

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES**

STATE OF ILLINOIS

Cook County

Town of Schaumburg

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on September 27, 2023.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee (excused absence)
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

Supervisor Henneghan recognized Township resident William Olson limited to three minutes. Mr. Olson alleged that Supervisor Henneghan ‘illegally’ appointed the Administrator and various Trustees to committees, citing “OMA [open meetings act] violations all over the place”. He went on to suggest that due to mismanagement of committees and at a prior meeting using the term ‘druggies’, Mr. Olson requested the Supervisor’s immediate resignation. Supervisor Heneghan denied the claims and dismissed his false allegations, noting he would not be resigning.

PRESENTATION

- Township resident Wayne E, Miller was unable to attend the Board Meeting to receive his membership in the Veterans Honor Roll. He will be reinvited later when it is a more convenient time for him to attend.
- Supervisor Heneghan recognized Robert Iverson, III the Metro Regional Supervisor for the Illinois Department of Veterans’ Affairs. Typically, he visits the township to make sure the VA representative assigned to the township assists resident veterans with questions and concerns and is doing so, successfully. Tonight, he said, he hoped to witness our Honor Roll ceremony but will return when he is in the area and we have a veteran present to honor.
- Karen Baker from the Northwest Community Hospital, addressed the board and thanked them for allowing the hospital to serve the needy in Schaumburg Township with the extensive services available on their traveling Dental Van as well as the significant programs run by Nurse Janet Stachula. The programs have done wonders to support the Deaf/Hard of Hearing community receive vital health information they normally don’t receive. She went on to explain how the programs operate. The dental program provides residents care they otherwise would not be able to afford. Their only requirement is to make a modest co-pay. Despite the services rendered being contingent upon receipt of the

copy, in the event the patient cannot pay, the difference is made up by either a township donation or other funds available to the Northwest Community Hospital.

- Questions asked and answered.

MINUTES

- A. Moved by Trustee Saternus and seconded by Trustee Gibson to approve the August 16, 2023 Committee of the Whole and the August 23, 2023, Regular Board Meeting Minutes. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- Kate Garbarek reported that August is the month they greet all their new interns. They now have 14 new interns on staff which gives them a lot more expertise to handle a greater number of cases.
- They offer both youth and adult mental health first aid training and anyone may attend.
- Friday they are hosting a training program on harm reduction and strategic intervention for mental health survivors. The training is available to anyone in the community who is interested.
- On October 28, the KYC will be partnering with several local Police Departments for the National Drug Take Back Day.
- Written report on file. No action items.

Disabled and Senior Services Department:

- Director Cordes was excited to welcome Angelique Feder, their new Social Services Specialist and Jessica Kettel as their new Program Specialist. Both started on September 6 and have quickly integrated themselves into the team and are doing great.
- On September 16, the department hosted the Disability Resource Festival. While smaller than previous years, we had 3 new vendors and the attendees seemed very pleased with the information available to them.
- This month, social services specialists have been focused on completing training for the LIHEAP program which begins October 2 and attending SHIP educational conferences in preparation for the Medicare Annual Enrollment Period which begins October 15. We have been booking appointments for the past month and are already booking into November.
- Director Cordes also announced she is coordinating this year's Trunk or Treat event. Just as a reminder, it will be on Thursday, October 26 from 3-7pm. If the Board is interested in having its own table/trunk to hand out candy, please let her know. If not, just let staff know if you are planning on attending the event.
- Written report on file. No action items.

Transportation Department:

- It was reported that this month transportation had four extended trips for seniors. Also, drivers made nine home deliveries.
- Written report on file. No action items.

Welfare Services Department:

The Low-Income Home Energy Assistance program starts Monday, October 2. Priority periods are back this program year which means:

- Starting October 2nd household with a senior (60+) person, a person receiving SS disability and families with children 5 and younger who are income eligible can apply.
- Starting November 1st, the same group noted above plus any household whose utility is disconnected or at risk of disconnection can apply.
- Starting December 1st, all Cook County, income eligible households can apply.

Many Township staff and volunteers will be supporting the **Out of the Darkness Community Walk** Saturday, October 7, 2023, in DeKalb. We are joining thousands of teams across the country to help save lives and bring hope to those affected by suicide. Joining **Team Isaac** brings support to our friends and colleague Marianne Rogenski which is making strides in suicide prevention. Her son Isaac died by suicide in July, and together we will walk to fight suicide.

Pantry shelves need replenishment and some local legislators have answered the call. Illinois State Senator Laura Murphy's office is hosting a food drive October 13, 9am – 4pm. Her office is located at 1645 S. River Road, Suite 7, in Des Plaines. Welfare Services staffer, Jordan Evans is scheduled to arrive at 4pm for a photo op and donation pickup. All are welcome to attend.

