

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES**

STATE OF ILLINOIS

Cook County

Town of Schaumburg

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on November 18, 2020. Also, taking into account the Governor’s Executive Order in response to COVID-19, participants appeared in person or remotely electronically as indicated below. Accordingly, the invitation to participate electronically or by phone was extended in advance to the public.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk - Participating Remotely
	Diane Dunham	Trustee - Participating Remotely
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott M. Kegarise	Highway Commissioner
	John Lawson	Assessor

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

MINUTES

Moved Trustee Jani and seconded by Trustee Kegarise to approve the minutes of the October 21, 2020 Special Meeting of the Board of Trustees. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0.

Motion carried.

Moved Trustee Kegarise and seconded by Trustee Jani to approve the minutes of the October 21, 2020 Committee of the Whole Meeting of the Board of Trustees. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved Trustee Jani and seconded by Trustee Kegarise to approve the minutes of the October 28, 2020 Regular Meeting of the Board of Trustees. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0.

Motion carried.

COMMITTEE REPORTS

Disabled Citizen Department:

- Director Cordes confirmed the Holiday party for our citizens with disabilities will be a virtual one on December 12. So far, 25 families have signed up for the event with 63 individuals participating. Gift bags from the township will be delivered to each family beforehand. Bingo, an ugly sweater contest and a few other surprises are planned.
- Written report on file. No action items.

Senior Citizens Department:

- The party previously planned for a scaled down group has had to be canceled but the group will be included in the larger virtual party via Zoom and will consist of approximately 150 seniors.
- So far 235 seniors have been assisted during the Medicare open enrollment which continues through December 7.
- The reception and waiting area of the department is being upgraded with a monitor and new signage to assist visitors and clients with reservations. A new reception desk is on order but has been temporarily delayed.
- Written report on file. No action items.

Transportation Department:

- Director Christopher said after experiencing the best month since the pandemic began, 68 cancellations for rides have been received. Regardless, subscribers needing Dialysis and other medical appointments remain a priority. Also, with the upgraded distancing requirements, only two riders are permitted per bus. Moreover, the focus on keeping the buses sanitized are an ongoing task and signs remind the passengers in the buses of our continuous cleaning process.
- There was a question about why there was such a difference between the number of rides and the money collected was way off from the anticipated total dollars. It was explained that not all riders can afford to pay for the full amount and are therefore those individuals were not denied the round-trip ride on that basis.
- Written report on file. No action items.

Welfare Services Department:

- Associate Director McGinn reported that Agency funding hearings provided all the necessary documents needed and included a description of some special challenges that the pandemic had created for them.
- Joe's Pizza in Schaumburg will be providing three meals like they donated last year.
- So far there are 259 adoptions for families in need during the Holidays.
- Written report on file. No action items.

Community Relations Department

- Community Relations Coordinator Trent reported some 700-800 adults and children were served treats going through the parking lot during the Trunk or Treat Halloween event that amounted to approximately 400-500 cars. There have been no negative comments so the success of the event can not only be concluded but 224 new visitors and 98 likes to the township facebook confirmed it.
- Written report on file. No action items.

Assessors Department:

- Chief Deputy Assessor Morales stated that the township was notified of an early start to the tax appeals process on November 16 and the response has been as busy as it was prompt. Also, another Holiday surprise is coming due to a senior official in Cook County mentioning that due to the economic effects of the COVID-19 pandemic another reduction is anticipated.
- Written report on file. No action items.

Mental Health Committee:

- Community Coordinator Trent reported that the Agency funding requests were received at the recent meeting. These funding requests will be reviewed and assessed at the December meeting.
- Trustee Dunham stated that committee members have been going above and beyond what we've normally seen from them. She's suggested the possibility of acknowledging their increased participation.

Highway Commissioner Report:

- Commissioner Kegaris announced the sale of the 2007 road district truck with high mileage. It was purchased by the Bloom Township Road District. The sale was noticed by the board that the amount \$23,900 seemed to be top dollar for a truck that old with high mileage. The price also included snow removal accessories. The new replacement truck is due to be delivered in December.
- Rain barrels have been a big hit as nearly all in stock have been purchased by township residents. More barrels are on order.
- Numerous comments and requests have been made for information on substitutes for salt as a result of the mail piece sent by the Highway Department. The Commissioner suggested the source(s) for purchasing such material be posted on the township website.
- The Commissioner also noted that since other organizations have collected Toys for Tots in the community, the distribution primarily goes to residents in Chicago and DuPage County. Therefore, the township might want to consider collecting toys for children to be distributed exclusively to the children of township residents.
- No written report on file. No action items.

Kenneth Young Center:

- Written report on file. No action items.

