

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on September 28, 2022.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee (Absent)
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

PRESENTATIONS

Clerk Vinnedge honored:

Specialist Frederick Wilson ~ U.S. Army 1966 -1969

Sergeant Raymond Biliskov ~ U.S. Army 1952 – 1954

John Haniotes and Sharon Devinger from the Barrington Bank were present to report on the completion of the transfer of funds and should the Township have any questions or further items of business to contact them.

Coordinator Trent provided a glimpse of the updated website that should be implemented in early November. There have been many changes, such as improved navigation and maneuverability which make it more user friendly. The homepage will allow quick access with most any points just one or two clicks away. Other features include: an expanded or added, About Us, photo gallery, agendas, ADA compliance and an updated news and newsletter corner. Making a donation will be easier to locate and implement with just a click away. Overall, a general ease of providing quicker access to information with a revised method or short cut to easier access important dates and activities will benefit all who use it.

MINUTES

Moved by Trustee Saternus and seconded by Trustee Fiorio to approve the minutes of the August 24, 2022 Regular Board Meeting and the September 1, 2022 Virtual Meeting of the Board. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- Linda Springer reported that the Kenneth Young Center celebrated recovery month.
- Wednesdays the recovery programs continue.
- Save the date of October 21st for the Halloween Spooktac-Q-Lar.
- Written report on file. No action items.

Disability Services Department:

- Director Cordes reported that Disability Services hosted its second annual Resource Festival on Saturday, September 24th. There were 22 tables with local agencies and township departments. The event was very well received with over 100 people attending. Many families with young children also attended, that we gladly welcomed. The department is planning another fair in the spring, focused more on families and other festival type activities that will include touch-a-truck and include more agencies who support families and children with disabilities.
- Disability Services will also be hosting a Halloween dance on October 18.
- Written report on file. No action items.

Senior Services Department:

- Director Cordes reported that Senior Services hosted its first Oktoberfest since 2019, last Thursday, September 22nd. Over 80 people attended and enjoyed games, German food, and music. Everyone was happy to have this beloved event back.
- Today Director Cordes stated she hosted a meeting with department heads and program staff to discuss annual events. Every department participated and developed a list of 59 programs, events, and administrative items held every year. The goal of the meeting was to create a calendar of annual events and the resources required to help ensure we are not overextending our resources when planning future events and programs. It will also help staff have a better understanding of what other departments have going on throughout the year. Once the final list is compiled, it will be kept in Microsoft Teams, so it is easily accessible to anyone who needs to reference it.
- Lavelle Law's annual food drive kicks off October 4th and will commence October 28th with an afternoon delivery at the Township. All are invited and welcome to help unload the trucks. Donations are schedule to begin arriving between 2 to 2:15 and a 2:40 p.m. elected officials' photo is anticipated.
- Written report on file. No action items.

Transportation Department:

- Most of the buses in the fleet have been checked and brought up to date and only one remains to be completed.
- All the buses will be washed and thoroughly detailed next week.
- Interim Manager Maldonado reported that the Bus Tour of Historic sites was well attended and enjoyed by all the residents who signed up for it.
- Other programs involving extended trips like to the Drury Lane Theatre and the Crime Tour have proved to be popular.

- Written report on file. No action items.

Welfare Services Department:

- Director Nelson stated her gratitude for all the volunteers that help in the Welfare Service Department. On average, there are 20-25 volunteers a week. It is because of their support, that the department is able to help so many residents. Also, that one volunteer left this month to relocate in Florida to be closer to her daughter. The Director shared a portion of the volunteer's letter detailing her thanks for being able to assist while in Welfare Services.
- Director Nelson also reported that the Welfare Services' team is excited to participate in the all-staff Core Strengths debrief next week. The team has had lots of positive feedback about this tool.
- Written report on file. No action items.

Community Relations Department

- Coordinator Trent announced that Trunk or Treat will take place on October 27th at the Township from 3 to 7 p.m. Also in process is a confirmation that vendors will be providing more candy and determining the Administration trunk theme.
- In addition, the Township will be participating in the Woodfield Mall's Mall-O-Ween on October 29, to be held at Woodfield Mall from 12 to 2 p.m. During the event, we will pass out Halloween bags and interact with the public.
- In addition, during the last two weeks we have interviewed potential intern candidates for the open Digital Communications Intern position. We hope to have a person start in early October.
- Written report on file. No action items.

Assessors Department:

- Director Morales was excited to report a remarkably successful Appeal period last month. It was quite unprecedented since the last tri-year was in 2019. At that time, when residents received their Assessment Notices, the department had 2,200 residents appear in-person at the Assessor's office.
- In comparison, this year, thanks to the excellent promotion of Coordinator Trent on social media, our marquee sign, e-reminders, and the staff composed of Joe, Kevin and Mary Pat, we beat the previous record with 3,155 residents.
- Eighty percent (80%) requested virtual appeals. For this method, the resident did not have to visit the office but were requested from the comfort of their home, employment, vehicle and even one resident who was in the hospital who contacted us to remind us to appeal on her behalf.
- Twenty percent (20%) were walk-ins this year, which made it much more manageable.
- There were 302 residents who had no comp files to analyze and unfortunately did not have a case to file an appeal as their Appeals had been previously reduced.
- Our outreach seminar hosted by Assessor Lawson at Schaumburg High School also drew quite an attendance. We recorded 215 residents in attendance. We thank our local officials for their participation: State Senator Laura Murphy, Supervisor Heneghan and Trustee Steward.

