



**TOWNSHIP OF SCHAUMBURG**  
1 Illinois Boulevard, Hoffman Estates, IL 60169

**THE BOARD OF TRUSTEES**

Upper Level – Board Room

**February 28, 2024**  
**7:00 p.m.**

Meeting ID: 886 1920 9890

Join Online: <https://www.zoom.us/join>

Password: 082782

Dial by Phone: (312) 626-6799

The Township Board room is open during the meeting for public attendance but is subject to limited capacity. The Township will stream a live audio of the meeting in the Township Board room. Public comment is afforded on the conference line via the Zoom meeting protocol. The public may also submit written comments prior to the meeting, which will be read by the Supervisor at the public meeting. We are requiring members of the public who wish to comment live or submit written comments at this meeting to email the Township Administrator Melissa Williams at [mwilliams@schtn.org](mailto:mwilliams@schtn.org) at least one (1) hour before the start of the meeting.

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**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL**

**II. PUBLIC COMMENT**

*(Remarks limited to three minutes)*

**III. PRESENTATION**

**VETERANS HONOR ROLL**

*Specialist 4 Kenneth W. Bassett ~ U.S. Army 1967-1972*

**IV. APPROVAL OF MINUTES**

- A. Approval of the Minutes from the January 17, 2024, Committee of the Whole, January 17, 2024 Budget Workshop, the January 24, 2024 Public Hearings for the Mental Health Board, Road & Bridge, Town, General Assistance and Capital Tentative Fund Budgets and the December 13, 2023 and January 24, 2024 Regular Board Meeting.

**V. DEPARTMENT/ COMMITTEE/APPOINTING AUTHORITY REPORTS**

- A. Kenneth Young Center
- B. DEI Committee
- C. Disability and Senior Services Department
- D. Transportation Department
- E. Welfare Services Department
- F. Community Relations
- G. Assessors Department
- H. Administrative Services / Clerks Report

**VI. HIGHWAY COMMISSIONER REPORT**

*Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Becky Cordes, ADA Coordinator and Director of Disability and Senior Services, by telephone at (847)884-0030 or by email at [bcordes@schtn.org](mailto:bcordes@schtn.org), as soon as possible and at least 48 hours before the scheduled meeting.*

## **VII. SUPERVISORS REPORT**

## **VIII. FINANCIAL REPORT**

## **IX. TOWNSHIP ADMINISTRATIVE SERVICE REPORTS**

A. Administrators Report

## **X. OLD BUSINESS**

## **XI. NEW BUSINESS**

- A. Approval of Ordinance No. 2023-2024 #9, an Ordinance Making Appropriations for the General Town Fund, General Assistance Fund and Capital Fund Final Budget for Fiscal Year Commencing on the 1<sup>st</sup> Day of March, 2024 and Ending on the 28<sup>th</sup> Day of February, 2025 for the Town of Schaumburg, Cook County, Illinois.
- B. Approval of Ordinance No. 2023-2024 #10, an Ordinance Making Appropriations for the Road and Bridge Fund Final Budget for Fiscal Year Commencing on the 1<sup>st</sup> Day of March, 2024 and Ending on the 28<sup>th</sup> Day of February, 2025, for the Town of Schaumburg, Cook County, Illinois.
- C. Approval of Ordinance No. 2023-2024 #12, an Ordinance Making Appropriations for the Mental Health Fund Final Budget for Fiscal Year Commencing on the 1<sup>st</sup> Day of March, 2024 and Ending on the 28<sup>th</sup> Day of February, 2025, for the Town of Schaumburg, Cook County, Illinois.
- D. Adoption of the Emergency Assistance income guidelines to reflect the updated 200% FPL (federal poverty level) threshold. Program eligibility is based on net income with Emergency Assistance allowable deductions. These changes will be effective starting March 1, 2024.”
- E. Adoption of the Mobile Dental Clinic income guidelines to reflect the updated 200% FPL (federal poverty level) threshold. Program eligibility is based on gross income. These changes will be effective starting March 1, 2024.”
- F. Approval of the contract with Kenneth Young Center for the period of January 1, 2024 through December 31, 2027.
- G. Approval of the Township Mental Health Services strategy for Fiscal Year 20
- H. Determination of DEI Committee recommendations.
- I. Final review of Decennial Committee report.
- J. Proclamation honoring March as Woman’s History Month.
- K. Proclamation honoring March as Developmental Disabilities Awareness Month.

## **XII. APPROVAL OF BILLS**

A. Town Fund Warrant	2023-2024 #12	\$ 599,198.57
B. Road & Bridge Warrant	2023-2024 #12	\$ 62,770.44
C. Welfare Serviced Warrant	2023-2024 #12	\$ 84,616.13
D. Capital Warrant	2023-2024 #12	\$ 42,062.31

## **XIII. ANNOUNCEMENTS**

**March 16, 2024** – Bunny Breakfast, 9am Chandlers

**March 20, 2024** – Committee of the Whole Meeting, 7PM Town Hall

**March 27, 2024** - Regular Board of Trustees Meeting, 7PM Town Hall

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**April 9, 2024** – Annual Town Meeting, 7PM Town Hall

**XIV. SUPERVISOR AND TRUSTEE COMMENTS**

**XV. ADJOURNMENT**

*Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Becky Cordes, ADA Coordinator and Director of Disability and Senior Services, by telephone at (847)884-0030 or by email at [bcordes@schtnw.org](mailto:bcordes@schtnw.org), as soon as possible and at least 48 hours before the scheduled meeting.*

**MINUTES OF THE PUBLIC HEARING**  
**TENTATIVE MENTAL HEALTH FUND BUDGET**

Board Room, Vernon A. Laubenstein Town Hall

One Illinois Boulevard, Hoffman Estates, IL 60169

**Wednesday, January 24, 2024**

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk (Absent)
	Robert N. Fiorio	Trustee (Absent)
	Demetrius J. Gibson	Trustee
	Lauren Saturnus	Trustee
	Matthew J. Steward	Trustee

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on January 24, 2024.

The following business was transacted.

- I.** Supervisor Heneghan called to order the Public Meeting at 6:50 p.m.
- II.** Supervisor Heneghan presented Tentative Budget and Appropriation Ordinance for the Mental Health Board for the Town of Schaumburg in the County of Cook and State of Illinois for fiscal year beginning March 1, 2024 to February 28, 2025.
- III.** No Comments or Questions from the Board Regarding Budget Ordinance
- IV.** No Comments or Questions from the Public Regarding Budget Ordinance

**ADJOURNMENT**

There being no further business, Trustee Gibson moved to adjourn the meeting at 6:55 p.m. and Trustee Steward seconded the motion. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent, 1, Nays-0. **Motion carried.**

**APPROVAL CERTIFICATION**

I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.

\_\_\_\_\_  
**Clerk**

Date \_\_\_\_\_

# MINUTES OF THE PUBLIC HEARING

## ROAD & BRIDGE BUDGET

Board Room, Vernon A. Laubenstein Town Hall

One Illinois Boulevard, Hoffman Estates, IL 60169

**Wednesday, January 24, 2024**

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk (Absent)
	Robert N. Fiorio	Trustee (Absent)
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on January 24, 2024.

The following business was transacted.

- I.** Supervisor Heneghan called to order the Public Meeting at 6:45 p.m.
- II.** Supervisor Heneghan presented Tentative Budget and Appropriation Ordinance for the Road & Bridge Corporate Fund for the Town of Schaumburg in the County of Cook and State of Illinois for fiscal year beginning March 1, 2024 to February 28, 2025.
- III.** No Comments or Questions from the Board Regarding Budget Ordinance
- IV.** No Comments or Questions from the Public Regarding Budget Ordinance

### **ADJOURNMENT**

There being no further business, Trustee Steward moved to adjourn the meeting at 6:49 p.m. and Trustee Saternus seconded the motion. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent, 1, Nays-0. **Motion carried.**

#### **APPROVAL CERTIFICATION**

I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.

\_\_\_\_\_  
**Clerk**

Date \_\_\_\_\_

**MINUTES OF THE PUBLIC HEARING TENTATIVE**  
**GENERAL ASSISTANCE, TOWN AND CAPITAL FUND BUDGET**

Board Room, Vernon A. Laubenstein Town Hall

One Illinois Boulevard, Hoffman Estates, IL 60169

**Wednesday, January 24, 2024**

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk (Absent)
	Robert N. Fiorio	Trustee (Absent)
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee

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The following business was transacted.

- I.** Supervisor Heneghan called to order the Public Meeting at 6:55 p.m.
- II.** Supervisor Heneghan presented Tentative Budget and Appropriation Ordinance for the General Assistance, Town and Capital Fund for the Town of Schaumburg in the County of Cook and State of Illinois for fiscal year beginning March 1, 2024 to February 28, 2025. Trustee Saternus noted there could be some changes spelling out Mental Health services and Capital Spending prior to the final budget to be voted on in February.
- III.** No Comments or Questions from the Board Regarding Budget Ordinance
- IV.** No Comments or Questions from the Public Regarding Budget Ordinance

**ADJOURNMENT**

There being no further business, Trustee Saternus moved to adjourn the meeting at 6:59 p.m. and Trustee Gibson seconded the motion. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent, 1, Nays-

0. **Motion carried.**

**APPROVAL CERTIFICATION**

I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.

\_\_\_\_\_  
**Clerk**

Date \_\_\_\_\_

# KENNETH YOUNG CENTER

Report for January 2024

Service Provided - Hours	January 2024	FYTD 2024	January 2023	FYTD 2023
<i>Counseling Appointments</i>				
Assessment & Service Planning	166.47	1,610.08	99.2	925.23
Individual/Family Therapy	507.36	5,124.83	470.43	4,035.63
Group Hours	12.88	164.33	19.4	285.84
Mentoring/Community Support	139.33	1,476.01	130.44	1,732.81
Crisis Intervention	69.35	932.48	133.48	922.08
Case Management	38.49	354.9	24.03	299.4
Transitioning Youth Service	.17	15.87	6.5	46.06
Psychiatric Services	26.93	223.53	23.58	249.42
<b>Total Hours:</b>	960.98	9,902.03	907.06	8,496.47
<i>Villages</i>				
Schaumburg	10	204	11	187
Hoffman Estates	8	162	3	136
Roselle	1	19	1	16
Hanover Park	2	72	3	62
Elk Grove Village	0	18	0	26
Rolling Meadows	0	6	0	7
Bartlett	0	1	0	0
Streamwood	0	4	0	1
<b>Total:</b>	21	486	18	435
<i>Racial/Ethnic Breakdown – New Cases</i>				
Caucasian/Latino	7	134	5	127
Asian	2	44	1	44
Caucasian/Non-Latino	6	143	3	128
African American	5	84	7	71
Native American	0	2	0	3
Pacific Islander	0	4	0	3
Prefer not to answer	1	75	2	59
<b>Total:</b>	21	486	18	435

## Department Highlights

- During the month of January KYC continued to see clients face to face individually and in groups while also seeing many virtually.
- Kenneth Young Center is working diligently to meet the needs of our community. Mobile Crisis Response calls and staff are actively responding to assure needs are met for high risk families. The Call 4 Calm crisis/ resource line remains open for any individual

*Schaumburg Township Mission Statement:*

*The mission of the Township of Schaumburg is to provide quality resources, assistance and information to empower our diverse community through innovative programming, data-driven decision-making, and fiscally mindful leadership.*

# KENNETH YOUNG CENTER

## Report for January 2024

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seeking support. KYC continues to collaborate with the state and community providers as we coordinate being the mobile crisis responder for 988 calls. KYC's crisis number 847-383-0406 is being shared with local police and other community providers. KYC is now responding to direct crisis calls in our community.

- KYC was awarded Living Room grant and is remodeling location for a permanent 24/7 location where anyone in crisis can go to receive stabilization and support services. Living Room program will be temporarily housed at the EG main office until new space is built out. Living Room is currently open 24/7 at 1001 Rohlwing Rd Elk Grove Village location. A person in distress can walk in, police can bring a person in that is in need of psychiatric assessment. If a person at home they can call the crisis line at 847-383-0406 and they will have immediate access to one of our crisis workers. Crisis team can direct person to living room if necessary
- SUPR(Substance Use Prevention and Recovery) services for both adults and adolescents have capacity and are accepting referrals.
- New Group: DBT group for adult clients age 25 and older. Focus on building mindfulness, interpersonal effectiveness, distress tolerance and emotional regulation skills. Group open for 6 weeks starting Jan 30th. Call intake if interested.
- New Group: Acceptance Commitment Therapy (ACT)-An adult group for clients 18+ that are struggling with depression, anxiety or OCD/phobias. Group meets Wed 5:30-7:30. Call intake if interested in more information.
- New Group: Body Positivity Group: Group for adults 25 and older. Meets Fridays 1-2:30. Contact intake if interested for more information.
- KYC has increased its capacity for seeing clients needing a Spanish speaking bilingual therapist. Clients can call our Spanish speaking intake line to access information about services.
- Kenneth Young Center provides Adult and Youth Mental Health First Aid training is available to the township. If interested in setting up a training, please contact [training@kennethyoung.org](mailto:training@kennethyoung.org)

### Upcoming Events

- 2/9/24 "High School Queer Prom" 6-9pm Teens across the Northwest suburbs are partnering up with Kenneth Young Center to throw an inclusive and out-of-the-box take on traditional prom complete with food, entertainment, and activities! Queer Prom is free to attend — however, vendors will be present, so feel free to support local small businesses while dancing the night away! If you would like to volunteer or contribute to planning efforts, feel free to email [lgbtqcenter@kennethyoung.org](mailto:lgbtqcenter@kennethyoung.org).
- 2/10/24 "Adult Queer Prom" 6-9pm Anyone 18+ is welcome to our 2024 Adult Queer Prom which will have food, entertainment, and queer-centered activities! Queer Prom is free to attend — however, vendors will be present, so feel free to support local small businesses while dancing the night away! Low-sensory space and earplugs will be available. Accessible entrances and restrooms are available. If you would like to volunteer or contribute to planning efforts, feel free to email [lgbtqcenter@kennethyoung.org](mailto:lgbtqcenter@kennethyoung.org). Registration is required for attendance.

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# KENNETH YOUNG CENTER

## Report for January 2024

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- 2/16 “February 2024 Memory Café” Our Memory Café will meet on the third Friday of the month. The Café is a free event for people with memory impairments and their caregiver to attend together and enjoy engaging entertainment and socialization while learning about supportive resources. Please call 847-524-8800 ext. 189 to register to join the Café. We hope to see you there!
- 2/17 “Adult Mental Health Training” Mental Health First Aid teaches you how to identify, understand and respond to signs of mental illnesses and substance use disorders. This training gives you the skills to reach out and provide initial support to someone who may be developing a mental health or substance use problem and help connect them to appropriate care. AMHFA is a blended course 2-hour self-paced online course, and a 5.5-to 6.5-hour, Instructor-led training. For more information email [training@kennethyoung.org](mailto:training@kennethyoung.org)
- 2/17 “Black History Month: An Afro Celebration” 12-5pm Kenneth Young Center celebrates Black History Month with this event that will include food, drink, speakers, entertainment, local resources, & more! Registration Required For This Event. Register Today: <https://lp.constantcontactpages.com/ev/reg/3gxu787/lp/f0875dc5-4583-4ab6-8287-9728f7b43db0>
- 2/19 “Youth Mental Health Training” Mental Health First Aid. For more information email [training@kennethyoung.org](mailto:training@kennethyoung.org)
- 2/20 “North Suburban Pride Network” The North Suburban Pride Network works together to address the unmet needs of LGBTQ+ youth and families, build resources and support networks, and provide community education. LGBTQ+ People & Allies, please join us quarterly to collaborate, support, and promote the needs and wishes of LGBTQ+ young people in the Northwest suburbs. All meetings are hybrid (virtual & in person). Link to register for our meeting is available: <https://us02web.zoom.us/meeting/register/tZUld-upqzMpHdf6YEHEsW-hKQGfOOoDoLWz#/registration>
- 2/21 “Spanish Mental Health Training” Mental Health First Aid. For more information email [training@kennethyoung.org](mailto:training@kennethyoung.org)
- 2/23 “Suicidal Ideation: A trauma informed approach to training” 9-5pm Virtual Training Mental health professionals are invited to join us for a training session on a trauma-informed approach on suicidal ideation with speaker Amy Zajakowski Uhl, LCPC on February 23<sup>rd</sup>
- 2/27 “AgeOptions 2024 Legislative Breakfast” 9-10:15am. We welcome suburban Cook County federal, state, county, and local officials to discuss issues facing older adults and hear how our networks and elected officials can best support each other. The public is invited to observe the sessions. Continental breakfast will be served. RSVP to Peter Byer at (708) 383-0258 ext. 320. or email [peter.byer@ageoptions.org](mailto:peter.byer@ageoptions.org)

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# DISABILITY & SENIOR SERVICES

Report for January 2024

Service Provided	January 2023	FYTD 2024	January 2023	FYTD 2023
<i>Administration</i>				
Client Contacts	451	5,078	636	5,013
Information & Referrals	221	2,137	91	1,231
Advocacy	14	109	N/A	N/A
Case Management	52	681	33	157
Notary	54	722	N/A	N/A
<i>ITAC (Illinois Telecommunications Access Corp.)</i>				
Phone Testing Appointments	3	53	0	80
ITAC Outreach Events	0	12	0	7
<i>Benefit Assistance</i>				
Medicare Counseling	82	988	31	904
Dept of Human Services (SNAP, Medicaid, MSP)	12	97	9	174
Benefit Access Applications	15	360	42	338
RTA Applications (Free Ride and Reduced Fare)	14	151	9	94
Parking Placards	32	270	30	278
<i>CEDA Programs</i>				
LIHEAP/PIPP/Furnace/LIHWAP/Weatherization	73	959	75	810
<i>Programming</i>				
Programs	42	590	37	459
Participants	730	10,713	697	9,118
<i>Volunteers</i>				
New Volunteers	0	7	1	2
Total Volunteers (unduplicated)	58	578	34	314
Volunteer Hours	192	4,374	534	4729
<i>Staff Development</i>				
Webinars, Conferences, and Trainings	18	133	6	170

\*Information & Referrals and Case Management data is new for FY23

## Department Highlights

- Program attendance in the first half of January was down due to the heavy snow and cold weather but rebounded in the last half of the month. Chair Yoga, Zumba Gold, and Tai Chi all saw an increase in attendance. Program Specialist Kettel lead trips to Feed My Starving Children and the Lost Chicagoland Stores exhibit. Both trips were hits and participants requested to visit Feed My Starving Children more often. Program Coordinator Remer and Program Specialist Kettel hosted Bingo Bash on January 11 to mark the last in-person bingo until construction is complete. While residents were sad to be moving to virtual bingo, they enjoyed the celebration that included a free lunch and cannot wait to be back in the new gym space.
- Deaf Services held their monthly Social/Support Group at the Trickster Cultural Center this month. Participants really enjoyed the new space and are happy to be meeting there again in the coming months.

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# DISABILITY & SENIOR SERVICES

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## Report for January 2024

- Deaf Services Coordinator Phadke coordinated a holiday lunch celebration for staff sponsored by ITAC. Staff enjoyed food from Bella Napoli, a new local restaurant in Schaumburg.
- Social Services Specialist Feder started taking SNAP appointments this month and completed multiple online webinars to increase her knowledge regarding Medicare in preparation of training to become a SHIP Counselor.
- Social Services Specialists Jackson, Feder & De Marchi, along with Assistant Director Borja and Director Cordes attended a webinar with the Regional Transit Authority regarding changes to online applications and a new pilot program for SNAP beneficiaries.
- Assistant Director Borja did a demo with Mon Ami on January 17 to explore their case management operating system.
- Social Services Specialist Jackson attended the Northwest Suburban Autism Consortium meeting on January 22.
- Social Services Specialist De Marchi attended a webinar on new Medicare benefits for Postal Service Retirees.
- All department staff completed the Sexual Harassment Cybersecurity training in January.
- Program Coordinator Remer, Program Specialist Kettel, Assistant Director Borja and Director Cordes met with a representative from Collette Travel on January 8 to discuss opportunities for offering group travel packages to residents.
- Director Cordes attended the Illinois Association of Township Administrators on January 10 at Elk Grove Township with Administrator Williams.
- Director Cordes facilitated a training course on scheduling AARP appointments for staff and volunteers on January 22.
- All department staff and some volunteers began scheduling AARP Tax Aide appointments on January 24.

### Upcoming Events

- March 6, 2024 – In the Heights, 10am, Marriott Lincolnshire
- March 11, 2024 – Caregiver Support Group, 11am
- March 16, 2024 – Bunny Breakfast, 9am, Chandler's
- March 18, 2024 – Life Planning Seminar Luncheon, 11am
- March 21, 2024 – Music of Julie Andrews, 10:45am, Metropolis
- March 27, 2024 – Chicago History Museum, 9:15am
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# TRANSPORTATION DEPARTMENT

## Report for January 2024

Service Provided	January 2024	FYTD 2024	January 2023	FYTD 2023
<i>Administration</i>				
Individuals Served (unduplicated)	157	2,509	184	2,068
One Way Rides	1429	18,130	1459	18,317
Fares Collected	1,017	14,558	1,133	13,990
Fuel Consumption (gallons)	1,537	17,072	1,390	16,095
Out-of-Township	423	7,109	574	6,776
Mileage	7,126	87,602	7,199	87,837
<i>Ride Type</i>		0	138	
Dialysis	503	5,234	486	5,482
Disabled Services	180	2,155	166	1,688
Groceries	257	2,869	233	461
Medical	355	5,363	417	5,711
Nutrition	126	1,907	87	1,230
TWP	143	2,384	169	1,902
CRC	19	221	22	82
Clearbrook	144	1,775	138	1,337
CNN	8	371	3	296
<i>Wheel Chair Rides</i>	217	2,935	253	2,243
TRIP - Registration	8	30	4	46
New Rider Registration	30	281	23	274
TRIP Quarterly Rides	40	468	14	632

### Department Highlights

- On January 17, 2024, Driver Patricia Donovan did an in-house trip where she transported 20 senior residents to Feeding My Starving Children in Schaumburg.
- Drivers Richard Duwal, Elizabeth Youngs, Gina Manon and Patrick Berry did an in-house where they transported 15 senior residents from Poplar Creek to Noodles Delight in Schaumburg on January 18, 2024.
- On January 26, 2024, Drivers Tenisha Griggs and Gina Manon transported 25 senior residents to the Elmhurst Museum in Elmhurst.

### Upcoming Events

- The Transportation Department has 3 out trips in February.

*Schaumburg Township Mission Statement:*

*As authorized by the statutes of the State of Illinois, the mission of the Township of Schaumburg is to provide social and other services to meet the needs of the community in a fiscally responsible manner.*

# DEPARTMENT OF WELFARE SERVICES

Report for January 2024

SERVICE PROVIDED	JANUARY 2024	FYTD 2023-24
<i>Administration</i>		
Resources and Referrals	407	2,893
<i>Financial Assistance</i>		
General Assistance Clients	1	1
General Assistance Contacts	2	26
Emergency Assistance Approved Applications	6	70
Emergency Assistance Contacts	39	404
<i>Utility Assistance Applications</i>		
Low Income Home Energy Assistance Program, Percentage Income Payment Plan, Weatherization, Furnace and Energy Savings Kits	133	857
<i>Social Services Applications</i>		
Supplemental Assistance Nutrition Program, Access to Care, Medicaid & Mobile Dental Clinic	29	157
<i>Food Pantry</i>		
Households Served	1,099	11,957
Total Household Members Served	3,383	35,940
New Clients	94	1,142
<i>Volunteer Hours</i>	562.5	5,258.25

## **Department Highlights:**

- Director Nelson attended the Paid Leave for All Workers Act presentation by the IL Department of Labor.
- Supervisor Rogenski participated in the Building Your Capacity Through Volunteer Engagement and Create Meaningful Volunteer Opportunities webinars presented by HandsOn Suburban Chicago.
- Director Nelson was the guest speaker at the Township Officials of Cook County Supervisor Division lunch and learn.
- PepsiCo's Frito Lays Warehouse in Arlington Heights is a new Agency Enabled partner for the food pantry and weekly donation pickups have begun.
- Supervisor Rogenski and Director Nelson participated in the GiveNKind open house festivities at their new Buffalo Grove location.
- Case Manager Fillmore represented the Township at the monthly Association of Homeless Advocates in the North/Northwest District (AHAND) meeting.
- Casework Barrera, Case Manager Fillmore, Associate Director McGinn and Director Nelson attended the IL Township Association of General Assistance Caseworkers Educational Workshop focused on Salvation Army resources and programming.
- Caseworker Barrera completed and is certified in Adult Mental Health First Aid Adult.

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# COMMUNITY RELATIONS

Report for January 2023

Service Provided	January 2023	FYTD 2024	January 2022	FYTD 2023
<i>Facebook</i>				
Total Followers	4,567	4,567	3,608	3,608
Total Page Likes	6,699	6,699	3,264	3,264
Page Reach	14,402	194,152	13,490	13,490
<i>Instagram</i>				
Total Followers	180	180	N/A*	N/A*
Total Profile Visits	48	309	N/A*	N/A*
Total Reach	136	1,008	N/A*	N/A*

\*N/A indicates these numbers were not available.