Written report on file. No action items.

Community Relations Department

- Written report on file. No action items.

Assessors Department:

- Chief Deputy Assessor Morales reported that over **450 residents** visited the Assessor's office to apply for their important property exemptions during the Exemption filing period which ended on September 1st.
- The Assessor's staff is presently getting ready for the 2nd round of Appeals with the Cook County Board of Review possibly set to open in early-to-mid- October.
- Assessor Lawson will be holding an Outreach event along with Cook County Board of Review Commissioner George Cardenas next month with more details forthcoming to the Township board once Assessor Lawson returns from vacation on Monday.
- Lastly, the Homeowner Assistance Fund Program (ILHAF) deadline is approaching. The Illinois Housing Development Authority has informed the Assessor's Office that the Illinois Homeowner Assistance Fund will no longer accept applications after Tuesday, Oct. 31, 2023. The program supports qualified homeowners with grants of up to \$60,000 for past-due mortgage payments, property taxes, property insurance and homeowner and/or condo association fees to our township residents who may need assistance.
- Written report on file. No action items.

Administrative Services / Clerk's Report:

- Clerk Vinnedge reminded the Board of the Veterans Dinner celebrating Veterans Day a little early on November 1st and specifically those on our honor roll. In addition, a special guest will be honored that evening.
- Written report on file. No action items.

Highway Commissioner:

- Commissioner Kegaris reported that brush pick up is winding down.

- There is still a review of our intergovernmental agreements with the Village regarding Spring South since they want us to pay \$300,000.00 in engineering costs for phase one. However, Scott does not intend to do that. So, our attorney will be reviewing that portion with the Village along with extra information requested.
- Also, he had a request for setting up security cameras outside our area over on Fox Run, but said no, because he did not have the authority. Then, they asked him just to send a letter stating it would be okay, if they wanted to. However, the Commissioner again declined realizing if something went wrong it would fall back on him and he wasn't going to do that.
- As requested, Road and Bridge had a big truck on display at the Disability Fair and it was appreciated.
- Lastly, Supervisor Heneghan mentioned that Cook County Board President Toni Preckwinkle has been trying to eliminate the unincorporated portion of Palatine Township. Scott pointed out that there was a similar action taken by the Board President attempted four years ago in Schaumburg Township. Both the Supervisor and the Highway Commissioner agreed to discuss the subject further off-line.
- Questions asked and answered.

Supervisors Report

- Supervisor Heneghan stated that his remarks would focus on GA and he read from all the recent changes that had taken place or about to take place early next year. For the record, the following is included verbatim here.
- The General Assistance program, also known as GA, is a public assistance program mandated by state law for qualified individuals with financial need. The GA program can provide monthly payments to help individuals meet basic needs. Interested individuals can apply at the Township with a trained caseworker in the Welfare Services Department. Program details are defined in the General Assistance Handbook compiled and edited by the Township Supervisors of Illinois. The Township of Schaumburg adopted and currently utilizes the revised February, 2004 version.
Annually and during times of unprecedented change, the Supervisor and GA staff discuss and evaluate program guidelines to affirm alignment between need and intended support. Items within the Supervisor's purview are updated when necessary, and changes are adopted.
After reviewing data on caseload, local costs, resources, collaring townships, and budget, a few changes have been made, adopted, and will take effect October 1, 2023.
Under Supervisor's approval, changes to the following sections of the GA Manual are adopted.
Section 6.05 Asset Disregard
Section 9.09 Basic Maintenance Needs Monthly Payment Levels for An Adult Case
Section 9.10 Basic Maintenance Needs Monthly Payment Levels for Family Case
- Questions asked and answered.
- A deeper dive into the General Assistance program will be shared and discussed at a future COW meeting.

Financial Report:

- James Howard, Governmental Accounting presented a brief overview of his report for the first half of the fiscal year.
- He reported that the budgeted revenue of the property taxes is up over 7% more than was received this time last year.

- The interest on investments thus far amounts to \$201,000 compared to only \$26,00 the same time last year.
- So far, we are up over \$400,000.00 and that is due primarily to the increase in interest and tax payments received.
- Most all the expense accounts are coming in under budget and trending nicely.
- Presently, there is a surplus to budget in the amount of \$449,000.
- James is starting to work with the department heads on budgets. Also, he will be providing some information shortly regarding levies.
- Questions asked and answered,
- Written report on file. No action items.

