



**Schaumburg Township**  
**Committee for Persons with Disabilities (CFPD)**  
**Meeting Minutes**  
*Tuesday, September 14, 2021*

- I. Call to Order  
The meeting was called to order at 7:04 p.m. by Darrell Taylor.
  
- II. Roll Call (those in attendance):  
Trustee Saternus  
Carleen Emde  
Darrell Taylor  
Bill Eliasek  
Bob Ogilvie  
Andy Miller  
Interim Director Lauren Ewan
  
- III. Approval of May 11, 2021 Minutes  
Motion for approval made by Bill Eliasek. Second by Darrell Taylor. Motion carried.
  
- IV. Public Comment (Limit to 3 minutes)  
None.
  
- V. Reports
  - a. Chairperson's Report  
None. Chairman Mark Chereso not present.
  
  - b. Trustee Liaison's Report  
New Task Force –Diversity, Equity, and Inclusion Task Force to include the disability community. Purpose of this is to spend a couple of years to get information to take action to make our services more accessible and equitable. Before becoming Trustee was on the chair of the Township of Schaumburg Mental Health Committee and works as a school psychologist working with people with disabilities. Happy to be part of this committee.
  
  - c. Interim Director's Report  
Packet with all the funded agency reports from the June-August 2021.
  
- VI. Old Business
  - a. Funded Agency Reports  
Reports from June - August 2021 were provided to committee members. Andrew Miller reported some services seem less but believes that is because of COVID. Carleen Emde noted that there is not a lot of reporting from Clearbrook for each of three programs compared to the other agencies' reports– asked to please request Clearbrook is more specific on their reporting; want results of each program for the month, not the program description. Committee asked about Funded Agency Reviews and requests agency reviews in person, not virtual because in person is better for a presenting and the 15 minute time frame is enough.

- b. **Movie Night Recap**  
Movie Night had 42 people attend, provided popcorn, snacks, and enjoyed “Luca” under a beautiful night. ITAC and the Schaumburg-Hoffman Lions Club sponsored event.
- c. **Septemberfest Recap**  
Went very well with 350 registered with 252 actually attended. Staff Anna Newell and Lauren Ewan and CFPD volunteer Eva Feng checked-in guests for two hours of free carnival rides on Saturday, September 4 from 9-11am. Committee asked about looking at other transportation options to bring and take home guests next year.
- d. **Disability Resource Fair 9.25.21**  
Saturday, September 25 from 9-12pm with 35 vendors, including six Township Department tables, three sensory touch-a-trucks, balloon artist all outside the main parking lot. Carleen coming to volunteer after 10am that morning.

## VII. New Business

- a. **Disability Services Staffing Update**
  - i. **Director Change on Interim Basis**  
Director Cordes was promoted to Interim Administrator resuming Suzanne McVey’s job responsibilities since leaving the Township in July. Interim Director Lauren Ewan is resuming director job responsibilities.
  - ii. **Benefit Specialist Position Opening**  
We are hiring for a Benefit Specialist position since Ami-Nell left to work in human resources since she is in a master’s program for that. Position is posted online, on the website, social media, Indeed until October 4. Carleen Emde asked about what the benefit specialist position entails.
  - iii. **Disability Services Intern Opening**  
Had a few applicants, however, one was a psychology major but needed to work one-on-one with other clients for her internship requirement. Major responsibility for the intern is to assist with the Adopt-a-Family program. Interim Director Ewan explained the new process for disability services recruiting donors and recipients for the program this year. Carleen Emde asked about thank you notes from recipients. Informed that we aren’t require a thank you note, but encourage recipients to provide one to the donor. Carleen suggested maybe trying to get feedback from a survey on the program by asking them to email [disabilityservices@schaumburgtownship.org](mailto:disabilityservices@schaumburgtownship.org).
- b. **Programming Updates**  
Halloween Bowling Thursday, October 21<sup>st</sup> offsite at Poplar Creek Bowl from 4-6pm. \$15 fee includes 2 hours of bowling, shoe rental, slice of pizza and soda. Another program is at Morke’s Chocolate on Friday, October 8. \$18 fee includes transportation, chocolate-making class. Lunch at Barnaby’s afterwards but lunch is on their own and return to Township. Two virtual programs coming up – Special Needs Trust on Friday, October 1 at 11am and RTA on Monday, October 4 at 11am, Fair Housing 3-part virtual series.
- c. **New Adopt-A-Family Program Process for 2021**  
Discussed above.

d. Committee Member Updates/Questions

Bill Eliasek commented on the “Call for Art” display on how letters were supposed to be mailed out that the person’s artwork is on display in reception area of the senior/disability department and to thank them. Asking when they will get their artwork back and if we will continue this quarterly, twice a year. Put blurb in enews that artwork is on display. In addition, contact the people whose work is on display to pick up.

Darrell Taylor provided his committee reappointment application and is available to help/volunteer more.

Carleen commented on how much she loves the new look for the Ablegram newsletter; easy to read, the layout, the color, paper. Follow up comment about Clearbrook – to contact Ms. Lullo from Clearbrook about the monthly funding reports.

Andrew Miller found ridesinsight.org, which is a database listing all the available transportation in the state of Illinois – nonprofit and profit companies to transport older adults and people with disabilities.

Bob Ogilvie – Out of town until October 12. Clearbrook funding report is not as descriptive because of the overturn of staff there.

Committee asked about other programming ideas we have. Discussion about a community needs assessment, surveys and focus groups to find out what the community wants. Ideas from committee was a roundtable discussion at the Township. Start small with a table where they can meet and discuss a specific topic, i.e., hobbies, issues, etc., after 2:30pm time.

VIII. Adjournment

Motion to adjourn made by Bill Eliasek. Second by Darrell Taylor. Motion carried. Meeting adjourned at 8:23pm.