

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG  
COMMITTEE OF THE WHOLE**

STATE OF ILLINOIS

Cook County

Town of Schaumburg

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on November 9, 2022.

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott Kegarise	Highway Commissioner
	John Lawson	Assessor (Remote)

The following business was transacted.

Supervisor Heneghan called to order the Committee of the Whole Meeting of the Board of Trustees at 7:00 PM.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. Assessor Appointment**

- After the current elected assessor has tendered his resignation, the position may be announced as open and applications indicating the candidates who have earned the required certifications. The individual to be appointed must be a member of the same party as the current assessor. Next, the candidates, if there are more than one, must be vetted and recommended by the Committeeman of the same political organization of the current assessor. Following this procedure, the recommended individual will be voted on by Township Board of Trustees. Assessor Lawson has said he will remain as the assessor until the position can be filled. However, if for some reason this cannot be accomplished, a qualified assessor may be retained as a staff person, until an appropriate person can be approved, then sworn in to the office.

B. Long term planning

- Each department head provided a list of items they have determined are appropriate to what can and should be done during the next three plus years, including all aspects of their operations and potential growth.
- Administrator Williams will assemble all the suggested goals, programs and expansion of needs along with possible plans needed within the building for additional useable space. Included with the plan, it should have some method to determine the most important items with a level of priority. The plan will be prepared for distribution for the board members to review before the next Committee of the Whole Meeting for a more detailed discussion.
- Additional thoughts of board members were to: improve programs, training, focus on outreach and providing more growth of services and integrate existing services that involve multiple departments to better serve the needs of our residents.

C. Budget Review for Fiscal Year 2023-2024

- Proposed changes to budget line items will be prepared for review.
- The agreed upon levy will remain flat for the town fund with no change from last year except for any anticipated extra revenue coming from the county.
- Highway Commissioner Kegarise reported that he is reducing the road and bridge levy and it will be less than that of the town fund, besides completing some expanded road projects in addition to other scheduled projects to be completed.
- The Commissioner also reported the Highway department would once again plow the snow from the parking lots on the township property, in accordance with the agreement of the previous winter.

D. Community Mental Health Board

- The referendum has passed but will not be certified until early in December. Upon receiving a certified vote, the town board has 60 days to appoint the members for the Mental Health Board. It appears there will be a significant number of candidates available to appoint. It is also anticipated that the existing Mental Health Committee will continue its operation, at least until the Mental Health Board is fully functional.

E. ICRMT Insurance Renewal

- Extensive discussion was given the concern for appropriate insurance coverage for all township operations and activities. The existing policy does have a limited coverage of an active assailant. Consequently, additional coverage may be warranted and discussion about that aspect continues.
- Although the policy being renewed for overall coverage includes that of an active assailant on premises, broader options needed to be considered rather than dismissed. Accordingly, based on at least another similar township's insurance for greater detail and expanded coverage, it was the consensus to consider the purchase of additional insurance offered from by another insurance carrier to cover additional risks to be voted on at the next regular board meeting.

F. Mack & Associates Comprehensive Annual Financial Report for Fiscal Year ending February 28, 2022.

- The report from the auditors was discussed briefly. Questions asked and answered.

### **ANOUNCEMENTS**

**November 16, 2022** – Regular Board of Trustees Meeting, 7PM Town Hall

**November 24 and 25, 2022** – Township Closed for Thanksgiving Holiday

**December 14, 2022** – Regular Board of Trustees Meeting, 7PM Town Hall

**December 23 and 26, 2022** - Township Closed for Christmas Holiday

**January 2, 2022** - Township Closed for New Year's Holiday

### **ADJOURNMENT**

There being no further business, Moved by Trustee Sauternes to adjourn the meeting at 9:06 p.m. and Trustee Steward seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0.

**Motion carried.**

<b>APPROVAL CERTIFICATION</b>	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
	
Clerk	
Date	December 14, 2022