

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on March 22, 2023

Officials Present:	Timothy M. Heneghan	Supervisor (absent)
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee

The following business was transacted.

Clerk Vinnedge called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

CALL FOR VOTE AS ACTING SUPERVISOR

- A. Moved by Trustee Gibson and seconded by Trustee Steward to have Trustee Saturnus act as Acting Supervisor for the meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4, Absent-1, Nays-0. **Motion carried.**

PUBLIC COMMENT

William Lafontaine introduced himself noting he was an author writing about local government. He has been a resident of Schaumburg for 19 years.

PRESENTATION

Refer to items C. and D. under new business.

MINUTES

- B. Moved by Trustee Steward and seconded by Trustee Gibson to approve the Minutes of the February 15, 2023 Committee of the Whole and the February 22, 2023 Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4, Absent-1, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- Linda Springer, Senior Clinical Director noted that the group is currently in three schools with counselors, and they are adding two additional schools.
- Currently they face challenges with bilingual clients, they have added one staff member and are looking for two more.

- They have been chosen to supply Care Coordination Services Organization (CCSO) to assist the highest risk referrals. 33 referrals have been received so far with 1/3rd residing in Schaumburg.
- Written report on file. No action items.

Disabled Services Department:

- Deaf Services hosted this month's Deaf Social/Support Group at the Schaumburg Park District's Community Recreation Center this month where they celebrated St. Patrick's Day.
- Disability Services will be hosting Bunny Brunch on Saturday, April 1 from 10-11:30 for families with children who have disabilities. The event is free and will feature a pancake breakfast, crafts, and photos with the Easter Bunny.
- As of March 1, Disability Services and Senior Services merged into one department, Disability and Senior Services. When considering our department name, we sought input from both the Committee for Persons with Disabilities and the Senior Citizens Services Committee. Both indicated they prefer "Disability" and "Senior" to be the describing words for the populations we support. Listing Disability first was intentional. We wanted to make sure residents didn't think we only supported Seniors with disabilities, but most importantly, individuals with disabilities are often pushed to the back of the line, thought of last, if at all, or not provided equal access. Having Disability listed first is our way of symbolically saying "We see you and are here for you."
- Written report on file. No action items.

Senior Services Department:

- AARP tax appointments continue to go well. As of the first week of March AARP volunteers had submitted 352 returns for a total of \$291,633 in refunds. Appointments for April are still available and we are on track to complete over 800 returns this year, which would be over 200 more than were submitted last year. The last day for appointments is Friday, April 14.
- Disability and Senior Services is hosting a volunteer appreciation breakfast at Chandlers on April 18. This is the first in-person volunteer appreciation event we've hosted since 2019.
- Next week I will be attending the American Society on Aging's national conference called "On Aging 2023" in Atlanta, Georgia. This is the nation's largest multidisciplinary conference on aging and includes workshops on promoting equity, intergenerational programming, supporting family caregivers, and more.
- Written report on file. No action items.

Transportation Department:

- On March 8th transported 25 seniors from our township to the Marriott in Lincolnshire to watch a play called (Big Fish).
- On March 16th we transported 20 seniors from the Barn to the library to watch some videos for a couple of hours, then to Lou Malnati's for lunch until two and then back to the barn.
- There is a scheduled trip on the 28th for 25 seniors going from Popular Creek to Pilot Pete's for lunch.
- On March 29th Tony's food market is opening on Roselle and Schaumburg Road. Some of our seniors and disabled are already calling for rides. Therefore, we set it up for Fridays from 10:30 to 12:00.
- As you can see with a new Tony's opening up and the weather getting better our ridership is increasing.

- Written report on file. No action items.

Welfare Services Department:

- The food pantry passed the annual Greater Chicago Food Depository inspection on March 2nd. Supervisor Rogenski guided the inspector through the pantry, and we passed with flying colors.
- Two feel goods: Director Nelson received a call from a previous client who wanted to share current status and thank us for going above and beyond to help change lives. The client was the victim of domestic violence and received assistance in multiple areas of welfare services. The client was in a desperate situation and needed extensive support. She called to share that she has a new job, new place of residence, and will be going back to school, to pay it forward. She stated that it has been a mountain of work, but she is able to breathe again. She wanted Township staff to know that we are changing lives and that she is so grateful for our hard work, patience, and our ability to help start her on her marathon.
- We have caring staff and are part of a caring and generous community. Supervisor Rogenski received a call from an employee at Roanoke Insurance Group. This regular donor shared that she wanted to do more. Melody emailed 297 Roanoke team members and let them know that our pantry is in need. She decided she would have a box, by her desk, for donations. Positive feedback and interest in support has been received and some out-of-town employees have also requested information on the process for monetary donations. Melody had planned on this being a monthly drop off, but it has turned into so much more. She has done an amazing job at advocating for our pantry needs and we are extremely grateful.
- FYI, new Board Reporting will start with March 2023, new fiscal year data. The Welfare Services team believes that a few tweaks and changes to the reporting shared will better reflect the work done in Welfare Services and will also align with the information gathered. Previously shared reporting was time consuming to gather and not necessarily the best reflection of the work performed.
- Written report on file. No action items.

Community Relations Department

- We formally hired intern Jenna Koeppen as a full-time digital communications coordinator. She started full time on March 13 and has done a great job thus far in the transition.
- We received notice of the Hoffman Estates 4th of July parade. We will be signing up as we've done in years past. Closer to the event, I'll reach out to staff and the Board for interest in walking with the group.
- We've secured two dates for the upcoming Schaumburg Farmer's Market. This is less than last year due to space constraints, but we got two great dates at the end of June. They should be well attended!
- Written report on file. No action items.

Assessors Department:

- We are currently set, (finally) have access to new 2022 Exemption Forms that our residents have been patiently waiting for since January. The county has delayed issuing the application forms so that our residents can properly enroll to receive their exemption on their property tax bill. After three delays, the forms will be mailed to the resident beginning on April 1st. We are required to renew for our residents as required by state and county law including our new residents have moved into our Township last year. We have about 300 residents patiently waiting to apply with our office. As we know for Tax Years 2020 and

2021 the governor had ordered all county assessors simply to auto renew for our residents to keep our residents and employees safe due to Covid 19 and the resident did not need to apply in person.

- Joe Kolodziej, Deputy Assessor will be away at the annual Spring Conference in Bloomington-Normal with the IL Assessors Association where he will be taking his recertification classes and networking with Assessors, realtors to appraisers, surveyors, and many officials (in the field) from across IL.
- We are set to confirm our IGA with the Township of Palatine. It is basically the same contract originally approved by this board with our fellow neighbor, Elk Grove Township. This is a good government cost-saving measure whereby we would have staff support with our residents during our peak periods only. We thank Administrator Williams for her help and guidance with this measure.
- Written report on file. No action items.

Mental Health Committee:

- Funding requests have gone out to agencies.
- There has been no update from NWCASA but I will be following up with her on that information sheet regarding their funding situation.
- Written report on file. No action items.

Northwest Community Health Nurse:

- Written report on file. No action items.

Diversity, Equity & Inclusion Committee:

- There are now 7 voting members with a total membership of 14 members.
- Currently they are working on their objectives and ideas.
- Members of the committee bring a strong background with connections to schools.
- The Committee is welcome to anyone's ideas for the group.
- No written report on file. No action items.

Highway Commissioner:

- No written report on file.

Supervisors Report

- No Supervisor Report as he was absent.

Administrators Report

- Administrator Williams stated all paperwork has been signed and submitted to Sawyer Falduto Asset Management, LLC. New investment accounts will be opened this week.
- On May 8th, the Township will have its annual audit.
- Quotes have been received on adding Solar Panels to the building. We will have a presentation at the April Committee of the Whole.
- We have now entered phase 2 on the electronic bus infrastructure. We also now have a dedicated contact with Commonwealth Edison point of contact, to assist with the needs and the 2nd transformer.
- Warren Township was generous to share their HR Salary study which assists us in a study to perform for the Township.

- Staff are preparing for the Annual Town Meeting on April 18, at 7PM.
- TOI sent a template for the required Township Efficiency Meeting. The Township needs to schedule that meeting soon. James Barr from Hanover Township provided information on the laws that apply to this meeting.

Financial Report:

- James Howard presented a review of the Township financials.
- Written report on file. No action items.

Clerk's Report:

- Clerk Vinnedge pointed out that passport income increased by 53% from last fiscal year.
- The Department of State anticipates 2023 to be the busiest summer travel on record.
- Applicants are frequently locking the online system with so many people trying to access it at one time.
- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Moved by Trustee Steward and seconded by Trustee Gibson to approve the DEI training contract with the caveat that it includes the updated proposal. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4, Absent-1, Nays-0. **Motion carried.**
- B. Trustee Gibson introduced the DEI Committee Members: Roosevelt Grooves-Committee Chair, Jessica Harren-Co-Chair, Thais Perez-Secretary and 3 Voting Members, Laurin Atkinson, Felipe Villagomez, Jignesh Dixit.
- C. Trustee Saternus read the Proclamation Recognizing March as Developmental Disabilities Awareness month. She then invited David Ogilvie in front of the audience to relay his comments. He stated he was 25 years old and went on to explain his most important life experiences he had to date.
- D. Trustee Gibson read Proclamation Recognizing Northwest Suburban Peace Affiliation. He invited Erin Hemmer up, who thanked the board for acknowledging the great work that the organization does.

APPROVAL OF BILLS

Moved by Trustee Gibson and seconded by Trustee Fiorio to approve Town Fund Warrant 2023-2024 #1 in the amount of \$434,595.01. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Gibson to approve Road & Bridge Warrant 2023-2024 #1 in the amount of \$75,383.54. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Steward to approve Welfare Services Warrant 2023-2024 #1 in the amount of \$59,076.51. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Gibson to approve Capital Fund Warrant 2023-2024 #1 in the amount of \$83,872.10. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4, Absent-1, Nays-0. **Motion carried.**

ANNOUNCEMENTS

- April 18, 2023 – Annual Town Hall Meeting, 7PM
- April 19, 2023 – Committee of the Whole Meeting, 7PM Town Hall
- April 26, 2023 - Regular Board of Trustees Meeting, 7PM Town Hall
- May 28, 2023 – Township Closed – Memorial Day

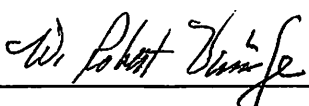
SUPERVISOR AND TRUSTEE COMMENTS

- Trustee Gibson noted March is Black History Month. He noted Claudette Colvin as an American pioneer of the 1950s civil rights movement. She did not get up on the bus to give away her seat, prior to Rosa Parks during the Jim Crow movement. Shout out to Claudette Colvin.
- Trustee Steward congratulated Katy Trent, Community Relations Coordinator, on her pregnancy.

EXECUTIVE SESSION

ADJOURNMENT

- E. There being no further business, Trustee Steward moved to adjourn the meeting at 7:52p.m. and Trustee Gibson seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4, Absent-1, Nays-0. **Motion carried.**

APPROVAL CERTIFICATION	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
	
Clerk	_____
Date	4/26/23