

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on April 27, 2022.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee - Remote
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee – Remote, Arrived at 7:02
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

PRESENTATION

Supervisor Heneghan honored
Jackson Haywood, Eagle Scout Troop #493

Clerk Vinnedge honored

*Lieutenant Junior Grade Kenneth Hoving ~ U.S. Navy 1960-1963
Senior Airman Jacob Wakefield ~ U.S. Air Force 1996-2002*

MINUTES

Moved by Trustee Gibson and seconded by Trustee Saternus to approve the minutes of the March 23, 2022 Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- Grace Hung Duffin noted that they were still experiencing difficulties with the work force shortage. They have increased base salaries for therapist, paid a few bonuses to staff. They are very grateful for their team. Covid took down a lot of group therapy.
- Service hours are being prioritized for the clients most in need.
- Grace thanked Administrator Williams for her visit to their site, they have more ideas for partnering the Township and Kenneth Young Center.

Disabled Services Department:

- Disability Services and Senior Services staff had a day-long retreat on April 13 at the Schaumburg Golf Club. The day was spent discussing strategic planning goals for the next 3-5 years, planning Medicare presentations, speed program planning, and team building.
- Staff provided very positive feedback about the experience and productivity of the day.
- Written report on file. No action items.

Senior Services Department:

- The Earth Day event on Friday, April 22 was a great success with approximately 50 people in attendance. Presentations were done by the Citizens Utility Board, Cook County Department of Environment and Sustainability, and MWRD Commissioner Sepulveda. Special thanks to Representative Mussman, Commissioner Morrison, MWRD Commissioner Sepúlveda, Hoffman Estates Mayor Bill McLeod, Supervisor Heneghan, and Trustee Steward for attending and to State Senator Murphy and all the other vendors for having a table at the event.
- AARP Tax Aide is officially over for 2022. This year volunteers were able to complete 502 tax returns and had only 2 rejected by the IRS for a success rate of 99.6%. I'm currently working on compiling demographic data and will have more information available for next month's report.
- Written report on file. No action items.

Transportation Department:

- Director Christopher commented that after 7 years of service, Bill Best has decided to retire. Bill will be missed.
- A job has been posted and interviews will be starting soon.
- Written report on file. No action items.

Welfare Services Department:

- Associate Director of Welfare Services noted that Pantry number increase last quarter
 - Dec 10.09%
 - Jan 21.51%
 - Feb 16.32%
 - March 15.56%
- Our shelves are becoming empty due to the increased resident need.
- All pantries in our area seem to be experiencing this increased need as well
- Supervisor Heneghan asked how the nutrition initiative was progressing. Diana was able to report that they have posted signage and are promoting the healthy choices.
- Discussion followed on delivery from the food bank, storage limitations and keeping fresh produce.
- Written report on file. No action items.

Community Relations Department

- Coordinator Trent signed the Township up for the National Wildlife Federation's Mayor's Monarchs Pledge. We've pledged to:

- Launch or maintain a public communication effort to encourage residents to plant monarch gardens at their homes or in their neighborhoods. (If you have community members who speak a language other than English, we encourage you to also communicate in that language; Champion Pledges must communicate in that language.)
- Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.
- Plant or maintain a monarch and pollinator-friendly demonstration garden at City Hall or another prominent or culturally significant community location.
- Display educational signage at monarch gardens and pollinator habitat.
- We are hosting the next Township Communicators of Illinois meeting on Thursday, May 12 at 10AM. The conversation will be focused on Intern recruitment, projects, job descriptions, etc. We are excited to host!
- We have been diligently planning with the Juneteenth Celebration members. I am working with Delta Sigma Theta Sorority Incorporated on developing a flyer and other marketing materials. More information will be shared once that is finalized and approved by the group.
- Written report on file. No action items.

Assessors Department:

- The office continues to apply for many of our new residents as the deadline is next month to apply for their property exemptions. We have had over **450 residents** visit our office.
- Our State Rep. Michelle Mussman sponsored and passed legislation which allows for its automatic renewal for all residents which claim the Persons with Disability Exemption. Currently, all these residents are required to re-apply each year. The bill passed both chambers of the Legislature, and it is currently under the governor's consideration.
- Friday, April 29th we will be attending the Cook County Township Assessors' Association meeting in Riverside and as our TOCC President, Supervisor Heneghan, will be joining us as well.
- Written report on file. No action items.

Mental Health Committee:

- Minds Matter is May 3. They have over 20 vendors confirmed to attend. There are also 4 speakers. They are:
 - Jessica Montgomery from the Children's Advocacy Center will cover How Sexual Trauma Complicates Consent. 4:15pm
 - Speakers from the National Alliance on Mental Illness (NAMI) will present In Our Own Voice 5pm
 - Marta McGuinness from Families and Adolescents in Recovery will present on Back to Normal, or Not? 5:45pm
 - Julie Hanson a LCSW (Licensed Clinical Social Worker) will discuss Trauma and Coping Skills. 6:30pm
- Written report on file. No action items.

