

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on July 27, 2022.

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk (Remote)
	Robert N. Fiorio	Trustee - Absent
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee - 7:05 pm
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

None

**PRESENTATION**

**MINUTES**

- A. Moved by Trustee Gibson and seconded by Trustee Saternus minutes of the June 22, 2022 Regular Board Meeting, with the condition that the KYC agreement include revised wording in their document. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**DEPARTMENT AND COMMITTEE REPORTS**

**Kenneth Young Center:**

- Grace Hong Duffin reported that the Kenneth Young Center just completed their fiscal year 2022.
- Currently, they are working on the 988 system which was activated on July 16, 2022. There are 9 access points in the United States which have a live person to talk to, Kenneth Young is one of them.
- The LGBTQ event this year hosted over 1000 people versus last year's attendance of 70 people. The event raised \$100K.
- August 31, 2022 they will host a candlelight vigil for people that pass as a result of substance abuse.

- September 10, 2022 Kenneth Young will attend a Resource Fair to discuss strategies for support of mental health issues.
- Written report on file. No action items.

**Disabled Services Department:**

- Director Cordes highlighted Deaf Services programming.
- Deaf Services Coordinator Phadke has started partnering with Community Health Nurse Stachula for monthly health presentations. The two presentations they've had, have been very well attended with lots of discussion.
- The monthly Support Group routinely has 35-40 people attend and this all-day event is run primarily by volunteers.
- They have started watching movies for the deaf community, once a month here at the township. Yesterday they had 26 people attend and it's exciting to see the community in large numbers again.
- Assistant Director Ewan's last day was Friday, July 22. We thank her for her 14 years of service to the Township and its residents, and we wish her all the best on her new endeavor.
- Written report on file. No action items.

**Senior Services Department:**

- Senior Services hosted a CUB utility clinic in partnership with Representative Michelle Mussman on July 11 and had 18 people attend.
- 30 people attended yesterday's day trip to Four Winds Casino and 15 people went on today's day trip to Geneva.
- August 20 is National Senior Citizens Day, so to celebrate they will host an ice cream social from 2:30-4:30 on Friday August 19. All are welcome to attend.
- Benefit Specialist staff have been working on Weatherization training this month.
- We have also been seeing an uptick in complicated Medicare cases where clients have or have been signed up for plans in other locations without understanding what they're signing up for, so they then come to us to help.
- Written report on file. No action items.

**Transportation Department:**

- Director Christopher noted that ~~to be on~~ purchasing a new bus now requires waiting 9 to 12 months due to manufacturing delays.
- The Township has never purchased used buses, but the director suggested it be considered.
- Director Christopher presented a proposal for a used bus that had been returned before the lease had expired but would be brought back to its original condition but the price was \$79,900.
- Trustee Saturnus questioned how long the Director had been having problems with the long waiting time for new buses, which the Director responded for about the last 4 months.
- Trustee Gibson suggested we explore our options by perhaps partnering with another Township. He also suggested we put this discussion in the August Committee of the Whole meeting.
- Commissioner Kegarise noted that he has the ability to purchase a bus for Senior use and budgeted \$170K for that purpose.
- Written report on file. No action items.

**Welfare Services Department:**

- Director Nelson noted the 5<sup>th</sup> Annual Home Depot Vehicle Show at 100 Barrington Rd Schaumburg was held on Saturday, July 23. She extended her thanks to Rochelle Treni, Patrick Bennett, Mona Morrison & Janet Stachula who attended and represented the Township. There were half as many cars, as previous year, but received in kind and monetary donations. The weather seemed to play a major factor.
- Community and Economic Development Association of Cook County, Inc (CEDA) partnership coordinator, Sylvia Begay-Pullum stopped for a compliance visit. During the visit, Sylvia shared that Schaumburg Township's site procedures, process, and customer service model is being used as CEDA's model for training and teaching.
- Greater Chicago Food Depository (GCFD) dropped off a check for \$5,130 which was part of an operating grant and donated funds received by GCFD for Schaumburg Township. These funds will be used to help stock pantry shelves. We were able to pick up an order just this week from Aldi.
- Written report on file. No action items.

