

**-MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on December 15, 2021.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee – remotely via Zoom
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee – remotely via Zoom.
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

Resident Erin Hemer of Schaumburg introduced herself as an activist for a non-political organization for racial justice and promoting Juneteenth. She suggested that her organization would like to partnership with the Township on proposed events to celebrate Juneteenth.

PRESENTATION

Tom Sawyer and John Falduto, Sawyer, Falduto Asset Management, LLC. Presented an overview of their services to manage investment funds.

MINUTES

Moved by Trustee Saternus and seconded by Trustee Gibson to approve the minutes of the November 18, 2021 Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Disabled Services Department:

- Disability Services hosted photos with Santa. We had 16 families or individuals with disabilities attend. We were able to provide a quiet, sensory friendly atmosphere for the children who were able to have conversations and photos taken with Santa. Everyone had a great time.
- Disability Services is a selection center for ITAC. This year, Schaumburg Township came in 3rd place for large selection centers for the number of clients contacted this year and was

awarded \$1,500. Assistant Director Lauren Ewan and the rest of Disability Services staff have worked hard to increase outreach to the community this year through robo-calls, advertisements, other outreach events and accordingly, their hard work has paid off.

- Written report on file. No action items.

Senior Services Department:

- Senior Services hosted a holiday party at Chandler's last Friday for 100 people. It was a huge success. Everyone enjoyed a delicious lunch, raffle prizes, and some music and dancing. Thanks to Program Coordinator Remer and Senior Services Specialist Kettel for their planning efforts.
- Open enrollment ended December 7. In total, staff from Disability and Senior Services had assisted 402 beneficiary contacts. This included 344 in-person counseling sessions. Last year the number was 468 contacts, but at that time, the department had one more full-time staff plus two assistant directors who could complete that number of appointments.
- Director Cordes also expressed her thanks to Assistant Director Newell and Assistant Director Ewan for stepping up and acting as Interim Directors for their respective departments over the past 5 months. Their job wasn't easy as both departments were down one staff person and through open enrollment. They did a good job keeping things running and their efforts were greatly appreciated.
- Written report on file. No action items.

Transportation Department:

- Director Christopher reported receipt of a thank you note from a resident that uses the bus daily for a disabled citizen. She included a \$500 check to be used for residents that cannot afford the rides.
- Director Christopher explained he also received a letter from the EPA saying we are required to remove underground tanks from 1995-1996. Facilities consultant Kettel was able to pull building plans that show we do not have any underground tanks in the Township building.
- Written report on file. No action items.

Welfare Services Department:

- Director Zaroni provided her thanks to all the "Adopt a Family" donors. As a result of their very generous gifts, the township was able to serve 139 families.
- Director Zaroni also had an update on the program "Blessings in the Backpack" the program is increasing from 50 to 100 children served and they have funding to support this program for many years to come.
- Trustee Gibson asked the Director to inquire if they have a threshold on the number to be served.
- Written report on file. No action items.

Community Relations Department

- The website redesign is now in the development phase, where the designers are putting information on pages and building the website out per the contract. The next phase after that will be reviewing and testing.
- Last week Coordinator Trent attended the Schaumburg Business Association job fair and met with many community members ranging in topics from available benefits, the veteran honor roll, agency Township visits and more. It was a great opportunity to represent the Township.
- There will be a blood drive January 19 in collaboration with Versiti. The sign-up link should be operational soon so it can be publicized.
- Written report on file. No action items.

Assessors Department:

- Written report on file. No action items.

Kenneth Young Center:

- Linda Springer from the leadership team noted that Kenneth Young is also running a holiday "Adopt a Family" program and serving 600 recipients.
- Kenneth Young has a drop in center which is open 364 days a year including night hours on New Year's Eve so people have a place to go if they need it.
- Volunteers have made over 200 cards to be included in the holiday "Meals on Wheels."
- Written report on file. No action items.

Mental Health Committee:

- The Committee met to review funding applications last week.
- Two events are coming up on February 24 at 7pm and will be an "In Our Own Voice" presentation in conjunction with the National Alliance on Mental Illness (NAMI).
- The Committee is also working with AMITA Health to provide a free, virtual mental health first aid session on March 30 from 10-3pm.
- Written report on file. No action items.

Highway Commissioner:

- Commissioner Kegarise provided an overview of the presentations he attended on electric buses. He feels it is brand new technology and it would be best for someone else to work out the bugs before the Township moves to this new transportation alternative.
- Commissioner Kegarise is looking to budget for the purchase of two new buses which he could donate to the Township.
- No written report on file.

Supervisors Report

- Supervisor Heneghan read a few thank you notes he received from residents complimenting District 54 and Welfare Services for the Winter Coat drive, Veterans thanking the Township for the generous food vouchers in recognition of Veterans Day, Transportation for the

immediate needs of residents and Welfare Services for the food pantry that also serves the needs of so many.

