

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on January 25, 2023.

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

Resident Bobbi Sloan of Schaumburg wanted to inform the Board of her satisfaction with the food pantry as she has two good friends who use and need the food pantry and also, she has donated many times over the years. However, on a recent visit, she confirmed what her two friends had seen, i.e., that one drop-off location be relocated, having noted that it was too close to the door and could not be monitored closely enough by the staff at the food pantry reception desk. The Supervisor thanked her for her report and suggested remedy.

Jillian Bernas Garcia, Chair of the Township Mental Health Committee wanted to announce an upcoming **teen-focused** Mental Health Committee event on February 7, 2023 called Merging Minds with a speaker from KYC. Then on Monday, March 6, 2023. **In Our Own Voice**. will be an event hosted by the township and given by a speaker from the National Alliance on Mental Illness (NAMI) at the Schaumburg Township District Library. Finally, on May 9, 2023, there will be the Annual Mental Health Fair in the gym filled with vendors, information tables and various speakers. **Minds Matter** is the big event of the year for the Mental Health Committee and is always well attended.

**PRESENTATION**

**STAFF RECGNITIONS**

Supervisor Heneghan recognized Sarita Phadke for having attained 30 years of service. She has had developed award-winning programs and connected with deaf and hard of hearing residents in Schaumburg Township.

The Supervisor also recognized Anna Newell who retired after celebrating 21 years of service helping the senior residents of Township of Schaumburg.

## VETERANS HONOR ROLL

Clerk Vinnedge honored:

*Sergeant First Class Larry Miezio ~ U.S. Army 1965 – 2005*

## PROCLMATION

Trustee Gibson read and presented a Proclamation to representative present supporting the 16th annual national campaign, "Health for Humanity - Yogathon" also known as "Surya Namaskar Yajna" (Sun Salutation Yogathon) running from January 14th to January 29th, 2023.

## BUDGET OVERIEW

- James Howard provided a detailed summary of the proposed Revenue, Expenditure & Fund Balance for the 12 Months Ending, February 28, 2024. The proposal included three scenarios for possible salary increases of 3%, 5% and 7% to assist the Board for their consideration in the budget planning process.
- Questions were asked and answered.
- Written report on file.

## MINUTES

Moved by Trustee Gibson and seconded by Trustee Saternus to approve the minutes of the December 7, 2022, Committee of the Whole and the December 14, 2022, Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

## DEPARTMENT AND COMMITTEE REPORTS

### Kenneth Young Center:

- Kate Garbarek reported that KYC has been working hard to develop and retain a stable and experienced clinicians that are able to handle and address the many adult and younger resident concerns and problems as soon as they are received.
- KYC has established more outreach services directly in the schools.
- Also, Kate provided an update on the 988-emergency call center which is a universal call center for crisis calls and they able to handle them directly as they are received.
- Written report on file. No action items.

### Disability Services Department:

- Director Cordes reported that Deaf Services has been quite busy and glad to have Sarita back after two weeks.
- There is a new program we're preparing for the needs and support of deaf diabetics.
- Written report on file. No action items.

**Senior Services Department:**

- Director Cordes also reported that the AARP volunteers will begin on February 1, assisting seniors in once again preparing for filing their tax forms. This year it will require only one in-person visit to complete. This will allow for more appointments to be made than last year. The first appointment was already taken as of yesterday.
- Written report on file. No action items.

**Transportation Department:**

- Manager Maldonado reported that he took a group of seniors from Poplar Creek to a local restaurant for lunch and a township group to a fire station in Hoffman Estates to participate in CPR Training.
- With regard to needs for the future purchase and use of electric buses, Ben Killum from Gardin Energy came out to view the property, inspect existing power sources and took photos to determine what is needed for charging the proposed electric vehicles and any other miscellaneous infrastructure items.
- Manager Maldonado wanted to recognize and extend special thanks to the Road and Bridge staff for washing all the buses.
- Written report on file. No action items.

**Welfare Services Department:**

- The usage of the food pantry case work has increased 28% and applications for LIHEAP increased 122% in December.
- The food pantry received a donation of gift cards from the Meijer Holiday Campaign in the amount of \$5,470.00.
- Written report on file. No action items.

**Community Relations Department**

- This year the one more issue of the Town Crier will be sent with the first issue already in the mail, second will go out on April 15, followed by July 1, then September 15 and finally the last issue on December 1, 2023.
- Written report on file. No action items.

**Assessors Department:**

- Administrator Williams reported for the Assessor's office, stating they have been very busy with all of the appeals being filed and other calls being answered plus still being temporarily down one person.
- Written report on file. No action items.

**Mental Health Committee:**

- Coordinator Trent supplemented Chair Garcia's earlier presentation with one more event focused on adolescent youth and registration for this June event is available on the Township website.
- Written report on file. No action items.

### **Highway Commissioner:**

- Commissioner Kegarise reported that they are plowing, salting and keeping the roads open safely for the public during the winter weather regardless of the time whether day, night or the early hours before dawn.
- He reported attending a meeting of TOI Highway Commissioners in Morton Illinois and there were reservations and concerns about some of the legislation being discussed in this remaining short session that might affect everybody.
- Road and Bridge has been filing for federal grants to assist with the cost of equipment and with the help from a new hire, former Township Administrator Eric Johnson, will be filing for a waiver to the department's MS4 permit and expects it will be granted.