**Community Relations Department**

- Administrator Williams and Coordinator Trent have been working on meeting with potential community partners and held several meetings last month with various staff.
- One highlight was meeting with Wendy Wilkins, the Director of Dress for Success Worldwide Central, which is their Chicago location. We discussed opportunities for our clients to utilize their suiting and career counseling services. We shared many ideas, including collaborating with other townships in the area. The next step is for us to assess the need from our clients and interest from area townships to work with us on this initiative.
- We will be at Hoffman Estates' National Night Out next Tuesday from 4-8 at the Hoffman Estates Police Department.
- We will also be hosting a table at the August 11<sup>th</sup> Back to School Fair at John Muir from 4:30-6pm. We will be sharing resource information for families.
- We will be back at the Schaumburg Farmer's Market August 12<sup>th</sup>, which provides great opportunities for community touchpoints. We have been having great conversations with residents, sharing what the Township does.
- Written report on file. No action items.

**Assessors Department:**

- It's Appeal Time at our Township! We are now open for Appeals with the Cook County Assessor's Office. The dates are from July 25 – August 25<sup>th</sup>. While we are open, there was a computer glitch with county Assessor's website which caused a delay.
- This is our triennial year so many residents will be requesting to appeal their assessment as all the residents in our township will be receiving notices from Assessor Kaegi. Director Morales has communicated with our part-time support team member, Mary Pat, and she will be assisting our office beginning on Monday, August 1<sup>st</sup>.
- Assessor, Lawson, plans to hold an appeal seminar and invite the board including the local officials next month. We don't yet have the date, but more information will be forthcoming. We appreciate Coordinator Trent's assistance with the press and communication pieces.
- Assessor Lawson, plans to retire. While he has not yet provided his official date, he plans to

move to McHenry County. We hope to have a new Assessor once his replacement has taken the required classes for this important role.

- Written report on file. No action items.

#### **Highway Commissioner:**

- The Quarry workers strike is over, and the Highway Department is able to obtain rock for repairing roads.
- Nick Chapas has been promoted to Assistant Foreman.
- Commissioner Kegarise plans to go to Peoria for a meeting and while there, plans to look at trucks as their current truck is 12 years old.
- The Highway Department plans to be in the upcoming Septemberfest parade.
- With recent storms, there has been some damage to drainpipes. The Highway Department will replace them as needed.
- The Commissioner wanted to make a point that his personnel are separate and the board has no supervision of them.
- No written report on file.

#### **Supervisors Report**

- Supervisor Heneghan attended the Farmers Market last week and was able to walk it with Mayor Tom Daily.
- The Supervisor met with James Barr from Hanover Township to work together to obtain funds from the American Reserve Act.
- The Supervisor attended the Emergency Assistance, General Assistance (EAGA) training in Welfare Services last week which hosted 65 local agencies.
- The Cook County Sheriff's office would like a proclamation for their 100 years of service.
- Recent Township Officials of Cook County (TOCC) Supervisors meeting brought Supervisors together to discuss Senate Bill 3789, a bill that will affect Public Aid.
- The Supervisor read notes thanking staff which included the Highway Departments clearing of trees which was Cook Counties responsibility, appreciation for Bus Drivers and Benefit Specialist De Marchi for her work with a 96-year-old resident.
- The Supervisor held a moment of silence for those that suffered the tragedy of July 4<sup>th</sup>.

