

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG
COMMITTEE OF THE WHOLE
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on March 16, 2022.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee – remotely via Zoom
	Matthew J. Steward	Trustee
	Scott Kegaris	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Committee of the Whole Meeting of the Board of Trustees at 7:00 PM.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

PRESENTATION

- For the following proceed to New Business.
- Brittany Williams, Marine Wealth Advisors
- Bryant Merryman, Mission Wealth Management
- James Howard, Fund Balance Policy

OLD BUSINESS

None

NEW BUSINESS

A. Investment Strategy

- Looking to establish a reputable investment firm which the township could best utilize, the two following firms were asked to attend this Committee of the Whole Meeting and make their presentations. The firms attending were: Brittany Williams from Marine

Wealth Advisors and Bryant Merryman from Mission Wealth Management. Both made complete presentations. Questions of the board were asked and answered.

- Following the presentations of the investment firms, James Howard, provided a brief overview relating to the township's Fund Balance Policy. Questions of the board were asked and answered.

B. Accounting change of Bank

- After experiencing some ongoing difficulties with Parkway Bank consideration was being given to move the township's account to the Barrington Bank. This is the result of currently having a relationship with the Barrington Bank and a matter of convenience as well as more streamlined operations available. Consequently, the township may move its account from one bank to the other.

C. IMRF

- The pursuit of joining IMRF back in 2018 with the statistics of the employees was discussed but revealed how much has changed since the staff is quite different now. So, it was thought that initiating the process now might be appropriate. Since the application is time sensitive it was decided to perform the research, presentations, survey needed and a Resolution for the Electors to vote on at the Annual Town Meeting. Questions asked and answered.

D. Community Assessment

- Information comparing Northern Illinois University (NIU) with Polco was provided. Polco performs such projects more regularly has also done business with the Village of Schaumburg and may be better suited to utilize them, plus their fees are also significantly less than NIU's. Questions asked and answered.

E. Township Mission Vision and Value Statement

- A revised Mission statement has been developed to consolidate the inclusion of values with the goals of the DEI Task Force. It will be voted on at the March board meeting for approval.

F. Nutrition – Food Pantry

- Director Diana Nelson presented the revised guidelines that are to be posted and suggested for residents using the township food pantry. The new requirements better promote healthier options for our clients. It should also assist both users and donors to better deal with eating and supplying a better selection of foods that should help to better control such medical problems with those who have high blood pressure and diabetes.

G. Welfare Services Entrance

- It was reported that the stairs and ramp to access that entrance to General Assistance and the Food Pantry is both buckling and crumbling and needs repair. Also, it was said to be inadequate since it now seems too narrow and steep for the purpose intended; therefore, confirming consideration be given for either repair or redesign and replacement.

H. Mask Mandate

- Currently the government mandates on masks are being discontinued for certain business and operations. It was recommended that masks still be suggested to be worn in the township offices and masks worn by employees as required or deemed necessary. However, employees who are not vaccinated, no longer need to be tested as designated by the current policy. Therefore, a revised mask and COVID Testing Policy will be available for approval at the March Board Meeting.

I. Staffing Needs

- An update on the status of hiring a Director of Maintenance and Facilities. Presently, there are no viable candidates available for the salary range established.
- In addition, it was requested that the Clerk's office hire a part-time employee for the increased activity of processing passports. Since most of the activity takes place with applicants appearing in the afternoons that is the time we should specify for the hours needed.

ANNOUNCEMENTS

March 27, 2022 - Regular Board of Trustees Meeting, 7PM Town Hall

April 12, 2022 – Annual Town Hall, 7PM

April 20, 2022 – Committee of the Whole, 7PM Town Hall

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Trustee Steward moved and Trustee Gibson seconded the motion to adjourn the meeting at 9:39 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p><i>W. Robert Stumpf</i></p> <p>Clerk _____</p> <p>Date <u>April 20, 2022</u></p>
