

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on June 23, 2021. Also, taking into account the Governor’s Executive Order in response to COVID-19, participants appeared in person or remotely electronically as indicated below. Accordingly, the invitation to participate electronically or by phone was extended in advance to the public.

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee - Participating Remotely
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

None

**MINUTES**

Moved by Trustee Gibson and seconded by Trustee Saternus to approve the minutes of the May 26, 2021 Special Meeting of the Board. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**COMMITTEE REPORTS**

**Disabled Services Department:**

- Director Cordes stated the registration deadline for Habitat for Humanity’s Community Paint-a-Thon was extended to June 15. Assistant Director Ewan assisted 4 individuals with applying for the program and all 4 were selected. 1 from Hoffman Estates and 3 from Schaumburg. The Paint-a-Thon provides a fresh coat of paint to homes of owners who are veterans, disabled, or age 60 and older who meet financial eligibility requirements. The painting will be done on September 11 by volunteers.
- Benefit Specialist Scurry was at the Live Well Age Well Expo at the Arlington Heights Senior Center today promoting the ITAC program. She stated she interacted with about 55 seniors over her 4 hours at the Expo. This weekend Disability Services will be at the Abilities Expo at the Renaissance Schaumburg Convention Center at booth 219.

- Disability Services will be hosting a Community Resource Festival on September 25 from 9 a.m. – noon. They will be reaching out to Disability Service providers who are both in the Township or provide services within the Township, to have a booth. They plan on making it interactive with every booth having a carnival type game, having a sensory friendly touch a truck, and having face painting and balloon artists.
- Written report on file. No action items.

**Senior Services Department:**

- Director Cordes reported that In-Person Bingo started up this month. They have about 45 people attending each week. The clients who attend are very happy to be back. Trustee Saturnus came to meet and greet clients on July 17 and Trustee Steward is coming tomorrow.
- Other in-person programming is also returning including Tai-Chi and Chair Yoga. They had a 2 week in-person card making class this month, and did our first day trip to Four Winds Casino in New Buffalo, Michigan yesterday. About 35 seniors joined us for that trip.
- This month, benefit staff started completing training for CEDA program for this next program year.
- Intake and Referral Coordinator Bisioulis has been working diligently at recruiting volunteers to help at our front reception desk. She has received nearly 10 inquiries in the past 2 weeks and is busy interviewing, running background checks, and planning orientation for those volunteers. The department is hopeful to have the front desk completely manned by volunteers by this time next month.
- Written report on file. No action items.

**Transportation Department:**

- Director Christopher stated he is looking forward to working with Becky Cordes on township out-trips starting in July.
- Director Christopher is also working with Executive Assistant Dionesotes to get all Township drivers CPR/First Aid training along with the rest of the Township staff.
- Written report on file. No action items.

**Welfare Services Department:**

- Director Zanoni reported that the Low-Income Home Energy Assistance Program (LIHEAP) ended on May 31<sup>st</sup>.
- Our site completed a total of 986 Direct Vendor Payment applications. CEDA is rolling out training for the upcoming program year which is scheduled to start September 1<sup>st</sup>.
- Written report on file. No action items.

**Community Relations Department**

- Coordinator Trent reported on the completion of updating the Deaf Line newsletters. Three of our four newly branded newsletters will publish in July. She also stated the Town Crier should be updated as well by the end of the year.
- Further, she also coordinated the Roselle Reverse parade which staff and Trustee's Saturnus and Steward attended. The parade involved 300 cars with nearly 1,000 spectators.
- Written report on file. No action items.

**Assessors Department:**

- Deputy Assessor Morales stated they are open for Appeals starting today.
- Written report on file. No action items.

**Mental Health Committee:**

- The most recent video aired on behalf of the Mental Health Committee was by far one of the best video presentations in the speaker series. The topic was meditation from Dr. K and it reached nearly 1,000 people and viewed about 250 times.
- The next speaker will be in person and via Zoom on July 21st with Jeff Garbaciak, New York Life Insurance Company. The topic will be Financial Tools for Seniors and Dependents with Special Needs!
- No action items

**Kenneth Young Center:**

- Written report on file. No action items.

