

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES**

STATE OF ILLINOIS

Cook County

Town of Schaumburg

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on October 26, 2022.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott Kegarise	Highway Commissioner (Absent)

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

PRESENTATION

The Board presented a Certificate of Appreciation, to Mona Morrison, for 22 Years of Service.

VETERANS HONOR ROLL

Clerk Vinnedge honored:

Sergeant Ralph R. Burin ~ U.S. Army 1967 -1969

MINUTES

- A. Moved by Trustee Saternus and seconded by Trustee Gibson to approve the minutes of the September 28, 2022 Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- Kate Garbarek reported that KYC is assisting with consultations about the changing benefits of Medicare insurance coverage. Also, assistance will be available to determine the best providers under Part D of Medicare for the drugs prescribed for them. In addition, this is National Caregivers Month and information is available on their website. Lastly, information is also available on their website about the National Hot line and after January 1, 2023, a team of two individuals will be available to assist directly.

- Written report on file. No action items.

Disabled Services Department:

- Written report on file. No action items.

Senior Services Department:

- Written report on file. No action items.

Transportation Department:

- Manager Maldonado reported that visiting Friendship Village on October 13, to explain our transportation program caused 50 residents to register and have their name on file.
- Fulfilling transportation needs for senior and other programs such as, driving seniors from the Barn to Drury Lane Theater and back, The Holocaust Museum in Skokie and Pop's for lunch have become more regular and easily accommodated.
- All the buses have now completed their mechanical and outward refurbishing. The only exception is with a couple of buses that have ongoing problems with their lifts.
- Written report on file. No action items.

Welfare Services Department:

- Lavelle Law Charities will be visiting the food pantry on Friday, October 28th, at approximately 2:45pm, for photos and some words of encouragement to their volunteers. Lavelle Law Charities has been organizing local food drives since 2004 and the Township of Schaumburg food pantry has been the lucky recipient of their hard work, since they moved to Schaumburg in 2019.
- Coats for Kids collection is in progress. This year, three collection sites were added for a total of eight drop sites.
- The LIHEAP/Low-Income Home Energy Savings Program and the LIHWAP/Low-Income Household Water Assistance Program are both in full swing. The Welfare Services team completed 128 applications in September, which was up 54% from last year.
- Written report on file. No action items.

Community Relations Department

- The newly designed township website should still be ready for use on November 1, 2022. We are looking forward to easier navigation and accessing information more quickly.
- Coordinator Trent announced that Trunk or Treat will take place on October 27th at the Township from 3 to 7 p.m. As many as 800 are expected to proceed and request candy from all the various vendors.
- In addition, the Township will be participating by passing out Halloween bags in Woodfield Mall's Mall-O-Ween on October 29, to be held at Woodfield Mall from 12 to 2 p.m.
- Written report on file. No action items.

Assessors Department:

- Written report on file. No action items.

Mental Health Committee:

- Written report on file. No action items.

Highway Commissioner:

- No written report on file.

Supervisors Report

- Supervisor Heneghan reported recently attending the TOCC Supervisor's Meeting. The speaker was from the City of Zion and had been studying for some time the advantages and efficiency of consolidation with their township. The difference from most of the townships in Cook County was the City of Zion and Zion Township are coterminous.

Administrators Report

- Administrator Williams stated the three big projects relating to the building all seem to be coming together starting around November 21, 2022. They include restructuring the ramp, replacement of the rooftop HVAC and the review and approval of architectural drawings for the renovation of the lobby and any other areas such as rest rooms to meet current ADA requirements. The actual renovation of the lobby wouldn't likely occur until sometime early in 2023. Also, the other items may be scheduled due to weather and any down time needed for the HVAC removal and replacement with the new unit(s). The Administrator, Director of Administration Services, Facilities Manager and someone from the police department will be utilized for these projects as needed.
- There is still a tremendous need to hire an employee, possibly a case worker, who can readily communicate in English and Spanish. This should improve both communication and efficiency since the other two employees who have bilingual skills, if present and available, wouldn't have their regular responsibilities interrupted.
- It seems the immediate transportation needs of Harper may be assisted, for the time being, by the transportation services of Hanover Township.

Financial Report:

- James Howard, Governmental Accounting, provided a brief overview of the financial report. Questions asked and answered.
- Written report on file. No action items.

Clerk's Report:

- Clerk Vinnedge reminded those present of the dinner to be held for our honored veterans on Wednesday, November 2, 2022 at Chandler's Chop House. We have received more than 150 reservations for veterans and some will come with either a spouse or a caregiver. Also,

state representatives Mussman, Crespo and state senator Murphy have made donations toward the cost of the dinner and will each give a few brief remarks. Finally, as we're preparing to confirm our count to the banquet facility early Friday morning, please let us know, if you haven't already done so, if you will be attending or not, so our count will be accurate.

- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Following the financial report and with the indication that the township has significant operating funds and capital reserves, it was the consensus of the board that the Levy for Schaumburg Township for Fiscal Year beginning March 1, 2022 to February 28, 2023, remain flat or unchanged from the previous year's Levy maintaining it would not exceed the 5% limit for the Town Fund. Also, accordingly, as in the previous year, the Levy for Welfare Services would remain at 97%. The Levy for the Road and Bridge was not discussed as the Highway Commissioner was not present for his proposal.
- B. The Public Act 102-1088, a Local Government Efficiency Study was thoroughly discussed along with the requirements being vague as to the extent of the resulting report to be filed, the timing and the number of the committee members assigned to complete it. The consensus was to establish a committee of five or six members, with the understanding that once initiated the report had to be completed and filed during a specific period.
- C. Moved by Trustee Saternus and seconded by Trustee Gibson to approve Resolution 2022-2023 #10, a Resolution Approving and Authorizing the Employment and Separation Release between Mona Morrison and the Township of Schaumburg effective October 31, 2022. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- D. Moved by Trustee Steward and seconded by Trustee Saternus to approve Resolution 2022-2023 #11, a Resolution Appointing the Township of Schaumburg's Illinois Municipal Retirement Fund Authorized Agent. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Saternus and seconded by Trustee Gibson to approve Town Fund Warrant 2022-2023 #8 in the amount of \$469,643.91. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Road & Bridge Warrant 2022-2023 #8 in the amount of \$42,412.95. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Steward to approve Welfare Services Warrant 2022-2023 #8 in the amount of \$57,507.01. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye,

Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

November 2, 2022 – Veterans Honor Dinner, 6PM Chandler’s Restaurant
November 9, 2022 – Committee of the Whole, 7PM Town Hall
November 16, 2022 – Regular Board of Trustees Meeting, 7PM Town Hall
November 24 and 25, 2022 – Township Closed for Thanksgiving Holiday
December 14, 2022 – Regular Board of Trustees Meeting, 7PM Town Hall
December 23 and 26, 2022 - Township Closed for Christmas Holiday
January 2, 2022 - Township Closed for New Year’s Holiday

SUPERVISOR AND TRUSTEE COMMENTS

Trustee Steward stated he was proud to see so many residents attend the Special Meeting of the Township Electors present on October 19, 2022, to vote on the IMRF proposal and without any no votes.

ADJOURNMENT

There being no further business, Trustee Saternus moved to adjourn the meeting at 8:35 p.m. and Trustee Gibson seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p><i>W. Robert Dunne</i> Clerk</p> <p>Date <i>November 16, 2022</i></p>
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