

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on August 23, 2023.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk (remotely)
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

PRESENTATION

- Daryl Pass, from Kenneth Young Center gave a broad overview of his responsibilities with the use and distribution of the Narcan nasal spray used to eliminate the overdosing of Opioids and saving lives. It serves no other purpose since it is harmless and ineffective for any other use. There was a general concern for the liability for the distribution and operation of the dispensing machine. Mr. Pass explained that he or authorized staff of KYC takes complete charge of the dispensing machine, restocking and servicing while assuming all liability.
- Questions asked and answered.

MINUTES

- A. Moved by Trustee Gibson and seconded by Trustee Steward to approve the July 19, 2023 Regular Board Meeting Minutes with the correction of the typo in the second bullet point of the Clerk’s report from “board” to “broad”. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Abstain, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- Kate Garbarek reported that as more young people have been returning back to school that KYC has recognized that more students are reengaging and accordingly, KYC has hired a

number of additional therapists, mentors and crisis workers to meet the increased demand. In addition, they have Mental Health first aid classes that are free to the community. It is an eight-hour training session.

- September is National Recovery Month and each Wednesday in September there will be a webinar from 9 a.m. to noon, to reduce stigma and increase knowledge through education and information surrounding substance use and mental health.
- Lastly, we invite anyone interested at the township to attend our Remember, Recover, Discover event. It is intended to build community relations and learn more about recovery issues to be held on September 23rd.

Disabled and Senior Services Department:

- This month Disability & Senior Services has done some outreach and educational presentations. Social Services Specialists Jackson and De Marchi did a presentation on ITAC and ABHF services at Cedar Village in Arlington Heights. Assistant Director Borja and Social Services Specialist Jackson were at the Elderwerks Aging Better Expo. Assistant Director Borja and I did a presentation on Medicare to you last week at the Committee of the Whole meeting. Deaf Services Coordinator Phadke and Social Services Specialist De Marchi did a presentation on Medicare to the Deaf Social/Support group, and Social Services Specialists Jackson and De Marchi did a presentation on Medicare Basics yesterday.
- Last Friday we hosted an ice cream social to celebrate National Senior Citizens Day. There were approximately 30 seniors in attendance, Trustee Steward was there, and we had some great entertainment that everyone enjoyed.
- Today, Assistant Director Borja and I attended Age Guide's Aging Summit in Naperville. The theme of today's conference was equity in aging and included speakers from AARP, Illinois Department on Aging, and other organizations. One topic discussed was social isolation. One point that stuck out to me was lacking in socialization is as dangerous to your health as smoking 15 cigarettes a day. This point reinforces the importance of the work we do in Disability & Senior Services and will help drive our commitment to reach as many people as possible through our outreach. As a reminder, this Saturday is the Summer Celebration Picnic from 11-1pm.
- Written report on file. No action items.

Transportation Department:

- Manager Maldonado reported that this month they only two extended trips for seniors. One was to the Old Stone Church in Lemont for lunch and the other to Union IL at the railroad museum.
- As for food delivery, transportation continues to work with the Food Pantry to make 15 deliveries to those residents who are homebound and cannot make it to the township.
- They are also keeping up with monitoring, maintenance and servicing the busses to keep them running.
- Questions asked and answered,
- Written report on file. No action items.

Welfare Services Department:

- Welfare Services is happy to report another successful year for Pack the Bus. Thank you to our amazing community who provided 141 boxes of school supplies, which was more than one bus could handle, and over \$4,000 in monetary donations. Community donations make an enormous impact. Each year approximately 500 students receive supplies because of

Pack the Bus. The first day of school was made brighter because of our Schaumburg Township's generous community support, so thank you to all the contributors.

- Caseworkers are gearing up for another successful energy assistance program year. Low Income Home Energy Assistance Programming for PY2024 will be starting October 2nd. Please note, this is a month later than previous years and runs through August 15, 2024, or when funds are exhausted, which is 3 months later than previous years.
- The amazing Township staff from both the Disability Senior and Welfare Services Departments went above and beyond to help residents with utility bills and energy savings programs in PY2023. The program year ended with 2,147 applications completed between the two departments and the following kind words were shared by CEDA (Community and Economic Development Association of Cook County) our partnering agency.
- "As always, Schaumburg Township has been an organization that focused on making great impact in the community with a variety of programming including energy services. Schaumburg has always provided great customer service and produced quality applications".
- Laura Barrera started today as the Bilingual Social Services Caseworker for the Welfare Services team.
- Questions asked and answered,
- Written report on file. No action items.

Community Relations Department

- Written report on file. No action items.

Assessors Department:

- The Cook County Assessor's office has announced the new deadline for our seniors to file for their exemptions. September 1st is now the final cut-off date to have the exemption(s) reflected on the upcoming 2nd installment bill when it is mailed by November 1st.
- The Assessor will be mailing out their results for our appeals filed to our residents back in June. The results should be arriving by Monday. Any successful appeal will help reduce next year's 2nd tax bill of 2023.
- Lastly, we are getting ready for the 2nd round of Appeals with the Cook County Board of Review possibly set to open in early October.
- Written report on file. No action items.

Administrative Services / Clerk's Report:

- Clerk Vinnedge reported that Veterans Dinner has been booked for November 1st.
- Written report on file. No action items.