## Department Highlights:

- The Township's Deaf Services Facebook page has 613 followers. The highest performing post promoted the annual Valentine's Day Deaf/Social Support Group.
- Attended the January Township Communicators of Illinois virtual meeting featuring Daily Herald Reporter Eric Peterson and freelance reporter Mike Danahey.
- Completed the February Town Crier
- Connected with QT Signs to repair broken modules in the outdoor marquee sign. The repair costs are extensive. Director Trent is researching alternatives to update the sign in the future.
- Director Trent began meeting with Director Cordes and Assistant Director Borja to fold the production of the AccessPoint into the Community Relations Department.
- Completed annual production schedules for the Town Crier and the AccessPoint.
- Began switching Northwest Community Healthcare branding to Endeavor Health.
- Wrote a Black History Month Proclamation.
- Gathered data for an organization-wide business card order.
- Promoted and developed materials for:
  - Food Pantry Donations
  - Print Newsletters
  - eNewsletters
  - General Assistance and Emergency Assistance
  - Diamond Painting
  - AARP Tax-Aide Program
  - Zumba
  - Building Updates and Schedule
  - Chicago Wolves Game
  - Cooking Skills & Social
  - Passport Services
  - Passport Acceptance Fair
  - 10 Warning Signs of Alzheimer's
  - Feed My Starving Children
  - Souper Bowl of Soups
  - Breakfast Social
  - Weather Notices
  - Art Connections
  - Legal Aid Chicago Partners for Our Communities Workshop
  - Lost Chicagoland Department Stores
  - District 54 Kindergarten Registration
  - Deaf Services Cooking Class
  - Deaf Services Breakfast Social
  - LIHEAP Flyer

### *Schaumburg Township Mission Statement:*

*As authorized by the statutes of the State of Illinois, the mission of the Township of Schaumburg is to provide social and other services to meet the needs of the community in a fiscally responsible manner.*

# ASSESSOR'S OFFICE

## Report for January 2024

Service Provided	January 2024	FYTD 2024	January 2023	FYTD 2023
<i>Administration</i>				
Office Visits	100	504	145	119
Phone Calls	0	436	0	331
Building Permits	90	0	0	235
Sales Recording	247	1,041	115	19
Change of Name / Address	2	0	4	11
Property Tax Appeals	0	0	1,650	266
Certificate of Errors	351	44	314	42
Notary	4	3	5	25
Variances	5	4	6	1
<i>Exemptions</i>				
Homeowner Exemptions	34	32	103	11
Senior Homeowner Exemptions	15	58	90	19
Senior Freeze Exemptions	53	87	103	5
Disabled Person & Veteran Exemptions	6	35	9	7
Miscellaneous Exemptions - Affidavit Forms	112	112	103	103

### **Department Highlights:**

- On January 5<sup>th</sup>, the county Assessor on behalf Director of Data Integrity, Kreg Allison, requests all townships that municipal permits issued in 2023 to be processed and submitted to the county by January 31<sup>st</sup>.
- On January 8<sup>th</sup>, Chief Deputy Morales along with the department directors participated in the monthly meeting with Administrator Williams at The Southern Café in Schaumburg to discuss departmental updates, budgetary matters, on-going building improvements among other topics.
- On January 9<sup>th</sup>, Supervisor Tim Heneghan, Administrator Mel Williams, and Chief Deputy Morales attended Mayor Tom Dailly's 2024 State of the Village Address at the Renaissance Convention Center to receive a comprehensive update on the accomplishments and initiatives impacting Schaumburg's growth.
- On January 25<sup>th</sup>, Chief Deputy Morales and Deputy Joe Kolodziej participated in a free virtual on the new property tax cycle, hosted by the IL Property Assessment Institute, to listen to a panel share their viewpoints, tips and tricks for a successful property tax year.
- On January 29<sup>th</sup>, Chief Deputy Morales along with deputies Michael Ramunno and Joe Kolodziej participated in a virtual training on Cyber Security and Sexual Harassment Awareness as required by state law.
- On January 29<sup>th</sup>, the county Treasurer mailed out almost 1.8 million (1<sup>st</sup> Installment) Property Tax bills for 2023 property taxes. Property taxes are mailed twice a year for Cook County residents.

#### *Schaumburg Township Mission Statement:*

*The mission of the Township of Schaumburg is to provide quality resources, assistance, and information to empower our diverse community through innovative programming, data-driven decision-making, and fiscally mindful leadership.*

# CLERKS OFFICE / DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for January 2024

Service Provided	January 2024	FYTD 2024	January 2023	FYTD 2023
<i>Clerk's Office</i>				
Passport Applications	415	2,723	486	2,546
<b>Passport Application Deposit</b>	\$14,538	\$95,335	\$17,024	\$89,294
Photos	637	3,294	490	2,741
<b>Photos Deposit</b>	\$6,371	\$32,944	\$4,923	\$27,472
Renew Mailing	132	769	96	613
<b>Renewal Deposit</b>	\$1,320	\$7,691	\$960	\$6,130
<b>Total Passport Fee Deposits</b>	\$22,229	\$135,970	\$1,072	\$122,895
Notary Public	19	282	22	467
FIOA Requests	4	43		
<i>Percent of Budget Expended (91.63% of year)</i>				
Percent of Budget Town	6.40%	71.10%	6.20%	76.80%
Percent of Budget Welfare Services	13.20%	79.50%	5.40%	65.10%
Percent of Budget R & B	3.40%	38.50%	3.40%	56.30%
Percent of Capital Fund	6.80%	61.40%	5.10%	31.10%

## Department Highlights

- January 18, 2024, the Construction team started on the lower-level Food Pantry storage room. A wall was removed between the 2 storage rooms and the hall doorway was replaced with a double door to allow pallets to be moved into the room.
- Congressman Krishnamoorthi sent a letter in appreciation to Director Dionesotes and her staff for the January 20<sup>th</sup>, 2024, Passport event in conjunction with his office.

## Upcoming Events

- Awaiting permit for building improvement projects. Contractor expectation for the permit is now mid-February. The delay was caused due to the addition of Kenneth Young Center office build outs which was not part of the original proposal and anticipated timeline.

### *Schaumburg Township Mission Statement:*

*The mission of the Township of Schaumburg is to provide quality resources, assistance and information to empower our diverse community through innovative programming, data-driven decision-making, and fiscally mindful leadership.*





## **Financial Statements**

For the 11 Month(s) Ending January 31, 2024

# SCHAUMBURG TOWNSHIP

## Financial Summary

For the 11 Month(s) Ending January 31, 2024

92% of Year

REVENUE	Town	Welfare Services	Road & Bridge	Capital	Total	Budget	Pct. Of Budget	Prior Yr Total	Pct. Of Budget
Property Taxes	5,157,081	833,571	767,686	-	6,758,338	7,030,000	96%	6,256,857	8%
Replacement Taxes	274,442	-	34,294	-	308,736	245,000	126%	322,479	-4%
Interest	230,630	59,545	80,412	-	370,587	18,200	2036%	88,554	318%
Rental	-	-	-	-	-	500	0%	-	n/a
Donations	14,412	89,285	-	-	103,697	86,500	120%	157,047	-34%
Charges for Services	202,342	-	-	-	202,342	181,000	112%	207,589	-3%
Other	-	(0)	245	-	245	3,700	7%	2,013	-88%
Transfers From Other Funds	-	-	-	1,330,000	1,330,000	2,660,000	50%	680,000	96%
Total	5,878,906	982,401	882,637	1,330,000	9,073,945	10,224,900	89%	7,714,539	18%
Budget	5,813,000	902,500	849,400	2,660,000	10,224,900				
Pct. Of Budget	101%	109%	104%	50%	89%				
<b>EXPENDITURES</b>									
Officials	100,002	-	-	-	100,002	107,863	93%	105,508	-5%
Salaries and Expenses	1,671,784	409,882	209,461	-	2,291,126	2,827,813	81%	2,146,342	7%
Audit & Legal	115,892	1,969	19,014	-	136,875	176,000	78%	111,490	23%
FICA/Medicare	134,077	30,363	14,522	-	178,962	200,655	89%	165,829	8%
Insurance	599,944	111,596	42,339	-	753,879	983,077	77%	702,835	7%
Commodities	147,077	9,215	2,442	-	158,735	218,000	73%	132,710	20%
Postage	26,403	468	40	-	26,911	27,750	97%	22,303	21%
Utilities	83,784	-	10,707	-	94,491	118,800	80%	97,949	-4%
Data Processing	139,155	7,000	-	-	146,155	196,880	74%	127,298	15%
Uniforms	2,070	-	-	-	2,070	2,800	74%	1,653	25%
Building	145,409	-	-	-	145,409	158,600	92%	127,713	14%
Mileage	4,343	849	1,862	-	7,054	17,000	41%	4,240	66%
Vehicle	138,024	1,294	-	-	139,318	157,500	88%	120,845	15%
Programs/Misc	115,001	148,119	3,605	-	266,725	222,250	120%	176,475	51%
Other Expenses	-	0	-	-	-	500	0%	-	0%
Illinois Grants	-	-	-	-	-	2	0%	-	0%
Safety Programs	7,883	-	-	-	7,883	19,000	41%	6,943	14%
Professional Improvement	111,403	884	1,887	-	114,174	164,500	69%	41,108	178%
IMRF	201,832	45,998	27,982	-	275,811	319,991	86%	262,376	5%
General Assistance	-	2,848	-	-	2,848	82,800	3%	2,558	11%
Emergency Assistance	-	89,911	-	-	89,911	176,100	51%	77,745	16%
Human Services	776,270	18,750	-	-	795,020	1,025,100	78%	851,964	-7%
Road Maintenance	-	-	227,067	-	227,067	915,000	25%	520,011	-56%
Capital Outlay	-	-	-	1,632,222	1,632,222	2,660,000	61%	310,826	425%
Contingency	29,058	607	-	-	29,665	61,000	49%	55,811	-47%
Transfer to Capital	1,330,000	-	-	-	1,330,000	2,660,000	50%	680,000	96%
Total	5,879,413	879,752	560,927	1,632,222	8,952,314	13,498,981	66%	6,852,532	31%
Budget	8,274,863	1,106,649	1,457,469	2,660,000	13,498,981				
Pct. Of Budget	71%	79%	38%	61%	66%				
<b>SURPLUS (DEFICIT)</b>	<b>(506)</b>	<b>102,649</b>	<b>321,710</b>	<b>(302,222)</b>	<b>121,631</b>	<b>(3,274,081)</b>		<b>862,007</b>	
BEGINNING Fund Balance	4,326,826	1,257,484	932,961	794,897	7,312,168				
ENDING Fund Balance	4,326,320	1,360,133	1,254,671	492,675	7,433,799				

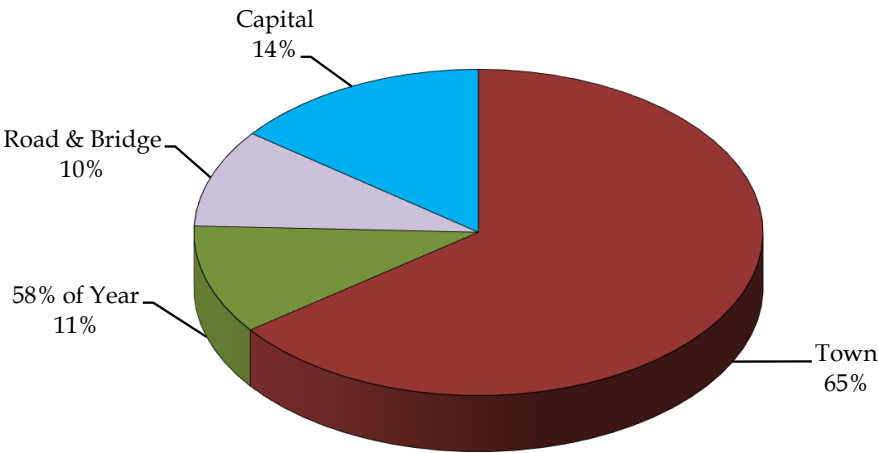
**SCHAUMBURG TOWNSHIP**  
**Town Fund by Department**  
For the 11 Month(s) Ending January 31, 2024

92% of Year

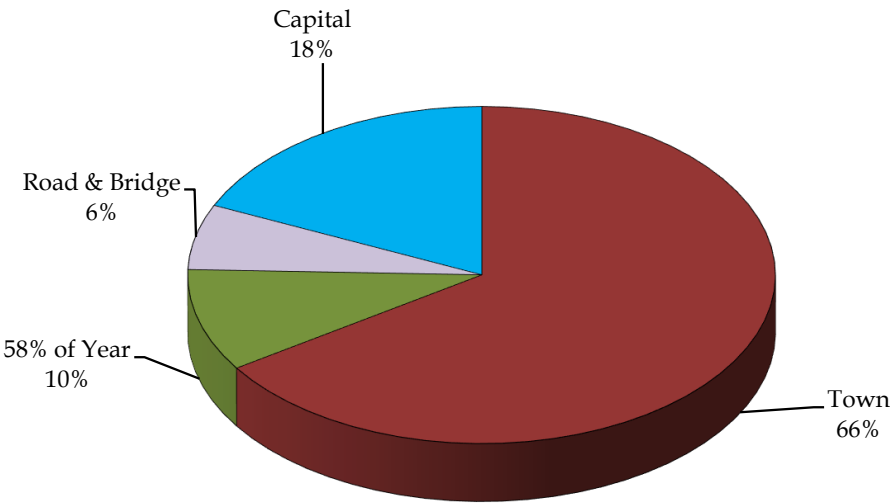
REVENUE	Admin	Assessor	Mental Health	Community Relations	Disability/Seniors	Transportation	Other	Human Services	Total	Budget	Pct. Of Budget
Property Taxes	5,157,081	-	-	-	-	-	-	-	5,157,081	5,400,000	96%
Replacement Taxes	274,442	-	-	-	-	-	-	-	274,442	210,000	131%
Interest	230,630	-	-	-	-	-	-	-	230,630	15,000	1538%
Rental	-	-	-	-	-	-	-	-	-	500	0%
Donations	-	-	-	-	14,412	-	-	-	14,412	6,500	222%
Charges for Services	-	-	-	-	64,420	3,652	134,270	-	202,342	181,000	112%
Transfers From Other Funds	-	-	-	-	-	-	-	-	-	-	n/a
Total	5,662,153	-	-	-	78,832	3,652	134,270	-	5,878,906	5,813,000	101%
Budget	5,625,000	-	-	-	76,500	14,000	97,500	-	5,813,000		
Pct. Of Budget	101%	n/a	n/a		103%	26%	138%	n/a	101%		
<b>EXPENDITURES</b>											
Officials	100,002	-	-	-	-	-	-	-	100,002	107,863	93%
Salaries and Expenses	564,193	189,404	-	-	429,628	488,559	-	-	1,671,784	2,046,500	82%
Audit & Legal	115,892	-	-	-	-	-	-	-	115,892	115,000	101%
FICA/Medicare	45,184	13,313	-	-	37,923	37,657	-	-	134,077	150,161	89%
Insurance	414,837	30,433	-	-	94,426	60,249	-	-	599,944	741,584	81%
Commodities	38,349	1,779	-	80,586	26,154	210	-	-	147,077	190,400	77%
Postage	17,205	266	-	-	8,892	40	-	-	26,403	26,250	101%
Utilities	83,784	-	-	-	-	-	-	-	83,784	105,000	80%
Data Processing	124,497	451	-	-	8,714	5,493	-	-	139,155	188,880	74%
Uniforms	1,034	-	-	-	-	1,037	-	-	2,070	2,800	74%
Building	145,060	-	-	-	-	349	-	-	145,409	158,600	92%
Mileage	3,521	-	-	-	822	-	-	-	4,343	10,500	41%
Vehicle	-	-	-	-	-	138,024	-	-	138,024	153,000	90%
Programs/Misc	31,259	-	-	-	83,742	-	-	-	115,001	145,000	79%
Safety Programs	5,972	-	-	1,911	-	-	-	-	7,883	19,000	41%
Professional Improvement	87,245	5,184	-	12,276	6,699	-	-	-	111,403	160,000	70%
IMRF	67,080	24,548	-	-	57,497	52,706	-	-	201,832	235,226	86%
Human Services	-	-	-	-	-	-	-	776,270	776,270	1,000,100	78%
Contract Services	25,437	-	-	-	-	1,227	-	-	26,664	55,500	48%
Capital Outlay	-	-	-	-	-	-	-	-	-	-	n/a
Contingency	-	501	1,393	-	500	-	-	-	2,394	3,500	68%
Transfer to Capital	1,330,000	-	-	-	-	-	-	-	1,330,000	2,660,000	50%
Total	3,200,549	265,878	1,393	94,773	754,998	785,551	-	776,270	5,879,413	8,274,863	71%
Budget	5,004,599	311,703	2,000	131,000	937,097	888,365	-	1,000,100	8,274,863		
Pct. Of Budget	64%	85%	70%	72%	81%	88%	n/a	78%	71%		
<b>SURPLUS (DEFICIT)</b>	<b>2,461,604</b>	<b>(265,878)</b>	<b>(1,393)</b>	<b>(94,773)</b>	<b>(676,166)</b>	<b>(781,899)</b>	<b>134,270</b>	<b>(776,270)</b>	<b>(506)</b>	<b>(2,461,863)</b>	

**SCHAUMBURG TOWNSHIP**  
**Fund Distribution Graphs**  
For the 11 Month(s) Ending January 31, 2024

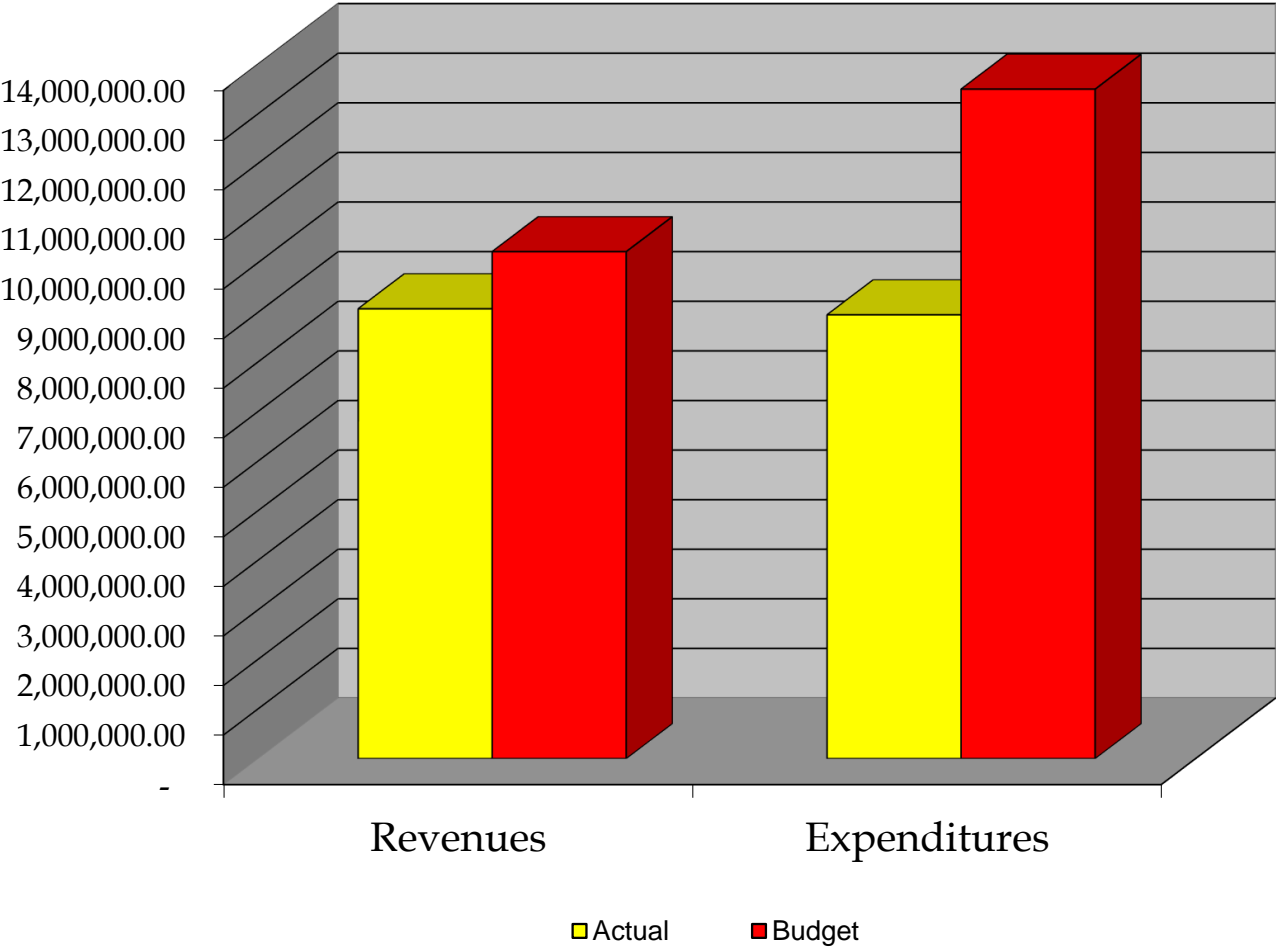
**Revenue - Fund Distribution**



**Expenditure - Fund Distribution**



**SCHAUMBURG TOWNSHIP**  
**Budget vs. Actual**  
For the 11 Month(s) Ending January 31, 2024



# **SCHAUMBURG TOWNSHIP**

Bank Accounts and Investments

For the 11 Month(s) Ending January 31, 2024

## SCHAUMBURG TOWNSHIP

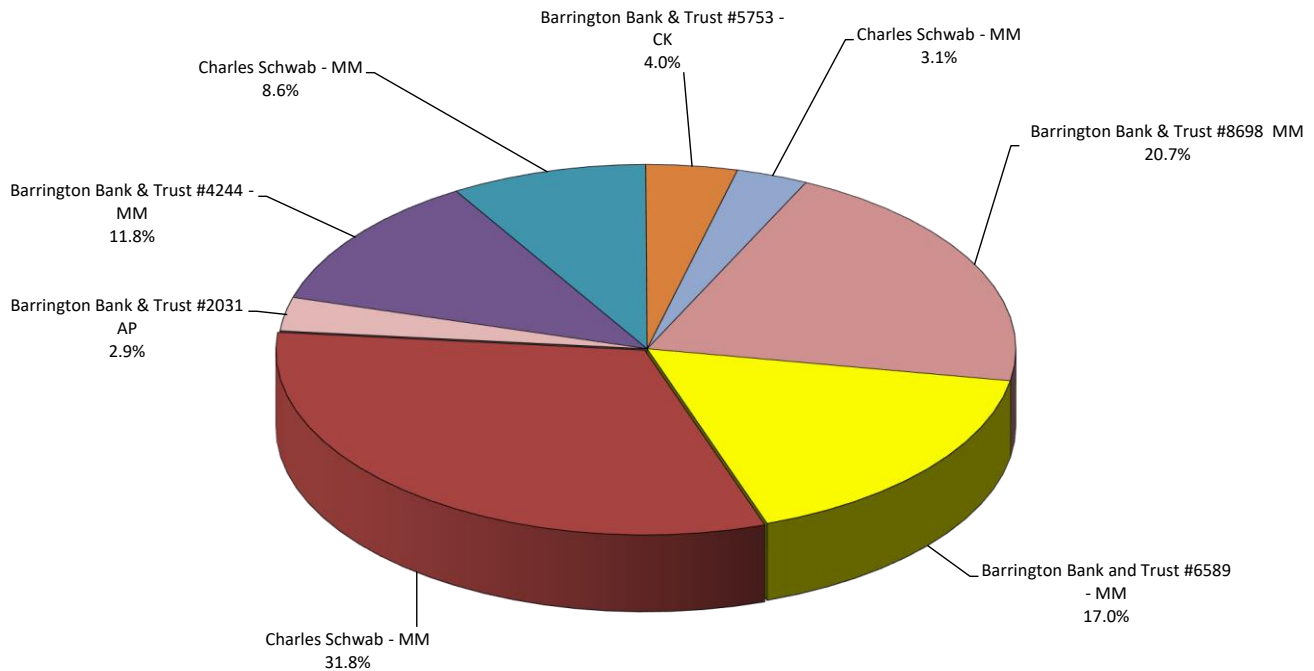
Bank Accounts & CD Rates

For the 11 Month(s) Ending January 31, 2024

92% of Year

### Current Bank Balances and Rates

No.	Bank	Fund	Balance	Current Interest Rate
1	Barrington Bank and Trust #6589 - MM	Town	\$ 1,412,201.44	5.54%
2	Charles Schwab - MM	Town	\$ 2,650,032.54	Various
3	Barrington Bank & Trust #2031 AP	Town	\$ 245,290.11	n/a
4	Barrington Bank & Trust #4244 - MM	GA	\$ 986,075.36	5.54%
5	Charles Schwab - MM	GA	\$ 717,044.76	Various
6	Barrington Bank & Trust #5753 - CK	GA	\$ 333,462.33	n/a
7	Charles Schwab - MM	R&B	\$ 262,127.10	Various
8	Barrington Bank & Trust #8698 MM	R&B	\$ 1,723,169.69	5.54%
TOTAL			\$ 8,329,403.33	



# **SCHAUMBURG TOWNSHIP**

## Detailed Financial Statements

For the 11 Month(s) Ending January 31, 2024



# Township of Schaumburg

## Profit & Loss Budget vs. Actual - Town Fund

	January	YTD	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
10 - Town Fund - Revenue					
11R - Property Taxes					
1141012 - Property Tax Current Year	0.00	5,157,080.85	5,400,000.00	-242,919.15	95.5%
1142000 - Pers Property Replacement Taxes	25,821.06	274,441.62	210,000.00	64,441.62	130.69%
Total 11R - Property Taxes	25,821.06	5,431,522.47	5,610,000.00	-178,477.53	96.82%
12R - Interest Income					
1243010 - Interest Income INV Operations	27,225.30	221,496.20	15,000.00	206,496.20	1,476.64%
1243020 - Unrealized Gains/Loss	2,173.53	9,134.08	0.00	9,134.08	100.0%
Total 12R - Interest Income	29,398.83	230,630.28	15,000.00	215,630.28	1,537.54%
15R - Disability/Seniors					
1548050 - Donation Income	0.00	859.00	6,500.00	-5,641.00	13.22%
1548052 - ITAC Program Income	0.00	3,965.00	12,000.00	-8,035.00	33.04%
1548056 - LIHEAP Income	2,187.00	13,586.00	3,000.00	10,586.00	452.87%
1548062 - Grant Funding	0.00	13,552.70	8,000.00	5,552.70	169.41%
1548065 - Event Program Fees	5,814.11	46,869.35	47,000.00	-130.65	99.72%
Total 15R - Disabled/Seniors	8,001.11	78,832.05	76,500.00	2,332.05	103.05%
17R - Transportation					
1748062 - Bus Fare Donation Income	0.00	3,652.00	14,000.00	-10,348.00	26.09%
Total 17R - Transportation	0.00	3,652.00	14,000.00	-10,348.00	26.09%
19R - Other					
1944050 - Rent TWP Facilities	0.00	0.00	500.00	-500.00	0.0%
1948026 - Passport Income 2-1-08	22,229.01	135,970.31	95,000.00	40,970.31	143.13%
1948080 - Other Income	0.00	-1,700.76	2,000.00	-3,700.76	-85.04%
Total 19R - Other	22,229.01	134,269.55	97,500.00	36,769.55	137.71%
Total 10 - Town Fund - Revenue	85,450.01	5,878,906.35	5,813,000.00	65,906.35	101.13%
<b>Total Income</b>	85,450.01	5,878,906.35	5,813,000.00	65,906.35	101.13%
<b>Gross Profit</b>	85,450.01	5,878,906.35	5,813,000.00	65,906.35	101.13%
<b>Expense</b>					
100 - Town Expenditures					
09OFF - Officials					
1111011 - Elected Officials Compensations	8,951.90	100,002.02	107,863.00	-7,860.98	92.71%
Total 09OFF - Officials	8,951.90	100,002.02	107,863.00	-7,860.98	92.71%
10ADMIN - Administration					
11ADMIN - Administration Expenses Salaries					
1111110 - Salaries - Town Admin	47,731.19	554,881.15	700,000.00	-145,118.85	79.27%
Total 11ADMIN - Administration Expenses Salaries	47,731.19	554,881.15	700,000.00	-145,118.85	79.27%
12ADMIN - Employee Expenses					
1221053 - Human Resources Consulting	350.00	6,978.68	12,500.00	-5,521.32	55.83%
1222010 - Cafeteria Plan Administrations	0.00	0.00	1,500.00	-1,500.00	0.0%
1261014 - Employee Screening - Admin	599.68	2,332.67	4,000.00	-1,667.33	58.32%
Total 12ADMIN - Employee Expenses	949.68	9,311.35	18,000.00	-8,688.65	51.73%
14ADMIN - Auditing					
1421010 - Legal Services	4,026.90	32,373.37	25,000.00	7,373.37	129.49%
1421020 - Auditing	0.00	9,187.50	15,000.00	-5,812.50	61.25%
1421030 - Accounting Services	10,508.44	74,330.76	75,000.00	-669.24	99.11%
Total 14ADMIN - Auditing	14,535.34	115,891.63	115,000.00	891.63	100.78%
15ADMIN - Insurance					
1524000 - State Unemployment Insurance	-978.84	4,950.58	2,500.00	2,450.58	198.02%
1524010 - Worker's Compensation Insurance	20,408.00	41,599.00	40,000.00	1,599.00	104.0%
1524020 - Property/ Casualty Insurance	48,050.00	114,822.50	155,000.00	-40,177.50	74.08%
1524030 - Health/ Dental Insurance	36,541.85	243,587.00	319,725.00	-76,138.00	76.19%
1524035 - Life/ Disability Insurance	1,145.63	9,877.81	6,835.50	3,042.31	144.51%
1524040 - Medicare Insurance	803.68	8,869.34	11,025.00	-2,155.66	80.45%
1524041 - Fed Ins Contrbtrn Act (FICA)	3,284.91	36,314.67	39,690.00	-3,375.33	91.5%
Total 15ADMIN - Insurance	109,255.23	460,020.90	574,775.50	-114,754.60	80.04%
17ADMIN - Commodities					
1731010 - Office Supplies	1,685.64	16,695.59	20,000.00	-3,304.41	83.48%
1731012 - Office Printer & Copier Paper	1,815.78	7,306.76	10,000.00	-2,693.24	73.07%

