

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on June 28, 2023.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee (Excused Absence)
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott Kegarise	Highway Commissioner (Absent)

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

PRESENTATION

Supervisor Heneghan recognized Cook County Board Commissioner, Kevin Morrison who called upon Welfare Services staff member Rochelle Trent. He then read from and presented her with a Resolution from the Board of Commissioners on behalf of the Board of Cook County detailing and congratulating her for all the good work and accomplishments she has provided the residents of Schaumburg Township.

Supervisor Heneghan then requested Trustee Saternus to read the proclamation of the Township Board recognizing June as Pride month and presented framed proclamations to those present that were involved in events sponsored by the Kenneth Young Center.

Then Supervisor Heneghan asked Trustee Steward to read the proclamation of the Township Board recognizing Juneteenth as an important holiday and presented a framed copy of the same to those from the audience that were involved with the celebration of this special day.

MINUTES

Moved by Trustee Saternus and seconded by Trustee Fiorio to approve the Minutes from the May 17, 2023 Committee of the Whole and the May 24, 2023 Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- Grace Hong Duffin was elated in reporting their largest annual fundraiser, was the 22nd Annual Hustle for Health 5K Run and was an overwhelming success. The goal was \$115,000 when in fact, they collected More than \$127,00 with over 300 registered participants.
- June has been a very busy time with all the programs and events during Pride month.
- She was also pleased to report that they now have a 24-hour crisis team in place for She was also pleased to report that they now have a 24-hour crisis team in place for their 988 Lifeline.
- Also, KYC recently installed a Narcan dispensing machine located in the lobby of the Elk Grove Village Police Department.
- Written report on file. No action items.

Disabled and Senior Services Department:

- Benefit Specialist De Marchi, Receptionist Saverson and Deaf Services Coordinator Phadke were at the Abilities Expo Friday, June 23 – Sunday June 25. They spoke with 212 attendees with 36 of those being Township residents.
- Last night I made a presentation to the Foundation Board regarding Disability and Senior Services, as well as requested funds for a resident to receive assistance paying for a shower remodel. The resident is a retired police officer with the Cook County Sheriff's Office who has been hospitalized numerous times over the past two years for complications from long Covid. He had fallen in his shower numerous times and Habitat for Humanity is planning to replace his tub/shower combo with a walk-in shower. While Habitat performs these maintenance projects at a reduced cost, the recipient is responsible for 25% of that cost. This resident did not have the funds for that expense of \$2,175. The Foundation last night agreed to cover the resident's share. I spoke with the resident today and he was so thankful to be getting the assistance.
- Today, I attended a presentation by Age Options regarding a needs assessment of suburban Cook County residents age 50+ that was completed by the University of Illinois Chicago. The report broke data down by northern, western, and southern suburbs, which will be helpful in gaining a better understanding of needs specific to our area.
- As a reminder, the Summer Celebration Picnic for individuals with disabilities & their families will be held Saturday, July 22 at 11am.
- Written report on file. No action items.

Transportation Department:

- Manager Maldonado reported on the six special events trips provided to township seniors this past month for the following visits to: the BAPS Temple, White Fence Farm, Poplar Creek, Bishop Hills Winery, from the Barn in Schaumburg to Pilot Pete's at the Schaumburg airport and two buses today to the River Boat in St. Charles.
- Written report on file. No action items.

Welfare Services Department:

- The Welfare Services team continues to work above and beyond to help our residents in need. The food pantry saw an increase of 50% in May over last year's high numbers and casework applications were also up 50% in May.

- In addition to assisting clients, the team welcomed and worked with intern Elaina Nierman from Dominican University during her 7-week internship at the Township of Schaumburg. Elaina helped roll out added information and materials to support The Township of Schaumburg Food Pantry Nutrition Guidelines that were established in February 2022. Many goals were accomplished during Elaina's time with the Township, including additional training and education for staff and volunteers, SWAP (Supporting Wellness at Pantries) educational handouts, marketing materials and signage, recipe cards, increased food pantry item ranking and more. The work helps support the department's mission to provide nutritious, culturally responsive items for our guests while feeling welcome and dignified. This intern experience was incredibly positive and productive. We thank the Dominican University, for their partnership and Elaina for all her hard work and dedication to the mission.
- Our partnership with the Greater Chicago Food Pantry is also greatly appreciated with continued food support to fill pantry shelves, training and education for caseworkers on state and federal programming, legislative updates, food rescue connections, information and resources, financial and much more. An operating grant has been offered to help with increased expenses incurred due to inflation and increased client aid. Additional funding has also been offered through the Benefit Access Network formally known as SNAP-O. This Depository team helps to support our caseworkers who assist clients with SNAP (Supplemental Nutrition Assistance Program formerly food stamps), Medicaid and other state/federal programming and applications. These additional funds will help during these challenging times. We thank the many partners that support the Welfare Services team.
- Written report on file. No action items.

Community Relations Department

- Written report on file. No action items.

Assessors Department:

- We have been filing for the 2022 Property Exemption Applications to more than 375 residents with our office.
- Surprisingly, the county informed our township office that we were open for appeals while simultaneously processing exemption filings. We will be filing appeals for our residents from May 10th thru June 12th.
- Currently 101 residents have requested an e-appeal and our office has filed remotely for our residents without the need for them to step foot in our office.
- We would like to thank Director Trent and Digital Communications Coordinator Koeppen for all their support with our communication pieces including social media. Deputy Assessor Follett has been lending a hand and assisting our team.
- Deputy Assessor Snow has returned from Joliet as he is currently taking annual re-certification courses.
- Written report on file. No action items.

