

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG
COMMITTEE OF THE WHOLE
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on September 15, 2021.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk – remotely via Zoom
	Robert N. Fiorio	Trustee – remotely via Zoom
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee – remotely via Zoom
	Matthew J. Steward	Trustee – remotely via Zoom

The following business was transacted.

Supervisor Heneghan called to order the Committee of the Whole Meeting of the Board of Trustees at 7:00 PM.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

OLD BUSINESS

A. Live-Streaming of Township Meetings.

- Community Relations Coordinator Trent presented her research on other local townships procedures.
- Most use live streaming on YouTube and have the comments turned off.
- Archive Social can house our recordings.
- Close Caption has been added to our meetings.

B. Community and Faith Leaders Roundtable Meetings

- The board had a discussion on the objectives and a time line to hold a meeting.
- Our goal is to be able to present township services to the leaders making this information more readily accessible to them.
- An additional goal is to learn from the leaders what the township could provide to support some of their programs.
- Building these relationships, would give the township another direct connection and increased visibility within our township that currently does not exist.

- With the holidays right around the corner, the timeline for a breakfast meeting might best be scheduled for January 2022.

NEW BUSINESS

A. Backpack Food Program.

- Associate Director of Program Support and Community Outreach Nelson gave a detailed overview on “Food Insecurity” for students in need for consistent access to food.
- Blessings in a Backpack is a program already in place and being distributed in local schools.
- The Board discussed ways to support the program and specifically noted ways to get the word out to our Community.

B. Change of Senior Services “Intake and Referral Coordinator” Position to “Intake and Volunteer Coordinator”

- Interim Administrator Cordes noted the person in this position resigned effective Friday, September 10, 2021.
- The department reviewed the job description and updated the list of the responsibilities.
- Interim Administrator Cordes performed a review of the salary and feels it is already at the appropriate level.

C. COVID-19 Vaccine Policy Discussion.

- The Board entertained a very detailed discussion on the warrants to create a mandate for the COVID Vaccine.
- Employee rights were a high priority in the discussion.
- Safety of both Staff and residents were a high priority in the discussion.
- Interim Administrator Cordes provided information on other township policies.
- Attorney Wolf reviewed the Illinois Public Health Guidelines and offered suggestions to create an effective policy.

ANNOUNCEMENTS

September 22, 2021 – Regular Board of Trustees Meeting, 7 pm Town Hall

September 25, 2021 – Disability Services Resource Fair, 9 am – 12 pm

October 2, 2021 – Community Shred Event, 9 -11am

October 20, 2021 – Committee of the Whole Meeting, 7 pm Town Hall

October 27, 2021 – Regular Board of Trustees Meeting, 7 pm Town Hall

October 28, 2021 – Trunk or Treat, 3-7pm

EXECUTIVE SESSION

Moved by Trustee Gibson and seconded by Trustee Saternus to adjourn to Executive Session at 8:22 p.m. Pursuant to Section 2(c)(1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees for the public body. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Gibson to resume open session at 9:24 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ADJOURNMENT

There being no further business, moved by Trustee Saturnus to adjourn the meeting at 9:25 p.m. and Trustee Gibson seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL CERTIFICATION	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
Clerk	<i>W. Robert Vinice</i>
Date	<i>October 27, 2021</i>