



**Schaumburg Township**  
**Senior Citizens Services Committee (SCSC)**  
**Meeting Minutes**  
*Monday, September 20, 2021*

- I. Call to Order  
Meeting was called to order at 7:14 p.m. by Chairperson Croke.
  
- II. Roll Call (those in attendance):  
Nancy Croke  
Denis DeCamp  
Linda Kasinger  
Kathleen Ray  
Sheva Wohlhart  
Interim Administrator Cordes
  
- III. Approval of May 17, 2021 Minutes  
Motion to approve minutes made by Kathy Ray. Second by Sheva Wohlhart. Motion carried.
  
- IV. Public Comments (limited to 3 minutes)  
None.
  
- V. Reports
  - a. Chairperson's Report  
Chairperson Croke welcomed the committee back after their summer hiatus.
  
  - b. Trustee Liaison's Report  
Trustee Fiorio is the Trustee Liaison for the SCSC this year. He was unable to attend this month's meeting.
  
  - c. Director's Report – Interim appointments  
Written reports for the summer months are on file. In-person programing continues to go well. Day trips to Four Winds Casino, Kinky Boots, and the Japanese Gardens in Rockford were all a success. Arts & Crafts, Spanish, and Russian classes will all be starting in the coming months. CUB will be hosting a Utility Clinic in November and will be able to look at any utility bill for clients. This year's Adopt a Family program for seniors will be coordinated by Senior Services. We are currently recruiting donors and will start accepting applications from seniors in October. Matches will be made in early November, with gift distribution happening in early December. LIHEAP started September 1 and is scheduled to go until May or until funds run out.
  
- VI. Old Business
  - a. Funded Agency Reports  
Reports were reviewed. The committee had a discussion about the information agencies were providing the committee. The committee would prefer agencies to provide unique narratives each month on how the grant money is making a difference, rather than the same information month after month.

## VII. New Business

- a. Flu Shots, Walk In – September 30  
Jewel Osco will be at the Township on September 30 from 11 – 3pm offering flu and tetanus shots. The event is free and open to the public.
- b. Forever Plaid – October 6  
The registration for this musical day trip is full.
- c. Volo Auto Museum – October 15  
As of this morning, there are 15 of 26 slots filled for this trip. Cost is \$20 and does not include lunch, which is on your own at Bobby's Barrel.
- d. Senior Services Staffing Update
  - i. Director Change on Interim Basis  
Administrator McVey left the Township in mid-July. The Board appointed Director Cordes to be Interim Administrator during the transition. Assistant Director Newell was then appointed Interim Director of Senior Services and Assistant Director Ewan was appointed Interim Director of Disability Services. The position for Administrator is open for applications until October 4. It is hoped the position will be filled by the end of November.
  - ii. Intake and Referral Coordinator position changed to Intake and Volunteer Coordinator  
Intake and Referral Coordinator Bisioulis' last day with the Township was September 10. After assessing the needs for Senior Services, it was determined a change to her position description was needed. Recruitment for an Intake and Volunteer Coordinator will begin as soon as the Board approves the new position description. This new position will focus on client intakes and volunteer recruitment, which will help both Senior and Disability Services immensely.
  - iii. Senior Services Intern Opening  
Senior Services was approved to hire an intern this year. Recruitment for the fall semester did not go well and qualified candidates were not found. The position description will be reworked and reposted in October to recruit and intern to start in January.
- e. Committee Member Updates/Questions  
Kathy Ray mentioned the Barn is hosting 2 lunches daily as of August 1 for 22 people per session. Social Saturday is back and is being run by the Village. The Barn is trying to restart Bingo and Zoomba and other in-person events.

## VIII. Adjournment

A motion to adjourn was made by Kathy Ray. Second by Linda Kasinger. Motion carried. Meeting adjourned at 8:14 p.m.