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Town Fund**

	January	YTD	Budget	\$ Over Budget	% of Budget
1732000 · Office Equipment/Furnishings	3,769.49	14,346.45	15,000.00	-653.55	95.64%
Total 17ADMIN · Commodities	7,270.91	38,348.80	45,000.00	-6,651.20	85.22%
19ADMIN · Postage					
1935010 · Postage	3,202.86	17,204.66	15,000.00	2,204.66	114.7%
Total 19ADMIN · Postage	3,202.86	17,204.66	15,000.00	2,204.66	114.7%
21ADMIN · Utilities					
1141020 · Electric	0.00	50,483.51	60,000.00	-9,516.49	84.14%
1141030 · Water	404.95	9,214.75	10,000.00	-785.25	92.15%
1336010 · Telephone	3,241.57	24,085.86	35,000.00	-10,914.14	68.82%
Total 21ADMIN · Utilities	3,646.52	83,784.12	105,000.00	-21,215.88	79.79%
23ADMIN · Data Processing					
133009 · Web Support	853.45	2,029.75	15,000.00	-12,970.25	13.53%
1333010 · Internet Service	1,019.17	10,873.88	3,200.00	7,673.88	339.81%
1333014 · IT Equipment, Software & Support	16,356.22	111,592.99	150,000.00	-38,407.01	74.4%
Total 23ADMIN · Data Processing	18,228.84	124,496.62	168,200.00	-43,703.38	74.02%
25ADMIN · Uniforms					
1542000 · Uniform Clothing Expense	159.98	1,033.89	1,600.00	-566.11	64.62%
Total 25ADMIN · Uniforms	159.98	1,033.89	1,600.00	-566.11	64.62%
27ADMIN · Building Expenses					
1742010 · Scavenger Service	1,023.38	8,477.57	7,000.00	1,477.57	121.11%
1742020 · Fire/ Security System	6,871.95	13,165.45	8,300.00	4,865.45	158.62%
1742030 · Maintenance Equipment	609.63	14,361.69	15,000.00	-638.31	95.75%
1742041 · Maintenance Contracts	7,280.00	85,074.77	86,000.00	-925.23	98.92%
1742042 · Building Repairs	8,245.86	23,980.21	40,000.00	-16,019.79	59.95%
Total 27ADMIN · Building Expenses	24,030.82	145,059.69	156,300.00	-11,240.31	92.81%
29ADMIN · Mileage					
1550110 · Travel	287.10	3,520.97	5,000.00	-1,479.03	70.42%
Total 29ADMIN · Mileage	287.10	3,520.97	5,000.00	-1,479.03	70.42%
31ADMIN · Vehicle Repair					
1151010 · Fuel & Auto Repair	0.00	0.00	5,000.00	-5,000.00	0.0%
Total 31ADMIN · Vehicle Repair	0.00	0.00	5,000.00	-5,000.00	0.0%
33ADMIN · Misc					
1361012 · Special Events Miscellaneous	5,062.57	25,726.86	35,000.00	-9,273.14	73.51%
1361015 · Veterans Recognition Expenses	108.90	5,532.25	15,000.00	-9,467.75	36.88%
1365100 · Transfer to Capital	0.00	1,330,000.00	2,660,000.00	-1,330,000.00	50.0%
Total 33ADMIN · Misc	5,171.47	1,361,259.11	2,710,000.00	-1,348,740.89	50.23%
35ADMIN · Programs					
1561015 · Safety Programs	-106.60	1,389.67	5,000.00	-3,610.33	27.79%
1561100 · Special Accomdn's/Translation Serv	3,950.00	4,582.75	14,000.00	-9,417.25	32.73%
Total 35ADMIN · Programs	3,843.40	5,972.42	19,000.00	-13,027.58	31.43%
37ADMIN · Professional Improvement					
1762011 · Prof Imprv Town Other	4,370.71	87,244.51	132,000.00	-44,755.49	66.09%
Total 37ADMIN · Professional Improvement	4,370.71	87,244.51	132,000.00	-44,755.49	66.09%
39ADMIN · Pension					
1921075 · IMRF Expense	7,539.29	67,080.28	76,860.00	-9,779.72	87.28%
Total 39ADMIN · Pension	7,539.29	67,080.28	76,860.00	-9,779.72	87.28%
99ADMIN · Contingency					
1699900 · Contingency	10,654.00	25,436.94	50,000.00	-24,563.06	50.87%
Total 99ADMIN · Contingency	10,654.00	25,436.94	50,000.00	-24,563.06	50.87%
Total 10ADMIN · Administration	260,877.34	3,100,547.04	4,896,735.50	-1,796,188.46	63.32%
20ASSES · Assessor					
21ASSES · Salaries					
1212010 · Salaries - Assessor	16,816.49	189,404.10	216,000.00	-26,595.90	87.69%
Total 21ASSES · Salaries	16,816.49	189,404.10	216,000.00	-26,595.90	87.69%
22ASSES · Data Processing					
1233014 · Computer Maintenance County	0.00	451.25	1,200.00	-748.75	37.6%
Total 22ASSES · Data Processing	0.00	451.25	1,200.00	-748.75	37.6%
25ASSES · Mileage					
1550121 · Transportation/ Mileage Asses	0.00	0.00	1,500.00	-1,500.00	0.0%

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Town Fund**

	January	YTD	Budget	\$ Over Budget	% of Budget
Total 25ASSES - Mileage	0.00	0.00	1,500.00	-1,500.00	0.0%
26ASSES - Professional Improvement					
1662011 - Professional Imprv Assessor	1,525.16	5,183.68	8,000.00	-2,816.32	64.8%
Total 26ASSES - Professional Improvement	1,525.16	5,183.68	8,000.00	-2,816.32	64.8%
27ASSES - Commodities					
1431010 - Office Supplies	63.39	1,778.64	2,000.00	-221.36	88.93%
1432010 - Office Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
1534010 - Printing/ Publishing	0.00	0.00	1,000.00	-1,000.00	0.0%
Total 27ASSES - Commodities	63.39	1,778.64	4,000.00	-2,221.36	44.47%
28ASSES - Contingency					
1799900 - Contingency	0.00	500.60	500.00	0.60	100.12%
Total 28ASSES - Contingency	0.00	500.60	500.00	0.60	100.12%
29ASSES - Postage					
1835010 - Postage	0.00	266.01	1,000.00	-733.99	26.6%
Total 29ASSES - Postage	0.00	266.01	1,000.00	-733.99	26.6%
34ASSES - Benefits					
1514030 - Health/Dental Insurance	3,780.19	25,198.65	33,075.00	-7,876.35	76.19%
1514035 - Life/Disability Insurance	480.43	4,142.31	2,866.50	1,275.81	144.51%
1514037 - IMRF Expense	2,758.99	24,547.93	28,126.80	-3,578.87	87.28%
1514038 - Medicare Insurance	200.92	2,217.33	2,756.25	-538.92	80.45%
1514041 - FICA	1,003.72	11,096.15	12,127.50	-1,031.35	91.5%
1514042 - Unemployment	-215.84	1,091.60	551.25	540.35	198.02%
Total 34ASSES - BENEFITS	8,008.41	68,293.97	79,503.30	-11,209.33	85.9%
Total 20ASSES - Assessor	26,413.45	265,878.25	311,703.30	-45,825.05	85.3%
30MENTH - Mental Health					
39MENTH - Contingency					
1899900 - Mental Health Board	0.00	1,393.14	2,000.00	-606.86	69.66%
Total 39MENTH - Contingency	0.00	1,393.14	2,000.00	-606.86	69.66%
Total 30MENTH - Mental Health	0.00	1,393.14	2,000.00	-606.86	69.66%
40COMR - Community Relations					
41COMR - Commodities					
1734010 - Town Crier	0.00	77,566.32	110,000.00	-32,433.68	70.52%
1734011 - Printing	0.00	3,019.54	5,000.00	-1,980.46	60.39%
Total 41COMR - Commodities	0.00	80,585.86	115,000.00	-34,414.14	70.08%
42COMR - Misc					
1362020 - Subscriptions	0.00	1,911.00	3,000.00	-1,089.00	63.7%
Total 42COMR - Misc	0.00	1,911.00	3,000.00	-1,089.00	63.7%
43COMR - Community Outreach					
1762020 - Public Relations	0.00	12,276.00	13,000.00	-724.00	94.43%
Total 43COMR - Community Outreach	0.00	12,276.00	13,000.00	-724.00	94.43%
Total 43COMR - Community Relations	0.00	94,772.86	131,000.00	-36,227.14	72.35%

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Town Fund**

	January	YTD	Budget	\$ Over Budget	% of Budget
<b>50DISAB - Disability/Senior Services</b>					
<b>19DISAB/SEN - Contingency</b>					
1999900 - Contingency	0.00	499.99	1,000.00	-500.01	50.0%
<b>Total 19DISAB/SEN - Contingency</b>	0.00	499.99	1,000.00	-500.01	50.0%
<b>29DISAB/SEN - Mileage</b>					
1950140 - Transportation/ Mileage	199.04	821.87	4,000.00	-3,178.13	20.55%
<b>Total 29DISAB/SEN - Mileage</b>	199.04	821.87	4,000.00	-3,178.13	20.55%
<b>33DISAB/SEN - Misc</b>					
1361010 - Program Expenses	7,586.45	78,087.27	80,000.00	-1,912.73	97.61%
1361011 - Client Assistance	0.00	0.00	4,000.00	-4,000.00	0.0%
1361200 - Interpreting Services	500.00	5,655.00	8,000.00	-2,345.00	70.69%
<b>Total 33DISAB/SEN - Misc</b>	8,086.45	83,742.27	92,000.00	-8,257.73	91.02%
<b>51DISAB/SEN - Salaries</b>					
1114110 - Salaries - Disability	41,067.52	429,627.83	560,000.00	-130,372.17	76.72%
<b>Total 51DISAB/SEN - Salaries</b>	41,067.52	429,627.83	560,000.00	-130,372.17	76.72%
<b>53DISAB/SEN - Software</b>					
1433017 - Software	0.00	8,714.36	15,000.00	-6,285.64	58.1%
<b>Total 53DISAB/SEN - Software</b>	0.00	8,714.36	15,000.00	-6,285.64	58.1%
<b>54DISAB/SEN - Benefits</b>					
1114030 - Health/Dental Insurance	12,096.62	80,635.70	105,840.00	-25,204.30	76.19%
1114035 - Life/Disability Insurance	1,219.55	10,515.09	7,276.50	3,238.59	144.51%

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Town Fund**

	<b>January</b>	<b>YTD</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
1114037 · IMRF Expense	6,462.24	57,497.38	65,880.00	-8,382.62	87.28%
1114038 · Medicare Insurance	602.76	6,652.00	8,268.75	-1,616.75	80.45%
1114041 · FICA	2,828.67	31,270.96	34,177.50	-2,906.54	91.5%
1114042 · Unemployment	-647.50	3,274.81	1,653.75	1,621.06	198.02%
<b>Total 54DISAB/SEN · BENEFITS</b>	<b>22,562.34</b>	<b>189,845.94</b>	<b>223,096.50</b>	<b>-33,250.56</b>	<b>85.1%</b>
<b>56DISAB/SEN · Professional Improvement</b>					
1662010 · Professional Imprv	0.00	6,699.09	7,000.00	-300.91	95.7%
<b>Total 56DISAB/SEN · Professional Improvement</b>	<b>0.00</b>	<b>6,699.09</b>	<b>7,000.00</b>	<b>-300.91</b>	<b>95.7%</b>
<b>57DISAB/SEN · Commodities</b>					
1531010 · Office Supplies	8.12	978.78	1,000.00	-21.22	97.88%
1634010 · Printing/ Publishing	3,985.86	25,175.35	24,000.00	1,175.35	104.9%
<b>Total 57DISAB/SEN · Commodities</b>	<b>3,993.98</b>	<b>26,154.13</b>	<b>25,000.00</b>	<b>1,154.13</b>	<b>104.62%</b>
<b>59DISAB/SEN · Postage</b>					
1635010 · Postage	1,769.90	8,892.07	10,000.00	-1,107.93	88.92%
<b>Total 59DISAB/SEN · Postage</b>	<b>1,769.90</b>	<b>8,892.07</b>	<b>10,000.00</b>	<b>-1,107.93</b>	<b>88.92%</b>
<b>Total 50DISAB/SEN · Disability Senior Services</b>	<b>77,679.23</b>	<b>754,997.55</b>	<b>937,096.50</b>	<b>-182,098.95</b>	<b>80.57%</b>

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Town Fund**

	January	YTD	Budget	\$ Over Budget	% of Budget
<b>65TRANS - Transportation</b>					
<b>12TRANS - Employee Expense</b>					
1261040 - Employee Screening	340.00	1,914.00	2,500.00	-586.00	76.56%
<b>Total 12TRANS - Employee Expense</b>	340.00	1,914.00	2,500.00	-586.00	76.56%
<b>15TRANS - Salaries</b>					
1514010 - Salaries - Transportation	42,113.82	486,645.09	550,000.00	-63,354.91	88.48%
<b>Total 15TRANS - Salaries</b>	42,113.82	486,645.09	550,000.00	-63,354.91	88.48%
<b>19TRANS - Mileage</b>					
1950150 - Transportation Mileage	0.00	0.00	800.00	-800.00	0.0%
1962011 - Professional Improvement Trans	0.00	349.35	1,500.00	-1,150.65	23.29%
<b>Total 19TRANS - Mileage</b>	0.00	349.35	2,300.00	-1,950.65	15.19%
<b>53TRANS - Vehicle</b>					
1351010 - Fuel	4,036.98	50,301.43	75,000.00	-24,698.57	67.07%
1351011 - Bus Maintenance & Supplies	9,844.10	86,275.72	70,000.00	16,275.72	123.25%
1351020 - Communications	151.19	1,447.17	2,000.00	-552.83	72.36%
<b>Total 53TRANS - Vehicle</b>	14,032.27	138,024.32	147,000.00	-8,975.68	93.89%
<b>58TRANS - Benefits</b>					
1584030 - Health/Dental Insurance	7,056.36	47,037.49	61,740.00	-14,702.51	76.19%
1584035 - Life/Disability Insurance	1,127.15	9,718.49	6,725.25	2,993.24	144.51%
1584037 - IMRF Expense	5,923.70	52,705.93	60,390.00	-7,684.07	87.28%
1584038 - Medicare Insurance	578.65	6,385.92	7,938.00	-1,552.08	80.45%
1584041 - FICA	2,828.67	31,270.96	34,177.50	-2,906.54	91.5%
1584042 - Unemployment	-690.67	3,493.13	1,764.00	1,729.13	198.02%
<b>Total 58TRANS - BENEFITS</b>	16,823.86	150,611.92	172,734.75	-22,122.83	87.19%
<b>59TRANS - Contingency</b>					
1999910 - Contingency	0.00	1,227.47	5,500.00	-4,272.53	22.32%
<b>Total 59TRANS - Contingency</b>	0.00	1,227.47	5,500.00	-4,272.53	22.32%
<b>61TRANS - Commodities</b>					
1131010 - Office Supplies	10.90	209.98	400.00	-190.02	52.5%
1132010 - Equipment	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>Total 61TRANS - Commodities</b>	10.90	209.98	1,400.00	-1,190.02	15.0%
<b>62TRANS - Uniform</b>					
1242000 - Uniform Expense	0.00	1,036.50	1,200.00	-163.50	86.38%
<b>Total 62TRANS - Uniform</b>	0.00	1,036.50	1,200.00	-163.50	86.38%
<b>63TRANS - Data Processing</b>					
1333017 - Transportation Software	0.00	5,492.50	5,480.00	12.50	100.23%
<b>Total 63TRANS - Data Processing</b>	0.00	5,492.50	5,480.00	12.50	100.23%
<b>69TRANS - Postage</b>					
6935011 - Postage	0.64	40.27	250.00	-209.73	16.11%
<b>Total 69TRANS - Postage</b>	0.64	40.27	250.00	-209.73	16.11%
<b>Total 65TRANS - Transportation</b>	73,321.49	785,551.40	888,364.75	-102,813.35	88.43%

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Town Fund**

	January	YTD	Budget	\$ Over Budget	% of Budget
<b>91HUMAN - Human Services</b>					
1193010 - Kenneth W Young Centers	10,416.00	104,160.00	125,000.00	-20,840.00	83.33%
1193020 - Boys and Girls Club	0.00	0.00	15,000.00	-15,000.00	0.0%
1193040 - Life Span Dometic Violence	1,666.67	16,250.03	20,000.00	-3,749.97	81.25%
1193041 - Life Span Advocacy Outreach	0.00	5,000.00	5,000.00	0.00	100.0%
1193050 - Alexian/ Share Substance Abuse	4,166.67	41,666.70	50,000.00	-8,333.30	83.33%
1193070 - Northwest Casa	0.00	24,387.64	25,000.00	-612.36	97.55%
1194010 - Shelter, Inc	0.00	6,000.00	6,000.00	0.00	100.0%
1194030 - The Harbour	0.00	5,000.00	5,000.00	0.00	100.0%
1194040 - Childrens Advocacy Center	916.66	9,166.60	11,000.00	-1,833.40	83.33%
1194050 - Kenneth Young	44,700.00	415,900.00	550,000.00	-134,100.00	75.62%
1194070 - The Bridge	0.00	5,000.00	5,000.00	0.00	100.0%
1195010 - Clearbrook Center	4,200.00	18,900.00	25,200.00	-6,300.00	75.0%
1195012 - Partners In Adult Learning	0.00	1,000.00	1,000.00	0.00	100.0%
1195030 - Resources For Community Living	0.00	1,000.00	1,000.00	0.00	100.0%
1195040 - Little City Frmly Countryside	3,249.00	10,834.00	13,000.00	-2,166.00	83.34%
1195080 - Hands On Suburban Chicago	0.00	1,000.00	1,000.00	0.00	100.0%
1195081 - Center For Enriched Living	0.00	1,000.00	1,000.00	0.00	100.0%
1196020 - RSVP	0.00	3,400.00	3,400.00	0.00	100.0%
1196021 - Connections to Care	0.00	3,500.00	3,500.00	0.00	100.0%
1198000 - Wings Program	1,250.00	12,500.00	15,000.00	-2,500.00	83.33%
1198010 - Suburban Primary Health Care	0.00	8,000.00	8,000.00	0.00	100.0%
1198011 - Connections of Illinois Inc	0.00	7,000.00	7,000.00	0.00	100.0%
1198020 - Northwest Compass	0.00	5,000.00	5,000.00	0.00	100.0%
1198036 - Journeys The Road Home	0.00	10,000.00	10,000.00	0.00	100.0%
1198040 - Schaumburg Child & Fam Center	1,083.33	9,749.97	13,000.00	-3,250.03	75.0%
1198070 - Fellowship Housing	0.00	5,000.00	5,000.00	0.00	100.0%
1198071 - Community Resource Nurse	0.00	36,355.46	59,000.00	-22,644.54	61.62%
1198072 - Employment Assistance	0.00	0.00	2,500.00	-2,500.00	0.0%
1198073 - NWSRA	0.00	2,000.00	2,000.00	0.00	100.0%
1198074 - JCFS Chicago	0.00	1,500.00	1,500.00	0.00	100.0%
1198075 - Family Forward	0.00	6,000.00	6,000.00	0.00	100.0%
<b>Total 91HUMAN - Human Services</b>	<b>71,648.33</b>	<b>776,270.40</b>	<b>1,000,100.00</b>	<b>-223,829.60</b>	<b>77.62%</b>
<b>Total 100 - Town Expenditures</b>	<b>518,891.74</b>	<b>5,879,412.66</b>	<b>8,274,863.05</b>	<b>-2,395,450.39</b>	<b>71.05%</b>
<b>Total Expense</b>	<b>518,891.74</b>	<b>5,879,412.66</b>	<b>8,274,863.05</b>	<b>-2,395,450.39</b>	<b>71.05%</b>
<b>Net Income</b>	<b>-433,441.73</b>	<b>-506.31</b>	<b>-2,461,863.05</b>	<b>2,461,356.74</b>	<b>0.02%</b>

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Welfare Services Fund**

	January	YTD	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
20 - General Assistance Fund - Rev					
20R - Property Taxes					
2141012 - Property Taxes Current Year	0.00	833,571.25	820,000.00	13,571.25	101.66%
Total 20R - Property Taxes	0.00	833,571.25	820,000.00	13,571.25	101.66%
21R - Interest Income					
2143010 - Interest Income Investments	5,514.61	60,613.10	1,500.00	59,113.10	4,040.87%
2143020 - Unrealized Gains/Loss	528.89	-1,068.22	0.00	-1,068.22	100.0%
Total 21R - Interest Income	5,514.61	59,544.88	1,500.00	58,044.88	3,969.66%
23R - Other Income					
2948080 - Other Income	0.00	-0.01	1,000.00	-1,000.01	-0.0%
Total 22R - Other Income	0.00	-0.01	1,000.00	-1,000.01	-0.0%
23R - Donations					
2348040 - G A Donations Received	56,800.00	66,730.00	70,000.00	-3,270.00	95.33%
2348046 - GA Liheap Income	914.00	10,762.00	8,000.00	2,762.00	134.53%
2348048 - GA Grant Income	0.00	3,761.60	1,000.00	2,761.60	376.16%
2348075 - GA SSI Reimbursements	0.00	8,031.27	1,000.00	7,031.27	803.13%
Total 23R - Donations	57,714.00	89,284.87	80,000.00	9,284.87	111.61%
Total 20 - General Assistance Fund - Rev	63,228.61	982,400.99	902,500.00	79,900.99	108.85%
Total Income	63,228.61	982,400.99	902,500.00	79,900.99	108.85%
Gross Profit	63,228.61	982,400.99	902,500.00	79,900.99	108.85%
<b>Expense</b>					
201 - General Assistance Expenditures					
11MEDIC - Medicare Expense					
2124040 - Medicare	466.14	5,144.22	6,394.50	-1,250.28	80.45%
2124041 - Fed Ins Contrbn Acct (FICA)	2,281.19	25,218.52	27,562.50	-2,343.98	91.5%
Total 11MEDIC - Medicare Expense	2,747.33	30,362.74	33,957.00	-3,594.26	89.42%
280GEN - General Assistance					
11GEN - General Assistance Expense Sala					
2114010 - Salaries - GA	37,032.28	409,881.82	480,000.00	-70,118.18	85.39%
Total 11GEN - General Assistance Expense Sala	37,032.28	409,881.82	480,000.00	-70,118.18	85.39%
12GEN - Employee Expense					
2261020 - Employee Screening - G.A.	0.00	0.00	200.00	-200.00	0.0%
2261021 - Client Screening - GAO	0.00	0.00	100.00	-100.00	0.0%
Total 12GEN - Employee Expense	0.00	0.00	300.00	-300.00	0.0%
14GEN - Auditing					
2421020 - Auditing	0.00	1,968.75	3,000.00	-1,031.25	65.63%
Total 14GEN - Auditing	0.00	1,968.75	3,000.00	-1,031.25	65.63%
15GEN - Insurance					
2524000 - State Unemployment Insurance	-474.83	2,401.53	1,212.75	1,188.78	198.02%
2524030 - Health Dental Life Disblty Ins	16,380.83	109,194.17	143,325.00	-34,130.83	76.19%
2524050 - Catastrophic Ins For Home Relf	0.00	0.00	4,250.00	-4,250.00	0.0%
Total 15GEN - Insurance	15,906.00	111,595.70	148,787.75	-37,192.05	75.0%
17GEN - Commodities					
2831010 - Office Supplies	494.89	3,535.32	10,000.00	-6,464.68	35.35%
2832010 - Panty Equipment	189.78	5,680.02	5,000.00	680.02	113.6%
Total 17GEN - Commodities	684.67	9,215.34	15,000.00	-5,784.66	61.44%
19GEN - Postage					
2935010 - Postage	130.32	468.36	1,000.00	-531.64	46.84%
Total 19GEN - Postage	130.32	468.36	1,000.00	-531.64	46.84%



**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Welfare Services Fund**

	January	YTD	Budget	\$ Over Budget	% of Budget
23GEN - Data Processing					
2733017 - Data Proc Software & Maint	0.00	7,000.00	8,000.00	-1,000.00	87.5%
Total 23GEN - Data Processing	0.00	7,000.00	8,000.00	-1,000.00	87.5%
25GEN - Transportation/ Mileage					
2550110 - Transportation / Mileage	28.76	848.81	1,500.00	-651.19	56.59%
Total 25GEN - Transportation/ Mileage	28.76	848.81	1,500.00	-651.19	56.59%
31GEN - Vehicle Expense					
2851010 - Fuel	108.20	1,152.29	2,000.00	-847.71	57.62%
2851013 - New Vehicle	0.00	141.25	2,500.00	-2,358.75	5.65%
Total 31GEN - Vehicle Expense	108.20	1,293.54	4,500.00	-3,206.46	28.75%
37GEN - Professional Improvement					
2762010 - Professional Improvement	0.00	883.92	2,500.00	-1,616.08	35.36%
Total 37GEN - Professional Improvement	0.00	883.92	2,500.00	-1,616.08	35.36%
39GEN - Pension					
2021075 - IMRF Expense	5,169.79	45,997.90	52,704.00	-6,706.10	87.28%
Total 39GEN - Pension	5,169.79	45,997.90	52,704.00	-6,706.10	87.28%
53GEN - Other Expenses					
2321050 - General Assistance Appeal	0.00	0.00	500.00	-500.00	0.0%
2321051 - Contingency	348.04	607.27	1,000.00	-392.73	60.73%
Total 53GEN - Other Expenses	348.04	607.27	1,500.00	-892.73	40.49%
57GEN - Other Assistance					
2761010 - Special Assistance	73,925.91	148,118.92	70,000.00	78,118.92	211.6%
Total 57GEN - Other Assistance	73,925.91	148,118.92	70,000.00	78,118.92	211.6%
59GEN - General Assistance					
2970011 - Food	0.00	0.00	15,000.00	-15,000.00	0.0%
2970012 - Shelter	300.00	2,398.00	15,000.00	-12,602.00	15.99%
2970013 - Utilities	0.00	0.00	10,000.00	-10,000.00	0.0%
2970016 - Personal Essentials	0.00	0.00	4,800.00	-4,800.00	0.0%
2970017 - Prescriptions	0.00	0.00	5,000.00	-5,000.00	0.0%
2970018 - Medical Care	0.00	0.00	5,000.00	-5,000.00	0.0%
2970020 - Transportations	90.00	450.00	10,000.00	-9,550.00	4.5%
2970024 - Cobra Ins/ Med Supplies	0.00	0.00	8,000.00	-8,000.00	0.0%
2971000 - Hospitalization	0.00	0.00	6,000.00	-6,000.00	0.0%
2972000 - Burial Expenses	0.00	0.00	1,000.00	-1,000.00	0.0%
2973000 - Vocational Service	0.00	0.00	3,000.00	-3,000.00	0.0%
Total 59GEN - General Assistance	390.00	2,848.00	82,800.00	-79,952.00	3.44%
61GEN - Emergency Assistance					
2171012 - Shelter EA	6,950.00	72,653.73	100,000.00	-27,346.27	72.65%
2171013 - Utilities EA	869.86	17,257.04	75,000.00	-57,742.96	23.01%
2171017 - Prescription Other EA	0.00	0.00	1,000.00	-1,000.00	0.0%
2171026 - Transportation	0.00	0.00	100.00	-100.00	0.0%
Total 61GEN - Emergency Assistance	7,819.86	89,910.77	176,100.00	-86,189.23	51.06%
91GEN - Human Services					
2198017 - NW Comm Health Care Mob Dent	2,083.33	18,749.97	25,000.00	-6,250.03	75.0%
Total 91GEN - Human Services	2,083.33	18,749.97	25,000.00	-6,250.03	75.0%
Total 280GEN - General Assistance	143,627.16	849,389.07	1,072,691.75	-223,302.68	79.18%
Total 201 - General Assistance Expenditures	146,374.49	879,751.81	1,106,648.75	-226,896.94	79.5%
Total Expense	146,374.49	879,751.81	1,106,648.75	-226,896.94	79.5%
Net Income	-83,145.88	102,649.18	-204,148.75	306,797.93	-50.28%

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - R&B Fund**

7

	January	YTD	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
<b>30 - Road And Bridge Fund - Revenue</b>					
<b>30R - Property Taxes</b>					
3041012 - Property Tax Current Year	0.00	767,686.02	810,000.00	-42,313.98	94.78%
3042000 - Personal Prop Replcmnt Tax	3,417.48	34,294.44	35,000.00	-705.56	97.98%
<b>Total 30R - Property Taxes</b>	<u>3,417.48</u>	<u>801,980.46</u>	<u>845,000.00</u>	<u>-43,019.54</u>	<u>94.91%</u>
<b>31R - Other</b>					
3048060 - Traffic Violations Fines	0.00	120.23	500.00	-379.77	24.05%
3048070 - Driveway Permit Income	0.00	125.22	200.00	-74.78	62.61%
3948080 - Other Income	0.00	0.00	2,000.00	-2,000.00	0.0%
<b>Total 31R - Other</b>	<u>0.00</u>	<u>245.45</u>	<u>2,700.00</u>	<u>-2,454.55</u>	<u>9.09%</u>
<b>38R - Interest Income</b>					
3843010 - Interest Income	8,739.12	79,446.28	1,700.00	77,746.28	4,673.31%
3843030 - Unrealized Gains/Loss	458.85	965.24	0.00	965.24	100.0%
<b>Total 38R - Interest Income</b>	<u>9,197.97</u>	<u>80,411.52</u>	<u>1,700.00</u>	<u>78,711.52</u>	<u>4,730.09%</u>
<b>Total 30 - Road And Bridge Fund - Revenue</b>	<u>12,615.45</u>	<u>882,637.43</u>	<u>849,400.00</u>	<u>33,237.43</u>	<u>103.91%</u>
<b>Total Income</b>	<u>12,615.45</u>	<u>882,637.43</u>	<u>849,400.00</u>	<u>33,237.43</u>	<u>103.91%</u>
<b>Gross Profit</b>	<u>12,615.45</u>	<u>882,637.43</u>	<u>849,400.00</u>	<u>33,237.43</u>	<u>103.91%</u>
<b>Expense</b>					
<b>301 - Road And Bridge Expenditures</b>					
<b>15ROAD - Medicare</b>					
3224040 - Medicare	401.84	4,434.67	5,512.50	-1,077.83	80.45%
3224041 - Social Security FICA	912.48	10,087.41	11,025.00	-937.59	91.5%
<b>Total 15ROAD - Medicare</b>	<u>1,314.32</u>	<u>14,522.08</u>	<u>16,537.50</u>	<u>-2,015.42</u>	<u>87.81%</u>
<b>90ROADB - Road And Bridge</b>					
<b>10ROADB - Utilities</b>					
3036010 - Telephone R & B	1,270.62	5,635.55	5,000.00	635.55	112.71%
3041010 - Gas Utilities	179.15	947.28	3,000.00	-2,052.72	31.58%
3041022 - Electric Utilities	280.26	2,666.38	3,800.00	-1,133.62	70.17%
3041030 - Water Utilities	149.07	1,457.64	2,000.00	-542.36	72.88%
<b>Total 10ROADB - Utilities</b>	<u>1,879.10</u>	<u>10,706.85</u>	<u>13,800.00</u>	<u>-3,093.15</u>	<u>77.59%</u>
<b>11ROADB - Salaries</b>					
3411014 - Highway Commissioner	0.00	3,912.08	9,012.50	-5,100.42	43.41%
3419110 - Salaries R&B	22,238.19	205,548.90	292,000.00	-86,451.10	70.39%
<b>Total 11ROADB - Salaries</b>	<u>22,238.19</u>	<u>209,460.98</u>	<u>301,012.50</u>	<u>-91,551.52</u>	<u>69.59%</u>
<b>14ROADB - Contractual</b>					
3421010 - Legal Services	213.40	5,888.73	30,000.00	-24,111.27	19.63%
3421020 - Auditing	0.00	1,968.75	4,000.00	-2,031.25	49.22%
3421030 - Bonding	0.00	0.00	4,000.00	-4,000.00	0.0%
3421040 - Engineering	0.00	11,156.92	20,000.00	-8,843.08	55.79%
<b>Total 14ROADB - Contractual</b>	<u>213.40</u>	<u>19,014.40</u>	<u>58,000.00</u>	<u>-38,985.60</u>	<u>32.78%</u>
<b>15ROADB - Insurance</b>					
3524000 - State Unemployment Insurance	-86.33	436.64	220.50	216.14	198.02%
3524010 - Workers Compensation Ins	0.00	0.00	13,230.00	-13,230.00	0.0%
3524020 - Property & Casualty Ins	0.00	0.00	24,255.00	-24,255.00	0.0%
3524030 - Health/ Dental/ Life/ Dsblty	6,286.03	41,902.52	55,000.00	-13,097.48	76.19%
<b>Total 15ROADB - Insurance</b>	<u>6,199.70</u>	<u>42,339.16</u>	<u>92,705.50</u>	<u>-50,366.34</u>	<u>45.67%</u>
<b>17ROADB - Commodities</b>					
3722012 - Bank Charges And Fees	71.52	191.52	100.00	91.52	191.52%

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - R&B Fund**

7

	January	YTD	Budget	\$ Over Budget	% of Budget
3731010 · Office Supplies R&B	0.00	287.25	1,500.00	-1,212.75	19.15%
3732010 · Office Equipment	256.46	1,963.45	2,000.00	-36.55	98.17%
3732020 · Office Furniture	0.00	0.00	4,000.00	-4,000.00	0.0%
3734010 · Printing/ Publishing	0.00	0.00	5,000.00	-5,000.00	0.0%
<b>Total 17ROADB · Commodities</b>	<b>327.98</b>	<b>2,442.22</b>	<b>12,600.00</b>	<b>-10,157.78</b>	<b>19.38%</b>
<b>19ROADB · Postage</b>					
3935010 · Postage	0.00	39.60	500.00	-460.40	7.92%
<b>Total 19ROADB · Postage</b>	<b>0.00</b>	<b>39.60</b>	<b>500.00</b>	<b>-460.40</b>	<b>7.92%</b>
<b>29ROADB · Mileage</b>					
3950170 · Transportation/ Mileage	0.00	1,861.92	5,000.00	-3,138.08	37.24%
<b>Total 29ROADB · Mileage</b>	<b>0.00</b>	<b>1,861.92</b>	<b>5,000.00</b>	<b>-3,138.08</b>	<b>37.24%</b>
<b>32ROADB · Contingency</b>					
3299900 · Contingency	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>Total 32ROADB · Contingency</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>	<b>0.0%</b>
<b>33ROADB · Other</b>					
3442020 · Security System	0.00	1,358.36	3,250.00	-1,891.64	41.8%
3461012 · Special Events - Misc	0.00	2,246.47	3,000.00	-753.53	74.88%
3461013 · Sunshine Fund Expenses	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>Total 33ROADB · Other</b>	<b>0.00</b>	<b>3,604.83</b>	<b>7,250.00</b>	<b>-3,645.17</b>	<b>49.72%</b>
<b>34ROADB · Illinios Grants</b>					
3887100 · Grant Street Repairs	0.00	0.00	1.00	-1.00	0.0%
3887200 · Grant Road Improvmnt	0.00	0.00	1.00	-1.00	0.0%
<b>Total 34ROADB · Illinios Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>2.00</b>	<b>-2.00</b>	<b>0.0%</b>
<b>37ROADB · Professional Improvement</b>					
3662010 · Professional Improvement R&B	89.19	1,886.59	2,000.00	-113.41	94.33%
<b>Total 37ROADB · Professional Improvement</b>	<b>89.19</b>	<b>1,886.59</b>	<b>2,000.00</b>	<b>-113.41</b>	<b>94.33%</b>
<b>39ROADB · Pension</b>					
3321075 · IMRF Expense	3,144.96	27,982.06	32,061.60	-4,079.54	87.28%
<b>Total 39ROADB · Pension</b>	<b>3,144.96</b>	<b>27,982.06</b>	<b>32,061.60</b>	<b>-4,079.54</b>	<b>87.28%</b>
<b>75ROADB · Road Maintenance</b>					
3581010 · Contract Work	0.00	182,830.76	400,000.00	-217,169.24	45.71%
3581020 · Rental Machinery	0.00	0.00	10,000.00	-10,000.00	0.0%
3581030 · Materials & Supplies	3,074.62	14,640.90	55,000.00	-40,359.10	26.62%
3581040 · Gas & Oil	176.03	5,403.86	7,000.00	-1,596.14	77.2%
3581050 · Refuse Disposal	0.00	0.00	1,000.00	-1,000.00	0.0%
3581060 · Tools & Supplies	405.03	2,864.57	6,000.00	-3,135.43	47.74%
3582000 · Personal Saftey Equipment	279.06	485.04	6,000.00	-5,514.96	8.08%
3582010 · Personnel Testing	0.00	0.00	1,000.00	-1,000.00	0.0%
3583010 · Snow & Ice Control - Contract	0.00	0.00	10,000.00	-10,000.00	0.0%
3583020 · Snow & Ice Control MATR/ SUPPL	9,237.03	13,928.87	35,000.00	-21,071.13	39.8%
3584000 · Street Lights	271.86	2,579.05	4,000.00	-1,420.95	64.48%
3585000 · Purchase Of Machinery	0.00	0.00	350,000.00	-350,000.00	0.0%
3586010 · Repair Mach Major Outside	0.00	2,888.54	20,000.00	-17,111.46	14.44%
3586020 · Repair Mach Upkeep/ Maint	0.00	1,444.98	6,000.00	-4,555.02	24.08%
3586030 · Repair Machinery Tools	0.00	0.00	4,000.00	-4,000.00	0.0%
<b>Total 75ROADB · Road Maintenance</b>	<b>13,443.63</b>	<b>227,066.57</b>	<b>915,000.00</b>	<b>-687,933.43</b>	<b>24.82%</b>
<b>Total 90ROADB · Road And Bridge</b>	<b>48,850.47</b>	<b>546,405.18</b>	<b>1,440,931.60</b>	<b>-894,526.42</b>	<b>37.92%</b>
<b>Total 301 · Road And Bridge Expenditures</b>	<b>50,164.79</b>	<b>560,927.26</b>	<b>1,457,469.10</b>	<b>-896,541.84</b>	<b>38.49%</b>
<b>Total Expense</b>	<b>50,164.79</b>	<b>560,927.26</b>	<b>1,457,469.10</b>	<b>-896,541.84</b>	<b>38.49%</b>
<b>Net Income</b>	<b>-37,549.34</b>	<b>321,710.17</b>	<b>-608,069.10</b>	<b>929,779.27</b>	<b>-52.91%</b>

# Township of Schaumburg

## Profit & Loss Budget vs. Actual - Capital Fund

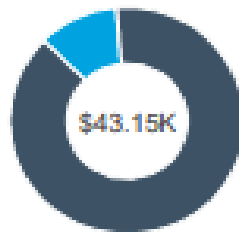
	January	YTD	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
<b>40 - Capital Fund - Revenue</b>					
4043000 - Transfer in	0.00	1,330,000.00	2,660,000.00	-2,660,000.00	50.0%
<b>Total 40 - Capital Fund - Revenue</b>	0.00	1,330,000.00	2,660,000.00	-2,660,000.00	0.0%
<b>Total Income</b>	0.00	1,330,000.00	2,660,000.00	-2,660,000.00	0.0%
	0.00	1,330,000.00	2,660,000.00	-2,660,000.00	0.0%
<b>Expense</b>					
<b>401 - Capital Fund - Expenditures</b>					
4045000 - Vehicle	165,150.00	500,230.00	500,000.00	-334,850.00	100.05%
4045005 - Phone System	6,900.00	7,919.17	40,000.00	-33,100.00	19.8%
4045015 - Building Improvements/Upgrades	-5,119.97	748,963.19	1,750,000.00	-1,755,119.97	42.8%
4045020 - Main Level Lobby Update	14,259.01	375,110.12	370,000.00	-355,740.99	101.38%
<b>Total 401 - Capital Fund - Expenditures</b>	181,189.04	1,632,222.48	2,660,000.00	-2,478,810.96	61.36%
<b>Total Expense</b>	181,189.04	1,632,222.48	2,660,000.00	-2,478,810.96	61.36%
<b>Net Income</b>	-181,189.04	-302,222.48	0.00	-181,189.04	100.0%



## Schwab One® Trust Account of

S KEGARISE & S MCVEY TTEE  
TOWNSHIP OF SCHAUMBURG EMPLOYE  
U/A DTD 07/25/1979

### Asset Allocation



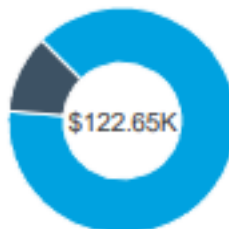
	This Period	Current Allocation
Cash and Cash Investments	4,862.08	11%
Fixed Income	38,297.66	89%
<b>Total</b>	<b>\$43,159.74</b>	<b>100%</b>



## Schwab One® Trust Account of

S KEGARISE & S MCVEY TTEE  
TOWNSHIP OF SCHAUMBURG EMPLOYE  
U/A DTD 07/25/1979

### Asset Allocation



	This Period	Current Allocation
Cash and Cash Investments	610.24	<1%
Mutual Funds	107,978.16	88%
Exchange Traded Funds	14,070.68	11%
<b>Total</b>	<b>\$122,659.08</b>	<b>100%</b>

Town of Schaumburg  
Final Budget and Appropriation Ordinance  
Ordinance #2023/2024#09

AN ORDINANCE MAKING APPROPRIATIONS FOR THE GENERAL TOWN FUND, GENERAL ASSISTANCE FUND,  
AND CAPITAL FUND FOR THE FISCAL YEAR COMMENCING ON THE 1ST DAY OF MARCH, 2024 AND ENDING ON THE 28TH DAY OF FEBRUARY,  
2025 FOR THE TOWN OF SCHAUMBURG, COOK COUNTY, ILLINIOS

BE IT ORDAINED by the Supervisor and Board of Trustees of the Town of Schaumburg, Cook County, Illinois, that:  
AN ORDINANCE MAKING APPROPRIATIONS FOR THE GENERAL TOWN FUND, GENERAL ASSISTANCE AND CAPITAL FUND FOR  
THE CURRENT FISCAL YEAR COMMENCING ON THE 1ST DAY OF MARCH, 2024 AND ENDING ON THE 28TH DAY OF FEBRUARY, 2025  
FOR THE TOWN OF SCHAUMBURG, COOK COUNTY, ILLINOIS be and is hereby adopted as follows:

**Section 1: Appropriating Clause.** The sums of money designated in the following sections of this Ordinance are deemed necessary to defray all  
expenses and liabilities of the Town Schaumburg for the Fiscal Year commencing on the 1st day of March, 2024 and ending on the 28th day  
of February, 2025 and the same are:

**Section 2: General Town Fund, General Assistance Fund, and Capital Fund**

<b>Beginning Balance March 1, 2024</b>		<b>5,351,740</b>
Estimated Revenues		
Property Tax	6,020,000	
Replacement Tax	230,000	
Interest Income	95,000	
Rental	500	
Donations/Grants	312,500	
Charges for Services	216,000	
Other	620,000	
Transfer from Other Funds	<u>2,317,032</u>	
Total Estimated Revenues		<u>9,811,032</u>
 Total Estimated Funds Available		 15,162,771
 Budgeted Expenditures		
Admin	4,616,006	
Assessor	357,614	
Community Relations	142,000	
Disability/Senior	921,640	
Transportation	1,006,240	
Human Services	173,500	
Welfare Services	1,920,511	
Capital	3,680,000	
Total Expenditures/Appropriations		<u>12,817,511</u>
<b>Estimated Cash on Hand February 28, 2025</b>		<b>2,345,260</b>
Expenditures/Appropriations		
 Total Officials Salaries		
1111011 · Elected Officials Compensations	<u>107,863</u>	
Total Officials Salaries		107,863
 Town Administration Salaries		
1111110 · Salary - Town Admin	725,000	
Total Town Administration Salaries		725,000
 Town Employee Expense		
1221053 · Human Resources Services	8,000	
1222010 · Cafeteria Plan Administrations	0	
1261014 · Pre Employment/Screening charges	<u>6,000</u>	
Total Town Employee Expense		14,000
 Legal/Auditing/Accounting		
1421010 · Legal Services	25,000	
1421020 · Auditing	10,000	
1421030 · Accounting Services	<u>75,000</u>	
Total Legal/Auditing		110,000

Insurance Expenses		
1524000 · State Unemployment Insurance	14,602	
1524010 · Worker's Compensation Insurance	40,000	
1524020 · Property/ Casualty Insurance	120,000	
1524030 · Health/ Dental Insurance	325,000	
1524035 · Life/ Disability Insurance	10,000	
1524040 · Medicare	10,513	
1524041 · Social Security	44,950	
Total Insurance Expenses		565,064
Commodities Expenses		
1731010 · Office Supplies	20,000	
1731012 · Office Printer & Copier Paper	10,000	
1732000 · Office Equipment/Furnishings	18,000	
Total Commodities Expenses		48,000
Postage Expenses		
1935010 · Postage	18,000	
Total Postage Expense		18,000
Utilities Expenses		
1141020 · Electric	60,000	
1141030 · Water	12,000	
1333010 · Fiber Network/Internet	25,000	
1336010 · Telephone	20,000	
Total Utilities Expenses		117,000
Data Processing Expenses		
133009 · Web Support	0	
1333010 · Internet Service	0	
1333014 · IT Equipment, Software & Support	150,000	
Total Data Processing Expenses		150,000
Uniform Expense		
1542000 · Uniform Clothing Expense	5,000	
Total Uniforms		5,000
Building Expenses		
1742010 · Scavenger Service	10,000	
1742020 · Fire/ Security System	8,500	
1742030 · Maintenance Equipment/Supplies	50,000	
1742041 · Maintenance Contracts	86,000	
1742042 · Building Repairs	0	
Total Building Expenses		154,500
Mileage Expense		
1550110 · Travel	5,000	
Total Mileage Expense		5,000
Vehicle Repair Expense		
1151010 · Fuel & Auto Repair	2,500	
Total Repair Expenses		2,500
Capital/Misc Expenses		
1361012 · Special Events Miscellaneous	30,000	
1361015 · Veterans Recognition Expenses	10,000	
1365100 Transfer to Capital	2,317,032	
Total Misc Expenses		2,357,032

Program Expense		
1561015 · Safety Programs	3,000	
1561100 · Spcl Accmdtn's/ Translation Svcs	7,500	
Total Program Expense		10,500
Professional Improvement Expenses		
1762011 · Prof Imprv Town Other/ DEI Trainig	125,000	
Total Professional Improvement Expenses		125,000
Pension Expense		
1921076 · IMRF	51,548	
Total Pension Expenses		51,548
Contingency Expense		
1699900 · Contingency	50,000	
Total Contingency		50,000
<b>Total Administration</b>		<b>4,616,006</b>
<b>Assessor</b>		
Salaries Expenses		
1212010 · Salaries - Assessor	265,000	
Total Salaries		265,000
Commodities Expenses		
1431010 · Office Supplies	2,000	
1432010 · Office Equipment	750	
1534010 · Printing/ Publishing	500	
Total Commodities Expenses		3,250
Postage Expense		
1835010 · Postage	500	
Total Postage Expense		500
Data Processing Expense		
1233014 · Computer Maintenance County	1,000	
Total Data Processing Expense		1,000
Mileage Expense		
1550121 · Transportation/ Mileage Asses	750	
Total Mileage Expense		750
Professional Improvement Expenses		
1662011 · Professional Improvements	8,000	
Total Professional Improvement		8,000
Contingency Expenses		
1799900 · Contingency	500	
Total Contingency		500
Benefits		
1514030 · Health/Dental Insurance	33,000	
1514035 · Life/Disability Insurance	5,000	
1514036 · 401a Contribution	18,842	
1514037 · 457 Employer Match	0	
1514040 · Medicare Insurance	3,843	
1514041 · FICA	16,430	
1514010 · Unemployment	1,500	
Total Benefits		78,614
		<b>357,614</b>



**Community Relations**

Commodities Expenses		
133009 · Web Supprt	10,000	
1734010 · Town Crier	110,000	
1734011 · Printing	5,000	
Total Commodities		125,000
Misc Expenses		
1362019 Contingency	1,000	
1362020 · Subscriptions	3,000	
Total Misc		4,000
Community Outreach		
1762020 · Public Relations	13,000	
Total Community Outreach		13,000
<b>Total Community Relations</b>		<b>142,000</b>

**Disability/Senior Services**

Salaries Expenses		
1114110 · Salaries - Disability/SEN	560,000	
Total Salaries		560,000
Commodities Expenses		
1531010 · Office Supplies	1,000	
1634010 · Printing/ Publishing	26,000	
Total Commodities		27,000
Postage Expenses		
1635010 · Postage	12,000	
Total Postage		12,000
Software Expenses		
1433017 · Software	15,000	
Total Software		15,000
Mileage Expenses		
1950140 · Transportation/ Mileage	2,000	
Total Mileage		2,000
Misc Expenses		
1361011 · Client Assistance	4,000	
1361010 · Program Expenses	80,000	
1361200 · Interpreting Services	8,000	
Total Misc Expenses		92,000
Professional Improvement Expenses		
1662010 · Professional Imprv	8,000	
Total Professional Improvement		8,000
Contingency Expenses		
1999900 · Contingency	1,000	
Total Contingency		1,000
Benefits		
1114030 · Health/Dental Insurance	100,000	
1114035 · Life/Disability Insurance	10,000	
1114036 · 401a Contribution	39,816	
1114040 · Medicare Insurance	8,120	
1114041 · FICA	34,720	
1114010 · Unemployment	11,984	
Total Benefits		204,640
<b>Total Disability/Senior Services</b>		<b>921,640</b>

**Transportation**

Salaries Expenses		
1514010 · Salaries - Transportation	660,000	
Total Salaries		660,000
Employee Expenses		
1261040 · Employee Screening	2,500	
Total Employee Expenses		2,500
Commodities Expenses		
1131010 · Office Supplies	400	
1132010 · Equipment	500	
Total Commodities		900
Postage Expenses		
6935011 · Postage	100	
Total Postage		100
Data Processing Expenses		
1333017 · Transportation Software	4,600	
Total Data Processing Expense		4,600
Uniforms Expenses		
1242000 · Uniform Expense	1,200	
Total Uniforms		1,200
Mileage Expenses		
1950150 · Transportation Mileage	400	
1962011 · Professional Improvement Trans	1,000	
Total Mileage		1,400
Vehicle Expenses		
1351010 · Fuel	60,000	
1351011 · Bus Maintenance & Supplies	85,000	
1351020 · Communications	2,000	
Total Vehicle		147,000
Contingency Expenses		
1999910 · Contingency	5,000	
Total Contingency		5,000
Benefits		
1514030 · Health/Dental Insurance	60,000	
1514035 · Life/Disability Insurance	10,000	
1514036 · 401a Contribution	48,926	
1514037 · 457 Employer Match	0	
1514040 · Medicare Insurance	9,570	
1514041 · FICA	40,920	
1514010 · Unemployment	14,124	
Total Benefits		183,540
<b>Total Transportation Expenses</b>		<b>1,006,240</b>

Human services Expenses		
1193010 · Kenneth W Young Centers	0	
1193020 · Boys and Girls Club	0	
1193040 · Life Span Domestic Violence Counseling	0	
1193041 · Life Span Advocacy Outreach	5,000	
1193050 · Share Substance Abuse	0	
1193070 · Northwest Casa	0	
1194010 · Shelter, Inc	6,000	
1194030 · The Harbour	5,000	
1194040 · Childrens Advocacy Center	11,000	
1194050 · Kenneth Young	0	
1194070 · The Bridge	5,000	
1195010 · Clearbrook Center	0	
1195012 · Partners In Adult Learning	0	
1195030 · Resources For Community Living	0	
1195040 · Little City Fmrly Countryside	0	
1195080 · Hands On Suburban Chicago	0	
1195081 · Center For Enriched Living	0	
1196020 · RSVP	5,000	
1196021 · Corrections to Care	3,500	
1198000 · Wings Program	15,000	
1198010 · Suburban Primary Health Care	8,000	
1198011 · Connections of Illinois Inc	7,000	
1198020 · Northwest Compass	5,000	
1198036 · Journeys The Road Home	10,000	
1198040 · Bridgepoint	13,000	
1198070 · Fellowship Housing	5,000	
1198071 · Community Resource Nurse	59,000	
1198072 · Employment Assistance	0	
1198073 · NWSRA	0	
1198074 · JCFS Chicago	0	
1198075 · Family Forward	6,000	
Total Human services		173,500
<b>Total Human services</b>		<b>173,500</b>
<b>Total Expenses</b>		<b>7,217,000</b>
<b>Total Revenues</b>		<b>5,721,500</b>
<b>Surplus/(Deficit)</b>		<b>(1,495,500)</b>
<b>General Assistance</b>		
Medicare Expenses		
2124040 · Medicare	8,243	
2124041 · Social Security	<u>36,270</u>	
		44,513
Salaries Expenses		
2114010 · Salaries - GA	<u>585,000</u>	
Total Salaries		585,000
Employee Expense		
2261020 · Employee Screening - G.A.	200	
2261021 · Client Screening - GAO	<u>100</u>	
Total Employee		300
Auditing Expense		
2421020 · Auditing	<u>2,000</u>	
Total Auditing		2,000

Insurance Expenses		
2524000 · State Unemployment Insurance	3,981	
2524030 · Health Dental Life Disblty Ins	157,658	
2524050 · Catastrophic Ins For Home Relf	0	
Total Insurance		161,639
Commodities Expenses		
2831010 · Supplies	10,000	
2832010 · Pantry Equipment	10,000	
Total Commodities		20,000
Postage Expense		
2935010 · Postage	1,000	
Total Postage		1,000
Data Processing Expenses		
2733017 · Data Proc Software & Maint	8,400	
Total Data Processing		8,400
Transportation Mileage Expenses		
2550110 · Transportation / Mileage	1,500	
Total Transportation Mileage		1,500
Vehicle Expense		
2851010 · Fuel	2,000	
2851013 · Vehicle Purchase and Maintenance	2,500	
Total Vehicle Expense		4,500
Professional Improvement Expense		
2762010 · Professional Improvement	2,500	
Total Professional Improvement		2,500
Pension Expenses		
2021074 · IMRF	41,594	
Total Pension		41,594
Other Expenses		
2321050 · General Assistance Appeal	500	
2321051 · Contingency	1,000	
2321052 · Food Pantry Supplies	300,000	
2321053 · Food Pantry Vehicle	250,000	
2321053 · Food Pantry Walk In Fridge	70,000	
Total Other		621,500
Other Assistance Expense		
2761010 · Special Assistance	100,000	
Total Other Assistance		100,000
General Assistance Expense		
2970011 · Food	9,230	
2970012 · Shelter	60,000	
2970013 · Utilities	12,000	
2970016 · Personal Essentials	2,880	
2970017 · Prescriptions	0	
2970018 · Medical Care	5,000	
2970020 · Transportations	10,800	
2970024 · Cobra Ins/ Med Supplies	0	
2971000 · Hospitalization	0	
2972000 · Burial Expenses	2,056	
2973000 · Vocational Service	3,000	
Total General Assistance		104,966
Emergency Assistance Expenses		
2171012 · Shelter EA	120,000	
2171013 · Utilities EA	75,000	
2171017 · Prescription Other EA	1,000	
2171026 · Transportation	100	
Total Emergency Assistance		196,100
Human Services Expense		
2198017 · NW Comm Health Care Mob Dent	25,000	
Total Human Services		25,000
<b>Total General Assistance</b>		<b>1,920,511</b>
<b>Total Expenses</b>		<b>1,920,511</b>
<b>Total Revenues</b>		<b>952,500</b>
<b>Surplus/(Deficit)</b>		<b>(968,011)</b>
<b>Capital Fund</b>		
Capital Expenditures		
4045000 · Electric Vehicle	1,400,000	
4045016 · EV Infrastructure	600,000	
4045017 · Second Floor Renovation	1,400,000	
4045018 · Parking Lot	30,000	
4045019 · KYC Storage Room	250,000	
<b>Total Capital</b>		<b>3,680,000</b>
<b>Total Expenses</b>		<b>3,680,000</b>
<b>Total Revenues</b>		<b>3,137,032</b>
<b>Surplus/(Deficit)</b>		<b>(542,969)</b>

**Section 3: Appropriation of Funds Received by Gift.** That all funds received by the town of Schaumburg by gift are hereby appropriated for the purposes for which such amounts have been heretofore budgeted and appropriated in the manner and form required by law.

**Section 4:** That should any part or portion of this Ordinance be declared and adjudged invalid or unconstitutional, such declaration and adjudication shall be severable and shall affect only that part or portion and shall not affect any other parts or provisions thereof.

**Section 5:** That the Board of Trustees find as follows:

A. That the estimated cash on hand at the beginning of the fiscal year commencing March 1, 2024 and terminating February 28, 2025 including General Town Fund, General Assistance Fund, and Capital is \$5,351,739.56

B. That an estimation of the cash expected to be received by the Town of Schaumburg during the fiscal year of March 1, 2024 through February 28, 2025 which includes estimated personal property replacement tax funds, funds received pursuant to tax levies and special tax levies and special tax levies and other income is \$9,811,031.50

C. That the estimated expenditures to be made by the Town of Schaumburg for the fiscal year commencing March 1, 2024 and ending February 28, 2025 shall be \$12,817,511

D. The estimated unencumbered Town of Schaumburg funds expected to be on hand at the end of the fiscal year ending February 28, 2025 is \$2,345,260.06

**Section 7:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication to law.

**Section 8:** That Section 5 shall be and is a Summary of the Annual Appropriation Ordinance of this General Town Fund, General Assistance Fund, and Capital Fund passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

**Section 9:** That a certified copy of the Final Budget and Appropriation Ordinance must be filed with the County Clerk within thirty (30) days after adoption.

**ADOPTED** This 28th day of February, 2024 pursuant to a roll call vote by the Board of Trustees of the Township of Schaumburg, Cook County, Illinois.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Timothy M. Heneghan, Schaumburg Township Supervisor

ATTEST: \_\_\_\_\_  
W. Robert Vinnedge, Schaumburg Township Clerk

**Town of Schaumburg Road & Bridge Fund**  
**Final Budget and Appropriation Ordinance**  
**Ordinance #2023/2024#10**

AN ORDINANCE MAKING APPROPRIATIONS FOR ROAD & BRIDGE PURPOSES FOR  
THE FISCAL YEAR COMMENCING ON THE 1ST DAY OF MARCH, 2024 AND ENDING ON  
THE 28TH DAY OF FEBRUARY, 2025 FOR THE TOWN OF SCHAUMBURG,  
COOK COUNTY, ILLINIOS

**BE IT ORDAINED** by the Supervisor and Board of Trustee of the Town of Schaumburg, Cook County,  
Illinois, that:

**AN ORDINANCE MAKING APPROPRIATIONS FOR ROAD & BRIDGE PURPOSES FOR THE FISCAL  
YEAR COMMENCING ON THE 1ST DAY OF MARCH, 2024 AND ENDING ON THE 28TH DAY OF  
FEBRUARY, 2025 FOR THE TOWN OF SCHAUMBURG, COOK COUNTY, ILLINOIS**  
be and is hereby adopted as follows:

**Section 1: Appropriating Clause.** The sums of money designated in the following sections of this  
Ordinance are deemed necessary to defray all expenses and liabilities of the Town of Schaumburg for  
Road & Bridge purposes for the fiscal year commencing on the 1st day of March, 2024 and ending day of 28th  
February, 2025, and the same are hereby appropriated:

Beginning Balance on March 1, 2024	1,270,588
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Estimated Revenues

Property Tax	850,000
Replacement Tax	30,000
Interest Income	50,000
Other	2,100

Total Estimated Revenues	932,100
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Total Estimated Funds Available	2,202,688
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**Section 2: Road & Bridge Fund**

Medicare

3224040 · Medicare	4,046
3224041 · Social Security	17,299

Total Medicare	21,344
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Utilities

3036010 · Telephone R & B	6,000
3041010 · Gas Utilities	3,000
3041022 · Electric Utilities	4,300
3041030 · Water Utilities	2,200
Total Utilities	15,500

Salaries

3411014 · Highway Commissioner	9,013
3419110 · Salaries R&B	270,000

Total Salaries	279,013
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Contractual

3421010 · Legal Services	45,000
3421020 · Auditing	4,000
3421030 · Bonding	2,000
3421040 · Engineering	20,000

Total Contractual	71,000
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Insurance		
352400 · State Unemployment Insurance	1,000	
3524010 · Workers Compensation Ins	14,000	
3524020 · Property & Casualty Ins	25,000	
3524030 · Health/ Dental/ Life/ Dsblty	45,000	
Total Insurance		85,000
Commodities		
3722012 · Bank Charges And Fees	150	
3731010 · Office Supplies R&B	1,000	
3732010 · Office Equipment	4,000	
3732020 · Office Furniture	1,000	
3734010 · Printing/ Publishing	5,000	
Total Commodities		11,150
Postage		
3935010 · Postage	500	
Total Postage		500
Mileage		
3950170 · Transportation/ Mileage	5,000	
Total Mileage		5,000
Other		
3442020 · Security System	3,000	
3461012 · Special Events - Misc	4,000	
3461013 · Sunshine Fund Expenses	1,000	
Total Other		8,000
Professional Improvement		
3662010 · Professional Improvement R&B	2,200	
Total Professional Improvement		2,200
Pension		
3321074 · IMRF	19,197	
Total Pension		19,197
Road Maintenance		
3581010 · Contract Work	450,000	
3581020 · Rental Machinery	2,000	
3581030 · Materials & Supplies	50,000	
3581040 · Gas & Oil	7,000	
3581050 · Refuse Disposal	1,000	
3581060 · Tools & Supplies	6,000	
3582000 · Personal Safety Equipment	5,000	
3582010 · Personnel Testing	1,000	
3583010 · Snow & Ice Control - Contract	10,000	
3583020 · Snow & Ice Control MATR/ SUPPL	35,000	
3584000 · Street Lights	3,000	
3585000 · Purchase Of Machinery	350,000	
3586010 · Repair Mach Major Outside	20,000	
3586020 · Repair Mach Upkeep/ Maint	6,000	
3586030 · Repair Machinery Tools	4,000	
Total Road Maintenance		950,000
Capital Improvement		
3292019 · Spring South Road Project	150,000	
Total Capital Improvement		150,000
Contingency		
3299900 · Contingency	1,000	
Total Contingency		1,000
<b>Total Road &amp; Bridge Expenses</b>		<b>1,619,906</b>
<b>Total Expenses</b>		<b>1,619,906</b>
<b>Total Revenues</b>		<b>932,100</b>
<b>Surplus/(Deficit)</b>		<b>(687,806)</b>

**Section 3:** That should any part or portion of this Ordinance be declared and adjudged invalid or unconstitutional, such declaration and adjudication shall be severable and shall affect only that part or portion and shall not affect any other parts or provisions thereof.

**Section 4:** That the Supervisor and Board Trustees find as follows:

- A. That the estimated cash on hand at the beginning of the fiscal year commencing March 1, 2024 and terminating February 28, 2025, for Road & Bridge purposes is \$1,270,587.96
- B. That an estimation of the cash expected to be received by the Town of Schaumburg during the fiscal year of March 1, 2024 through February 28, 2025, which includes estimated personal property replacement tax funds, funds received pursuant to tax levies and special tax levies and other income is \$932,100
- C. That the estimated expenditures to be made for the fiscal year commencing March 1, 2024 and ending February 28, 2025, for Road & Bridge purposes shall be \$1,619,905.96
- D. The estimated unencumbered cash expected to be on hand at the end of the fiscal year ending February 28, 2025 is \$582,782

**Section 5:** That the Town Clerk be and is hereby directed to publish this ordinance in the form required by law.

**Section 6:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

**Section 7:** That section 3 shall be and is a Summary of the Annual Appropriation Ordinance of this Road District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

**Section 8:** That a certified copy of the final Budget and Appropriation Ordinance must be filed with the County Clerk within (30) days after adoption.

**ADOPTED** this 28th day of February, 2024 pursuant to a roll call vote by the Board of Trustees of Schaumburg Township, Cook County, Illinois.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Timothy M. Heneghan, Schaumburg Township Supervisor

ATTEST:

\_\_\_\_\_  
W. Robert Vinnedge, Schaumburg Township Clerk

AKNOWLEDGED:

\_\_\_\_\_  
Scott M. Kegarise, Schaumburg Township Highway Commissioner



Town of Schaumburg  
Final Budget and Appropriation Ordinance  
Ordinance #2023/2024#12

AN ORDINANCE MAKING APPROPRIATIONS FOR THE MENTAL HEALTH BOARD FUND  
FOR THE FISCAL YEAR COMMENCING ON THE 1ST DAY OF MARCH, 2024 AND ENDING ON THE 28TH DAY OF FEBRUARY, 2025  
FOR THE TOWN OF SCHAUMBURG, COOK COUNTY, ILLINIOS

BE IT ORDAINED by the Supervisor and Board of Trustees of the Town of Schaumburg, Cook County, Illinois, that:  
AN ORDINANCE MAKING APPROPRIATIONS FOR THE MENTAL HEALTH BOARD FUND FOR  
THE CURRENT FISCAL YEAR COMMENCING ON THE 1ST DAY OF MARCH, 2024 AND ENDING ON THE 28TH DAY OF FEBRUARY, 2025  
FOR THE TOWN OF SCHAUMBURG, COOK COUNTY, ILLINOIS be and is hereby adopted as follows:

Section 1: Appropriating Clause. The sums of money designated in the following sections of this Ordinance are deemed necessary to defray all  
expenses and liabilities of the Town Schaumburg for the Fiscal Year commencing on the 1st day of March, 2024 and ending on the 28th day  
of February, 2025 and the same are:

**Section 2: Mental Health Board Fund**

<b>Beginning Balance March 1, 2024</b>		0
Estimated Revenues		
Property Tax	2,000,000	
Interest Income	500	
Total Estimated Revenues		2,000,500
 Total Estimated Funds Available		 2,000,500
 Budgeted Expenditures		
Admin	13,500	
Commodities	51,050	
Salaries/Benefits	145,070	
Service Contracts	1,700,000	
Total Expenditures/ Appropriations		1,909,620
<b>Estimated Cash on Hand February 28, 2025</b>		<b>90,880</b>
Expenditures/ Appropriations		
 <b>MHB Fund</b>		
Admin Expense		
5045000 · Schaumburg Township Services	4,500	
5045001 · Legal Services	8,000	
5045002 · Professional Development	1,000	
<b>Total Admin</b>		<b>13,500</b>
 <b>Commodities</b>		
5045003 · Travel	1,000	
5045004 · Office Supplies	2,500	
5045005 · Postage	1,000	
5045006 · Equipment/ Database	4,500	
5045007 · Community Relations	3,000	
5045008 · Member Dues	5,050	
5045009 · Prof Needs Assessment	20,000	
5045010 · Special Events	12,000	
5045011 · Printing	2,000	
<b>Total Commodities</b>		<b>51,050</b>
 <b>Salaries Benefits</b>		
5045012 · Salaries	100,000	
5045013 · Insurance	30,000	
5045014 · Unemployment	310	
5045015 · IMRF	7,110	
5045016 · Social Security/Medicare	7,650	
		<b>145,070</b>
 <b>Service Contracts</b>		
5054020 Service Contracts	1,700,000	
Total Service Contracts		1,700,000
 <b>Total Expenses</b>		<b>1,909,620</b>
<b>Total Revenues</b>		<b>2,000,500</b>
<b>Surplus/(Deficit)</b>		<b>90,880</b>

**Section 3: Appropriation of Funds Received by Gift.** That all funds received by the town of Schaumburg by gift are hereby appropriated for the purposes for which such amounts have been heretofore budgeted and appropriated in the manner and form required by law.

**Section 4:** That should any part or portion of this Ordinance be declared and adjudged invalid or unconstitutional, such declaration and adjudication shall be severable and shall affect only that part or portion and shall not affect any other parts or provisions thereof.

**Section 5:** That the Board of Trustees find as follows:

A. That the estimated cash on hand at the beginning of the fiscal year commencing March 1, 2024 and terminating February 28, 2025 for Mental Health Board and purposes is \$0

B. That an estimation of the cash expected to be received by the Town of Schaumburg during the fiscal year of March 1, 2024 through February 28, 2025 which includes estimated personal property replacement tax funds, funds received pursuant to tax levies and special tax levies and special tax levies and other income is \$2,000,500.00

C. That the estimated expenditures to be made by the Town of Schaumburg for the fiscal year commencing March 1, 2024 and ending February 28, 2025 shall be \$1,909,620

D. The estimated unencumbered Town of Schaumburg funds expected to be on hand at the end of the fiscal year ending February 28, 2025 is \$90,880

**Section 7:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication to law.

**Section 8:** That Section 5 shall be and is a Summary of the Annual Appropriation Ordinance of the Mental Health Board Fund passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

**Section 9:** That a certified copy of the Final Budget and Appropriation Ordinance must be filed with the County Clerk within thirty (30) days after adoption.

**ADOPTED** This 28th day of February, 2024 pursuant to a roll call vote by the Board of Trustees of the Township of Schaumburg, Cook County, Illinois.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Timothy M. Heneghan, Schaumburg Township Supervisor

ATTEST: \_\_\_\_\_  
W. Robert Vinnedge, Schaumburg Township Clerk

## SCHAUMBURG TOWNSHIP EMERGENCY ASSISTANCE

### Income Standard and Payment Level Chart

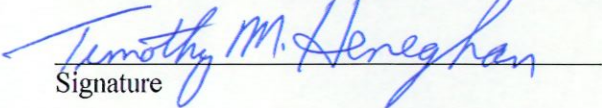
Household Size	2024 Monthly Federal Poverty Level	200% FPL/Adopted Township Net Income Level
1	\$1,255	\$2,510
2	\$1,703	\$3,407
3	\$2,152	\$4,303
4	\$2,600	\$5,200
5	\$3,048	\$6,097
6	\$3,497	\$6,993
7	\$3,945	\$7,890
8	\$4,393	\$8,787
9	\$4,841	\$9,684
10	\$5,289	\$10,581

Add \$897 to Adopted Township Net for each additional person in household.

Net Income Equals the Gross Monthly Income, Minus Income Disregard, Actual Day Care Cost, and Other Mandatory Work-Related Deductions.

Household Size	Maximum Payment Level
1	\$1,200
2	\$1,400
3	\$1,600
4 or more	\$1,800

I, Timothy M. Heneghan, Supervisor of Schaumburg Township, hereby approve of these changes.

  
Signature

2/15/24  
Date

Effective March 1<sup>st</sup>, 2024

***Township of Schaumburg Mobile Dental Clinic  
Income Guidelines***

Household Size	2024 Federal Poverty Level	200% FPL / Adopted Township Guideline
1	\$1,255	\$2,510
2	\$1,703	\$3,407
3	\$2,152	\$4,303
4	\$2,600	\$5,200
5	\$3,048	\$6,097
6	\$3,497	\$6,993
7	\$3,945	\$7,890
8	\$4,393	\$8,787
9	\$4,841	\$9,684
10	\$5,289	\$10,581

Add \$897 to Adopted Township Guideline for each additional person in household.

**Required documentation for Mobile Dental Clinic applicants:**

1. Proof of Identity
  - Driver's License
  - State ID
2. Proof of Income
  - Pay stubs within the last 30 days of employment
  - Unemployment benefits within the last 30 days
  - Social Security benefits
  - Verification of any other income
3. Proof of Health Insurance
  - Medicaid Card
4. Proof of address
  - Mortgage Statement
  - Lease
  - Utility bill

## Township Mental Health Services Strategy – FY 25

Proposal for Township Board approval (bold/parentheses notes line item of funding):

1. Build out infrastructure up to two offices for clinical staff (either in expanded KYC space or upper level renovation). **Estimated at \$300k (capital fund second floor and KYC line items)**
2. Staff training on services and programming for target population, ideally via the Project Unify DEI and other resources. **Estimated at \$15k of budget (professional improvement)**
3. HR consulting for building of 2 job descriptions: 1 for clinical and 1 for driver. **\$5k Estimate (HR Services).**
  - a. Goal for both positions to be filled by FY25 Q4.
    - i. Goal for an existing driver to have training and be IDD driver as needed.
    - ii. Clinical role would be housed under DSS, unless the Board determines a separate department is necessary, (not recommendation of Administration).
  - b. Estimated at **\$85k** (including benefits) for clinical role (full time) (**DSS salary line**)
  - c. **\$30k** (assuming benefits with full time) driver (**transportation salary line**).
4. Retention of 1 of 4 current buses slated for trade-in with EV purchase toward IDD transportation. **Estimated (trade in) value of \$20k.**
5. Consideration of a voucher program. **\$5k Estimate (Transportation budget)**
6. Begin programming options Q3-4 of FY25. **Estimated \$5k. (DSS programming line)**

**Rough estimate for FY25: \$515k budgeted spending** to get the infrastructure and staff preparations settled for the expansion of services for rollout by Q4, based on Board approval of the proposed outline.



TOWNSHIP OF SCHAUMBURG

# **DECENNIAL COMMITTEE ON EFFICENCY FINAL REPORT**

MARCH 2024



SCHAUMBURG TOWNSHIP DECENNIAL COMMITTEE ON  
LOCAL GOVERNMENT EFFICIENCY  
COMMITTEE MEMBERS:

Supervisor Timothy Heneghan  
Clerk Robert Vinnedge  
Trustee Robert Fiorio  
Trustee Demetrius Gibson  
Trustee Lauren Saturnus  
Trustee Matthew Steward  
Resident John Caporale  
Resident John Husnick  
Resident Bob Ogilvie

COMMITTEE MEETING DATES

- May 17, 2023
- June 28, 2023
- October 18, 2023
- February 21, 2024

STAFF LIAISONS

Township Administrator Melissa Williams  
Director of Community Relations Katy Trent





## INTRODUCTION

Illinois State Statute (50 ILCS 70/) Decennial Committees on Local Government Efficiency Act went into effect on June 10, 2022. This act requires that all units that levy taxes, excluding municipalities and counties, must establish a committee to investigate local government efficiencies by June 10, 2023 and that the committees must reconvene every 10 years. These committees are required to meet at least three times, produce a final report, and submit the report to the county which the taxing district resides in.

Schaumburg Township is in Cook County and is one of 29 townships in the county. The population of Schaumburg Township is 134,809, as of the 2020 census. Schaumburg Township has 46 employees (not including elected officials). The Township's annual budget for Fiscal Year 2024 was \$8,274,863. Schaumburg Township's equalized assessed valuation for 2022 was \$5,568,753,827. Schaumburg Township's Town Hall is located at One Illinois Blvd. Hoffman Estates, IL 60169.



## EXECUTIVE SUMMARY

The Schaumburg Township Board of Trustees voted to establish the Decennial Committee on Local Government Efficiency on May 17, 2022. The Board of Trustees determined that each of its members would sit on the Committee, in addition the Township Clerk, Township Assessor, and two appointed community members. The Committee first met on May 17, 2023, and four additional times after that. During these Committee meetings Schaumburg



Township staff presented on topics including Township jurisdiction and powers, programs and services offered by Schaumburg Township, state statutes governing Townships, ordinances, rules, and procedures implemented and followed by Schaumburg Township, and shared services, intergovernmental agreements, and interrelationships with other governmental units. These topics sparked discussion among the committee members



on government efficiency within Schaumburg Township and throughout the county and state. Detailed in this report is a discussion of each of the topics covered by the Committee as well as recommendations established by the Committee to increase efficiency.

## TOPICS COVERED BY COMMITTEE

### Township Jurisdiction and Powers

Schaumburg Township covers 36 square miles in Cook County with portions of Schaumburg, Hoffman Estates, Hanover Park, Streamwood, Elk Grove Village, Roselle, Rolling Meadows and a portion of unincorporated Cook County. Interstate 90 roughly marks the north border of the Township, Route 53 marks the east border, the Cook County line marks the south border, and Barrington Road is the Township's west border. A map of Schaumburg Township can be found at the end of this report (Appendix 2).

### Schaumburg Township Programs and Services

Schaumburg Township offers a wide range of programs and services across its ten different departments. The Department of Administrative Services consists of the Office of the Township Administrator, Accounting/Finance, Human Resources, Information Technology, facilities, main reception security, and resident services. The Facilities team is responsible for custodial services, room and event set up, repair, construction and renovation of the Township property (see Appendix A). The Accounting and Information Technology functions are both contracted; Township staff perform all other functions in-house. This department is also responsible for accepting passport applications, completing notaries, and voter registration.

The Disability and Senior Services Department offers transportation, life enrichment programs, nutrition services, and social services as well as many opportunities for volunteerism to those with disabilities and seniors who live in the Township. The Programming Division also offers several social programs including Bingo, knitting groups, and off campus lunch groups. Some programs are



offered in a class format and include educational classes such as language and technology classes, various art classes, exercise classes, and cooking classes. There are legal support services, auditory services, and a representative from Veteran's Affairs. For a low fee, the Programming Division also offers Day Trips weekly where participants are bused to offsite events for the day. These Day Trips have included theater performances, museum trips, sport events, and more. The Department assists all residents 55 and older of Schaumburg Township with applying for any financial assistance programs. Various other services are offered for any individuals 55 and older at no charge. Notary Services are offered at no charge.