Supervisors Report

- Many thank you notes continue to come in from residents for all the good service the township has provided during the pandemic.
- Thank you notes also continue to be received describing the wonderful job employees are providing during the pandemic.
- The first note of gratitude was acknowledged from an honor roll veteran for a dinner voucher. Vouchers had been sent to our township veterans who have been formally honored for their service. This allowed them to celebrate their service with a spouse or care giver instead of at the usual large annual dinner gathering. Currently large groups are not allowed due to mitigating limitations imposed in the Governor's Executive Order.
- Finally, a few notes of thanks directed to the township officials were received from election judges. Specifically, the township officials, at their own expense, surprised all the judges who were working the morning of the election with donuts.

Administrators Report

- The check for \$ 31,000/00 from FEMA was received for reimbursement of expenses made during the pandemic. Although filed for reimbursement the township has not yet received any disposition of funds that are anticipated from the CARES Act.
- The parking lot expansion project has finally been completed with the last payment having been made.
- Administrator McVey acknowledged the outstanding efforts of three township employees in the senior's department in accessing and raising donations for a township family that could not afford the purchase and installation of a hot water heater for their home. Unfortunately, the family did not qualify for such funding but their need was urgent and otherwise not easily remedied.

Financial Report:

- Written report on file. No action items.

Clerk's Report:

- Written report on file. No action items.

OLD BUSINESS

- A. Trustee Jani moved and seconded by Trustee Mytych that the Board determines the Estimate of Taxes to be Levied for Schaumburg Township for the Fiscal Year beginning March 1, 2020 to February 29, 2021 as follows: Corporate/Town Fund \$4,789,955; Social Security \$35,220; Auditing \$7,146; Liability Insurance \$133,245; Workers Compensation \$35,730; Unemployment Insurance \$11,230; which is the Estimated Total Taxes to be Levied for the Town Fund for the aforesaid Fiscal Year Totaling \$5,012,526. Also, for the Corporate/General Assistance Fund \$726,119; Social Security \$18,265; Auditing \$4,952; Unemployment Insurance \$3,219; which is the Estimated Total Taxes to be Levied for the General Assistance Fund for the aforesaid Fiscal Year Totaling \$752,556. This amounts to a Grand Total of \$5,765,082 for the Taxes to be Levied for both the Town and General Assistance Funds for the aforesaid Fiscal Year

for Schaumburg Township. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

- B. Trustee Jani moved and seconded by Trustee Mytych that the Board determines the Estimate of Taxes to be Levied for Schaumburg Township Road District for the Fiscal Year beginning March 1, 2020 to February 29, 2021 as follows: Corporate \$1,627,779 which is the Estimated Total Taxes to be Levied for the aforesaid Fiscal Year Totaling \$1,627,779. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

NEW BUSINESS

- A. Trustee Kegarise moved and seconded by Trustee Mytych to approve the 2021 Township Calendar with the exception of the meeting of the Mental Health Committee since it falls on April 6, 2021 the date of the Consolidated Election. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- B. Trustee Jani moved and seconded by Trustee Mytych to approve Resolution 2020-2021 #11, a Resolution to Renew the Illinois Counties Risk Management Trust Insurance Program Proposal for the Policy Year December 1, 2020 to December 1, 2020 in the amount of \$122,483. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- C. Trustee Jani moved and seconded by Trustee Mytych to approve Resolution 2020-2021 #12, a Resolution Approving the 2021 PACE TRIP Transit Grant and Service Agreement. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- D. Trustee Kegarise moved and seconded by Trustee Jani to approve Resolution 2020-2021 #13, a Resolution Authorizing the Supervisor to Pay Accounts. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Jani and seconded by Trustee Kegarise to approve Town Fund Warrant 2020-2021 #9 in the amount of \$ 269,311.52. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych to approve Road & Bridge Warrant 2020-2021 #9 in the amount of \$ 14,678.12. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

Moved by Trustee Kegarise and seconded by Trustee Mytych to approve Welfare Services Warrant 2020-2021 #9 in the amount of \$ 81,933.06. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0.

Motion carried.

SUPERVISOR AND TRUSTEE COMMENTS

The Supervisor's closing remarks were addressed to all the employees, officials and residents for a Happy Thanksgiving. Similarly, Trustee Dunham wished everyone during this special holiday of thanks for happiness and a very healthy holiday.

ANNOUNCEMENTS

December 16, 2020 – Regular Board of Trustees Meeting, Town Hall, 7 PM

December 24, 2020 – Township Closes at 12 PM

December 25, 2020 – Township Closed for Christmas Holiday

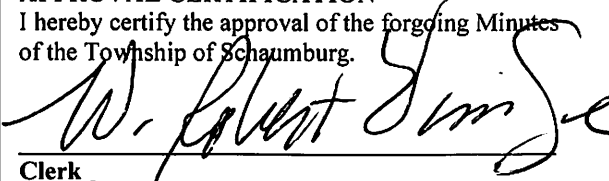
December 31, 2020 – Township Closes at 12 PM

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Trustee Kegarise moved to adjourn the meeting at 7:52 p.m. and Trustee Mytych seconded the motion. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the foregoing Minutes of the Township of Schaumburg.</p> <p></p> <p>Clerk _____</p> <p>Date <u>DECEMBER 21, 2020</u></p>
