

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on March 24, 2021. Also, taking into account the Governor’s Executive Order in response to COVID-19, participants appeared in person or remotely electronically as indicated below. Accordingly, the invitation to participate electronically or by phone was extended in advance to the public.

Officials Present:	Timothy M. Heneghan	Supervisor - Participating Remotely
	W. Robert Vinnedge	Clerk - Participating Remotely
	Diane Dunham	Trustee - Participating Remotely
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott M. Kegarise	Highway Commissioner
	John Lawson	Assessor

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

MINUTES

Moved Trustee Kegarise and seconded by Trustee Jani to approve the minutes of the February 17, 2021 Committee of the Whole Meeting of the Board of Trustees. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved Trustee Kegarise and seconded by Trustee Mytych to approve the minutes of the February 24, 2021 Regular Meeting of the Board of Trustees. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

COMMITTEE REPORTS

Disabled Citizen Department:

- Director Cordes attended webinar on anti-racism training on focused on minorities and disabilities, seminar was presented by a person with a disability
- The department hosted a bunny hop with 14 families and 30 children in attendance which all seemed to really enjoy.

- Written report on file. No action items.

Senior Citizens Department:

- Director Cordes reported on staff assistance in calling over 600 residents to schedule over 600 residents to schedule 300 COVID-19 vaccine appointments for a 1B vaccine clinic on February 26 held at District 54/s Rafferty Administration Center. The clinic was hosted in partnership with the Township, District 54 and Jewel Osco. Residents from Poplar Creek and Emerald Village senior apartment buildings were vaccinated, as well as other seniors from the community, including 11 Deaf and Hard of Hearing residents.
- Senior and Admin staff will assist at 2 upcoming vaccine events, including the follow up vaccine 3 weeks later.
- AARP Tax Aide season began on February 8, 529 slots were scheduled through April 9th. Though AARP is limited in staffing, they have agreed to extend appointments through May 17th.
- Written report on file. No action items.

Transportation Department:

- Director Christopher received a larger response, 60%, for his last two monthly surveys and all the responses were very positive and praised the township drivers and employees for providing such excellent service.
- The Director also reported he expected the new 28 passenger bus to be delivered on Wednesday, March 31.
- Written report on file. No action items.

Welfare Services Department:

- Director Zaroni stated that there has been a slight decrease in the number of Food Pantry visits and attributes it to the additional emergency allocations per household through the emergency SNAP program. The maximum monthly benefit will continue through September. That said the Food Pantry is being utilized by some 30 new members of the senior community per month who have never accessed the Food Pantry before.
- Associate Director McGinn reached out to local housing liaisons to assist with more residents needs.
- Written report on file. No action items.

Community Relations Department

- Coordinator Trent reported that the followers to our social media have increased as have the number of subscribers to the township e-newsletters. Also, she has been fully involved in the messaging of the various COVID-19 vaccination events.
- Written report on file. No action items.

Assessors Department:

- Assessor Lawson reported that the deadline for filing exemptions must be done online by March 31st so residents have been contacting his office for help in that regard. When possible, it's accomplished by phone, e-mail and in some instances in-person visits to the

Assessor's office.

- Written report on file. No action items.

Mental Health Committee:

- Committee Chair Saturnus reported that a schedule of guest speakers has begun for the upcoming meetings and can be accessed live or streaming remotely. The Hoffman Estates acting police chief is communicating how they respond to citizens with mental health issues. Also working with our Senior Committee on senior mental health issue needs.
- The Minds Matter Program is beginning to take shape with four speakers scheduled for a virtual meetings to take place in May.

Highway Commissioner Report:

- Highway Commissioner Kegarise reported several situations due to the weather, maintenance and environmental items to be addressed in the unincorporated areas. He met just today with Engineers from Cook County looking into the lack of water flow and found that over the years the water had been absorbed by surrounding land. Accordingly, Cook County will be returning with equipment to return the flow of water on a path that should alleviate future problems.
- No other action items.

