

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on November 15 ,2023

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor (Excused Absence)
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Clerk Vinnedge called to order the Regular Board of Trustees Meeting at 7:00p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

Clerk Vinnedge called for a vote as acting Supervisor for the meeting.

- Moved by Trustee Steward and seconded by Trustee Fiorio to elect Trustee Saternus to manage the meeting as acting Supervisor. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4 Absent -1, Nays-0. **Motion carried.**

**PUBLIC COMMENT**

None

**PRESENTATION**

**VETERANS HONOR ROLL**

Clerk Vinnedge honored:

*Richard J. Bondi ~ U.S. Maine Corps 1969-1975*

**EMPLOYEE RECOGNITION**

- Administrative Services Director Patti Dionesotes made a presentation on behalf of The Board of Trustees and congratulated employee Kim Kettel on her Retirement after close to 9 years with the Township.
- Welfare Services Director Diana Nelson made a presentation to Patrick Bennett with a Certificate of Appreciation for his service to the Township of Schaumburg.
- Welfare Services Director Diana Nelson also made a presentation to Jacob Wood with a Certificate of Appreciation for his service to the Township of Schaumburg.

**MINUTES**

Moved by Trustee Steward and seconded by Trustee Fiorio to approve the October 18, 2023 Committee of the Whole and the October 25, 2023, Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4 Absent -1, Nays-0. **Motion carried.**

## **DEPARTMENT AND COMMITTEE REPORTS**

### **Kenneth Young Center:**

- Kate from KYC announced that their Development Committee was recognized by the White House as a Blue-Ribbon Committee Coalition Award Winner during the last ten years within the community.
- Staff will continue to assist residents concerning the open enrollment in Medicare through December 7.
- Multiple events for both new programs, for groups and Holiday events for the rest of the year are available for participation. Details may be found on the KYC website.
- Written report on file. No action items.

### **Disability and Senior Services Department:**

- Open Enrollment continues to go well. All appointments are filled and callers seeking appointments are being referred to 1-800-Medicare or medicare.gov.
- The Holiday Adoption Program has closed to client registration. This year we had 170 households register, which is an increase over last year's 140. We had a significant number of grandparents caring for grandchildren register this year. Special thanks to the Patrick Dealer Group for coming in at the last minute and adopting all the families we had remaining. Our community is incredibly generous and all 170 households have been adopted.
- Written report on file. No action items.

### **Transportation Department:**

- There were three trips this month one for the Disability Department the rest for the Seniors.
- Ridership for this past month increased by 240 rides, and new participation continues to increase as well.
- December will bring some scheduling challenges since two drivers will be out for medical procedures. However, we have a couple of part time drivers and a couple of good prospects to fill open positions.
- Written report on file. No action items.

### **Welfare Services Department:**

- The Welfare Services Department is answering the call for aid from more and more residents every day. Food insecurity in the community continues to rise, and the food pantry continues to provide support for these households, but food insecurity is not the only basic need being requested. Emergency assistance calls were up 119% in October. Inquiries for food, shelter, and utility assistance are in high demand.
- The team is responding to over 100 calls daily looking for resources. I am proud to be part of such an amazing group of individuals, who continue to go above and beyond to support our community, but community needs are so great, and burnout is being felt. Both patience and donations are requested.
- An amazing food drive like Lavelle Law, which was received October 27<sup>th</sup>, lasted the pantry less than two weeks. This food drive would typically provide food until holiday donations started to roll in, but that is not the case this year. Twenty twenty-three is unlike any before.
- We know the holidays can be a stressful time of year for some, please understand the Welfare Services team is dedicated to making them a little brighter for many.
- Written report on file. No action items.

**Community Relations Department**

- Written report on file. No action items.

**Assessors Department:**

- The Assessor's office was exited to announce that Michael Ramunno will be joining the staff. Recently, Michael has been assisting the Assessor's staff and his experience and customer service skills will be especially appreciated.
- Written report on file. No action items.

**Administrative Services / Clerk's Report:**

- Written report on file. No action items.

**Highway Commissioner:**

- The Highway Commissioner reported that his staff has been very, very busy.
- Road and Bridge has been talking with residents in both the north and the south side of the unincorporated parts of the township to listen to and resolve various situations and concerns.
- The meeting on the Cimino property had to be canceled and rescheduled for a later date.
- Having completed their third Decennial Committee Meeting, they will soon be scheduling their fourth and then likely a fifth one after that.
- The Commissioner stated that he had been reelected to the Highway Commissioners Board of TOI, which is for another two-year term.
- Finally, the Commissioner stated that he had been talking with Mr. Howard regarding the Road and Bridge Levy. Scott informed him he intends to keep it flat or possibly reduce it.

