

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG  
COMMITTEE OF THE WHOLE  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on January 20, 2021. Also, taking into account the Governor's Executive Order in response to COVID-19, participants appeared in person or remotely electronically as indicated below. Accordingly, the invitation to participate electronically or by phone was extended in advance to the public.

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk – remotely via Zoom
	Diane Dunham	Trustee – Absent
	Jeffrey S. Mytych	Trustee
	Nimish Jani	Trustee
	Charlotte Kegarise	Trustee
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Special Meeting of the Board of Trustees at 7:00 PM.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

- A. **Capital Project Review: Lower-Level Improvements** – It was reported that while all the capital improvements on the lower level are almost complete the offices used by the Kenneth Young Center need to be included in this review. In particular, the small kitchen in the area that this agency uses for counseling needs improvement. It was pointed out that no improvements have been made in this part of the building since it was originally completed and opened for use in 1996. All the improvements for this area could be accomplished for approximately \$10,000 and would include replacement of cabinets, electrical wiring updating and replacement of floor and a new counter in the reception area. Questions asked and answered.

**Network Switch Replacement** – It was also reported that the electronic network switches installed for the operation of the township's computer system have been used beyond their

end-of-life expectancy and four of the five switches have been compromised and need to be replaced since only the minimum number of ports are available for use. Waiting any longer for replacement the township is in jeopardy of failure in areas of our network. This is an expensive purchase but utilizing the state contract available will reduce the cost of the switches. Questions asked and answered.

- B. **Alternate for Employee Appreciation.** The usual gathering of the board with employees to recognize their performance and accomplishments cannot be held this year due the challenges of the unique obstacles caused by the pandemic. However, a box lunch is being planned on the Wednesday of the week for the employee appreciation. In addition to some smaller events that the board can then be engaged in remotely. Also, it was suggested that rather than close the township facilities a half day before Christmas and New Year's, we could keep the township open to residents then the one day could be taken by each employee without interruption of services to the public. Questions asked and answered.
- C. **Emergency Sick Leave Policy** Since the federal program adopted for this purpose due to COVID-19 expired as of the end of December 2020, the township has the ability to adopt this policy on its own until or if it is reenacted on the federal level. Questions asked and answered.
- D. **Fiscal Year 2022 Draft Budget Review** After a thorough review of the draft 2022 budget going department by department and looking forward to returning to a more conventional fiscal year it was concluded that the proposed budget could be implemented successfully, noting that the most challenging portion or increase to the budget would be employee benefits with only modest salary increases. Questions asked and answered. .

### **ANNOUNCEMENTS**

**January 27, 2021** – Township Regular Meeting of the Township Board, 7 PM

**February 15, 2021** – Township Closed for Presidents Day

**February 17, 2021** – Committee of the Whole Meeting, 7 PM

**February 24, 2021** – Township Regular Meeting of the Township Board, 7 PM

### **EXECUTIVE SESSION**

Moved by Trustee Mytych and seconded by Trustee Jani to go into Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act. Roll Call: Trustee Dunham-Absent, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

### **ADJOURNMENT**

There being no further business, Trustee Mytych moved to adjourn the meeting at 9:11 PM and Trustee Jani seconded the motion. Roll Call: Trustee Dunham-Absent, Trustee Mytych-Aye, Trustee Jani-Aye, Trustee Kegarise-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

**APPROVAL CERTIFICATION**

I hereby certify the approval of the forgoing Minutes  
of the Township of Schaumburg.

*W. Robert Vanise*

Clerk

Date

*February 18, 2021*