- Many residents have been visiting our office to inquire about the status of the 2nd Installment Tax Bill to see if it is late or possibly lost by the Post Office. We have assured them that the Tax Bills are late. Also, we are estimating the tax bills will be going out in December during our second run of Appeals offered by the Cook County Board of Review.
- Written report on file. No action items.

Highway Commissioner:

- The Quarry workers strike is over, and the Highway Department can obtain rock for repairing roads.
- Nick Chapas has been promoted to Assistant Foreman.
- Commissioner Kegaris plans to go to Peoria for a meeting and while there, plans to look at trucks as their current truck is 12 years old.
- The Highway Department plans to be in the upcoming Septemberfest parade.
- With recent storms, there has been some damage to drainpipes. The Highway Department will replace them as needed.
- The Commissioner wanted to make a point that his personnel are separate, and the board has no supervision of them.
- No written report on file.

Supervisors Report

- Supervisor Heneghan reported attending the Metropolitan Township Association Symposium was held at Hanover Township on Saturday, September 24th where he spoke and help opened the program. Topics such as 501c3s, a 708 Mental Health Board and growing your Township's Food Pantry were all relevant topics for Township Officials attending.
- Supervisor Heneghan stated he got a thank you note from the Historical Society for the Township's participation in the bus tour of historic sites in the township.
- The Supervisor also reported that the meeting covering the Core Strengths for the elected Officials was well received by the Board on September 21st.

Administrators Report

- Administrator Williams reported that the replacement of the HVAC system has been slightly delayed due to supply chain problems. However, it appears that the possibility of proceeding may take place towards the end of October.
- The Administrator was happy to announce we have a tentative date to replace our HVAC units. The date could be October 7th, the building needs to be closed for safety, but staff plan to work offsite to complete Core Strength training and some employee development.
- Both the Administrator and Human Resources are working individually with staff that have any questions about IMRF and their particular circumstances.
- Administrator Williams and Director Dionesotes are analyzing 2 different products for electronic check in stations as part of the planned lobby renovation and to provide additional safety to the staff.

Financial Report:

- Written report on file. No action items.

Clerk's Report:

- Clerk Vinnedge mentioned as a reminder that the Dinner celebrating our honored veterans would be reinstated after the pandemic kept us from assembling in person. It will be at Chandler's at 6 p.m. on November 2nd.
- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Moved by Trustee Gibson and seconded by Trustee Saturnus to approve Ordinance 2022-2023 # 1 an Ordinance Establishing the Diversity, Equity, and Inclusion Committee of the Township of Schaumburg. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**
- B. Moved by Trustee Saturnus and seconded by Trustee Gibson to approve the Agenda for October 19, 2022 Special Meeting of the Board of Electors, which meeting is necessary for the interests of the Township in order to consider whether or not the Township of Schaumburg, should elect to participate in the Illinois Municipal Retirement Fund, including in such participation, the Road District and all other bodies politic heretofore or hereafter established by, or subject to the direct or indirect control of the Township Electors. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**
- C. Moved by Trustee Fiorio and seconded by Trustee Saturnus to approve Pre-Bid Proposal by CSI for ADA Ramp Renovation at the cost of \$69,879.84. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**
- D. Administrator Williams reported that a comparison of Active Assailant Policies had not yet been made available and this new business item would be brought at an upcoming Board meeting after the Members of the Board had a chance to review the information to be made available.
- E. Moved by Trustee Gibson and seconded by Trustee Saturnus to approve to Enter into an Intergovernmental Agreement with Local Township Assessors Offices to Share Staff during Busy Seasons. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

- F. Moved by Trustee Fiorio and seconded by Trustee Gibson to approve the reappointment of Nancy Croke to the Senior Committee for the term of October 1, 2022 to September 30, 2025. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**
- G. Moved by Trustee Saternus and seconded by Trustee Fiorio to approve the reappointment of Linda W. Kasinger to the Senior Committee for the term of October 1, 2022 to September 30, 2025. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Town Fund Warrant 2022-2023 #7 in the amount of \$ 704,214.11. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Saternus and seconded by Trustee Gibson to approve Road & Bridge Warrant 2022-2023 #7 in the amount of \$ 462,436.62. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Saternus to approve Welfare Services Warrant 2022-2023 #7 in the amount of \$ 73,070.61. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Capital Warrant 2022-2023 #7 in the amount of \$ 4,900.00. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

ANNOUNCEMENTS

October 8, 2022 -Rabies, Microchip Clinic

October 19, 2022 – Special Meeting of the Township Electors, Vernon A. Laubenstein
Schaumburg Township Hall, 7 PM

October 26, 2022 – Regular Board of Trustees Meeting, Town Hall, 7 PM

SUPERVISOR AND TRUSTEE COMMENTS

None

EXECUTIVE SESSION

Moved by Trustee Gibson and seconded by Trustee Saternus to go into Executive Session at 8:33 p.m. pursuant to Section 2 (c) (1) of the Open Meetings Act to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees for the

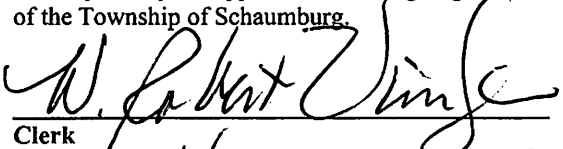
public body. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Saternus to return to the Regular Meeting of the Board at 9:16 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Saternus and seconded by Trustee Gibson to approve the action discussed in Executive Session for a specific employee. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

ADJOURNMENT

There being no further business, Trustee Gibson moved to adjourn the meeting at 9:17 p.m. and Trustee Fiorio seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

APPROVAL CERTIFICATION	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
Clerk	
Date	<u>October 26, 2022</u>