#### **Administrators Report**

- Administrator Williams stated the Polco study has been completed. The board is welcome to log in and look at raw data. They will provide a presentation at 6 PM prior to our next regular monthly Board meeting.
- The Administrator complimented and thanked Facilities Supervisor Rees for scheduling all fire, panic button and safety training for the month of August. This will have all staff newly hired and existing current on building trainings.
- The Administrator has been working with Receptionist Morrison for strategies to better track visitors in and out of the building. These suggestions will be considered as we move forward toward updating our lobby. Safety and ADA compliance will be of the highest priority.

- Administrator Williams plans to do another round of skip level meetings with each staff member in August. This is to touch base per individual on how their job is going and ideas for Township or department improvements.
- The Administrator has been in contact with the Harper Task Force in the Student Services Department. Harper currently has 1500 students that identify as having a disability, currently there are two students that are finding it a real challenge to get to and from School. These students are not in our Township, but the Administrator put them in touch with their Townships to see if rides can be arranged. Harper is doing a survey to their students to see who would be interested in transportation.
- Pace bus is doing a one-year trial route to Harper and plans to evaluate the need.

#### **Financial Report:**

- James Howard, Governmental Accounting provided an overview of the Township finances. While we know that tax bills will be late and the state is offering bridge loans, our Township is in a good position and will not need any loan to carry us until taxes payments catch up.
- At this point, we are 33% of our fiscal year. All budget numbers are at or below where they should be at this time of the year.
- Written report on file. No action items.

#### **Clerk's Report:**

- Written report on file. No action items.

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

- A. Director Nelson provided an overview of the current policy for use of the Northwest Community Hospital Dental Clinic. Board Discussion followed.
- B. Moved by Trustee Steward and seconded by Trustee Saternus to approve the 11<sup>th</sup> Amendment with Northwest Community Hospital Funding Agreement for the period of March 1, 2022 to February 28, 2023. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. Motion carried.
- C. Moved by Trustee Saternus with a comment that she requested a word change to intellectual disability in section 17, seconded by Trustee Steward to approve an Agreement between Schaumburg Township, Illinois and the Kenneth Young Center, an Illinois Non-For-Profit Corporation for the Period of March 1, 2022 to February 28, 2023 in the amount of \$618,000. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**
- D. Supervisor Heneghan presented a Certificate of Appreciation to Nicholas Christopher for 10 years of Service to the Township.

## **APPROVAL OF BILLS**

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Town Fund Warrant 2022-2023 #5 in the amount of \$365,159.82. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Gibson to approve Road & Bridge Warrant 2022-2023 #5 in the amount of \$41,817.84. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Saternus and seconded by Trustee Steward to approve Welfare Services Warrant 2022-2023 #5 in the amount of \$49,189.08. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Capital Fund Warrant 2022-2023 #5 in the amount of \$10,750.00. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

## **ANNOUNCEMENTS**

**August 17, 2022** – Committee of the Whole, Town Hall, 7 PM  
**August 24, 2022** – Polco Presentation, Town Hall, 6 PM  
**August 24, 2022** – Regular Board of Trustees Meeting, Town Hall, 7 PM  
**August 29, 2022** – TOCC Board Meeting via Zoom, 7 PM  
**August 31, 2022** – Special Meeting of the Board, Town Hall, 7 PM  
**September 5, 2022** – Township Close for Labor Day

## **SUPERVISOR AND TRUSTEE COMMENTS**

- Commissioner Kegarise noted, after 3 years, Commonwealth Edison finally put a light on Crest East.
- Trustee Gibson wanted the discussion of making the DEIT a committee instead of a task force added to the August Committee of the Whole meeting.
- Upcoming Septemberfest parade was discussed, the Township will be using the food pantry van and the Road District will be driving their truck.

## **ADJOURNMENT**

There being no further business, Trustee Saternus moved to adjourn the meeting at 8:35 p.m. and Trustee Steward seconded the motion. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

**APPROVAL CERTIFICATION**

I hereby certify the approval of the forgoing Minutes  
of the Township of Schaumburg

*W. Robert Stine*

Clerk

Date *August 24, 2022*