Highway Commissioner:

- Commissioner Kegaris noted all the work his team is doing. He received a contact form from a resident complimenting their kindness.

- The team is getting a lot of calls of water backups, with recent 4” rainstorm, it’s taking time for the water to go down. They are going out to clean gutters and grates to help with the issue.
- The team is planning to cut down a bush that is blocking the Township marquee.
- No written report on file.

Supervisors Report

- Supervisor Heneghan welcomed the new Facilities Manager, Doug Rees.
- The Supervisor received a note from Emerald Village, appreciating the food from the pantry.
- The Supervisor also got a letter complimenting the Ablegram sent out from our Disability Department.
- Supervisor Heneghan will host the TOCC board conference at the Township on June 8, 2022.

Administrators Report

- Administrator Williams described a Department Head meeting which included a “squirrel hunt.” Directors are advised to write random ideas for Township improvements. Ideas may not be good right now but could become good later. Ideas shared with another might strike up other ideas.
- Meetings with the DEI Taskforce have been very productive, the taskforce is coming up with suggestions on rebranding some Department titles and other areas of improvement.
- Trustee Gibson and Coordinator Trent are working on Juneteenth events which will be held at the library. The theme is fatherhood. There will be events for the whole family.
- The IMRF application was accepted, it will be a few months before they get back with a financial breakdown of costs.
- Administrator Williams pointed out that our planned replacement of the HVAC unit will be a big job and for safety reasons, the building will need to be closed on the day of installation.
- Staff will begin sessions on CoreStrength training. Director Nelson and HR Coordinator Lizcano will be the facilitators.
- Administrator Williams attended the Polco kick off meeting. Trustee Saturnus, Trustee Gibson, Coordinator Trent, Director Cordes and Director Nelson are on the team to reach out with the proper questions.
- The Township will be hosting the IATA meeting on May 18, 2022.
- Discussion ensued with the board on the tracking of calls on reports, numbers of supporting residents is more important than counting calls into the building.
- New mulch has been spread on the Township grounds. Clerk Vinnedge asked that the landscapers take special care of the 40’ sycamore tree as it has historical value.

Financial Report:

- James Howard, Governmental Accounting gave an overview of the finances and fund balances.
- James also noted that Cook County will be late in paying out tax dollars, fortunately, the Township maintains monitors and maintains adequate fund balances.

Clerk's Report:

- Clerk Vinnedge reminded the board to get their SEI report filed, and to complete the Open Meetings Act training.
- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Supervisor Heneghan read and approved the Proclamation Declaring April 2022 as Volunteer Appreciation Month. No vote was required.
- B. Moved by Trustee Saternus and seconded by Trustee Gibson for Approval of Eight Amendment to the Northwest Community Hospital Community Nurse Staffing Agreement effective from June 25, 2022 through June 23, 2023. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0.
- C. The Board discussed the Coalition to Stop CPKC (Canada Pacific & Kansas City Southern Merger) and the Board agreed officially to provide to do what they could to support that action.
- D. Moved by Trustee Gibson and seconded by Trustee Saternus to Approve Resolution 2022-2023 #7 a Resolution to Approve and Authorize the Execution of a Professional Investment Advisory Agreement by and between Sawyer Falduto Asset Management, LLC and the Township of Schaumburg. Roll Call: Trustee Fiorio-Nay, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- E. The Board discussed the findings of the ADA Assessment. The Facilities advisor is coordinating a plan to address the items and initiate the order to be done.

APPROVAL OF BILLS

Moved by Trustee Saternus and seconded by Trustee Gibson to approve Town Fund Warrant 2022-2023 #2 in the amount of \$643,968.98. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Road & Bridge Warrant 2022-2023 #2 in the amount of \$50,109.99. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Saternus and seconded by Trustee Gibson to approve Welfare Services Warrant 2022-2023 #2 in the amount of \$61,596.71. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

May 18, 2022 – Committee of the Whole, Town Hall, 7 PM

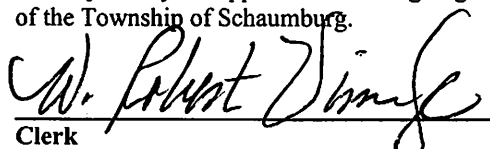
May 25, 2022 – Regular Board of Trustees Meeting, Town Hall, 7 PM

May 30, 2022 – Township Closed for Memorial Day

SUPERVISOR AND TRUSTEE COMMENTS

ADJOURNMENT

There being no further business, Trustee Steward moved to adjourn the meeting at 8:14p.m. and Trustee Saternus seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p> _____</p> <p>Clerk</p> <p>Date <u>May 25, 2022</u></p>