**Financial Report:**

- James Howard, Governmental Accounting presented a brief overview of his report for the first eight months of the fiscal year.
- With 67% of the year over, the township has received 47% of its tax revenue that's up over last year during the same period. Tax bills have gone out so we will be seeing revenue increasing shortly.
- There were extensive discussion relating to the levy for the newly formed Mental Health Board. The decision made by the Board was to request Mr. Howard to prepare various budgets using levies of \$1.5, \$1.75, \$2.0, \$2.25 and \$2.5 million.
- Also, for more realistic comparison of homes in the township it was requested that standard be changed from \$100k to a \$300K home.
- Questions asked and answered,
- Written report on file.

**Supervisors Report**

**Administrators Report**

- Administrator Williams as an information item reviewed the policy and guidelines for pets. Thus far, the policy has proved beneficial and widely accepted. However, pets are not allowed on the premises but for a limited basis. In particular, it is limited primarily to Thursdays. It is implemented as a perk. However, if the safety or professionalism at the township is compromised the policy may be modified or eliminated upon further review.

- The Administrator also reviewed the policy regarding when the building be closed in the event of an emergency. She included the details of the situation when the village had to turn off the water supply in the building but before notice was discovered. However, as best as could be determined, the policy guidelines were followed. That said, it was brought up at the meeting to see if there were any other concerns the board might have in that regard.
- The DEI Committee and the presentation of Dr. Bailey has finally converged. We have not yet received any questions on Dr. Bailey's presentation, so that still remains and should then be followed with a meeting of the DEI Committee so they may align all their concerns and values.
- Admittatur Williams also brought the board up to date on some remaining items od phase one upgrades, small yet important, for example the reconditioning of the elevator. All the parts are available and will take five weeks to complete. So, the project is in the process of scheduling based on rearranging some group meetings where an elevator is essential.
- Administrator Williams was pleased to announce that Director Cordes had been appointed to serve a President of ITASCSC, the prestigious organization focused on providing services for senior citizens.
- Questions asked and answered,

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

- A. Trustee Gibson read a Proclamation that was presented recognizing November as Veterans Day.
- B. Trustee Gibson also read another Proclamation that was presented recognizing November as National American Heritage Month.
- C. Approval of Revised 2024 Township Calendar (Annual Town Meeting Correction). Moved by Trustee Gibson and seconded by Trustee Steward to approve the 2024 Township Calendar. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4 Absent -1, Nays-0. **Motion carried.**
- D. Approval of appointment of Judith Ann Murry to the DSS Committee for the term of December 1, 2023 to November 30, 2026. Moved by Trustee Steward and seconded by Trustee Gibson. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4 Absent -1, Nays-0. **Motion carried.**
- E. Approval of appointment of Marilyn Pande to the DSS Committee for the term of December 1, 2023 to November 30, 2026. Moved by Trustee Gibson and seconded by Trustee Steward. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4 Absent -1, Nays-0. **Motion carried.**

#### **APPROVAL OF BILLS**

Moved by Trustee Steward and seconded by Trustee Gibson to approve Town Fund Warrant 2023-2024 #9 In the amount of \$204,153.63. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4 Absent -1, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Steward to approve Road & Bridge Warrant 2023-2024 #9 in the amount of \$19,594.66. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4 Absent -1, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve Welfare Services Warrant 2023-2024 #9 in the amount of \$43,431.11. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4 Absent -1, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Gibson to approve Capital Fund Warrant 2023-2024 #9 in the amount of \$40,317.38. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4 Absent -1, Nays-0. **Motion carried.**

**ANNOUNCEMENTS**

**November 23 & 24, 2023** – Township Closed, Thanksgiving

**December 5, 2023** – Lobby Ribbon Cutting, 5-7pm

**December 8, 2023** – Senior Holiday Luncheon, Chandlers, 11am

**December 12, 2023** – Disability & Senior Services Holiday Adoption Pick Up, 10:30am – 7pm

**December 13, 2023** – Dinner with Santa for Individuals with Disabilities, 5:30pm

**December 13, 2023** - Regular Board of Trustees Meeting, 7PM Town Hall

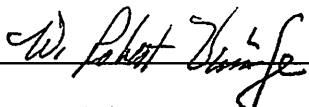
**December 22 & 25, 2023** – Township Closed, Christmas

**January 1, 2024** – Township Closed, New Years

**SUPERVISOR AND TRUSTEE COMMENTS**

**ADJOURNMENT**

There being no further business, Trustee Steward moved to adjourn the meeting at 8:17 p.m. and Trustee Gibson seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Absent. Ayes-4 Absent -1, Nays-0. **Motion carried.**

<b>APPROVAL CERTIFICATION</b>	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
Clerk	
Date	12-13-23