



**Schaumburg Township Foundation
Meeting AGENDA**

Wednesday, June 27, 2023

7:00 P.M. Meeting

At

Schaumburg Township

One Illinois Blvd., Hoffman Estates

In

The Board Room Upper Level

- I. Call to Order / Pledge of Allegiance / Welcome
- II. Roll Call and Introduction of invited guests, Becky Cordes, Disability & Senior Services and Melissa Williams, Township Administrator.
- III. Approval of the Agenda
- IV. Approval of the Minutes of our May 31, 2023, Meeting
- V. Treasurer's Report for April and May 2023
- VI. Old Business
 - A. Report by Bob Bernas of meeting with Katy Trent and Patti Dionesotes.
 1. Receipt of donations: cash, checks, food & non-perishable items, and Paypal donations via the township website.
 2. Suggested changes to the website identifying the Foundation, use of the vision and mission statements and a possible expansion of donor contact information and designated categories.
 3. Identify the individuals involved in the acceptance of cash and Paypal donations, then the depositing of funds to the bank account or budgeted line item.
 4. Discussion of the development of a flyer or brochure regarding the Foundation and other means of promoting the Foundation via newsletters, social media, newspapers and follow-up contacts with one-time or regular donors.
 - B. Vote on both the Vision and Mission Statement with why addition for the Foundation
 - C. Green-light the use of the Form requesting use of Foundation funds.
- VII. New Business
 - A. Comments from Director Cordes on how she perceives the use and application of Foundation Funds in unique and emergent needs for residents her department assists.
 - B. Potential situations township resident clients might need Foundation assistance.
 - C. Next Meeting date – please bring your appointment calendar
- VIII. Adjournment