Administrators Report

- Administrator Williams reported the work accomplished and items remaining to be done during phase one of the renovation process.
- We are still waiting for the firm date the elevator will be taken off-line so it can be updated with new mechanicals and an updated interior.
- The installation of rails and the completion of the reception area are coming along and we anticipate having all aspects of phase one being completed shortly, but cannot guarantee it will happen without some delays.
- There will be a pause of work during the holidays. Then in January we expect the installation of the solar panels will begin on the roof and projected for completion sometime in mid-April.
- Administrator Williams and Supervisor Heneghan had a conversation with the CEO of KYC. After occupying that space and growing, KYC is proposing to convert the rather large open space into individual offices with a smaller reception area up front that would allow for a larger meeting room/area in the back for family or larger counseling and meeting needs. Architectural drawings need to be prepared but should be available mid to late October. The CEO stated they have grant money that would cover the cost of the changes they have proposed. Similarly, it was brought to the attention to KYC that the township would use some of that space for the newly formed Mental Health Board.
- Also, it was proposed that while utilizing space in the lower level, consideration should be given to the food pantry to maximize their space. Specifically, they propose more space for storage and the installation of a double door entry to accommodate pallets of food and supplies being picked up, then delivered in the storage area for eventual replenishing pantry shelves.
- Next month with the October meeting packet, the revised policy manual will be distributed for a discussion at the November regular Board Meeting and finalized before the end of the year, since there are changes that will affect the employees after implementation on January 1, 2024.
- IATA is pursuing opportunities for special projects which can be completed by employees/managers at home, toward supporting reasonable opportunities for remote work where feasible.
- The new GA Law that goes into effect on January 1, will allow each township to develop their own manual from even the most basic or complex, as they wish. Supervisor Heneghan stated that requires more thought and review which might be possible at the TOI Conference in November.

- Harper has completed their artifact review and so, Dr. Bailey informed us they will have a presentation at the October Board meeting. The Harper team has been very pleased with the information collected so far and are anxious to get together with the Board for a review.
- As many other townships have experienced, there was a You Tube channel FOIA visit and assessment at the Township. Staff maintained a calm and uneventful visit. The recording of our FOIA visit has 5400 views, 554 likes, 0 dislikes, 95 comments (99% positive). FOIA requests have quieted for TOS, seems similar to other townships.
- Questions asked and answered,

OLD BUSINESS

None

NEW BUSINESS

- A. Supervisor Heneghan read the Proclamation of the Township Board recognizing September 15, through October 15, 2023 as Hispanic-Latino Heritage Month.
- B. Determination of Mission Square Vesting. We are still waiting on the final paperwork before action can be taken.
- C. The Board discussed whether there was no need to hold a Committee of the Whole Meeting in November. The conclusion was setting the date for the Committee of the Whole on November 8, 2023, and setting the regular Board Meeting for November 15, 2023, and notify the press of the new meeting dates.

APPROVAL OF BILLS

Moved by Trustee Saternus and seconded by Trustee Fiorio to approve Town Fund Warrant 2023-2024 #7 In the amount of \$490,857.82 (\$491,004.07-146.25). The \$146.25 was for legal fees which should have been charged to the Foundation. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Road & Bridge Warrant 2023-2024 #7 in the amount of \$46,800.22. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve Welfare Services Warrant 2023-2024 #7 in the amount of \$77,428.93. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Fiorio to approve Capital Fund Warrant 2023-2024 #7 in the amount of \$472,899.57. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

ANNOUNCEMENTS

September 28, 2023 – Vaccine Clinic 11-2, Room 210

October 9, 2023 – Township Closed for Indigenous Peoples Day

October 12, 2023 – Disability Halloween Dance, 6 PM in the Gym

October 18, 2023 – Committee of the Whole Meeting, 7PM Town Hall

October 25, 2023 – Regular Board of Trustees Meeting, 7PM Town Hall

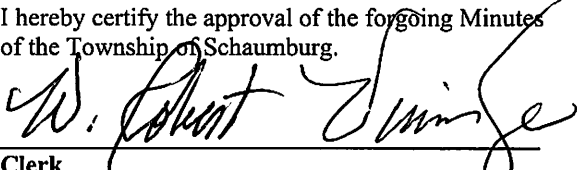
November 1, 2023 – Veterans Dinner, 6PM Chandler’s Chop House, Schaumburg

November 15, 2023 – Regular Board of Trustees Meeting, 7PM Town Hall

SUPERVISOR AND TRUSTEE COMMENTS

ADJOURNMENT

There being no further business, Trustee Saternus moved to adjourn the meeting at 8:25 p.m. and Trustee Gibson seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the foregoing Minutes of the Township of Schaumburg.</p> <p></p> <p>Clerk _____</p> <p>Date <u>October 25, 2023</u></p>
