



**Schaumburg Township
DEI Committee
Meeting Minutes**
Township of Schaumburg
1 Illinois Blvd
Hoffman Estates, IL 60169
Upper Level – Board Room
**Wednesday, March 1, 2023
7:00 PM**

- I. Call to Order
Meeting called to order at 7:03.
- II. Roll Call
Roosevelt Grooves-Committee Chair
Jessica Herring-Co-Chair
Thais Perez-Secretary
- III. Approval of February 4, 2023 Minutes
Minutes approved with the noted correction of the date
5 aye's 1 abstain
- IV. Public Comments (limited to 3 minutes)
No comments
- V. Reports

The board is working on formal DEI training for the township. It will be conducted by Harper College. Dr. Bailey and Dr. Henderson will coordinate the training. Members of the committee will possibly be able to attend the training. More information to follow.

- VI. Old Business
 - a. Reviewed Open Committee Positions
 - i. All applications for committee members should be in by the end of the week.
 - b. Met New Committee Applicants
 - i. There are currently 3 voting members (Laurin Atkinson, Felipe Villagomez, Jignesh Dixit).
The remaining members can contribute to the conversation. A total of 6 votes will be counted (voting members and board)
 - c. Review Meeting Rules Training Materials
 - i. Agendas have to be posted 48 hours before the meeting
 - ii. Understand the open meeting act and FOIA
 - iii. Consider conducting a basic committee training to build common language of the village guidelines
- VII. New Business
 - a. Discussed 2023 Objectives
 - i. How do we best get information into the community?
 - ii. Is there a social media strategy that the Township has in place?
 1. Recently redesigned webpage-easier access, more intuitive
 2. Katie Trent is the outreach coordinator
 3. We can begin to highlight current Township events
 - iii. Put a calendar together to develop a strategic plan.

- iv. How can we partner with other organizations?
 - 1. Potential partners to consider: SAA, local school districts, Northwest Compass
- b. Motion to develop a mission and strategy statement. Motion passed 6 aye's 0 nay's
- c. Motion to have committee members spend the next month researching the demographics of the community and sharing the potential needs of specific groups as part of the development of the vision statement through the DEI lens. Lauren will pull current Township data and layer with anecdotal data. We will combine the data to help determine needs.
Motion passed 5 aye's 0 nay's

VIII. Adjournment

Motion to adjourn at 8:12

Upcoming Events: