

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on April 26, 2023.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee (Absent)
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott Kegaris	Highway Commissioner (Absent)

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

PRESENTATION

VETERANS HONOR ROLL

Clerk Vinnedge honored:

Specialist 4th Class Ralph Edward Hayford ~ U.S. Army 1966-1968

MINUTES

- A. Moved by Trustee Steward and seconded by Trustee Saternus to approve the Minutes of the March 22, 2023 Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- Grace Hong Duffin attended the meeting to highlight their recent work with the Tennis Association and the Township, to provide an Accessible Tennis event. The Association will provide larger rackets and balls for ease of use for individuals' needs, as well as provide an event that all can attend, even if they do not have the means.
- Kenneth Young would like to provide to the Township "Mental Health 1st Aid Training" to a maximum of 30 people. It is a train-to-train model, youth 1st aid taking 4 ½ hours and 5 ½ hours for adults. Residents and staff would be welcome to attend.
- Kenneth Young offers tours of their facilities with suggested dates of 5/12 or 5/26.
- Written report on file. No action items.

Disabled and Senior Services Department:

- Assistant Director Frances Borja started with our department on April 3. She was able to jump right in and started seeing clients her first week.
- Benefit Specialists Jackson and De Marchi were busy this month with ITAC outreach and testing. On April 14th they attended the Addison Senior Services Fair to promote ITAC and the American's For Better Hearing Foundation services and had over 100 contacts. On April 17 they conducted testing at Wheeling Township and assisted 10 individuals apply for and choose an ITAC amplified phone.
- As you can see in our written board report, not only is there only ONE written report, but we are also tracking some new metrics this fiscal year. The hope is to provide a clearer picture of the depth of services and support we are providing our residents.
- Written report on file. No action items.

Transportation Department:

- Dispatcher Varsalona will be out of the office for several weeks for surgery. In anticipation, driver Youngs has been training and will be her backup.
- A resident using our services for over 10 years called to sincerely thank the Transportation Department for their kind, conscientious service. He insisted on purchasing pizza for the team as a thank you. As Manager Maldonado called to thank him, the resident, who recently lost his wife, explained that he was told he only had a short time left to live. He wanted to be sure to let the team know how important their services were to both him and his wife before he was gone.
- Written report on file. No action items.

Welfare Services Department:

- As you can see, the Department of Welfare Services has updated, combined, and eliminated some of the Board reporting categories. Previously reported data was time consuming to gather. Hopefully this reporting is a clear and informative reflection of the services and assistance received by our residents.
- The Low Income Home Energy Assistance Program, which provides assistance with Nicor and ComEd is slated to end May 31st or when funds are exhausted. Staff from both Welfare and Disability and Senior Services have done an outstanding job of helping clients apply for this support.
- *Director Nelson shared the following examples of recent assistance.*
 - Three clients from earlier in April reached out to thank their caseworker for the "kindness and generosity during these challenging times". Patience and understanding was noted and even tears were shed. One client specifically mentioned Social Services Case Manager Fillmore's compassion, empathy and genuine care for the client's well-being.
 - Director Nelson received feedback from a walk-in client in need of assistance with ComEd which had already disconnected their service. This particular household consists of a grandmother and grandchild. The grandmother drives for DoorDash but was having a difficult time making ends meet. She recently started a new job and the future now looks bright. A LIHEAP application was completed and power was restored the next day. The grandmother called expressing gratitude for our compassion, diligence and efficiency.
 - The Township is making a difference in the lives of our residents every day. Together these three clients received a total of \$5,750 in utility assistance through

LIHEAP. Casework can be challenging at times, but the results of a job well done make change and can be seen as a beacon of light for our residents.

- Supervisor Regenski and Director Nelson have been working on the creation of an intern program with Dominican University. Notification was received yesterday that a dietetic Intern will be starting May 8th. The department's goal is further development and rollout of the nutritional policy that was created and adopted in February 2022, and the expansion of dietary and cultural program considerations.
- Written report on file. No action items.

Community Relations Department

- Communications Coordinator Koeppen and Community Relations Coordinator Trent are beginning the process of research and preparation for launching an Instagram account as outlined in our strategic plan.
- Community Relations Coordinator Trent worked with Director of Communications & Outreach at the Village of Schaumburg to relaunch the Schaumburg Township Communications Group. This meeting gathers local village, library, school district, park district and chamber staff to discuss relevant topics. I am hopeful this will enhance already great partnerships and help increase awareness of the Township programs and services. The first meeting is tomorrow.
- Written report on file. No action items.

Assessors Department:

- We have been filing for the 2022 Property Exemption Applications for more than 300 residents with our office. We would like to thank Assistant Director Cordes and her team for their swift assistance and professionalism in helping our seniors with any income-related information and with documentation related to any state agency.
- The Illinois Housing Development Authority (IHDA) today announced the grand opening of the Home Repair and Accessibility Program designed to assist low-income homeowners with health, safety, accessibility, and energy efficiency repairs to their homes.
- Written report on file. No action items.

Mental Health Committee:

- Next month the Committee will host their final Minds Matter event on May 2 from 4-7 p.m. They have a long list of local agencies attending the open house in the gym and four speakers will be making presentations on various topics related to mental health.
- Their last Mental Health First Aid course will be May 31 at the Township. This event was first offered to Township front-line staff and will be opened to the public in early May.
- Their final meeting of the Committee should take place on May 2.
- Written report on file. No action items.

