

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on June 22, 2022.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk- Remote
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

PRESENTATION

Trustee Saternus honored:

Airman 1st Class Fredrick J. Hossfeld, U.S. Air Force ~ 1955 – 1961

Trustee Gibson honored:

Sebastian Serocki, Troop Unit number 392 ~ Restoration of Township Garden Project

MINUTES

- A. Moved by Trustee Steward and seconded by Trustee Saternus to approve the minutes of the May 18, 2022 Committee of the Whole and the May 25, 2022 Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- The Kenneth Young Center (KYC) noted an uptick in new interventions, which was similar to the trend experienced this time last year.
- Two family events, one for Pride Fest held at the Trickster Cultural Center on June 18th and the other, the Juneteenth event, were both quite successful and well attended.
- KYC is looking forward to its big 5K fundraiser this weekend in Busse Woods.
- Written report on file. No action items.

Disabled Services Department:

- Disability Services hosted its summer celebration picnic on Saturday, June 18th. Participants enjoyed a classic picnic lunch, music, games, raffle prizes and Bingo. Thanks to the Schaumburg Hoffman Lions Club, ITAC, State Representatives Michelle Mussman and Fred Crespo for sponsoring the event. Also, numerous donations were received for prizes from various businesses, the park districts of both Hoffman Estates and Schaumburg. The entire team of the Disabilities Services staff pitched in and worked really hard to make the day a success.
- Our team will be at the Abilities Expo this weekend at the Schaumburg Convention Center. The expo is open Friday and Saturday from 11-5 and Sunday from 11-4. You can find us in Booth 310.
- Written report on file. No action items.

Senior Services Department:

- Our Senior Health Insurance Program (SHIP) counselors are participating in a two-day symposium on Diversity, Equity, Inclusion and Belonging, called "Check Your Blindspot". This symposium aims to help participants identify their blind spots that can arise from implicit bias, cultural conditioning, or lack of awareness and learn more about diverse cultures, identify and dismantle "isms," and bring equity and inclusion into their workplaces and communities. This training was put on by SHIP and Senior Medicare Patrol and meets training requirements of the SHIP Volunteer Risk and Program Management policies.
- Written report on file. No action items.

Transportation Department:

- Written report on file. No action items.

Welfare Services Department:

- Numbers continue to be up in all our services
- May food pantry participation was up 24% from 2021
- New pantry clients were up 83% from 2021
- EA contacts were up 71% and LIHEAP ended on May 31st
- Luis is looking at candidates for our open position and hopefully interviews will start next week.
- Written report on file. No action items.

Community Relations Department

- Written report on file. No action items.

Assessors Department:

- Currently the Assessors Department is working with the county, as nine hundred township residents are potentially missing their respective property tax exemptions. We are in our

final month push to make sure all our residents apply for their property exemption. We have had residents calling, emailing, and visiting our office. This includes residents who may have recently bought a home or that may be eligible for unclaimed exemptions for the past two years.

- Victor reported that our annual re-certification courses are moving along to keep our licenses active. This month both Deputy Assessor Kevin Snow and he, began taking the needed classes and have met the guidelines as stipulated by the county and the Illinois Department of Revenue.
- This is our Triennial year Reassessment for our Township since the last re-evaluation was in 2019. Our new three-year cycle will begin in late Summer or early Fall. Unfortunately, we do not have a concrete timeline or dates from the county. However, all residents will be receiving a friendly reminder notice in the mail, and this is when all the residents will visit our office requesting to appeal their new awarded assessment figures.
- Lastly, the Assessor's team will be receiving the *Core Strengths: Results through Relationships* training next Wednesday from our five-star team co-trainers: Diana and Luis. The goal of the training is to build and sustain collaborative relationships and learn how to better understand and communicate effectively with our fellow co-workers.
- Written report on file. No action items.

Highway Commissioner:

- No written report on file.

Administrators Report

- Administrator Williams reported that everyone enjoyed the employee appreciation event.
- The Harper transportation summit follow up meeting revealed they will be approaching the solution to the challenges with a three-pronged approach. At first glance, several issues appear to be beyond the scope of assistance the township can provide.
- That said, partnership with the township will be discussed and will focus on what we can and can't do. As plans continue taking shape, the needs of the university their students seem much broader than our original understanding of the scope of the transportation issue. However, any members of the board who can attend the meeting are encouraged to be present to assist in this collaborative work task force.
- The Administrator stated that she will be out of the office next week, from Tuesday through Friday.

Financial Report:

- James Howard, Governmental Accounting provided an overview of the finances and fund balances.
- He once again reminded the board that Cook County will be late in paying out tax dollars. The next tax payment is due in January 2023.
- The Township presently maintains adequate fund balances.
- Audit work will be starting shortly.
- Migration of the information and records from Wintrust Bank to Barrington Bank is nearly complete.

Supervisors Report

- Supervisor Heneghan stated the evaluations from the riders praised the courteous and helpful service rendered.
- The Supervisor and Administrator attended the Wings open house in Barrington celebrating their 37th Anniversary.

Clerk's Report:

- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Moved by Trustee Saternus and seconded by Trustee Steward to approve a Proclamation Declaring June 2022 as Pride Month. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.** The Board discussed the possibilities of forming a 708 Board. Information had been reviewed from Hanover Township that currently has a 708 Board. Township residents would be voting for a tax increase for an expansion of both disability services, also to establish expanded services available to residents for mental health services and provide the needed staff along with costs to be introduced in a referendum on the November ballot.
- B. The Board discussed the application to apply for additional insurance for Violent Event Coverage. General questions asked and answered on background and needs. Also, it was agreed the application and quote for this extended coverage needs further review. In addition, more information is needed regarding training to take advantage of this expanded coverage and other features that might be available with this extended coverage.
- C. The Board discussed changing the DEI Taskforce to a permanent committee. It was suggested that members continuing their service would reapply to avoid any funding conflict.

APPROVAL OF BILLS

Moved by Trustee Gibson and seconded by Trustee Steward to approve Town Fund Warrant 2022-2023 #4 in the amount of \$263,681.74. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Saternus and seconded by Trustee Gibson to approve Road & Bridge Warrant 2022-2023 #4 in the amount of \$32,221.92. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve Welfare Services Warrant 2022-2023 #4 in the amount of \$41,371.26. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye,

Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

July 4, 2022 – Township Closed for Independence Day

July 20, 2022 – Committee of the Whole, Town Hall, 7 PM

July 27, 2022 – Regular Board of Trustees Meeting, Town Hall, 7 PM

SUPERVISOR AND TRUSTEE COMMENTS

- Supervisor Heneghan read several thank you notes from riders using the township buses and exceptional service for medical appointments.
- The Supervisor also announced that the Dues for Township Officials of Illinois (TOI) have been paid. Id cards and other information should be coming shortly.

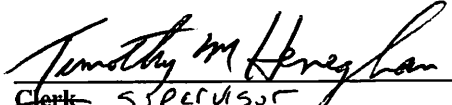
EXECUTIVE SESSION

Moved by Trustee Gibson and seconded by Trustee Saternus to go into Executive Session at 8:01 p.m. pursuant to Section 5 ILCS 120/2 (c) (1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Gibson to return to the Regular Meeting of the Board at 9:01 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ADJOURNMENT

There being no further business, Trustee Steward moved to adjourn the meeting at 9:03 p.m. and Trustee Saternus seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p> Clerk <u>Supervisor</u></p> <p>Date <u>7-27-22</u></p>
