

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on December 16, 2020. Also, taking into account the Governor’s Executive Order in response to COVID-19, participants appeared in person or remotely electronically as indicated below. Accordingly, the invitation to participate electronically or by phone was extended in advance to the public.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk - Participating Remotely
	Diane Dunham	Trustee – Joined remotely at 7:13pm
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

MINUTES

Moved by Trustee Kegarise and seconded by Trustee Jani to approve the minutes of the November 18, 2020 Committee of the Whole Meeting of the Board of Trustees. Roll Call: Trustee Dunham-Absent, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Kegarise and seconded by Trustee Mytych to approve the minutes of the November 18, 2020 Regular Meeting of the Board of Trustees. Roll Call: Trustee Dunham-Absent, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

COMMITTEE REPORTS

Disabled Citizen Department:

- Director Cordes reported on having held a virtual Holiday party which was very successful with 25 families attending, playing bingo, trivia, and participants sending in photos. All enjoyed the gift bags that had been pre delivered to them. Special thanks to B & A

Plumbing, the Schaumburg/Hoffman Lions Club and the monetary donation and cookies donated by Scott Kegarise.

- Written report on file. No action items.

Senior Citizens Department:

- December 17 will be the virtual Holiday party for the seniors. It will include entertainment, raffle prizes and a visit from Santa. It was suggested if any of the Officials can attend, they were welcome to make a few brief remarks.
- The department is still in the process of handing out all the gifts to our seniors that participated in the Adopt-A-Senior program which totaled 99 this year.
- The last of the renovation has been completed with the installation of the new reception desk, monitor and signage installed.
- Written report on file. No action items.

Transportation Department:

- Director Christopher the Transportation Department have been helping the seniors and Welfare Service Departments by delivering gifts to residents who were unable to leave their homes.
- Written report on file. No action items.

Welfare Services Department:

- Director Zanoni reported that Joe's Pizza provided 48 Thanksgiving meals to residents and 378 clients received turkeys while visiting the food pantry during November. Holiday programs are currently underway with over 250 individuals being served so far through the adopt-a-family program.
- Written report on file. No action items.

Community Relations Department

- This has been the year of the e-newsletter. Starting off at the beginning of the pandemic with the issuance of the e-newsletter for the seniors, then in the fall, with the general e-newsletter. Finally, around the first of the new year, plans are to launch the e-newsletter for Disabilities Services. At the start, we had over 700 contacts, to date we have over 801 subscriptions for the general newsletter, 646 for the Assessors and 655 for Senior Services. As we grow, it will be a wonderful way to reach residents in real time.
- Written report on file. No action items.

Assessors Department:

- Deputy Assessor Morales reported that they just finished the second phase of the Appeals with the Board of Review. We've tried to keep our hallway free of traffic with our remote appeals process. A few residents did show up in person towards the end of Appeals and were served in person. All applications were filed by 10:30 last night.
- Plans are being made to meet with the new Commissioner and in early January.
- The department plan to get back to providing seminars in 2021.
- Informed was received notifying that tax bills for 2020 issued in 2021 to residents will be

given an extra two months for payment without penalty. Further, a one-time tax break amounting to approximately a 10% decrease will be reflected in the July tax bill.

- Written report on file. No action items.

Mental Health Committee:

- At the last committee meeting, the agency requests were discussed and it was agreed to meet all the agency requests which turned out to be the same amounts approved for the past year making the budget requests flat.

Highway Commissioner Report:

- Commissioner Kegarise provided an update on winter preparations and community outreach activities related to the MS-4 permit.

Kenneth Young Center:

- Written report on file. No action items.

Supervisors Report

- Supervisor Heneghan shared positive resident feedback received. Supervisor Heneghan shared a total 98 veterans utilizing the Veteran's Dinner certificates.

Administrator's Report:

- Financial report on file. No action items.
- Administrator McVey provided an update on capital improvement projects and COVID-19 mitigation measures. Questions were asked and answered. No action items.

Clerk's Report:

- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Director Zanoni provided an extensive presentation and update of the Welfare Services Food Pantry Expansion Project and Operations which concluded with the announcement that it will be open and available to residents on Monday, January 4, 2021. Questions asked and answered.
- B. Trustee Dunham moved and seconded by Trustee Mytych to approve Ordinance 2020-2021 #01, an Ordinance Authorizing the Levy and Collection of Taxes for the General Town Fund and General Assistance Fund of the Town of Schaumburg for the Year 2020, collectable in 2021. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

- C. Trustee Jani moved and seconded by Trustee Mytych to approve Ordinance 2020-2021 #02, an Ordinance Authorizing the Levy and Collection of Taxes for the Road and Bridge for the Town of Schaumburg Road District for the Tax Year 2020, collectable in 2021. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Nay, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**
- D. Trustee Jani moved and seconded by Trustee Kegarise to approve Resolution 2021-2021 #14, a Resolution Authorizing the Utilization of Sourcewell Cooperative Purchasing Contract #171715 and approval of the Proposal Submitted by Shaw Industries Inc., for the Purchase and Installation of Flooring for the Lower-Level Town Hall Replacement Project in the Amount of \$39,606.90. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- E. Trustee Kegarise moved and seconded by Trustee Mytych to approve Resolution 2021-2021 #15, a Resolution Authorizing the Supervisor to Pay Accounts. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Jani and seconded by Trustee Mytych to approve Town Fund Warrant 2020-2021 #10 in the amount of \$ 291,312.86. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych to approve Road & Bridge Warrant 2020-2021 #10 in the amount of \$ 48,740.00. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych to approve Welfare Services Warrant 2020-2021 #10 in the amount of \$ 56,084.97. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

December 24, 2020 – Township Closes at Noon

December 25, 2020 – Township Closed for Christmas Holiday

December 31, 2020 – Township Closes at Noon

January 1, 2021 – Township Closed for New Year's Holiday

January 20, 2021 – Committee of the Whole Meeting, Town Hall, 7 PM

January 27, 2021 – Regular Board of Trustees Meeting, Town Hall, 7 PM

SUPERVISOR AND TRUSTEE COMMENTS

The Supervisor provided closing remarks addressed to all the employees, officials and residents for

a Happy Thanksgiving. Similarly, Trustee Dunham provided her good wishes for both Thanksgiving and Christmas and a healthy and Happy New Year.!

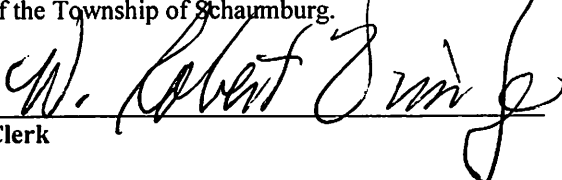
Administrator McVey suggested holding the Annual Town Meeting for 2020 on either January 19, 2021 or January 26th depending on state mitigation measures in place. A discussion followed. Staff will continue to monitor feasibility of meeting for January and update the board accordingly.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Trustee Jani moved to adjourn the meeting at 7:49 p.m. and Trustee Mytych seconded the motion. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p></p> <p>Clerk _____</p> <p>Date _____</p>