Highway Commissioner:

- The Commissioner in his capacity and interest in Electric vehicles learned of several maintenance issues and the charging of the batteries for electric vehicles during extreme changes in temperatures that he felt had value in relaying.
- Also, when he entered the parking lot after 8 p.m. last night, he noted that none of the lights were on and wanted to know the reason. The answer was likely due to the construction work going on outside but would be looked into first thing tomorrow and addressed.
- As a point of information, Scott mentioned that the bushes obscured the vision of drivers hoping to read the township sign, so the Road Department cut back the bushes for that reason.

- The management of the Mosque on Spring South contacted the Highway Department to see if they could get some help with a parking problem. The remedy was to have some “No Parking signs posted specifying on Fridays between the hours of 1 to 3 p.m.” plus providing them with a few saw horses, which the Road Department delivered.
- The Commissioner also informed the board that there needs to be an intergovernmental agreement for work that needs to be done for the township during the winter months at the prevailing wage. The importance is that the use of intergovernmental agreements are being challenged and we don’t want to see them eliminated.
- The Highway Department in number 18 in the Septemberfest Parade.
- Finally, the IL Department of Revenue just released the Replacement Tax to those due some funds. He stated that he could not find either Schaumburg Township or the Road District of Schaumburg Township, both of which should expect to be on the list. He suggested that someone else might want to look into this.

Supervisors Report

- Supervisor Heneghan mentioned the passing of the Pastor at St. Hubert’s Church that was a dynamic person. He was a person always s thought of when we talked about meeting with leadership in our churches. He is one that will be sorely missed because of his leadership and organizational skills and who had been working on pulling together St. Mathews with St. Hubert’s. The Supervisor went on to say the Pastor and his church of significant help from the church with senior services and transportation.

Financial Report:

- Brad O’Sullivan, Governmental Accounting presented a brief overview of his report for the first five months of the fiscal year. As of July 31st, that represents 42% of the fiscal year.
- He reported that so far 46% of the budgeted revenue of the property taxes had been received for the year. Accordingly, he did note the replacement tax that the Highway Commissioner mentioned, thus far amounts to 88% having been received by the Township.
- All the township investment funds have now been moved over to our Charles Schwab account.
- Most all of the expense accounts come in under the budgeted amount of 42%.
- So, presently overall there is a surplus to budget in the amount of \$1,010,000.
- The interest on investments thus far amounts to \$162,000.
- Questions asked and answered,
- Written report on file. No action items.

Administrators Report

- Administrator Williams reported that you can see work has started outside to begin the improvements. As for the reception, flooring is nearly ready to be installed. The men’s wash room is almost complete but will temporarily be used as the women’s wash room while the upgrade takes place on the smaller of the two in the other hallway. The desk for the security guard should be ready in approximately a week. The solar panels on the roof should begin being installed in January and projected for completion sometime in mid-April. As for the second-floor expansion, meetings have taken place with the project manager, electrical engineer, and architect to make sure there are no surprises and we have the proper IT support. The rework of the elevator, will begin when the final parts are delivered. Then it will take approximately five weeks before elevator service can resume.

- Administrator Williams then provided the results of the job fair with 34 interested individuals attending. It was deemed a success as one new employee started today, plus two offers were extended and there are one or two other possibilities for a couple of support openings eventually being filled.
- Questions asked and answered,

OLD BUSINESS

None

NEW BUSINESS

- A. Supervisor Heneghan read the Proclamation of the Township Board recognizing August 23, 2023 Senior Citizens Day.
- B. Moved by Trustee Gibson and seconded by Trustee Steward to approve a purchase order for Four Electric Buses to be delivered in 2024. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- C. Moved by Trustee Saternus and seconded by Trustee Steward to approve of the Arachas Group to manage Employee Health Benefits. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- D. Moved by Trustee Saternus and seconded by Trustee Steward to approve to install a Narcan Dispenser on Township Property. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- E. Moved by Trustee Steward and seconded by Trustee Saternus to approve of Ordinance 2023-2024 #2, an Ordinance Consolidating Disability Committee, and the Senior Citizens Committee Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Town Fund Warrant 2023-2024 #6 In the amount of \$382,871.34. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Saternus and seconded by Trustee Gibson to approve Road & Bridge Warrant 2023-2024 #6 in the amount of \$146,027.74. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve Welfare Services Warrant 2023-2024 #6 in the amount of \$58,713.11. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Gibson to approve Capital Fund Warrant 2023-2024 #6 in the amount of \$145.03 Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

September 4, 2023 – Township Closed, Labor Day
September 16, 2023 – Disability Resource Fair, 10AM
September 20, 2023 - Committee of the Whole Meeting, 7PM Town Hall
September 27, 2023 - Regular Board of Trustees Meeting, 7PM Town Hall

SUPERVISOR AND TRUSTEE COMMENTS

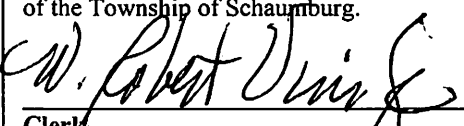
EXECUTIVE SESSION

Moved by Trustee Steward and seconded by Trustee Saternus to move to Executive Session at 8:15 p.m. Pursuant to Section 2(c)(1) of the Open Meetings Act to consider “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees for the public body” and Pursuant to the Open Meetings Act 5 ILCS 120/2(c)(11) to discuss probable or pending litigation in accordance with the Act. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0

Moved by Trustee Steward and seconded by Trustee Saternus to move from Executive Session at 8:34 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0

ADJOURNMENT

There being no further business, Trustee Steward moved to adjourn the meeting at 8:35 p.m. and Trustee Fiorio seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p></p> <p>Clerk _____</p> <p>Date <u>SEPTEMBER 27, 2023</u></p>