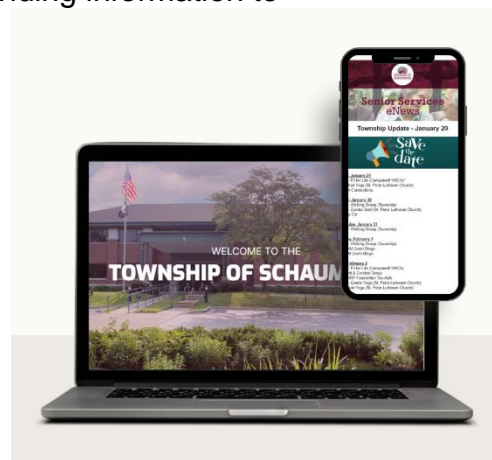
The General Assistance/ Pantry provides general and emergency assistance, Low Income Home Energy Assistance Program (LIHEAP) intake, Supplemental Nutrition Assistance Program (SNAP) intake, a food pantry, All Kids health insurance program intake, assistance with weatherization, Access to Care, employment support services, and veterans' services.



The Assessor's Office provides support for any questions regarding Cook County Property Taxes, including billing, filing exemptions, and property tax appeals. The Assessor's Office operates on a walk-in basis and will assist residents with property tax filings both in person, over email, and the phone. Notary Services are also offered in the Assessor's Office at no charge.

The Department of Community Relations is responsible for providing information to Township residents via press releases, website, social media postings, as well as representing the

Township at community events. This department is also responsible for government relations and Township events.





The Community Nursing services include health education and medication review, wellness screenings, home visits, safety programs, Tuberculosis (TB) testing by appointment, assisting residents with enrolling in health insurance coverage under the Affordable Care Act, children's immunizations and the Mobile Dentist Program. The Program aims to provide low-cost dental services to residents who qualify.



In the Transportation Division, the Township manages nine vehicles. Transportation is provided to any resident ages 55 and older and residents 18 and older with a disability at no cost to the residents. Transportation services are offered anywhere within Schaumburg Township, and up to 5 miles outside the Township boundaries. Additionally, through the T.R.I.P. Program transportation to the several major medical centers and hospital outside of Schaumburg Township is available.

The Road District is responsible for maintaining 12 miles of unincorporated roadways and bridges and also coordinates unincorporated code enforcement with Cook County Building and Zoning. As is provided to each township, Schaumburg's Road District opted to complete a separate decennial efficiency committee and report, which at that time of this report is not yet complete.

The Mental Health Board was created in 2023 by referendum. It funds a number of agencies that provide direct services to Township residents with mental health, developmental disorders, or substance abuse needs. Funded programs include counseling, job training, transportation, treatment for addictions and substance abuse, and sponsorship or co-



sponsorship of a number of public information programs designed to let more people know about services that are available.

Youth and Family Services are provided via a cooperative agreement with Kenneth Young Centers (KYC), who provides outpatient family and group therapy, tutoring services, psychiatric evaluation, and support groups. The Township recently acquired a Narcan dispenser through KYC, to provide free kits for any resident wishing to have the lifesaving resource available.

### Statutes Governing Townships

Townships in Illinois are established as general purpose governments, mandated to offer three primary services General Assistance, Unincorporated Road Maintenance, and Property Tax Assessment. Several additional services are outlined under the Illinois Township Code, many of which have been implemented and are offered by Schaumburg Township.



General Assistance is offered through Schaumburg Township's Department of General Assistance/Pantry. All unincorporated roads in Schaumburg Township are maintained by the Road District. The Township Clerk witnesses bid openings for the Township. Schaumburg Township does provide property tax services, has an elected Assessor, and an

Assessor's Office, however, Townships in Cook County are not responsible for assessing property, property assessment is done by the Cook County Assessor. At Schaumburg Township the Assessor's Office provides advice and assistance to residents on their property tax bill, exemptions, and appeals.

There are several additional powers permitted under the Illinois Township Code including public safety, environmental protection, public transportation, health, libraries, and social services for the poor and aged. Schaumburg Township provides services in several of these areas. Both the Disability and Senior Services Department and the Mental Health Board offer transportation services for persons with disabilities and older adults. Schaumburg





Township also has a department dedicated to providing resources related to health- the Community Nurse is a registered nurse on staff to provide various health screenings, tests, resources, and referrals. Social Services are available to all qualifying Schaumburg Township residents through the Department of General Assistance/ Pantry and through the Disability and Senior Services Department. There are many other powers included in the Illinois Township Code, but these are powers that have been implemented by Schaumburg Township. Finally, Schaumburg Township does not currently maintain any cemeteries and has no intention of providing this service in the future.



### Schaumburg Township Ordinances, Rules, and Procedures

An ordinance is a piece of formal legislation enacted by a municipality. The Schaumburg Township Board of Trustees is responsible for establishing ordinances for Schaumburg Township. The Budget and Appropriations Ordinances and Tax Levy Ordinances are enacted annually to reflect each years' budgetary needs. Below are several of Schaumburg Township's ordinances that changed the Township's method of operation and/or promote greater efficiency over the last ten years:

- Ordinance Execution of the Illinois Public Works Mutual Aid Network (IPWMAN) (2017) Ordinance Implementing a System of Procurement (2017)
- Prevailing Wage Ordinance (2017)
- Ordinance Authorizing Expense Reimbursement (6.26.19)
- Ordinance Updating the Purchasing Policy for the Township of Schaumburg (8.24.22)
- Ordinance Electing Participation of a Township in IMRF (10.19.22)
- Ordinance Establishing the Diversity, Equity, and Inclusion Committee (9.28.22)
- Ordinance Establishing Responsible Bidder Requirements on Public Works Projects (8.24.22)
- Ordinance Dissolving the Mental Health Committee (MHB established) (5.24.23)
- Ordinance Establishing the Disability and Senior Services Committee and Dissolving the Committee for Persons with Disabilities and Senior Citizen Services Committee (8.23.23)

Schaumburg Township also establishes rules through policies and resolutions. These policies are annually reviewed and updated on an as needed basis. The Personnel Policy is maintained by the Department of Administrative Services

under Human Resources and governs all employees. The Purchasing Policy provides rules on employee purchasing limits and quote requirements based on the amount of the purchase.

The Township's Investment Policy authorizes the Township to invest in all investments allowed by Illinois Compiled Statutes (ILCS) and is more stringent in its application. The Township's investment policy limits its deposits to financial institutions that are members of the FDIC system and are capable of posting collateral for amounts in excess of FDIC insurance. It is the policy of the Township to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Township. The Department of Administrative Services also has intergovernmental relations related to its Tax Increment Financing (TIF) joint review boards. Additionally, toward responsible management of donations, the Schaumburg Township Foundation was established by the Township's Board of Trustees to address the incredible generosity of residents. The Foundation guides donations from donors to various township departments providing direct support to residents experiencing hardship.

In addition to ordinances and rules, the Township also has procedures that are unique to each department and adopted by the Department Head in most instances. Standard Operating Procedures have been a focus for departments since 2022, as many departments had outdated materials. Some Township-wide procedures include deposits and social media guidelines. Township Procedures may also be referred to as handbooks, Standard Operating Procedures (SOPs), etc. Since 2022, these procedures are annually reviewed and updated on an as needed basis.

Additional improvements include:

- Standardizing the application for all agencies seeking service funding throughout township.
- Revising the funded-agency reports from monthly to quarterly requirements.
- Inclusion of Core Strengths® training for all staff, focusing on improved communication and customer service.

In the Disability and Senior Services Department, the team has procedures on registration processing for new clients and procedures for residents to access medical equipment. In the Transportation Department, procedures on Passenger Information and Eligibility, Driver Expectations, Passenger Manifest and Tablet Use are maintained.





The Department of General Assistance/Pantry has procedures related to all the financial assistance programs available including General Assistance, Emergency Assistance, Low Income Home Energy Assistance Program (LIHEAP), Percentage of Income Payment Plan (PIPP), and Low Income Water Assistance Program (LIWAP). Additionally, procedures are maintained related to the Food Pantry and Department volunteers. In addition to HIPPA compliance the Community Nurse maintains Standing Orders (approved by Medical Director) and Office Procedures.

### Shared Services, Intergovernmental Agreements, and Interrelationships with Other Governmental Units and the State of Illinois



The Township has several Intergovernmental Agreements (IGAs). The Assessor's Office entered into an IGA with Elk Grove Village (2022) toward shared staffing to balance peak times for resident tax needs. This sharing agreement offers potential savings by avoiding costly overtime hours or potentially needing to hire temporary staff. The

Assessor's Office maintains interrelationships with the Cook County Assessor, Cook County Board of Review, and municipal Building Permit Reporting entities in order to ensure proper guidance on property taxes is being administered to Township residents.

Schaumburg Township has IGAs in place related to transportation with PACE and the Regional Transportation Authority (RTA). Without the transportation agreements, residents would have to find more expensive transportation to appointments outside of the township boundaries. As an example, a client needing to get from the township to Chicago for a medical appointment pays \$10 with the program. Without it, costs can be as high as \$80. In the last three years over 300 residents have been helped.

The Township has partnered with Harper Community College's Business Solutions



Department for Diversity, Equity, and Inclusion work that engages the Board, staff, and township residents. Access to Growth Learning Solutions, on behalf of Harper, has provided the first of a two-year agreement to provide assessment and training to the township and its residents/partners. The first year focused on a deep dive of understanding the township, the goals of the Board and staff with this work and engaging with both the Mental Health Board and DEI Committee. Year two (2024) will focus on the training strategy, informed by the year one assessment work.

Schaumburg Township relies on shared services throughout its organization as the Township covers portions of several municipalities. The Township departments maintains several interrelationships including the U. S. Department of State related to passport services, the Illinois Secretary of State related to handicap placards and more recently looking into offering vehicle license plate sticker renewals (aim for launch by 2025).



In 2023, the Township recently implemented a Drug Takeback Program through partnership with the Cook County Sheriff's Department. The Township maintains a drop box on site for residents to dispose of any unused/expired medications. The Sheriff's office is solely responsible for the pickup and destruction of the medications.

The Community Relations team monitors and coordinates intergovernmental relations with the federal, state, county and local officials that represent Schaumburg Township. This type of work done by builds interrelationships between the Township and congressional offices, municipalities, state legislative offices, state agencies, and Cook County officials and departments.

### RECOMMENDATIONS

Following the Committee's discussion of Schaumburg Township's jurisdiction and powers, programs and services offered, governing state statutes, ordinances, rules, procedures, shared services, intergovernmental agreements, and interrelationships with other governmental units the Committee issued 7 recommendations, listed below, to promote efficiency in Schaumburg Township and throughout the State of Illinois.

- The Committee recommends consideration of Road District efficiency, toward determination of future need. Per discussion, recommend taking the continuation of the Road District to the voters in an upcoming election. This aligns with the trend of like-townships with less than 15



miles of unincorporated roads. Would require review of annexation with Cook County, among other considerations.

- The Committee recommends that the Illinois General Assembly repeal the Decennial Committee on Local Government Efficiency Act, 50 ILCS 70/1 *et seq.* If legislation will not be repealed, modify reporting requirements under this law and require that reports be sent to and reviewed by each local government's state legislators and each chamber's presiding officer.
- The Committee recommends Schaumburg Township plan and implement programs in accordance with the new General Assistance legislation.
- The Committee recommends an Active Threat Policy (used more as a resource and guidance tool than a rule) be created by the Township's Safety Team to provide employees with a clear procedure to rely on in the case of an active threat.
- The Committee recommends consideration of a cost savings analysis of township services compared to private/ Non-profit providers.
- The Committee recommends the Township continue to work towards a universal client database (avoiding duplication or missed service opportunities) for all departments.
- The Committee recommends the Township continues its efforts of cleaning up and organizing the various procedures, shared drive (which maintains all electronic records), toward continued transparency and consistency.

### CONCLUSION

The Decennial Committee on Local Government Efficiency fueled discussions on longstanding services, procedures, and practices in place at Schaumburg Township. This Committee encouraged Schaumburg Township to review its operation as well as review how its operation interacts with other units of government and the community. The Committee's efforts resulted in 7 recommendations to promote government efficiency in Schaumburg Township and the State of Illinois. Schaumburg Township looks forward to continuing its efforts to investigate and promote local government efficiency.

## APPENDIX 1: Schaumburg Township Property

### Properties:

Town Hall  
One Illinois Blvd.  
Hoffman Estates, IL 60169  
847.884.0030

### Schaumburg Township Building/grounds Improvements:

2015-2017- no major projects completed/documented for Board approval

2018- marquee sign

2019- parking lot rehab

2020- Food Pantry reno/ North entry remodel

2021- ADA Accessibility Audit

2022- Various projects:

- Replace HVAC system
- Full building lighting replacement (energy efficient and ComEd rebates)
- Roof replacement

2023- various projects:

- Main entrance ramp/rail replacement
- Main lobby/security desk/bathroom (ADA) reno
- Elevator mechanical replacement and interior reno
- Solar panel install (ComEd rebates)
- Landscaping/ground improvements (little library donated by Conant High School teachers, two seating areas)
- Replaced phones and converted to cloud support
- Improved resident communication with 7 additional monitors throughout building
- Added additional cameras for greater visibility to Security Team
- IT/Server improvements

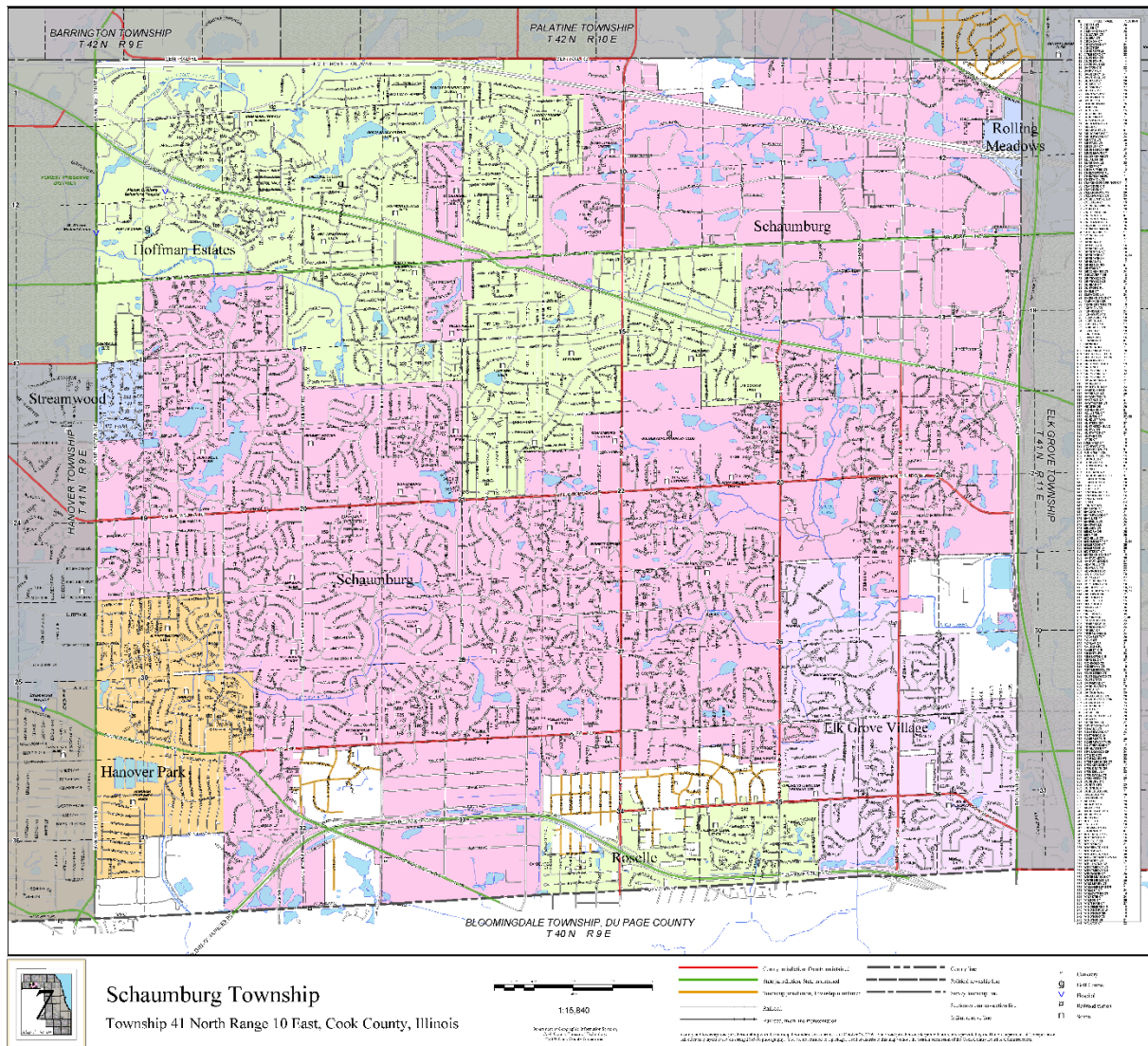
Planned 2024 (approved by Board):

- Second floor addition over existing 'gym'
- Upper level wallpaper/bathroom (ADA) reno
- Lower level KYC/Township of Schaumburg /Mental Health Board office build-out
- Lower level pantry storage expansion
- Lower level bathrooms (ADA)
- Charging infrastructure for EV Bus conversion
  - Receipt of first four EV buses

### Proposed 2025:

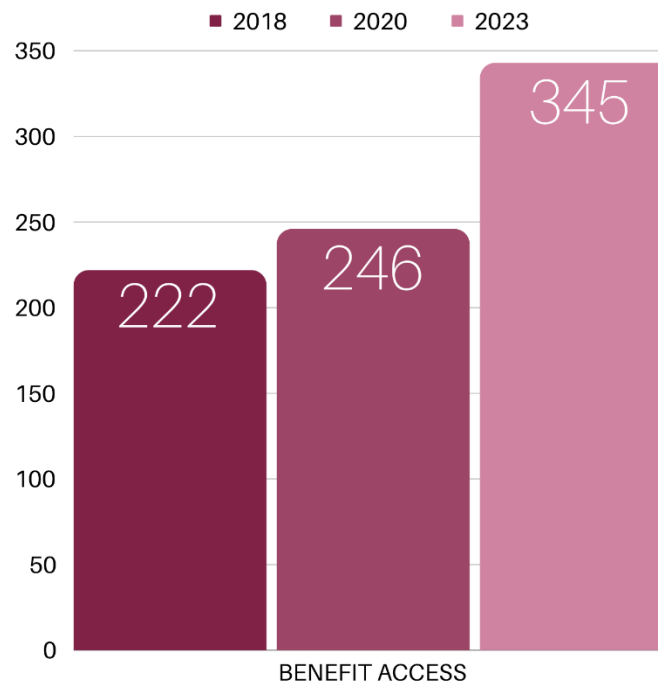
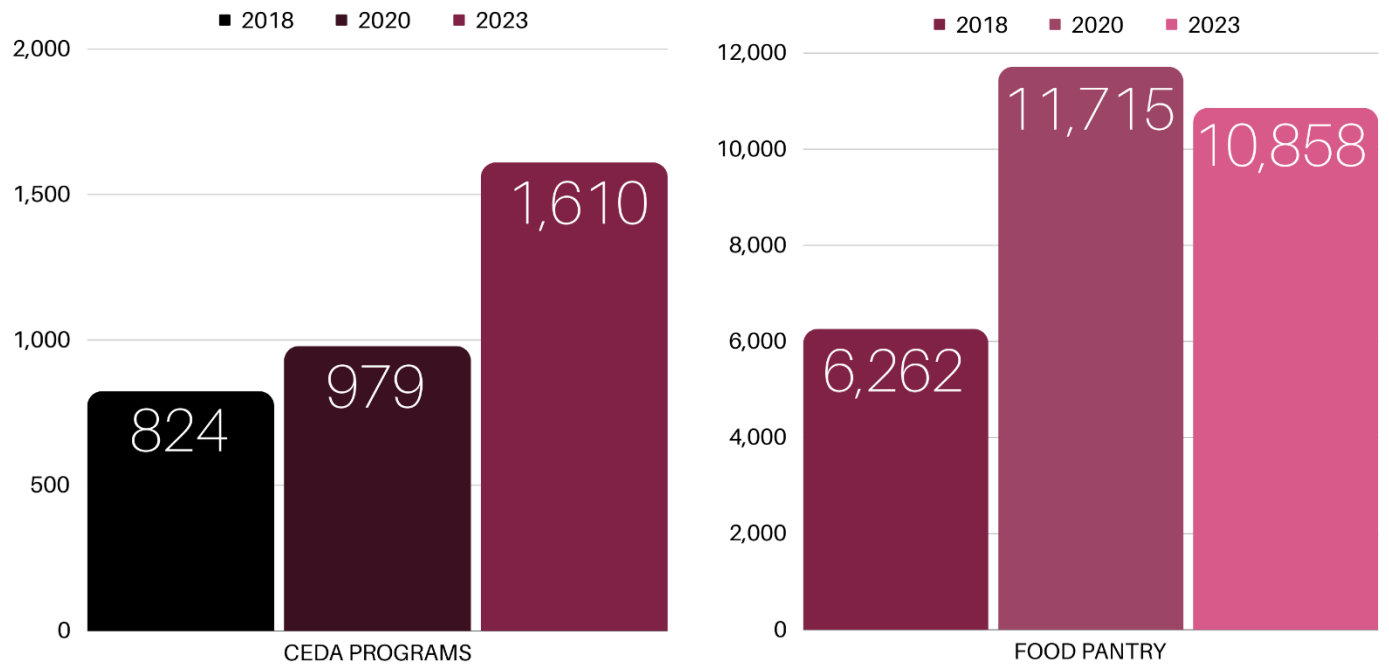
- North entrance ramp reno (ADA)/ potential loading dock
- Parking lot study

## APPENDIX 2: Schaumburg Township Map

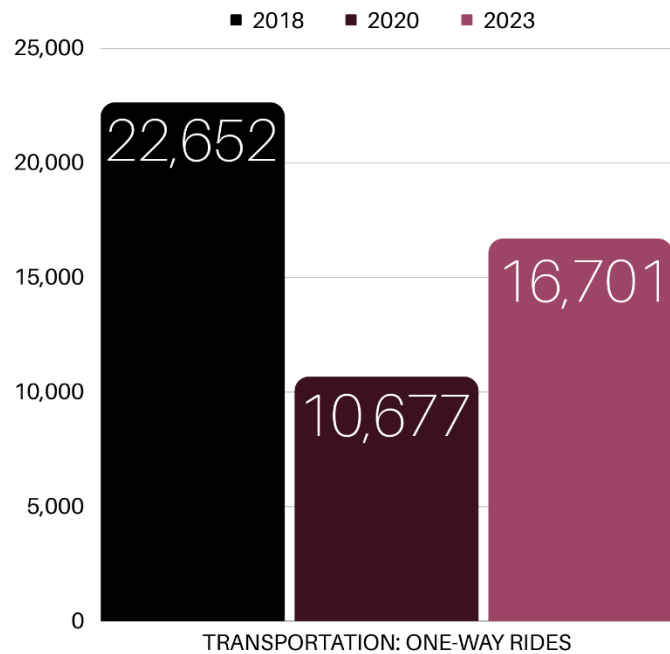
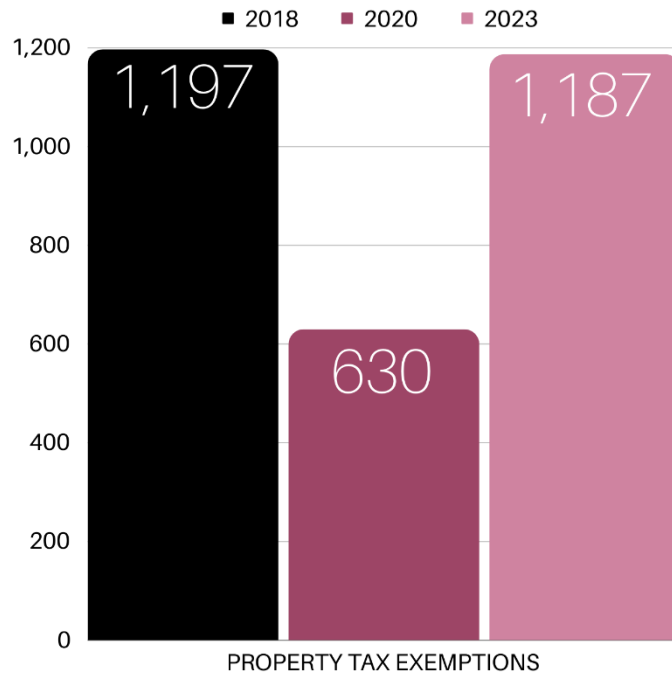


Source: <https://hub-cookcountyil.opendata.arcgis.com/documents/f9d3d9864d2743cfba6838b387710ac8/explore>

### APPENDIX 3: Schaumburg Township Data



### APPENDIX 3: Schaumburg Township Data



## APPENDIX 4: Committee Meeting Minutes

Minutes of a Meeting of the Schaumburg Township  
Decennial Committee on Efficiency  
5.17.23  
(Part One)

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG  
DECENNIAL COMMITTEE  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on **May 17, 2023**.

**Officials Present:**

Timothy M. Heneghan	Supervisor
W. Robert Vinnedge	Clerk
Robert N. Fiorio	Trustee (Absent)
Demetrius J. Gibson	Trustee
Lauren Saternus	Trustee
Matthew J. Steward	Trustee (Excused Absence)
Scott Kegarise	Highway Commissioner (Absent)
John Lawson	Assessor (Absent)

The following business was transacted.

Supervisor Heneghan called to order the first meeting of the Decennial Committee for the Township of Schaumburg at 6:00 PM.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

None

**CREATION OF THE DECENNIAL COMMITTEE / APPROVAL OF MEMBERS**

Supervisor Heneghan announced this to be the first meeting of the Decennial Committee for the Township of Schaumburg. The Supervisor explained that besides the Committee being composed of the Board of Trustees for the Township, along with the Township's Clerk and Administrator Williams, he is appointing township residents, John Caporale, John Husnick and Robert Ogilvie, to also serve as active members of the Committee. Moved by Trustee Gibson and seconded by Trustee Saternus to approve the appointment of township residents John Caporale, John Husnick and Robert Ogilvie to the newly established Decennial Committee for

the Township of Schaumburg, effective after taking their oath of office. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-3, Absent-2, Nays-0. **Motion carried.**

#### **ADJOURNMENT**

There being no further business, Moved by Trustee Saturnus to adjourn the meeting at 6:04 p.m. and Trustee Gibson seconded the motion. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-3, Absent-2, Nays-0. **Motion carried.**

Minutes of a Meeting of the Schaumburg Township  
Decennial Committee on Efficiency  
5.17.23

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG  
DECENNIAL COMMITTEE  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on **May 17, 2023**.

