

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on November 16, 2022.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee – Arrived at 7:24 p.m.
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

PRESENTATION

VETERANS HONOR ROLL

Clerk Vinnedge honored:

Navy Diver 1st Class Richard Nieves ~ U.S. Navy 1998 – 2014

MINUTES

- A. Moved by Trustee Gibson and seconded by Trustee Fiorio to approve the minutes of the October 26, 2022 Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- Written report on file. No action items.

Disability Services Department:

- Director Cordes reported that the Disability Services Committee agencies being funded presented their requests for funding be considered and the committee's recommendation will be agreed upon next month.
- Disability Services will be hosting a photo session with Santa on December 14.

- Written report on file. No action items.

Senior Services Department:

- Director Cordes also reported that open enrollment continues for Medicare with all the appointments filled. Consequently, any additional residents needing assistance are being directed to contact Medicare at their 800 number, as all our certified counselors are booked through the enrollment period.
- As the Disabilities Committee had done, the Senior Services Committee also hosted their agencies' funding requests and accordingly, the committee's recommendations will also be available next month for review.
- While attending the TOI Conference in Springfield, Director Cordes was pleased to be elected as vice president of ITASCSC.
- On December 9, the Department will be hosting their Holiday Party at 11:00 a.m. at Chandler's in Schaumburg.
- Written report on file. No action items.

Transportation Department:

- Manager Maldonado reported on three special trips for senior programs this month; two were local and the third was to Milwaukee, WI.
- Some of the final maintenance issues for the buses are being completed, e.g., refurbishing bumpers and replacing mirrors where necessary,
- Written report on file. No action items.

Welfare Services Department:

- The Coats for Kids collection drive was very successful with a total of 599 items shared with District 54 students. We received many thank you letters from District 54 social workers, expressing their appreciation.
- Welfare Services Department completed a client survey in October. A total of 492 survey responses were received. The two following were representative of the survey questions and response given. What is one thing you hoped to find today that we did not have? *44% answered that they found everything they needed.* What do you enjoy about shopping at Schaumburg Township Food Pantry? Most common answers were: *Staff/volunteers are great and the variety and selection of food.*
- Marianne Rogenski, Supervisor Program Support Services, will be creating a survey report that will be shared, at a later date. Language, as expected, was a barrier, as well as literacy. Written and phone translations were utilized in obtaining many responses.
- The Welfare Services team completed 128 applications in September, which was up 54% from last year.
- The food pantry continues to experience high demand. The pantry saw 56 households today. 814 households were served in October, which was a 15% increase over 2021 numbers. Staff is managing with the assistance of our amazing volunteers whom we are extremely grateful for all their time, energy, and hard work they perform, every week.
- Welfare Services Agency hearings were held last week. A recommendation report will be submitted next month.
- Written report on file. No action items.

Community Relations Department

- Written report on file. No action items.

Assessors Department:

- Director Morales stated they have been interviewing for a part-time employee that would be an assistant to the Deputy Director.
- Also, they are working on an interactive program for the website to better serve and be more convenient access alternative for township residents.
- Written report on file. No action items.

Mental Health Committee:

- Written report on file. No action items.

Highway Commissioner:

- Commissioner Kegarise explained that there are two bills being considered before the legislature that will affect the highway department. One relates to intergovernmental agreements. The example he used was the agreement between Schaumburg and Palatine Townships, where Palatine plows some highways for Schaumburg in exchange for salt they can use when and where needed. If the bill passes, it will require our township to pay Palatine the prevailing wages for the Palatine employee which would create an unknown dollar impact on their budget. The other bill doesn't seem that it would create a problem, it's just that the highway department was left off of a bill that required a \$30,000 bid threshold.
- Also, while attending the TOI Meeting in Springfield Commissioner Kegarise was elected to serve on the Executive Board of TOI.
- The Commissioner also reported that he was contacted by the highway department's health care insurer to inform him their premium would be reduced by 22%.
- Scott has met with James Howard to review the levy for the highway department.
- No written report on file.

Supervisors Report

- The Supervisor mentioned attending the School District 54 Meeting along with so many other local governmental units within in the community allowing all to connect, catch up and network.
- Supervisor Heneghan conveyed the thanks of Mona Morrison for her retirement party and gift.
- In addition, the Supervisor received many thanks of gratitude from veterans attending the veteran's dinner, commenting on how much they appreciate the services the township provides. In particular, many also wanted to extend their appreciation to all the township employees who provide such outstanding service with special complements to the bus drivers and the availability of an alternative source to reach appointments when needed.

