



Mental Health Board Minutes

*October 3, 2023, 7:00pm
Boardroom*

- I. Call to Order/Pledge of Allegiance/Welcome** – President Bob Ogilvie called the meeting to order at 7:00pm. Pledge of Allegiance was recited. Visitors were welcomed.
- II. Roll Call** - Members present: Trustee Lauren Saternus, Kenneth Haycock, Kathy Reed, Joanmarie Wermes, Bob Ogilvie and MaryAnn Ogilvie
Members absent: Gina Raza (arrived mid-meeting)
Others present: Laura Nash, Brendan Gates, Andy Bullock, William (La Fontaine) Olson
- III. Approval of Minutes from September 5, 2023** – Kathy made a motion to approve. Lauren seconded the motion. Minutes were approved as written by voice vote.
- IV. Public Comments** –
 - A. Laura said that American Foundation for Suicide Prevention will host a suicide prevention walk on Oct. 21. Hopemark will host its ribbon-cutting ceremony on Dec. 6. She is interested in volunteering as needed on any MHB future subcommittees.
 - B. Bob observed Mr. LaFontaine using his cell phone and asked him to put it away. Mr. LaFontaine challenged this and became extremely argumentative. Bob then asked him to leave for disrupting the meeting. Mr. LaFontaine left without further incident.
- V. Reports** – None
- VI. Old Business** –
 - A. Grant Applications and Strategy for Dispersal – Lauren circulated the grant application that the Township attorney has approved. MaryAnn brought up that some blanks on the application might need to be filled in by the Township prior to being sent out. Lauren will investigate and have this resolved. The application email will be sent out by the Township to currently funded agencies. MHB would like to distribute the application to additional agencies who might desire Township funding. MHB will accomplish this by: posting on the MHB webpage, emailing to past Minds Matter exhibitors, distributing to nearby townships that provide services to Schaumburg Township residents and the seven villages and police departments that reside in the Township and posting on the Township website. MHB members are asked to send the application to any contacts they have that might want to apply for funding. If the Township distributes the grant applications by the week of October 9, the applications will be due back by



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October 31. Lauren will ensure that all MHB members receive the application in order to send to their contacts. The Needs Assessment summary slide show will be presented to the Township Board on December 13. A meeting to finalize the presentation might be needed prior to that date. Funded agencies can begin to receive funds as of March 1, 2024.

Kathy suggested that the MHB have a newsletter in the future.

- B. Fall Grant Review Meeting Dates - The MHB members agreed to meet on November 7 and November 9, at 7:00pm to view the agency presentations, allowing 10 minutes for each agency. The November 7 meeting will take the place of the regular MHB meeting. There will be no MHB Needs Assessment Committee on that date.

VII. New Business –

- A. Job Description (JD) for Mental Health Board Employee – Lauren shared an example of a job description for a MHB Executive Director that the McHenry MHB uses. It was determined that it would be wise to hire a MHB Administrator (or similar title) who has MHB experience, considering our members are new to working on a MHB. Sharing an Administrator with another MHB would likely present too many challenges. The JD should offer some flexibility regarding full- or part-time, working remotely or not, amount of MHB experience. Compensation would be commensurate with experience and would ideally be in line with the Schaumburg Township Human Resources guidelines.
- B. Bloomingdale Grant Hearings Discussion - Lauren made the observation that many of the agencies collaborate quite a bit with each other. Student education was a strong focus. There were very few comments or questions from the audience. It appeared that most agencies were familiar with the presentation process in Bloomingdale Township.

VIII. Board Member Comments –

- A. Bob would like the MHB to host several education sessions throughout the year.
- B. Bob asked members to volunteer for Trunk or Treat, being held on October 26, 3:00-7:00pm, at the Township building. Kathy, Bob and MaryAnn volunteered to attend, and MaryAnn will decorate her car for the event. Historically, the Township provides the candy.
- C. Lauren announced that the December ACMHAI meeting will be held on December 7, 12:00. She will forward the email with details to the MHB members.



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- D. Kathy attended a Mental Health First Aid course and found it very educational. She also attended Northwest CASA Open House and said it was well-attended and professional.
- E. MaryAnn said that she was contacted by Kate Niehoff at the Schaumburg Library. Kate requested assistance from the MHB in preparing for some upcoming events. The Library will provide depression screenings on November 4, and asked for a list of resources to distribute to participants. MaryAnn will compile a list and provide to Kate. Lauren suggested using Hanover Township's resource guide for part of the list. The Library requested MHB input on programs for 'Mental Health May'. Kate will meet with Bob and MaryAnn at a meeting to be scheduled for a date in October. Ray Graham Association, a Bloomingdale Township grant applicant, is hosting three free sessions in October for employers and others to learn how to successfully employ people with cognitive disabilities.

IX. Next Meeting Date – November 7, 2023, 7:00pm

X. Adjournment – Joanmarie made a motion to adjourn the meeting. Lauren seconded the motion. The motion was passed. Meeting was adjourned at 8:11pm.