

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG
COMMITTEE OF THE WHOLE
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on August 18, 2021.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott M. Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Committee of the Whole Meeting of the Board of Trustees at 7:00 PM.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

OLD BUSINESS

None

NEW BUSINESS

- A. Discussion on Implementation of the Diversity, Equity and Inclusion Task Force.
 - Trustee Gibson stated that he has a number of names submitted to apply to join the task force.
 - Looking to have their first meeting starting in October, 2021. Meetings will be on the 1st Wednesday of the month.
 - The Task Force is interested in reaching out to our citizens with disabilities as well as someone from the deaf community.
- B. Discussion on Board Meeting Electronic Accessibility
 - Trustee Steward was contacted by a resident interested in viewing meetings remotely.
 - Discussion followed on how to best accommodate the public.
 - Attorney Melissa Wolf offered suggestions to provide this according to the rules of the Open Meetings Act.
 - Staff will look into this further on how to best support this request.

C. Meeting with Local Faith Leaders

- The Board discussed their desire to meet with local Community and Faith Leaders in our community in an informal gathering to discuss needs of the community and share how the Township can best support them.

D. Review Administer Job Description.

- The Township Board reviewed the proposed Administrator job description and salary to be posted and start the recruitment process.
- Salary was discussed to stay completeive with local municipalities.

E. IMRF – Initial Inquiry.

- Director Dionesotes presented finding so far. We are at the very initial stage of gathering information.
- Discussion followed.
- The Board gave direction to continue to go further.

F. Discussion update on Planned Capital Projects.

- Director Dionesotes outlined reasons that the Township should hire an architect to update the lobby of the Township.
- Discussion followed.

G. Cell Phone Reimbursement for Approved Employees.

- Administrator Cordes outlined reasons that certain members of staff are required to use personal phones for work on behalf of the Township.
- Trustee Steward suggested we research other BYOD (bring your own device) policies to approve a fair dollar amount for reimbursement.

ANNOUNCEMENTS

August 25, 2021 – Regular Board of Trustees Meeting, 7PM Town Hall

September 6, 2021 – Township Closed, Labor Day

EXECUTIVE SESSION

Moved by Trustee Saternus and seconded by Trustee Fiorio to adjourn to Executive Session at 8:31 p.m. Pursuant to Section 2(c)(1) of the Open Meetings Act to consider “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees for the public body” and Section 2(c)(5) of the Open Meetings act to consider the “purchase or lease of real property for the use of the public body.” Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Saturnus and seconded by Trustee Steward to go into Open Session at 10:12 p.m. All in favor. **Motion carried.**

ADJOURNMENT

There being no further business, Moved by Trustee Gibson to adjourn the meeting at 10:13 p.m. and Trustee Saternus seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL CERTIFICATION

I hereby certify the approval of the forgoing Minutes
of the Township of Schaumburg.

W. Robert J. J. J.

Clerk

Date SEPTEMBER 22, 2021