Administrators Report

- Administrator Williams reported attending TOI which was a rewarding experience that provided both learning and networking opportunities of issues being addressed and facing townships.
- The following relates to the items regarding updating facilities: lighting installation and programing is nearly finished and should be completed before the deadline, the ramp will be taking a few days of back-to-back work to complete, so weather permitting, it will be accomplished before the end of the month. Detailing and patching of the roof will take place on the 28th with the HVAC being disconnected so the new unit can be installed on the 29th and accordingly the township office will be closed with the exception of transportation. Their operation must continue for medical appointments since access for dispatching buses is necessary. On the 30th the roof should be completed and the building reopened.
- Budget proposals will be available for review for the next regular board meeting.
- The documents for IMRF are ready to be sent out on Friday. They will be sent via Priority Mail, so they can track where they are and when they have been delivered.
- Training for committees will take place with the new DEI Committee in mind since it is just forming and developing the by-laws.
- The township will also be hosting other townships in the northwest suburbs for passport training. We anticipate 15 individuals will be attending this recertification program which is required to be taken every year in order to maintain their status in this specialized field.

Financial Report:

- James Howard provided an overview of the Township financials for the end of the eighth month ending on October 31.
- Questions were asked and answered.
- Written report on file.

Clerk's Report:

- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Moved by Trustee Saternus and seconded by Trustee Gibson to set the Levy for Schaumburg Township Town Fund and General Assistance (combined) for Fiscal Year beginning March 1, 2022 to February 28, 2023 in the amount of \$6,102,725. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

- B. Moved by Trustee Gibson and seconded by Trustee Fiorio to set the Levy for Schaumburg Township Road District for Fiscal Year beginning March 1, 2022 to February 28, 2023 in the amount of \$1,537,717. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- C. Moved by Trustee Fiorio and seconded by Trustee Saturnus to approve to Renew Insurance including General Liability, Autos, Property and Workers Compensation with Illinois Counties Risk Management Trust (ICRMT) at an Annual Premium of \$127,889. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- D. Moved by Trustee Steward and seconded by Trustee Gibson to approve the Purchase Hiscox Active Shooter and Malicious Attack Insurance in the amount of \$9,000 yearly. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- E. The board members reviewed the 2023 Township Calendar. It was the consensus that one or two dates may have to be modified to prevent a conflict but otherwise the dates appear to be acceptable.
- F. The Board discussed the options of moving to Illinois Counties Risk Management Trust Unemployment Insurance Proposal at a rate of 1.998% versus current State Rate of 2.225%. A discussion followed with James Howard providing information that this was an option taken by Hanover Township and they have realized a positive result. Questions asked and answered.

APPROVAL OF BILLS

Moved by Trustee Saturnus and seconded by Trustee Gibson to approve Town Fund Warrant 2022-2023 #9 in the amount of \$182,620.35. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Saturnus to approve Road & Bridge Warrant 2022-2023 #9 in the amount of \$22,744.70. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Steward to approve Welfare Services Warrant 2022-2023 #9 in the amount of \$27,321.87. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Saturnus to approve Capital Fund Warrant 2022-2023 #9 in the amount of \$17,031.80. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

November 24 and 25, 2022 – Township Closed for Thanksgiving Holiday

December 14, 2022 – Regular Board of Trustees Meeting, 7PM Town Hall

December 23 and 26, 2022 - Township Closed for Christmas Holiday

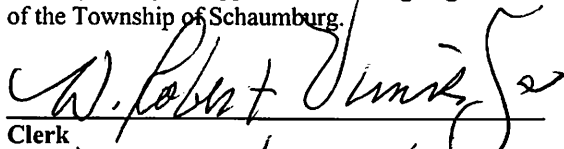
January 2, 2022 - Township Closed for New Year's Holiday

ADJOURNMENT

There being no further business, Trustee Steward moved to adjourn the meeting at 8:07 p.m. and Trustee Gibson seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL CERTIFICATION

I hereby certify the approval of the forgoing Minutes
of the Township of Schaumburg.


Clerk

Date December 14, 2022