**Supervisors Report**

- Supervisor Heneghan stated that employee Sarita Phadke had been recognized in the May bulletin of the Catholic Charities for all her good work and events in Deaf Services and included her township e-mail and phone number.
- The Township hosted the Annual Spring Conference of the Township Officials of Cook County (TOCC.) We believe those who attended either in person or via Zoom found it informative, and enjoyed the dynamic guest speaker.

**Administrators Report**

- Administrator McVey reported that we are still waiting on the allocation for the American Rescue Plans funds.
- Administrator McVey is about to close the application for FEMA funds.

**Financial Report:**

- James Howard, the township's financial advisor provided a page by page overview of the financial report.
- Questions asked and answered.
- Written report on file.

**Clerk's Report:**

- As a point of information, Clerk Vinnedge provided an update of passport applications and the delays involved in processing. Unfortunately, the delays are a result of the numbers of passports that have been submitted to the State Department for processing and distribution. The only option and the best the Township can do is to offer every opportunity to provide this information to our residents in advance, so if they need a new passport issued or

renewed, they should begin the process immediately as it might take more than just one or two months or longer to receive them. This also includes applications that are submitted with an expedited fee which also may not provide much, if any, speedier receipt of the passport.

- Written report on file. No action items.

**Highway Commissioner Report:**

- Highway Commissioner Kegarise reviewed activity road upkeep along with tree and branch pick up rules for residents in the unincorporated area.
- No written report on file.

**OLD BUSINESS**

None

**NEW BUSINESS**

A. Moved by Trustee Saternus and seconded by Trustee Gibson for Approval of Resolution Recognizing June 2021 as LGBTQ+ Pride Month. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

B. Moved by Trustee Saternus and seconded by Trustee Steward for Approval of Resolution 2021-2022 #10, A Resolution Authorizing and Approving a Locally Based Service Program Agreement with Pace, and Adopting Pace's Drug and Alcohol Policy and Safety and Security and Emergency Preparedness Plan (SSEPP) As They Pertain To Employees Involved in the Program. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

C. Moved by Trustee Steward and seconded by Trustee Gibson for Approval of Resolution 2021-2022 #11, a Resolution Establishing the Diversity, Equity and Inclusion Task Force. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**APPROVAL OF BILLS**

Moved by Trustee Gibson and seconded by Trustee Steward to approve Town Fund Warrant 2021-2022 #4 in the amount of \$ 286,102.89. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Road & Bridge Warrant 2021-2022 #4 in the amount of \$ 48,065.21. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Saternus to approve Welfare Services Warrant 2021-2022 #3 in the amount of \$ 35,075.46. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**ANNOUNCEMENTS**

**July 5, 2021** – Township Closed, Independence Day  
**July 14, 2021** – Food Pantry Open House, 3 PM  
**July 28, 2021** – Regular Board of Trustees Meeting, Town Hall, 7 PM  
**July 31, 2021** – Disability Services Summer Event, 6 PM  
**August 7, 2021** – Pack the Bus Event, 9AM

**SUPERVISOR AND TRUSTEE COMMENTS**

Supervisor Heneghan thanked Deaf Services Coordinator Phadke for sharing her contact information on special enrollment for Affordable Health Insurance enrollment with Catholic Charities.

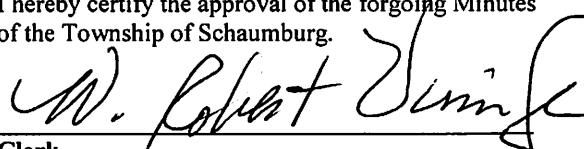
Trustee Steward thanked staff for their work and attendance at the Roselle Reverse parade, he stated it was a unique experience which he enjoyed.

**EXECUTIVE SESSION**

Moved by Trustee Saternus and seconded by Trustee Steward to go into Executive Session at 7:43 p.m. pursuant to Section 5 ILCS 120/2 (c) (1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**ADJOURNMENT**

Having returned to open session at 8:29 p.m. and there being no further business, Moved by Trustee Gibson and Trustee Steward seconded the motion to adjourn the meeting at 8:30 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p><b>APPROVAL CERTIFICATION</b> I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p></p> <p>Clerk _____</p> <p>Date <u>7-28-2021</u></p>
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