### **Supervisors Report**

- The Supervisor described attending a meeting with Trustees Stewart and Gibson hosted by Cook County Board Commission Morrison with President Preckwinkle also attending. That's when the Supervisor asked her to keep Schaumburg Township in mind if any opportunities might be presented that could benefit townships and if so, to contact us, so we might be able to participate, if qualified.

### **Financial Report:**

- James Howard provided an overview of the Township financials for the end of the tenth month ending on December 31, 2022.
- Questions were asked and answered.
- Written report on file.

### **Administrators Report**

- Administrator Williams reported having eliminated the need to work with Howard Simon. Also, she was also pleased to negotiate a more reasonable rate between the other two possibilities with an even a lower cost of \$1,000.00 than was expected which should take us into April without any significant changes, but likely having more dynamic service features. It simply will be much more user friendly and transparent for transportation, Road & Bridge and others.
- The HVAC has been installed and is nearly complete with some fine tuning of thermostats in several areas which should be accomplished in the next few days.
- It's official, the Township is now a member of IMRF. All the employees have received their paperwork, so they may now take charge of their own accounts including requesting answers on an individual basis.
- Architectural drawings and suggestions have been received for the reception makeover and the Administrator will be in touch with the architects very soon to discuss some of the changes. The integration of the Blackhawk conference room will allow for more space and security by reception. Just one minor change is a drop off point that will be relocated down the hall which should not pose any problems.

- As we start receiving more monthly bills from Commonwealth Edison, we will be better prepared to compare the bills to reflect any significant savings. Also, we will be looking into the purchase, installation and benefits of solar panels for the building.
- Lastly, we received a huge thank you letter on behalf of the students from Hoffman Estates High School who made their presentation before the Town Board at the COW Meeting last week. They were thrilled for the opportunity to explain the benefit of and their successes participating in the BPA program and the future their participation will assist them in their career choices.

**Clerk's Report:**

- Written report on file. No action items.

**OLD BUSINESS**

None

**NEW BUSINESS**

- A. This originally related to a flyer describing the new lighting system savings. However, since the completion of the new lighting system throughout the building had just been completed in late December, the data for billing is inconclusive and will be revisited when an adequate comparison can be made of the Commonwealth Edison incentive and savings projections.
- B. Moved by Trustee Saternus and seconded by Trustee Stewart to approve the Ordinance No. 2023/2024 #07, an Ordinance Making Tentative Appropriations for the General Town Fund and General Assistance Fund Final Budget for Fiscal Year Commencing on the 1st Day of March 2023 and Ending on the 29th Day of February 2024 for the Town of Schaumburg, Cook County, Illinois. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Stewart-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- C. Moved by Trustee Gibson and seconded by Trustee Stewart to approve the Ordinance No. 2023/2024 #08, an Ordinance Making Tentative Appropriations for the Road and Bridge Fund Final Budget for Fiscal Year Commencing on the 1st Day of March 2023 and Ending on the 29th Day of February 2024 for the Town of Schaumburg, Cook County, Illinois. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Stewart-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- D. Moved by Trustee Saternus and seconded by Trustee Gibson to approve the appointment of Karen America Soto to the DEI Committee for the term of February 1, 2023 to February 28, 2026. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Stewart-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- E. Moved by Trustee Stewart and seconded by Trustee Saternus to approve the appointment of Kathleen Reed to the Mental Health Committee for the term of February 7, 2023 to February 6, 2027. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Stewart-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

- F. Moved by Trustee Fiorio and seconded by Trustee Saternus to approve the Strategic Plan for the Fiscal Year 2024 through Fiscal Year 2026. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- G. Trustee Gibson read the Proclamation supporting the 16th annual national campaign for the representatives of this organization attending the opening moments of this meeting.

### **APPROVAL OF BILLS**

Moved by Trustee Saternus and seconded by Trustee Stewart to approve Town Fund Warrant 2022-2023 #11 in the amount of \$601,213.67. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Fiorio to approve Road & Bridge Warrant 2022-2023 #11 in the amount of \$82,921.95. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Stewart and seconded by Trustee Gibson to approve Welfare Services Warrant 2022-2023 #11 in the amount of \$72,374.59. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Saternus to approve Capital Fund Warrant 2022-2023 #11 in the amount of \$5,250.00. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

### **ANNOUNCEMENTS**

**February 15, 2023** - Committee of the Whole Meeting, 7PM Town Hall  
**February 20, 2022** – Township Closed for Presidents Day  
**February 22, 2023** - Regular Board of Trustees Meeting, 7PM Town Hall

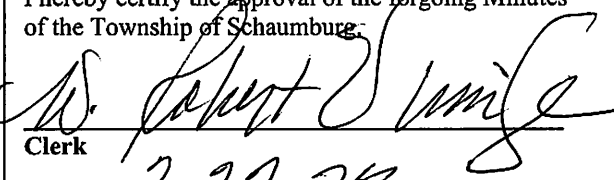
### **EXECUTIVE SESSION**

Moved by Trustee Stewart and seconded by Trustee Saternus to go into Executive Session at 8:32 p.m. pursuant to the Open Meetings Act 5 ILCS 120/2(c)(11) to discuss probable or pending litigation in accordance with the Act. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Stewart and seconded by Trustee Gibson to return to the Regular Meeting of the Board at 9:10 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**ADJOURNMENT**

There being no further business, Trustee Stewart moved to adjourn the meeting at 9:12 p.m. and Trustee Saternus seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Stewart-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<b>APPROVAL CERTIFICATION</b>	
I hereby certify the approval of the foregoing Minutes of the Township of Schaumburg.	
Clerk	
Date	2-22-23