Kenneth Young Center:

- Written report on file. No action items.

Supervisors Report

- Supervisor Heneghan thanked all the employees and officials that had been involved in making the vaccination events successful, while still addressing all the other needs of the residents during this very special time. As the President of the Township Officials of Cook County, he sees what all the other townships have been doing and in comparison, is very proud to be the Supervisor of Schaumburg Township and for all that has been accomplished and provided to members of our community.

Administrators Report

- The Administrator reported that with fiscal year now closed the Township is preparing for the annual audit.
- In addition, the final arrangements are being put together for the two Annual Town Meetings to be presented back-to-back. The first will be for fiscal year 2020 followed by a narrated presentation of fiscal year 2021.
- Administrator McVey also mentioned working closely with our Cook County Commissioner to assist when possible, with information and options available to residents who are homebound and in need of being vaccinated.

Financial Report:

- Written report on file.

Clerk's Report:

- Clerk Vinnedge read a letter from a township resident sent to the Illinois House Committee to argue against why they should not proceed in considering HB 1861. It was truly impressive how the writer presented all the reasons why township government is so available and of value to those in need in the township. Also, it was reassuring to discover someone who may not regularly use the township services but still understands the importance to those who do besides being willing to take the time to communicate their case.
- Written report on file. Nothing else to add to it.

OLD BUSINESS

None

NEW BUSINESS

A. Trustee Kegarise moved and seconded by Trustee Jani to approve Ordinance No. 2021/2022 #01, an Ordinance Making Appropriations for the General Town Fund and General Assistance Fund Final Budget for Fiscal Year Commencing on the 1st Day of March, 2021 and Ending on the 28th Day of February, 2022 for the Town of Schaumburg, Cook County, Illinois. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

B. Trustee Jani moved and seconded by Trustee Mytych to approve Ordinance No. 2021/2022 #02, an Ordinance Making Appropriations for the Road and Bridge Fund Final Budget for Fiscal Year Commencing on the 1st Day of March, 2021 and Ending on the 28th Day of February, 2022 for the Town of Schaumburg, Cook County, Illinois. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

C. Trustee Jani moved and seconded by Trustee Mytych to approve the Metropolitan Township Association dues in the amount of \$3,000 for the period of April 1, 2020 to March 31, 2021. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

D. Trustee Kegarise moved and seconded by Trustee Jani to approve the 2020 Annual Town Hall Meeting Agenda. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

E. Trustee Mytych moved and seconded by Trustee Jani to approve the 2021 Annual Town Hall Meeting Agenda. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Jani and seconded by Trustee Mytych to approve Town Fund Warrant 2021-2022 #1 in the amount of \$ 410,580.39. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Mytych and seconded by Trustee Jani to approve Road & Bridge Warrant 2021-2022 #1 in the amount of \$ 63,532.56. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Abstain, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

Moved by Trustee Jani and seconded by Trustee Mytych to approve Welfare Services Warrant 2021-2022 #1 in the amount of \$ 85,335.93. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

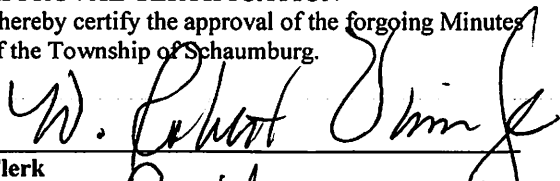
- April 6, 2021 – Consolidated Election
- April 13, 2021 – Annual Town Hall Meeting, Town Hall, 6:45 PM
- April 21, 2021 – Committee of the Whole Meeting, Town Hall, 7 PM
- April 28, 2021 – Regular Board of Trustees Meeting, Town Hall, 7 PM

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Trustee Dunham moved and Trustee Kegarise seconded the motion to adjourn the meeting at 7:41 p.m. Roll Call: Trustee Dunham-Aye, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL CERTIFICATION	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
Clerk	
Date	April 28, 2021