Mental Health Committee:

- Jillian Bernas Garcia reported the Mental Health Committee had one final event on May 31. It was a First Aid course at the Township and was well attended.
- Then in June, the Mental Health Committee was dissolved as the new Mental Health Board had been established.

- Celebrating the success and efforts of the Mental Health Committee, several members went to dinner at their own expense and many remain interested and committed to the new Mental Health Board and will be serving on that board as well.
- Written report on file. No action items.

Administrative Services / Clerk's Report:

- Clerk Vinnedge stated the current report indicated 10 FOIAs had been received and provided responses. Most of the requests cover such a wide-range of items and information, it is difficult to categorize. However, a more detailed list with specifics is available if there is an interest. The take away is there seems to be no rhyme or reason or even a trend as to what information is being requested. That said, the one request more regularly requested and more common is from requestors looking for information such as, police reports and building permits that are only available from the village, not the township.
- Written report on file. No action items.

Diversity, Equity, & Inclusion Committee:

- The committee has been working on their mission and value statements
- The Supervisor attended the last meeting and said the committee expected to have a call to vote on both the mission and value statements on their next agenda. More importantly, the Supervisor advised them to change one word because it implied, they had the ability to modify or override township policy or procedure, when only the Board of Trustees has the authority to make such a proposal that would have to have good cause and be voted on.

Nurse Statistics March, April, and May 2023:

- Written report on file. No action items.

Highway Commissioner:

- Paving on 390 will be completed by Friday.
- The Road District will be holding its third Decennial Committee Meeting on September 12, 2023.
- No written report on file.

Supervisors Report

- Supervisor Heneghan attended his final meeting as President of the Township Officials of Illinois completing two consecutive terms in that capacity. The occasion was the spring conference which was an educational event, as six different break-out sessions covering various programs and situations relevant to the officials and township staff were held and benefited those who attended. In fact, Tim thanked Administrator Williams and Director Trent for their participation in those sessions.

Administrators Report

- Administrator Williams stated that the renovation of the reception area is about a week ahead of schedule.
- Unfortunately, the phones went down a week before the old system was to be replaced. However, Patti Dionesotes worked diligently with the IT team and along with staff utilizing their own cell phones performed a real team effort to get through the communications problem and now really appreciate the new phone system.
- The policy manual has been updated and reviewed by our lawyers.

- The Administrator also reported taking more responsibility for oversight of the budget by discussing with the directors and department heads. their progress at monthly meetings.
- As a point of information, the Administrator needs to be briefed on all committee meetings.

Financial Report:

- James Howard, Governmental Accounting presented an overview of his report for the first quarter of the fiscal year.
- He was pleased to say that all interest-bearing accounts were at 5% or above. Also, as other opportunities become available for even better rates. he would be looking for them.
- Overall line items are trending favorably with the budget. Plus, the reserves are significant enough that we need not worry about anticipated delays in receipt of future payments, for the rest of this fiscal year.
- Questions were asked and answered.
- Written report on file. No action items.

OLD BUSINESS

None

NEW BUSINESS

- A. Comment on the Proposed Mission and Value Statement for the DE&I Committee. This item was provided as an informational item and an opportunity for comments from Board members. The last meeting was not fully represented but was rescheduled for July 5th.
- B. Proclamation recognizing June as Pride Month (addressed under Presentation).
- C. Proclamation recognizing Juneteenth (addressed under Presentation).

APPROVAL OF BILLS

Moved by Trustee Steward and seconded by Trustee Saturnus to approve Town Fund Warrant 2023-2024 #4 in the amount of \$316,118.17. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried**

Moved by Trustee Saturnus and seconded by Trustee Steward to approve Road & Bridge Warrant 2023-2024 #4 in the amount of \$43,187.69. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried**

Moved by Trustee Fiorio and seconded by Trustee Saturnus to approve Welfare Services Warrant 2023-2024 #4 in the amount of \$69,567.61. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried**

Moved by Trustee Saturnus and seconded by Trustee Steward to approve Capital Fund Warrant 2023-2024 #4 in the amount of \$13,125.00. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried**

ANNOUNCEMENTS

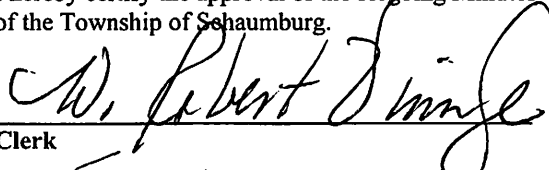
- July 4, 2023 – Township Closed – Independence Day
- July 19, 2023 - Committee of the Whole Meeting, 7PM Town Hall
- July 22, 2023 – DSS Summer Celebration Picnic, 11AM
- July 26, 2023 - Regular Board of Trustees Meeting, 7PM Town Hall
- August 16, 2023 - Committee of the Whole Meeting, 7PM Town Hall
- August 18, 2023 – DSS National Senior Citizens Day Ice Cream Social, 1PM
- August 23, 2023 - Regular Board of Trustees Meeting, 7PM Town Hall

SUPERVISOR AND TRUSTEE COMMENTS

Trustee Saternus wanted to thank Chair Jillian Bernas and Coordinator Trent on behalf of the Mental Health Committee for their leadership and assistance to the Committee when they needed it most.

ADJOURNMENT

There being no further business, Trustee Steward moved to adjourn the meeting at 8:10 p.m. and Trustee Fiorio seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0.
Motion carried.

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p></p> <p>Clerk _____</p> <p>Date <u>JULY 19, 2023</u></p>
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