Administrators Report

- Administrator Williams noted she has only been with the Township for eight days but she is already impressed and inspired by the staff that make this organization work so well.
- Trustee Saturnus noted items of importance for the Administrator to focus on.
 - Community needs assessment.
 - Strategic planning.

Financial Report:

- James Howard, Governmental Accounting provided an overview of the Township Financials.
- Trustee Saturnus discussed the presentation on investments and next steps.
- Trustee Fiorio suggested the Township get presentations from other firms as a comparison.
- Written report on file.

Clerk's Report:

- Clerk Vinnedge reminded Trustee's that attend meetings remotely that warrants still need to be signed in a timely manner.
- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Moved by Trustee Gibson and seconded by Trustee Saturnus to Approve Ordinance 2021-2022 #5, An Ordinance Authorizing the Levy and Collection of Taxes for the General Town Fund and General Assistance Fund of The Township of Schaumburg for the Tax Year of 2021, Collectable in 2022. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- B. Moved by Trustee Saturnus and seconded by Trustee Gibson to Approve Ordinance 2021-2022 #6, An Ordinance Authorizing the Levy and Collection of Taxes for the Schaumburg Township Road District for the Tax Year of 2021, Collectable in 2022. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- C. Moved by Trustee Saturnus and seconded by Trustee Gibson to Approve Resolution 2021-2022 #22, A Resolution Approving the 2022 PACE TRIP Transit Grant and Service Agreement. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- D. Moved by Trustee Gibson and seconded by Trustee Saturnus to Approve Resolution 2021-2022 #23, A Resolution Authorizing and Approving a Contract for Snow Shovel Services

with ALM Group Inc. in a total amount not to exceed \$19,000. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

- E. Moved by Trustee Saternus and seconded by Trustee Gibson to Approve Resolution 2021-2022 #24 Resolution Authorizing Participation in the National Multistate Opioid Settlement and Authorizing the Execution of Related Settlement Agreements. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- F. Moved by Trustee Gibson and seconded by Trustee Saternus to Approve Resolution 2021-2022 #25 Resolution Authorizing the Purchase of a 2023 Transit Passenger Wagon from Currie Motors Fleet in the amount of \$38,996. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- G. Moved by Trustee Saternus and seconded by Trustee Gibson to Approve Resolution 2021-2022 #26 Resolution Authorizing the Proposal of WT Group. LLC to Perform an ADA Accessibility Audit for Sites and Facilities of the Township in the amount of \$7,701. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- H. Moved by Trustee Gibson and seconded by Trustee Saternus to Approve Resolution 2021-2022 #27 Resolution Authorizing the Supervisor to Pay Accounts. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- I. Moved by Trustee Saternus and seconded by Trustee Gibson to Approve the job description for Human Resource Generalist. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- J. Discussion of DEI Training for staff. Trustee Gibson would like some training set up for the first quarter of next year. Administrator Williams noted she had a meeting scheduled with Harper College to discuss their training options.
- K. Discussion of Juneteenth event partnership with Schaumburg Township District Library. The Board is anxious for the Township to be a part of local Juneteenth events.

APPROVAL OF BILLS

Moved by Trustee Saternus and seconded by Trustee Gibson to approve Town Fund Warrant 2021-2022 #10 in the amount of \$210,779.00. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Road & Bridge Warrant 2021-2022 #10 in the amount of \$36,217.49. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Saternus and seconded by Trustee Gibson to approve Welfare Services Warrant 2021-2022 #10 in the amount of \$56,418.29. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye,

Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

January 3, 2022 – Township Closed for New Year's Holiday

January 19, 2022 – Committee of the Whole Meeting, Town Hall, 7PM

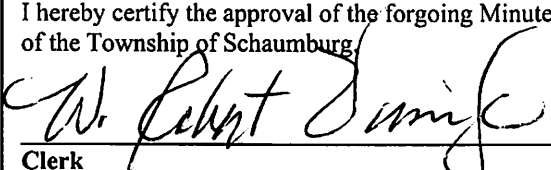
January 26, 2022 – Regular Board of Trustees Meeting, Town Hall, 7 PM

SUPERVISOR AND TRUSTEE COMMENTS

- Supervisor Heneghan reported that he presided over the final meeting of the year for the Township Officials of Cook County (TOCC) on November 29. It was well attended by the member Townships and all Presidents of the divisions provided their year-end reports.
- Trustee Saturnus asked for an update on interviews for the Facilities Manager opening and was informed, in person interviews were scheduled for Monday.
- Highway Commissioner Kegarise stated he attended the Township Officials of Illinois (TOI) Board Meeting and next year they plan to have in person training rather than virtual.
- Trustee Steward thanked the Highway Commissioner on keeping his Levy at a flat rate.

ADJOURNMENT

There being no further business, Trustee Saturnus moved to adjourn the meeting at 8:58p.m. and Trustee Gibson seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL CERTIFICATION	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
Clerk	
Date	<u>January 26, 2022</u>