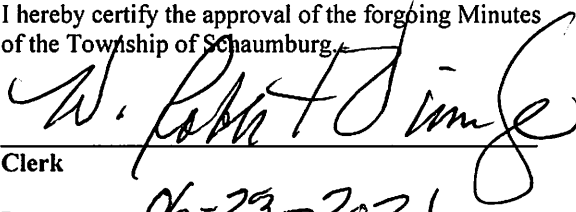
Trustee Steward stated that he appreciated Administrator McVey's planning along with all the others for the swearing in Ceremony. In addition, he appreciated Supervisor Heneghan's kind invitation to celebrate afterwards. Trustee Steward also raised the question about the Reverse Parade to be held in Roselle. Administrator McVey said, that she would provide the details later to anyone who had an interest.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Trustee Steward and seconded by Trustee Saternus seconded the motion to adjourn the meeting at 8:10 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p></p> <p>Clerk _____</p> <p>Date <u>06-23-2021</u></p>