**Officials Present:**

Timothy M. Heneghan	Supervisor
W. Robert Vinnedge	Clerk
Robert N. Fiorio	Trustee (Absent)
Demetrius J. Gibson	Trustee
Lauren Saternus	Trustee
Matthew J. Steward	Trustee (Excused Absence)
Scott Kegarise	Highway Commissioner (Absent)
John Lawson	Assessor (Absent)

The following business was transacted.

Supervisor Heneghan called to order the second meeting of the Decennial Committee for the Township of Schaumburg at 6:15 PM.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

None

**SWEARING IN OF NEW MEMBERS OF THE DECENNIAL COMMITTEE**

Supervisor Heneghan welcomed all three resident members, John Caporale, John Husnick, and Robert Ogilvie. He asked them to provide those present with a brief view of their background and accomplishments. Next the Supervisor directed the Town Clerk to swear-in all three resident members present, to confer their active role as members of the Decennial Committee. All three took their oath simultaneously and after signing a written copy of their oath as a member, each turned them over to the Clerk for his signature making their participation official.

**GOALS AND OBJECTIVES OF THE NEW COMMITTEE**

Since the creation of a Decennial Committee is new to Township government, as well as other specified taxing governmental bodies, there was a brief and general discussion initiated by the



Supervisor detailing the extent of the purpose for the establishment of a Decennial Committee. He proceeded with several aspects, e.g., reviewing everything about what the Township of Schaumburg does to meet its goals and objectives, to determine if it meets all the reasons for its existence and without duplication of service or gaps in services it provides to its residents in need. Then taking all these facts into account to determine if any actions have been overlooked then make recommendations for improvement in implementation, accountability, and efficiency. Accordingly, there were a few areas identified briefly by the trustees. The final report of the committee shall be ready to send to the Cook County Board in no less than 18 months after the formation of the committee, which is on or before December 17, 2024. At that time, the current Decennial Committee will be dissolved and a new one established again 10 years later.

## **NEXT MEETING DATE**

Supervisor Heneghan explained that future committee meetings would likely be scheduled one hour before a Committee of The Whole Meeting scheduled on the third Wednesday night of the month at 6:00 p.m., or one hour before a regular Board of Trustees Meeting scheduled on the fourth Wednesday night of the month at 6:00 p.m., as deemed necessary. Since there will likely not be a Committee of the Whole on Wednesday night, June 21, 2023, all present agreed the third meeting of the Decennial Committee take place in the Board Room of Town Hall on Wednesday, June 28, 2023, at 6:00 p.m. Regardless, due notice of an agenda will be posted and circulated to assist all members and the public in preparation and attendance to be ready for discussions and possible agreement of recommendations for inclusion in the committee's final report.

## **ADJOURNMENT**

There being no further business, Moved by Trustee Gibson to adjourn the meeting at 6:39 p.m. and Trustee Saturnus seconded the motion. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye, resident members John Caporale-Aye, John Husnick-Aye and Robert Ogilvie-Aye. Ayes-5, Absent-2, Nays-0. **Motion carried.**

Minutes of a Meeting of the Schaumburg Township  
Decennial Committee on Efficiency  
6.28.23

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG  
DECENNIAL COMMITTEE  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on **June 28, 2023**.

**Members Present:**

Timothy M. Heneghan	Supervisor
W. Robert Vinnedge	Clerk
Robert N. Fiorio	Trustee
Demetrius J. Gibson	Trustee (Absent)
Lauren Saternus	Trustee
Matthew J. Steward	Trustee (Arrived at 6:28 p.m.)
Melissa Williams	Township Administrator
John Caporale	Resident Member
John Husnick	Resident Member
Robert Ogilvie	Resident Member

The following business was transacted.

Supervisor Heneghan called to order the third meeting of the Decennial Committee for the Township of Schaumburg at 6:04 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

William Lafontaine introduced himself as a writer who is presently working on a literary project about government.

**MINUTES**

Moved by Administrator Williams and seconded by resident member Ogilvie to approve the Minutes from the first Decennial Meeting of May 17, 2023, commencing at 6:00 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye, Clerk Vinnedge-Aye, Administrator Williams-Aye, resident member Caporale-Aye, resident member Husnick-Aye and resident member Ogilvie-Aye. Ayes-8, Absent- 2, Nays-0. **Motion carried.**

Moved by Trustee Saturnus and seconded by resident member Ogilvie to approve the Minutes from the second Decennial Meeting of May 17, 2023, commencing at 6:15 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye, Clerk Vinnedge-Aye, Administrator Williams-Aye, resident member Caporale-Aye, resident member Husnick-Aye and resident member Ogilvie-Aye. Ayes-8, Absent-2, Nays-0.

**Motion carried.**

## **STRATEGY**

Supervisor Heneghan opened the discussion of a strategy for the committee to reach its goal of a final report after having attacked it rather broadly as opposed to more extremely and in depth with greater detail yet either way still fulfilling the final goal. Pursuing a more in-depth path takes a significant amount of research going through all the township policies, procedures, agreements, programs, and services. In addition, consideration should be given if all the established guidelines, constraints, resources, and services are provided to our township residents in the most effective and efficient way while addressing their needs; similarly, while keeping taxes low and using those funds wisely. Finally, assessing whether we are satisfied with the efficiency and effectiveness that the township residents expect and need from us, a draft report can be prepared. This Decennial Committee project would also be a way to document how Schaumburg Township has evolved and attained accomplishments utilizing intergovernmental agreements, and capital projects that have been put in place and continue to do so as a matter of improvement. Some current examples of capital improvements already accomplished consist of: replacing or upgrading our facilities which in a building now, is nearly 27 years old. During that time, we have experienced an expansion of usable space, a new roof, HVAC system, a complete replacement of our lighting system towards energy savings which we have already documented. Also, plans are in place to add another floor above the current gym/activity room to address the need for expanded programs and services. Then looking to the future, transitioning our fleet of buses to EV's with charging stations installed on the premises and solar panels mounted on the roof to defray some of the electrical utility expense. In other words, besides identifying ways we can improve our faculties and services we will also be conveying what we have been doing all along revealing the benefits of township government. So, we need to examine the advances from our research to not only complete our report but produce a record of our successes when accomplished or areas which may need modification for improvement.

To begin, we will need to assemble all the information, review it on an individual basis and noting important items, accomplishments, concerns, suggestions other key points to share. There are already specific documents, procedures, and policies, that can be supplied like the complete presentations of our last five annual town meetings, which details a thorough account of everything accomplished for a specific year. Administrator Williams volunteered to be the point person to distribute and keep track of information towards our goal. She will begin by making some information available in ongoing packets as available and before the next meeting, distributing it to the committee members as the first step in our assessment process.

**Survey** – Since the Committee meeting had only one resident in attendance, Mr. Lafontaine was

asked for his comments. Clearly, he seemed disappointed because the agenda did not have enough detail for him to determine whether his attendance would be worthwhile. For the next meeting agenda, he suggested it include significantly more details and examples of what to expect and present it in a flashy format to make it more interesting.

## **NEXT MEETING DATE**

Supervisor Heneghan explained that with the amount of information that would be provided to the committee for review and comment, it was the consensus that the next Decennial Committee meeting for Schaumburg Township would take place in the board room of town hall at 6 p.m. on October 18, 2023. It was also noted that following the Decennial Meeting there would be a Committee of the Whole Meeting at 7 p.m. and the committee members would be welcome to stay and participate.

## **ADJOURNMENT**

There being no further business, moved by resident member Husnick to adjourn the meeting at 6:39 p.m. and resident member Ogilvie seconded the motion. Roll Call: Trustee Fiorio- Aye, Trustee Gibson- Absent, Trustee Saturnus-Aye, Trustee Steward- Aye, Supervisor Heneghan-Aye, Clerk Vinnedge-Aye, Administrator Williams-Aye, resident member Caporale-Aye, resident member Husnick-Aye and resident member Ogilvie-Aye. Ayes-9, Absent-1, Nays-0. **Motion carried.**

Minutes of a Meeting of the Schaumburg Township  
Decennial Committee on Efficiency  
10.18.23

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG  
DECENNIAL COMMITTEE**

STATE OF ILLINOIS

Cook County

Town of Schaumburg

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on **October 18, 2023**.

<b>Members Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee (Absent- ill)
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee (Arrived at 6:25 p.m.)
	Melissa Williams	Township Administrator
	John Caporale	Resident Member
	John Husnick	Resident Member
	Robert Ogilvie	Resident Member

The following business was transacted.

Supervisor Heneghan called to order the third meeting of the Decennial Committee for the Township of Schaumburg at 6:01 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

N/A

**MINUTES**

Moved by Trustee Saternus and seconded by Trustee Gibson to approve the Minutes from the Decennial Meeting of June 28, 2023, commencing at 6:00 p.m. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye, Clerk Vinnedge-Aye, Administrator Williams-Aye, resident member Caporale-Aye, resident member Husnick-Aye and resident member Ogilvie-Aye. Ayes-8, Absent-2, Nays-0. **Motion carried.**

**STRATEGY**



Supervisor Heneghan opened the discussion highlighting the Hanover Township final report, that was provided by Hanover's Administrator. This committee noted it mirrors a similar format of the Annual Town Hall meeting materials, which everyone thought was a preferred template to follow.

The discussion then shifted to the review of documents provided by Administrator Williams and whatever questions or observations the committee members noted. The Schaumburg Township staff have been working to have a standardization of forms, reviewing all for clarity and inclusive language. One noted improvement was regarding the reports from our funded service agencies; this upcoming fiscal year the reporting requirements move from monthly to quarterly, as well as having the application available online. Administrator Williams further explained that the staff are continuing efforts toward universal record keeping, transitioning to e-records, and township standard operating procedures (SOP). The SOPs are a main focus toward consistent processes, quicker training of new staff, and assuring limited loss of institutional knowledge as more veteran staff retire. There were no questions from the committee members with this discussion point.

The focus deepened with a review of the policy manual, how now we have a two-step review with both legal and our liability insurance company (Arachas Group) toward assuring our policies are appropriate. All policies are now reviewed annually by Human Resources with any necessary revisions or additions presented to the Board for approval. HR has also worked on a review of all job descriptions to ensure matches of actual duties. Administrator Williams explained that while most all records are electronically available on the township shared drive, she and the Director of Administrative Services are working to create an archived drive for anything older than 5 years. This will allow staff quicker ability to find what they need while also allowing for a new and better organized filing of data going forward. Lastly with policy/procedures, it was noted that the staff are continuing to work toward a universal client database to best maintain communication tracking of clients across departments- to avoid missed service opportunities or duplication of resources/referrals.

The final discussion topic focused on the noted trend of other surrounding townships putting their Road District Commissioner positions on the ballot for dissolution. Resident member Husnick noted potential cost savings, as the township has about 12 miles of unincorporated roads. Supervisor Heneghan noted it would require a referendum, at the earliest for November's election if the Township Board approved it. Questions arose regarding what would need to happen regarding the unincorporated roads, annexation, or another solution. Recommendation from the committee was to check with the township attorney for suggested language, and/or investigating the process via TOI's ask the attorney.

Finally, in terms of consideration of the consistent efforts to end townships, it was questioned whether a cost savings analysis between township services and private/non-profit providers may be useful. Supervisor Heneghan noted this was addressed via TOCC over a decade ago but wasn't sure of anything more updated.

### **NEXT MEETING DATE**

Supervisor Heneghan asked for possible dates for the next meeting, which Administrator Williams offered if the meeting was pushed out a bit, a draft of the report would be able to be prepared. The committee agreed and the meeting was determined for 2.21.24 at 6pm in the Township Board Room.


### **ADJOURNMENT**

There being no further business, moved by Trustee Gibson to adjourn the meeting at 6:29 p.m. and Trustee Saternus seconded the motion. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward- Aye, Supervisor Heneghan-Aye, Clerk Vinnedge-Aye, Administrator

Williams-Aye, resident member Caporale-Aye, resident member Husnick-Aye and resident member Ogilvie-Aye. Ayes-9, Absent-1, Nays-0. **Motion carried.**

Minutes of a Meeting of the Schaumburg Township  
Decennial Committee on Efficiency  
2.21.24





TOWNSHIP OF SCHAUMBURG

# P Proclamation

In Recognition of  
“Women’s History Month”

**WHEREAS**, Women’s History Week was first proclaimed by President Carter in 1980 and grew to a month-long celebration following a petition from the National Women’s History Project in 1986; and

**WHEREAS**, March 8<sup>th</sup> is signified as International Women’s Day and was first celebrated in 1911 around the world; and

**WHEREAS**, Women, until recently in the United States, have had limited equalities such as the right to vote (1919), equal pay (1960), equal education (1972) and financial freedom (1974) to name a few; and

**WHEREAS**, While progress has been made, in practice many gaps still exist for women; and

**WHEREAS**, The Township of Schaumburg is committed through its Diversity, Equity and Inclusion initiatives to move the needle closer to true equity for women; and


**WHEREAS**, The month of March is an opportunity to reflect on the generations of women who have fought for a seat at the table to promote the equality and the advancement of women and girls; and

**NOW, THEREFORE, BE IT PROCLAIMED** that we, Supervisor Heneghan and Township of Schaumburg Trustees, on this 28<sup>th</sup> day of February, do hereby proclaim the month of March 2024 as **Women’s History Month** in the Township of Schaumburg.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the Township of Schaumburg to be affixed this 28<sup>th</sup> day of February 2024.

---

Timothy M. Heneghan, Township Supervisor



TOWNSHIP OF SCHAUMBURG

# P Proclamation

In Recognition of  
“Developmental Disabilities Awareness Month”

**WHEREAS**, in March 1987 President Reagan first proclaimed Developmental Disabilities Awareness Month; and

**WHEREAS**, People with developmental disabilities deserve to be recognized as valuable members of our community and is an important reminder to push for social change and destigmatization of disabilities; and

**WHEREAS**, the Township’s Committee for Persons with Disabilities (CFPD) partnered with, funded and supported local agencies who work with people with developmental disabilities from the early 1980s-2023. The newly established Mental Health Board will carry the CFPD’s legacy into the next generation providing similar assistance; and

**WHEREAS**, The Township of Schaumburg has long acknowledged the barriers for people with disabilities and work tirelessly to dismantle them by advocating for and by creating welcoming and supportive policies and programming; and

**WHEREAS**, the Township of Schaumburg will continue to offer assistance with benefit programs, educational opportunities, social events, transportation, and more; and

**NOW, THEREFORE, BE IT PROCLAIMED** that we, Supervisor Heneghan and Township of Schaumburg Trustees, on this 28<sup>th</sup> day of February, do hereby proclaim the month of March 2024 as **Developmental Disabilities Awareness Month** in the Township of Schaumburg.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the Township of Schaumburg to be affixed this 28<sup>th</sup> day of February 2024.

---

Timothy M. Heneghan, Township Supervisor

**Schaumburg Township**  
Board Warrant Report  
From 1/20/24 - 2/23/24

	<u>Town</u>	<u>Welfare Services</u>	<u>Capital</u>
Per Attached List of Voucher to be Paid:			
Accounts Payable			
	Subtotal <u>329,929.93</u>	Subtotal <u>21,861.29</u>	Subtotal <u>42,062.31</u>
Employee and Official Salaries			
	Subtotal <u>269,268.64</u>	Subtotal <u>62,754.84</u>	Subtotal <u>n/a</u>
Total Fund	<u>599,198.57</u>	<u>84,616.13</u>	<u>42,062.31</u>

All expenditures set forth herein and in the attached “Township of Schaumburg Board Audit Report – All Funds” have been approved for payment by the Township Board and are hereby attested to by the Township Clerk on this 28th day of February, 2024.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Township Clerk, Attest

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

8:25 AM

02/21/24

Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA and Capital**  
**January 20 through February 23, 2024**

Type	Date	Num	Name	Memo	Account	Amount
<b>100 · Town Expenditures</b>						
<b>10ADMIN · Administration</b>						
<b>12ADMIN · Employee Expenses</b>						
<b>1261014 · Pre-Empl / Screening Charges</b>						
Bill	01/22/2024	12/29/23	FNBO-1467	LinkedIn	1261014 · Pre-Empl / Screening Cha...	69.99
Bill	01/22/2024	12/29/23	FNBO-1467	Indeed	1261014 · Pre-Empl / Screening Cha...	250.00
Bill	02/13/2024	01/31/24 stmt	FNBO-1467	Linkedin subscription	1261014 · Pre-Empl / Screening Cha...	69.99
Bill	02/13/2024	01/31/24 stmt	FNBO-1467	Indeed subscription	1261014 · Pre-Empl / Screening Cha...	250.00
Total 1261014 · Pre-Empl / Screening Charges						639.98
Total 12ADMIN · Employee Expenses						639.98
<b>14ADMIN · Auditing</b>						
<b>1421010 · Legal Services</b>						
Bill	01/23/2024	90349	Storino, Ramello & ...	December 2023 legal	1421010 · Legal Services	922.25
Total 1421010 · Legal Services						922.25
<b>1421030 · Accounting Services</b>						
Bill	02/05/2024	2351	Gov Accounting, Inc.	January 2024	1421030 · Accounting Services	5,950.00
Check	01/31/2024	ACH 1.19	Paylocity	Fees	1421030 · Accounting Services	883.44
Total 1421030 · Accounting Services						6,833.44
Total 14ADMIN · Auditing						7,755.69
<b>15ADMIN · Insurance</b>						
<b>1524010 · Worker's Compensation Insurance</b>						
Bill	01/29/2024	S-INV000536	Illinois Counties Ris...	ICRMT Workers' Compensation ...	1524010 · Worker's Compensation I...	20,408.00
Bill	02/20/2024	S-INV002303	Illinois Counties Ris...	UI Unemployment Interim Prem	1524010 · Worker's Compensation I...	1,259.00
Total 1524010 · Worker's Compensation Insurance						21,667.00
<b>1524020 · Property/ Casulty Insurance</b>						
Bill	01/29/2024	S-INV000535	Illinois Counties Ris...	ICRMT Property and Liability Pr...	1524020 · Property/ Casulty Insurance	48,050.00
Bill	02/13/2024	35042	Arachas Group LLC-...	Policy #9907-22-81 - 03/01/24-0...	1524020 · Property/ Casulty Insurance	330.00
Bill	02/20/2024	02/12/24	Travelers CL Remitt...	Liability Insurance Renewal Mar...	1524020 · Property/ Casulty Insurance	5,393.00
Total 1524020 · Property/ Casulty Insurance						53,773.00
<b>1524030 · Health/ Dental Insurance</b>						
Bill	01/29/2024	February 2024	Blue Cross Blue Shi...	February 2024	1524030 · Health/ Dental Insurance	34,029.63
Bill	02/20/2024	293327	BBPA-Benefits Admi...	Admin Data 10/01/23	1524030 · Health/ Dental Insurance	4.50
Bill	02/20/2024	319388	BBPA-Benefits Admi...	Admin Data 12/01/23	1524030 · Health/ Dental Insurance	9.00
Bill	02/20/2024	326304	BBPA-Benefits Admi...	Admin Data 01/01/24	1524030 · Health/ Dental Insurance	9.42
Bill	02/20/2024	333591	BBPA-Benefits Admi...	Admin Data 02/01/24	1524030 · Health/ Dental Insurance	9.42
Total 1524030 · Health/ Dental Insurance						34,061.97
<b>1524035 · Life/ Disability Insurance</b>						

8:25 AM

02/21/24

Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA and Capital**  
**January 20 through February 23, 2024**

Type	Date	Num	Name	Memo	Account	Amount
Bill	01/29/2024	February 2024	Principal Life Ins. Co...	Admin- February 2024	1524035 · Life/ Disability Insurance	1,062.99
Total 1524035 · Life/ Disability Insurance						1,062.99
<b>1524037 · Employee Fitness/Wellness Prog</b>						
Bill	02/05/2024	Fitness Membership	Frances Borja	Fitness Membership 2023-2024	1524037 · Employee Fitness/Wellne...	219.00
Bill	02/20/2024	Fitness reimb	Patrick Berry	Fitness reimb - Dec 2023, Jan, ...	1524037 · Employee Fitness/Wellne...	63.85
Total 1524037 · Employee Fitness/Wellness Prog						282.85
Total 15ADMIN · Insurance						110,847.81
<b>17ADMIN · Commodities</b>						
<b>1731010 · Office Supplies</b>						
Bill	01/29/2024	929321-0	Runco Office Supply	Paper plates	1731010 · Office Supplies	119.98
Bill	01/29/2024	929332-0	Runco Office Supply	Creamer and plates for Clerk's o...	1731010 · Office Supplies	48.16
Bill	01/29/2024	929500-0	Runco Office Supply	Highlighters and sharpies for su...	1731010 · Office Supplies	22.28
Bill	02/12/2024	930440-0	Runco Office Supply	Office supplies for Disability and...	1731010 · Office Supplies	54.25
Bill	02/12/2024	3558600324	Staples	Office supplies for Disability and...	1731010 · Office Supplies	398.24
Bill	02/12/2024	3558600326	Staples	Folders for Disability and Seniors	1731010 · Office Supplies	224.76
Bill	02/12/2024	3558600332	Staples	Office supplies for Welfare Servi...	1731010 · Office Supplies	215.37
Bill	02/12/2024	3558600339	Staples	Supplies for Admin	1731010 · Office Supplies	46.30
Bill	02/12/2024	18680	A1 Trophies & Awards	Name badges and name tags	1731010 · Office Supplies	84.65
Bill	02/12/2024	1/31/24	FNBO-2578	Amazon- Building supplies	1731010 · Office Supplies	87.42
Bill	02/12/2024	1/31/24	FNBO-2578	Walmart- Shipping labels for pa...	1731010 · Office Supplies	55.37
Bill	02/12/2024	1/31/24	FNBO-2578	Amazon- Embosser seals for pa...	1731010 · Office Supplies	67.98
Bill	02/12/2024	1/31/24	FNBO-2578	Walmart- Extra batteries for new...	1731010 · Office Supplies	37.99
Bill	02/12/2024	1/31/24	FNBO-2578	Amazon- Supplies for Admin	1731010 · Office Supplies	51.16
Bill	02/20/2024	01/31/2024	FNBO-4143	headphones for Clerk	1731010 · Office Supplies	39.99
Bill	02/20/2024	931479-0	Runco Office Supply	coffee supplies-transportation	1731010 · Office Supplies	39.98
Total 1731010 · Office Supplies						1,593.88
<b>1731012 · Copier</b>						
Bill	02/05/2024	153905	Macquarie Equipme...	Printer main level	1731012 · Copier	275.80
Bill	02/05/2024	154290	Macquarie Equipme...	Printer upper level	1731012 · Copier	277.00
Total 1731012 · Copier						552.80
<b>1732000 · Office Equipment/Furnishings</b>						
Bill	01/22/2024	74502 - Deposit 5...	AOI	Assessor's Furniture - 50% dep...	1732000 · Office Equipment/Furnishi...	3,769.49
Bill	02/12/2024	73652	Affordable Office Int...	Assessor Office Deposit	1732000 · Office Equipment/Furnishi...	413.68
Total 1732000 · Office Equipment/Furnishings						4,183.17
Total 17ADMIN · Commodities						6,329.85
<b>19ADMIN · Postage</b>						
<b>1935010 · Postage</b>						
Bill	01/29/2024	January 2024	Quadient Finance U...	January 2024 Postage Refil	1935010 · Postage	2,521.45

8:25 AM

02/21/24

Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA and Capital**  
**January 20 through February 23, 2024**

Type	Date	Num	Name	Memo	Account	Amount
Total 1935010 · Postage						2,521.45
Total 19ADMIN · Postage						2,521.45
<b>21ADMIN · Utilities</b>						
<b>1141020 · Electric</b>						
Bill	02/06/2024	02/01/24	ComEd-TOWN-196...	R & B - 11/20-12/21/23	1141020 · Electric	8,539.66
Bill	02/13/2024	02/05/24	ComEd-TOWN-196...	12/21/23-01/24/24	1141020 · Electric	12,472.40
Total 1141020 · Electric						21,012.06
<b>1141030 · Water</b>						
Bill	02/05/2024	12/01/23-12/31/23	Village of Hoffman E...	12/01/23-12/31/23	1141030 · Water	404.95
Total 1141030 · Water						404.95
<b>1336010 · Telephone / Fax</b>						
Bill	01/29/2024	9953868012	Verizon Wireless-Ac...	Admin- 12/11/23-1/10/24	1336010 · Telephone / Fax	154.61
Bill	02/12/2024	1/31/24	FNBO-2578	Ring Central- 1/8-2/7	1336010 · Telephone / Fax	40.46
Bill	02/12/2024	1095	Constellation Telecom	POT lines- February 2024	1336010 · Telephone / Fax	241.66
Bill	02/12/2024	SUN61544	SundogIT, Inc.	February 2024 Phone	1336010 · Telephone / Fax	2,242.01
Bill	02/20/2024	Feb 2024 cell reimb	Jenna Koeppen	Feb 2024 cell reimb	1336010 · Telephone / Fax	35.00
Bill	02/20/2024	Cell phone reimb	Melissa Williams	Dec. 2023, Jan., Feb 2024	1336010 · Telephone / Fax	105.00
Bill	02/20/2024	Jan/Feb 2024 cell	Patricia Dionesotes	Jan/Feb 2024 cell reimb	1336010 · Telephone / Fax	70.00
Bill	02/20/2024	9956331556	Verizon Wireless-Ac...	Admin - 01/11-02/10/24	1336010 · Telephone / Fax	59.72
Total 1336010 · Telephone / Fax						2,948.46
Total 21ADMIN · Utilities						24,365.47
<b>23ADMIN · Data Processing</b>						
<b>1333009 · Web Support</b>						
Bill	02/12/2024	1/31/24	FNBO-4921	Mailchimp - enewsletter	1333009 · Web Support	70.50
Bill	02/12/2024	1/31/24	FNBO-4921	Canva- Subscription	1333009 · Web Support	119.40
Bill	02/12/2024	1/31/24	FNBO-4921	Dreamco Design- Subscription	1333009 · Web Support	69.95
Total 1333009 · Web Support						259.85
<b>1333010 · Fiber Network / Internet</b>						
Bill	01/29/2024	240140206	ACC Business	January 2024	1333010 · Fiber Network / Internet	1,019.17
Total 1333010 · Fiber Network / Internet						1,019.17
<b>1333014 · IT Equipment, Software &amp; Support</b>						
Bill	02/12/2024	2091	S & P Integrated Sol...	Admin huddle tech	1333014 · IT Equipment, Software &...	2,193.80
Bill	02/12/2024	1/31/24	FNBO-2836	CDW- iPad for Solar Project	1333014 · IT Equipment, Software &...	1,387.52
Bill	02/12/2024	SUN61503	SundogIT, Inc.	February 2024 Total Care	1333014 · IT Equipment, Software &...	6,694.93
Bill	02/12/2024	SUN61571	SundogIT, Inc.	February 2024 Office 365	1333014 · IT Equipment, Software &...	1,059.00
Total 1333014 · IT Equipment, Software & Support						11,335.25

