

**CORRECTED MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on August 25, 2021.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee – Arrived at 7:24pm
	Scott M. Kegarise	Highway Commissioner
	John Lawson	Assessor

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

VETERANS' HONOR ROLL

Clerk Vinnedge honored.

Engine Man, Fireman Edward Salvadore ~ U.S. Navy 1952 – 1954
Specialist William Winkelhake ~ U.S. Army 1969 - 1971

PRESENTATION

- James Howard, Governmental Accounting and Wade Arthur, Tighe, Kress & Orr presented an overview of the Financial Audit.
- The Township was given a “Clean Audit Opinion.”
- In 2019 and 2020 the Township was awarded the Government, Finance Officers Association (GROA) and we anticipate to be awarded for 2021 as well.
- The Township is in a “Healthy Net Position.”
- Questions were asked and answered.
- Written report on file. No action items.

PUBLIC COMMENT

None

MINUTES

Moved by Trustee Fiorio and seconded by Trustee Saternus to approve the minutes of the July 28, 2021 Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Disabled Services Department:

- Interim Director Ewan stated there were 42 people in attendance for the Movie Night sponsored by ITAC and the Schaumburg – Hoffman Lions Club on July 31st.
- The Township hosted the Chicago Lighthouse Low Vision Road Products Show on August 25th with 25 in attendance.
- Deaf Services Coordinator Phadke hosted her 2nd in-person support group with 36 in attendance.
- Coordinator Phadke was a presenter with the Metropolitan Township Association speaking about Deaf Culture and Communications.
- Written report on file. No action items.

Senior Services Department:

- Senior Services hosted the Secretary of State Mobile Unit with over 100 participants able to renew their License, ID cards and Vehicle Renewal Stickers.
- The Senior Music Night on August 19th had approximately 65 attendees. All seemed to enjoy an evening of singing and dancing even with the hot, humid weather.
- Staff has attended Low Income Home Energy Assistance Program / Percentage of Income Payment Plan (LIHEAP / PIPP) training.
- Written report on file. No action items.

Transportation Department:

- Director Christopher noted due to the high volume of residents requesting rides, what normally would be 3-5 days' notice to schedule, has moved out to 5-8 days.
- Residents seem to really want to get back out and about!
- Written report on file. No action items.

Welfare Services Department:

- Director Zaroni stated the "Pack the Bus" event provided 159 boxes of school supplies to local students and they collected \$2,795 in cash donations.
- Associate Director of Program Support and Community Outreach Nelson explained she is researching the pilot weekend lunch program and will have details to discuss with the board at the upcoming Committee of the Whole Meeting in September.
- Written report on file. No action items.

Community Relations Department

- Community Relations Coordinator Trent is currently interviewing applicants for the intern position in the department.
- She is also starting to plan out the 2nd annual Trunk or Treat event tentatively scheduled for October 28th.
- A Facebook event page has been created and pinned to the top of the Township page for the upcoming Disability Services Fair.
- Written report on file. No action items.

Assessors Department:

- Assessor Lawson stated the while late, the Tax Bills are out and their department has been very busy assisting residents.
- Cook County has not yet released the dates for the Board of Review.
- Written report on file. No action items.

Highway Commissioner:

- Commissioner Kegarise noted Algonquin Township is looking to sell one of their buses. The Commissioner is reviewing to see if the Highway Department could make the purchase and transfer it to Transportation.
- Another issue came up with a resident on Saturday, August 21st. Road District staff went out to the area in support of the Sheriff.
- Information on the property came to question as to who owned it, Tax records show IDOT.
- A portion of the Township in Palatine was hit heavily after recent wind storm. Staff have been out doing cleanup and removing damaged trees.
- No written report on file. No action items.

Supervisors Report

- Supervisor Heneghan read a thank you card from a resident complimenting the Assessor and Deputy Assessor Kolodziej.
- The Supervisor had an opportunity recently to present at the Citizens Police Academy giving an overview of what the Township does for our community.
- As President of the Township Officials of Cook County (TOCC), Supervisor Heneghan chose Trustee Gibson to join their board.
- Also, as President of TOCC, the Supervisor stated he continues to work on behalf of townships to access federal funding as the result of the pandemic.
- Supervisor Heneghan took a moment to congratulate Trustee Fiorio on his men's hockey league win.

Administrators Report

- Interim Administrator Cordes noted that Michael Ramunno has accepted the position of Passport and Resident Services Assistant and will start Monday, August 30th.
- Interim Administrator Cordes stated that Benefit Specialist Scurry has accepted another position outside of the Township, her last day will be August 27th.
- Jewel Osco reached out to the Township stating they would like to work with us again to coordinate and host booster shots of the COVID vaccine since our township did so well during the initial process of vaccination events for the pandemic.

Financial Report:

- James Howard provided an overview of the Township financials.
- Questions were asked and answered.
- Written report on file.

Clerk's Report:

- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Moved by Trustee Saternus and seconded by Trustee Gibson for Approval of Resolution 2021/2022 #13, A Resolution Amending Resolution 2021/2022 #11 Regarding the Membership and Operational Requirements of the Diversity, Equity, and Inclusion Task Force. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- B. Moved by Trustee Gibson and seconded by Trustee Fiorio for Approval of Resolution 2021/2022 #14 A Resolution approving and authorizing an agreement for the redesign and redevelopment of the Township of Schaumburg website. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Steward and seconded by Trustee Saternus to approve Town Fund Warrant 2021-2022 #6 in the amount of \$ 477,166.26. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Road & Bridge Warrant 2021-2022 #6 in the amount of \$ 26,008.92. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve Welfare Services Warrant 2021-2022 #6 in the amount of \$ 50,699.22. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

September 6, 2021 – Township Closed, Labor Day

September 15, 2021 – Committee of the Whole

September 22, 2021 – Regular Board of Trustees Meeting, Town Hall, 7 PM

SUPERVISOR AND TRUSTEE COMMENTS

- Trustee Gibson stated he recently attended a meeting of the Schaumburg Business Association and believes it would be a good objective for the board to visit with local businesses.
- Trustee Steward suggested that the rooms throughout the Township should have staff name and titles.
- Interim Director Cordes and Community Relations Coordinator Trent noted they had been working on the updating of signage for staff as recently as today.

EXECUTIVE SESSION

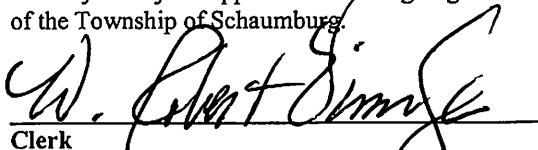
Moved by Trustee Gibson and seconded by Trustee Saternus to adjourn to Executive Session at 8:10 p.m. Pursuant to Section 2(c)(1) of the Open Meetings Act to consider “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees for the public body.” Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

After a brief break of eight minutes while the board room guests and staff were leaving, the meeting reconvened at 8:18 p.m.

Moved by Trustee Saternus and seconded by Trustee Fiorio to go into Open Session at 8.46 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ADJOURNMENT

There being no further business, Trustee Saternus and seconded by Trustee Gibson seconded the motion to adjourn the meeting at 8:46 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p> Clerk</p> <p>Date <u>SEPTEMBER 22, 2021</u></p>
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