Administrative Services / Clerk's Report:

- Clerk Vinnedge referred to the board report noting that passport services continue to climb compared to the previous fiscal year.
- The Clerk reminded staff required to file a Statement of Economic Interest since there are only four days left to complete this task.
- Clerk Vinnedge wanted to mention that the Schaumburg Township District Library will be celebrating its anniversary on 9/23/23 by opening the time capsule deposited 25 years ago.

The Historical Society has been asked to participate.

- Written report on file. No action items.

Diversity, Equity & Inclusion Committee:

- Written report on file. No action items.

Highway Commissioner:

- No written report on file.

Supervisors Report

- Supervisor Heneghan noted that the Annual Town Meeting went very well and thought the staff that provided so much support for it did a great job.
- The Supervisor also noted that the board should be sure to reserve the date for next year's Annual Town Meeting and plan on attending. On that note, Administration will work toward having better staff attendance as well.
- TOCC will hold its Spring Conference on 6/22 from 5-8:30 p.m., since there will be many educational relevant break-out sessions, the Supervisor encourages staff to attend if possible. Administrator Williams and Director Cordes will both be part of a panel at the conference.

Administrators Report

- Administrator Williams provided an update on all the improvements happening at this time.
 - EV Project, currently awaiting engineering phase. It's in the hands of Commonwealth Edison. Mid-May she expects a report which she will use to apply for an EV Grant.
 - Ramp and Rail Project, the Civil Engineer is working on additional drawings which the building zoning board requires.
 - Lobby Project, there will be a meeting with the contractors next Thursday to go over an implementation plan.
 - 2nd Floor Project is with the Architect, awaiting his renderings to proceed further.
 - June 19th is projected for implementation of a new phone system for the Township.

Financial Report:

- James Howard reviewed the 1st month of the Fiscal Year in detail. It appears to be a great kick off, since most of the departments' line items are under 8%.
- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Moved by Trustee Saternus and seconded by Trustee Steward to approve the Ninth Amendment to the Northwest Community Hospital Community Nurse Staffing Agreement effective from June 24, 2023 through June 24, 2024. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**
- B. Moved by Trustee Steward and seconded by Trustee Fiorio to approve Resolution 2023-2024 #2 a Resolution to Accept Planning Technical Assistance Services Delivered by the

Chicago Metropolitan Agency for Planning. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

- C. Moved by Trustee Fiorio and seconded by Trustee Saternus to an Agreement between Schaumburg Township, Illinois and the Kenneth Young Center, an Illinois Non-For-Profit Corporation for the Period of March 1, 2023 to February 29, 2024 in the amount of \$550,000. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**
- D. Moved by Trustee Saturnus and seconded by Trustee Steward to approve to sign contract with Verde Solutions, EPC agreement for the Solar PV project in the amount of \$359,006 prior to \$232,893 in rebates including the Illinois Shines Energy Credit agreement. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**
- E. Trustee Saternus read the Proclamation recognizing April as Volunteer Appreciation Month. All attendees clapped wholeheartedly as our Volunteers are such a valued part of our Township.
- F. Supervisor Heneghan presented the Proclamation recognizing April as Sikh Awareness and Appreciation Month. Sarwan Singh Raju and Satnaam Singh Mago thanked the Township Community for the recognition. Both men spoke in front of the audience to provide a history of the Sikh American Community which is approximately 550 years old. Their belief is “Oneness,” oneness of divinity and oneness of humanity. They will feed a person three meals a day, if they need it. The Sikh way of life is to be a householder, family man or woman, and an active participant in both spiritual and worldly affairs.

APPROVAL OF BILLS

Moved by Trustee Saternus and seconded by Trustee Steward to approve Town Fund Warrant 2023-2024 #2 in the amount of \$485,072.50. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Saternus to approve Road & Bridge Warrant 2023-2024 #2 in the amount of \$70,983.32. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Steward to approve Welfare Services Warrant 2023-2024 #2 in the amount of \$90,205.69. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

ANNOUNCEMENTS

May 17, 2023 – Special Meeting of the Board, 6 P.M. Town Hall

May 17, 2023 – Committee of the Whole Meeting, 7 P.M. Town Hall

May 24, 2023 – Regular Board of Trustees Meeting, 7 P.M. Town Hall

May 29, 2023 – Township Closed – Memorial Day

June 19, 2023 – Township Closed – Juneteenth

June 21, 2023 – Committee of the Whole Meeting, 7 P.M. Town Hall

June 22, 2023 – TOCC Spring Session, Double Tree, Oak Brook, 5-8:30 P.M.

June 23, 2023 – Township Closes at 12, Staff Appreciation Luncheon

June 24, 2023 – Community Shred Event 9-11A.M.

June 28, 2023 – Regular Board of Trustees Meeting, 7 P.M. Town Hall

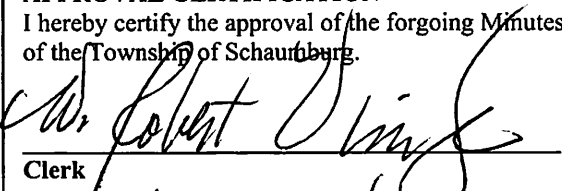
SUPERVISOR AND TRUSTEE COMMENTS

Trustee Steward wanted to verify that Town Hall Meetings are always on the 2nd Tuesday of April yearly so that he can plan accordingly. Also, Trustee Steward noted that he talked to a resident John Husnick who would like to join the Decennial Committee.

ADJOURNMENT

There being no further business, Trustee Saturnus moved to adjourn the meeting at 8:15 p.m. and Trustee Steward seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0.

Motion carried.

APPROVAL CERTIFICATION	
I hereby certify the approval of the forgoing Minutes of the Township of Schauburg.	
Clerk	
Date	MAY 24, 2023