8:25 AM

02/21/24

Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA and Capital**  
**January 20 through February 23, 2024**

Type	Date	Num	Name	Memo	Account	Amount
Total 23ADMIN · Data Processing						12,614.27
<b>25ADMIN · Uniforms</b>						
<b>1542000 · Uniform Clothing Expense</b>						
Bill	02/05/2024	785379934	The Home Depot Pro	Seasonal gloves	1542000 · Uniform Clothing Expense	25.00
Total 1542000 · Uniform Clothing Expense						25.00
Total 25ADMIN · Uniforms						25.00
<b>27ADMIN · Building Expenses</b>						
<b>1742010 · Scavenger Service</b>						
Bill	02/05/2024	02-4112	International Extermi...	February 2024 Pest Control	1742010 · Scavenger Service	120.00
Bill	02/06/2024	12038479T092	Groot Industries, Inc.	February 2024	1742010 · Scavenger Service	848.03
Total 1742010 · Scavenger Service						968.03
<b>1742020 · Fire/ Security System</b>						
Bill	01/22/2024	001532-12-2023	Village of Hoffman E...	False Alarm 12/22/2023	1742020 · Fire/ Security System	200.00
Bill	01/30/2024	170198	SMG Security Holdi...	Elevator - required fire code upg...	1742020 · Fire/ Security System	297.00
Bill	01/30/2024	171480	SMG Security Holdi...	Elevator - parts for fire code upd...	1742020 · Fire/ Security System	4,487.00
Bill	01/30/2024	171461	SMG Security Holdi...	Fire control updates required for...	1742020 · Fire/ Security System	1,364.00
Bill	02/12/2024	001532-1-2024	Village of Hoffman E...	False Alarm- window sensor & f...	1742020 · Fire/ Security System	200.00
Bill	02/20/2024	171624	SMG Security Holdi...	Install fire system	1742020 · Fire/ Security System	4,037.00
Total 1742020 · Fire/ Security System						10,585.00
<b>1742030 · Building Equipment/Supplies</b>						
Bill	01/22/2024	782178909	The Home Depot Pro	10 peice tool set	1742030 · Building Equipment/Suppl...	62.05
Bill	02/05/2024	1/31/24	FNBO-5229	Amazon- Broken key extractor	1742030 · Building Equipment/Suppl...	32.07
Bill	02/05/2024	1/31/24	FNBO-5229	Amazon- Zep surface disinfecta...	1742030 · Building Equipment/Suppl...	39.98
Bill	02/05/2024	1/31/24	FNBO-5229	Amazon- Pick n hook set, tweez...	1742030 · Building Equipment/Suppl...	37.87
Bill	02/05/2024	1/31/24	FNBO-5229	JCLicht- Chalkboard paint, office...	1742030 · Building Equipment/Suppl...	201.29
Bill	02/05/2024	1/31/24	FNBO-5229	JCLicht- 1 gallon ultra spec	1742030 · Building Equipment/Suppl...	42.85
Bill	02/05/2024	1/31/24	FNBO-5229	Amazon- Metal 5 gallon gas can...	1742030 · Building Equipment/Suppl...	113.35
Bill	02/05/2024	1/31/24	FNBO-5229	Amazon- Hex key, dustbrooms, ...	1742030 · Building Equipment/Suppl...	82.70
Bill	02/05/2024	1/31/24	FNBO-5229	Amazon- Battery filler rubber sp...	1742030 · Building Equipment/Suppl...	8.82
Bill	02/05/2024	1/31/24	FNBO-5229	Home Depot- Rock salt for side ...	1742030 · Building Equipment/Suppl...	87.76
Bill	02/06/2024	786338301	The Home Depot Pro	salt for sidewalks	1742030 · Building Equipment/Suppl...	1,470.00
Bill	02/13/2024	787536432	The Home Depot Pro	hand soap	1742030 · Building Equipment/Suppl...	93.56
Total 1742030 · Building Equipment/Supplies						2,272.30
<b>1742041 · Maintenance Contracts</b>						
Bill	01/22/2024	4811	Uni-Max Manageme...	Janitorial services for January 2...	1742041 · Maintenance Contracts	2,550.00
Bill	01/22/2024	267953	Sebert Landscaping	salting and shoveling sidewalks	1742041 · Maintenance Contracts	380.00
Bill	02/05/2024	314304803	Trane U.S. Inc.	Yearly Service Contract	1742041 · Maintenance Contracts	13,736.00
Bill	02/05/2024	269666	Sebert Landscaping	Sidewalk snow removal	1742041 · Maintenance Contracts	416.00
Bill	02/20/2024	4840	Uni-Max Manageme...	Janitorial services for February ...	1742041 · Maintenance Contracts	2,750.00

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Type	Date	Num	Name	Memo	Account	Amount
Total 1742041 · Maintenance Contracts						19,832.00
<b>1742042 · Building Repairs</b>						
Bill	01/22/2024	Senior Serv windo...	ADG Construction, I...	remove window-Senior Services	1742042 · Building Repairs	700.00
Bill	02/05/2024	794	Adam Raupp Painting	Paint Assessor office walls	1742042 · Building Repairs	3,080.00
Total 1742042 · Building Repairs						3,780.00
Total 27ADMIN · Building Expenses						37,437.33
<b>29ADMIN · Mileage</b>						
<b>1550110 · Travel</b>						
Bill	02/20/2024	Mileage reimb	Melissa Williams	Dec. 2023, Jan., Feb 2024 milea...	1550110 · Travel	94.63
Total 1550110 · Travel						94.63
Total 29ADMIN · Mileage						94.63
<b>33ADMIN · Misc</b>						
<b>1361012 · Special Events Miscellaneous</b>						
Bill	01/22/2024	12/29/23	FNBO-1467	Bahama Breeze - HR policy Lun...	1361012 · Special Events Miscellane...	51.97
Check	01/31/2024			Service Charge	1361012 · Special Events Miscellane...	178.08
Bill	02/06/2024	01/31/24 stmt	FNBO-9400	The Southern Cafe - Team meet...	1361012 · Special Events Miscellane...	254.22
Bill	02/06/2024	01/31/24 stmt	FNBO-9400	Panera - Leadership budget me...	1361012 · Special Events Miscellane...	106.26
Bill	02/06/2024	01/31/24 stmt	FNBO-9400	TOCC Supervisor lunch	1361012 · Special Events Miscellane...	313.86
Bill	02/06/2024	01/31/24 stmt	FNBO-9400	Panera - Rep Raja Saturday pas...	1361012 · Special Events Miscellane...	63.68
Bill	02/12/2024	1/31/24	FNBO-2836	Panera- Snack for passport staff	1361012 · Special Events Miscellane...	30.87
Total 1361012 · Special Events Miscellaneous						998.94
<b>1361015 · Veterans Recognition Expenses</b>						
Bill	01/22/2024	18627	A1 Trophies & Awards	Veterans Honor Roll	1361015 · Veterans Recognition Exp...	108.90
Bill	02/12/2024	18680	A1 Trophies & Awards	Veterans plaque and plate	1361015 · Veterans Recognition Exp...	54.45
Total 1361015 · Veterans Recognition Expenses						163.35
Total 33ADMIN · Misc						1,162.29
<b>35ADMIN · Programs</b>						
<b>1561015 · Safety Programs</b>						
Bill	02/05/2024	EL00003984	Village of Hoffman E...	Elevator inspection	1561015 · Safety Programs	55.00
Total 1561015 · Safety Programs						55.00
Total 35ADMIN · Programs						55.00
<b>37ADMIN · Professional Improvement</b>						
<b>1762011 · Prof Imprv Town Other</b>						
Bill	01/29/2024	TOI Membership	Township Officials o...	TOI Membership- Dionesotes	1762011 · Prof Imprv Town Other	50.00
Bill	01/29/2024	B13023	William Rainey Harp...	January 2024 DEI work	1762011 · Prof Imprv Town Other	2,887.50
Bill	01/29/2024	Clerk Association ...	Township Clerks As...	Clerk - 2024 Annual dues	1762011 · Prof Imprv Town Other	250.00



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Bill	02/06/2024	01/31/24 stmt	FNBO-9400	ICMA - public management sub...	1762011 · Prof Imprv Town Other	60.00
Bill	02/06/2024	01/31/24 stmt	FNBO-9400	Chicago Tribune digital subscrip...	1762011 · Prof Imprv Town Other	15.96
Bill	02/06/2024	01/31/24 stmt	FNBO-9400	Schaumbur SBA - registration - ...	1762011 · Prof Imprv Town Other	90.00
Bill	02/06/2024	01/31/24 stmt	FNBO-9400	Offman Estates Chamber - Cord...	1762011 · Prof Imprv Town Other	135.00
Bill	02/06/2024	01/31/24 stmt	FNBO-9400	Read - meeting ranscription app...	1762011 · Prof Imprv Town Other	29.75
Bill	02/12/2024	1/31/24	FNBO-4921	Panera- Community Relations lu...	1762011 · Prof Imprv Town Other	35.32
Bill	02/12/2024	1/31/24	FNBO-2836	Township Officials- Laws and D...	1762011 · Prof Imprv Town Other	120.00
Bill	02/12/2024	1/31/24	FNBO-2836	NIU- Dionesotes manager training	1762011 · Prof Imprv Town Other	282.00
Bill	02/13/2024	02/01/24-02/01/25	Township Perspective	Subscriptions - 02/01/24-02/01/25	1762011 · Prof Imprv Town Other	200.00
Total 1762011 · Prof Imprv Town Other						4,155.53
Total 37ADMIN · Professional Improvement						4,155.53
<b>99ADMIN · Contingency</b>						
<b>1699900 · Contingency</b>						
Bill	01/23/2024	459554	Unique Products & ...	T300 EC-H20 floor scrubber	1699900 · Contingency	10,654.00
Total 1699900 · Contingency						10,654.00
Total 99ADMIN · Contingency						10,654.00
Total 10ADMIN · Administration						218,658.30
<b>20ASSES · Assessor</b>						
<b>26ASSES · Professional Improvement</b>						
<b>1662011 · Professional Imprv Assesor</b>						
Bill	02/12/2024	1/31/24	FNBO-5127	IL Prop Assess Instit- Renewal c...	1662011 · Professional Imprv Assesor	790.00
Bill	02/12/2024	1/31/24	FNBO-5127	NIU Outreach- 2024 IL Townshi...	1662011 · Professional Imprv Assesor	336.00
Total 1662011 · Professional Imprv Assesor						1,126.00
Total 26ASSES · Professional Improvement						1,126.00
<b>27ASSES · Commodities</b>						
<b>1431010 · Office Supplies</b>						
Bill	01/29/2024	9953868012	Verizon Wireless-Ac...	Assessor- 12/11/23-1/10/24	1431010 · Office Supplies	63.39
Bill	02/12/2024	1/31/24	FNBO-5127	Amazon- Toner/drum replaceme...	1431010 · Office Supplies	68.98
Bill	02/12/2024	1/31/24	FNBO-5127	Target- New work cell phone pla...	1431010 · Office Supplies	21.99
Bill	02/12/2024	1/31/24	FNBO-5127	Amazon- New work cell phone c...	1431010 · Office Supplies	29.69
Bill	02/12/2024	1/31/24	FNBO-5127	Amazon- Toner cartridges for off...	1431010 · Office Supplies	73.99
Bill	02/20/2024	9956331556	Verizon Wireless-Ac...	Assessors - 01/11-02/10/24	1431010 · Office Supplies	49.40
Total 1431010 · Office Supplies						307.44
Total 27ASSES · Commodities						307.44
Total 20ASSES · Assessor						1,433.44
<b>40COMR · Community Relations</b>						
<b>41COMR · Commodities</b>						

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Type	Date	Num	Name	Memo	Account	Amount
<b>1734010 · Town Crier</b>						
Bill	02/12/2024	24-0043	Paulson Press, Inc.	Town crier printing- February 2024	1734010 · Town Crier	7,980.00
Bill	02/12/2024	54324	314 Creative Studio	Graphic Design - February 2024...	1734010 · Town Crier	800.00
Total 1734010 · Town Crier						8,780.00
Total 41COMR · Commodities						8,780.00
Total 40COMR · Community Relations						8,780.00
<b>50D/S · Disability/Senior Services</b>						
<b>29D/S · Mileage</b>						
<b>1950140 · Transportation/ Mileage</b>						
Bill	02/20/2024	Feb 24 mileage re...	Frances Borja	Feb 24 mileage reimb	1950140 · Transportation/ Mileage	11.86
Bill	02/20/2024	Jan/Feb 2024 mil...	Sarita Phadke	Jan/Feb 2024 mileage	1950140 · Transportation/ Mileage	33.10
Total 1950140 · Transportation/ Mileage						44.96
Total 29D/S · Mileage						44.96
<b>33D/S · Misc</b>						
<b>1361010 · Program Expenses</b>						
Bill	02/05/2024	1/31/24	FNBO-4908	Amazon- Case for D&S departm...	1361010 · Program Expenses	23.98
Bill	02/05/2024	1/31/24	FNBO-4908	Original Pancake House- Meal d...	1361010 · Program Expenses	16.86
Bill	02/05/2024	1/31/24	FNBO-4908	Checkers Pancake House- Brea...	1361010 · Program Expenses	43.69
Bill	02/05/2024	27	Joseana Ripari	January 2024 Zumba	1361010 · Program Expenses	100.00
Bill	02/12/2024	Refund	Miriam Leggett	In The Heights show reschedule...	1361010 · Program Expenses	95.00
Bill	02/12/2024	Chair Yoga Dec 2...	Jim Collins	December 2023 - Chair Yoga	1361010 · Program Expenses	60.00
Bill	02/12/2024	Tai Chi January 2...	Sutherland, Cynthia	Tai Chi - 1/2, 1/9, 1/16, 1/23, 1/30	1361010 · Program Expenses	175.00
Bill	02/12/2024	Holiday Lunch 2024	Chandler's Banquet	Downpayment for Holiday lunch ...	1361010 · Program Expenses	250.00
Bill	02/12/2024	Jan-Feb 2024 Yoga	Maria Nakai	Yoga - 1/5/24, 2/2/24	1361010 · Program Expenses	265.00
Bill	02/12/2024	Jan Diamond Pai...	Steve Tucky	January 2024 Diamond Painting	1361010 · Program Expenses	50.00
Bill	02/12/2024	Deposit for Tour	Diamond Tours	Tour Deposit- 6/17-6/21/24	1361010 · Program Expenses	2,025.00
Bill	02/12/2024	January 2024	Camille Cronfel	January 2024 Yoga	1361010 · Program Expenses	535.00
Bill	02/12/2024	Deposit I&M Canal	Canal Corridor Asso...	Deposit for I&M Canal trip	1361010 · Program Expenses	240.00
Bill	02/20/2024	01/31/2024	FNBO-4143	speaker and headset for Health ...	1361010 · Program Expenses	103.91
Bill	02/20/2024	01/31/2024	FNBO-4143	Bingo Bash - refreshments	1361010 · Program Expenses	71.64
Bill	02/20/2024	01/31/2024	FNBO-4143	Bingo gift cards	1361010 · Program Expenses	500.00
Bill	02/20/2024	01/31/2024	FNBO-4143	Bingo Bash - pizza	1361010 · Program Expenses	349.44
Bill	02/20/2024	01/31/2024	FNBO-4143	Rebate - Bingo Bash - pizza	1361010 · Program Expenses	-13.98
Bill	02/20/2024	01/31/2024	FNBO-4143	Lunch for JK & 2 drivers	1361010 · Program Expenses	79.20
Bill	02/20/2024	01/31/2024	FNBO-4143	Refund - Bingo gift cards	1361010 · Program Expenses	-500.00
Bill	02/20/2024	01/31/2024	FNBO-4143	Titantic - Deaf Serv. field trip	1361010 · Program Expenses	392.28
Bill	02/20/2024	01/31/2024	FNBO-4143	Titantic - Deaf Serv. field trip	1361010 · Program Expenses	28.02
Bill	02/20/2024	01/31/2024	FNBO-4143	Inspire - Bingo gift cards	1361010 · Program Expenses	500.00
Bill	02/20/2024	01/31/2024	FNBO-4143	ITAC holiday lunch	1361010 · Program Expenses	200.98
Bill	02/20/2024	01/31/2024	FNBO-4143	Chicago Lost Stores Trip	1361010 · Program Expenses	56.00
Bill	02/20/2024	01/31/2024	FNBO-4143	Lunch for JK & 2 drivers	1361010 · Program Expenses	69.50
Bill	02/20/2024	01/31/2024	FNBO-4143	Deaf Support - supplies	1361010 · Program Expenses	54.98
Bill	02/20/2024	Feb 2024 rental	St Peter Lutheran C...	Feb 2024 rental - 4 weeks, \$200...	1361010 · Program Expenses	800.00

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Bill	02/20/2024	Refund	Bonnie Trento	Refund for cooking skills and so...	1361010 · Program Expenses	112.00
Bill	02/20/2024	Fit For Life-01/2024	Jennifer Stempien-S...	Fit For Life-01/2024	1361010 · Program Expenses	275.00
Total 1361010 · Program Expenses						6,958.50
Total 33D/S · Misc						6,958.50
<b>53D/S · Software</b>						
<b>1433017 · Software</b>						
Bill	02/20/2024	01/31/2024	FNBO-4143	printer for MJ	1433017 · Software	233.90
Bill	02/20/2024	01/31/2024	FNBO-4143	AARP scheduly software - Jan/F...	1433017 · Software	20.00
Bill	02/20/2024	01/31/2024	FNBO-4143	printer and toner for SP	1433017 · Software	403.29
Total 1433017 · Software						657.19
Total 53D/S · Software						657.19
<b>56D/S · Professional Improvement</b>						
<b>1662010 · Professional Imprv</b>						
Bill	02/05/2024	1/31/24	FNBO-4908	Jimmy Johns- Staff lunch during...	1662010 · Professional Imprv	131.72
Bill	02/20/2024	01/31/2024	FNBO-4143	Daily Herald - 1 year subscription	1662010 · Professional Imprv	150.00
Bill	02/20/2024	01/31/2024	FNBO-4143	Notary Training for JK	1662010 · Professional Imprv	236.28
Bill	02/20/2024	01/31/2024	FNBO-4143	Hoffman Estates Mayor's breakf...	1662010 · Professional Imprv	45.00
Bill	02/20/2024	01/31/2024	FNBO-4143	NIU - IL Township Mgmt Acade...	1662010 · Professional Imprv	236.00
Bill	02/20/2024	01/31/2024	FNBO-4143	NIU - IL Township Mgmt Acade...	1662010 · Professional Imprv	336.00
Total 1662010 · Professional Imprv						1,135.00
Total 56D/S · Professional Improvement						1,135.00
<b>57D/S · Commodities</b>						
<b>1531010 · Office Supplies</b>						
Bill	02/20/2024	01/31/2024	FNBO-4143	coffee cups	1531010 · Office Supplies	29.50
Bill	02/20/2024	01/31/2024	FNBO-4143	toner for MJ printer	1531010 · Office Supplies	49.78
Bill	02/20/2024	01/31/2024	FNBO-4143	coffee creamer	1531010 · Office Supplies	18.33
Bill	02/20/2024	01/31/2024	FNBO-4143	coffee pods	1531010 · Office Supplies	41.76
Bill	02/20/2024	01/31/2024	FNBO-4143	Underdesk printer cart - SP	1531010 · Office Supplies	59.49
Total 1531010 · Office Supplies						198.86
<b>1634010 · Printing/ Publishing</b>						
Bill	01/22/2024	74352	Plum Grove Printers	business cards - Wesley	1634010 · Printing/ Publishing	57.99
Bill	01/29/2024	74412	Plum Grove Printers	Access Point Jan-Feb 2024	1634010 · Printing/ Publishing	3,303.67
Total 1634010 · Printing/ Publishing						3,361.66
Total 57D/S · Commodities						3,560.52
<b>59D/S · Postage</b>						
<b>1635010 · Postage</b>						

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Type	Date	Num	Name	Memo	Account	Amount
Bill	01/29/2024	March-April Posta...	United States Postal...	Postage for March-April 2024 N...	1635010 · Postage	1,695.97
Total 1635010 · Postage						1,695.97
Total 59D/S · Postage						1,695.97
Total 50D/S · Disability/Senior Services						14,052.14
<b>65TRANS · Transportation</b>						
<b>12TRANS · Employee Expense</b>						
<b>1261040 · Employee Screening</b>						
Bill	01/23/2024	32796	Northwest Communi...	DOT Exam for New Hire	1261040 · Employee Screening	230.00
Bill	01/29/2024	23256-1	Mario Napolitano, DC	Screening for DOT Exam- Sum...	1261040 · Employee Screening	110.00
Total 1261040 · Employee Screening						340.00
Total 12TRANS · Employee Expense						340.00
<b>53TRANS · Vehicle</b>						
<b>1351010 · Fuel / Charging</b>						
Bill	02/12/2024	RR00001953	Village of Hoffman E...	Transportation- January 2024 Fuel	1351010 · Fuel / Charging	3,658.51
Total 1351010 · Fuel / Charging						3,658.51
<b>1351011 · Bus Maintenance &amp; Supplies</b>						
Bill	01/22/2024	156153	West & Sons Towin...	Bus #61 towing	1351011 · Bus Maintenance & Suppl...	460.00
Bill	01/22/2024	13690	Superior Diesel & A...	Stock - 2 new tires	1351011 · Bus Maintenance & Suppl...	490.00
Bill	01/22/2024	11045	Superior Diesel & A...	Bus #62 maint.	1351011 · Bus Maintenance & Suppl...	572.50
Bill	01/23/2024	0022914	Roadway Towing & ...	Safety Lane Bus #51	1351011 · Bus Maintenance & Suppl...	45.00
Bill	01/23/2024	0021647	Roadway Towing & ...	Safety Lane Bus #71	1351011 · Bus Maintenance & Suppl...	45.00
Bill	01/23/2024	11124	Superior Diesel & A...	Bus #61 maint.	1351011 · Bus Maintenance & Suppl...	1,909.41
Bill	01/23/2024	11126	Superior Diesel & A...	Bus #72 maint.	1351011 · Bus Maintenance & Suppl...	1,517.05
Bill	01/23/2024	11129	Superior Diesel & A...	Bus #41 maint.	1351011 · Bus Maintenance & Suppl...	363.50
Bill	01/31/2024	11131	Superior Diesel & A...	Bus #21 maint.	1351011 · Bus Maintenance & Suppl...	940.50
Bill	02/12/2024	1/31/24	FNBO-0935	Walmart- Emergency thermal bl...	1351011 · Bus Maintenance & Suppl...	56.99
Bill	02/12/2024	1/31/24	FNBO-0935	IL Tollway- Replenishment	1351011 · Bus Maintenance & Suppl...	50.00
Total 1351011 · Bus Maintenance & Supplies						6,449.95
<b>1351020 · Communications</b>						
Bill	01/22/2024	9953868013	Verizon Wireless-Ac...	12/11/23-01/10/24	1351020 · Communications	24.43
Bill	01/22/2024	9953868014	Verizon Wireless-Ac...	12/11/23-01/10/24	1351020 · Communications	126.76
Bill	02/20/2024	9956331558	Verizon Wireless-Ac...	Transportation - 01/11-02/10/24	1351020 · Communications	111.76
Total 1351020 · Communications						262.95
Total 53TRANS · Vehicle						10,371.41
<b>59TRANS · Contingency</b>						
<b>1999910 · Contingency</b>						

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Type	Date	Num	Name	Memo	Account	Amount
Bill	02/20/2024	787781392	The Home Depot Pro	supplies	1999910 · Contingency	614.31
Total 1999910 · Contingency						614.31
Total 59TRANS · Contingency						614.31
Total 65TRANS · Transportation						11,325.72
<b>91HUMAN · Human Services</b>						
<b>1193010 · Kenneth W Young Centers</b>						
Bill	02/12/2024	8463	Kenneth W. Young ...	January 2024 Grant Allocation	1193010 · Kenneth W Young Centers	10,416.00
Total 1193010 · Kenneth W Young Centers						10,416.00
<b>1193040 · Life Span Domestic Violence</b>						
Bill	02/13/2024	Janaury 2024	Life Span	January 2024 Grant Allocation	1193040 · Life Span Domestic Viole...	1,666.67
Total 1193040 · Life Span Domestic Violence						1,666.67
<b>1193050 · Alexian/ Share Substance Abuse</b>						
Bill	02/12/2024	January 2024	The Share Program	January 2024 Grant allocation	1193050 · Alexian/ Share Substance...	4,166.67
Total 1193050 · Alexian/ Share Substance Abuse						4,166.67
<b>1194040 · Childrens Advocacy Center</b>						
Bill	02/13/2024	January 2024	The Children's Advo...	January 2024 Grant Allocation	1194040 · Childrens Advocacy Center	916.66
Total 1194040 · Childrens Advocacy Center						916.66
<b>1194050 · Kenneth Young</b>						
Bill	02/12/2024	8462	Kenneth W. Young ...	January 2024 Grant Allocation	1194050 · Kenneth Young	44,700.00
Total 1194050 · Kenneth Young						44,700.00
<b>1195010 · Clearbrook Center</b>						
Bill	01/30/2024	November 2023	Clearbrook	November 2023 Grant Allocation	1195010 · Clearbrook Center	2,100.00
Bill	01/30/2024	December 2023	Clearbrook	December 2023	1195010 · Clearbrook Center	2,100.00
Total 1195010 · Clearbrook Center						4,200.00
<b>1195040 · Little City Frmly Countryside</b>						
Bill	01/30/2024	202308ST	Little City Foundation	October 2023 Grant Allocation	1195040 · Little City Frmly Countrys...	1,083.00
Bill	01/30/2024	202309ST	Little City Foundation	November 2023 Grant Allocation	1195040 · Little City Frmly Countrys...	1,083.00
Bill	01/30/2024	202410ST	Little City Foundation	December 2023 Grant Allocation	1195040 · Little City Frmly Countrys...	1,083.00
Total 1195040 · Little City Frmly Countryside						3,249.00
<b>1198000 · Wings Program</b>						
Bill	02/12/2024	01312423	WINGS Program, Inc.	January 2024 Grant Allocation	1198000 · Wings Program	1,250.00
Total 1198000 · Wings Program						1,250.00

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<b>1198040 · Schaumburg Child &amp; Fam Center</b>						
Bill	02/12/2024	January 2024	Brightpoint	January 2024 Grant Allocation	1198040 · Schaumburg Child & Fam...	1,083.33
Total 1198040 · Schaumburg Child & Fam Center						1,083.33
<b>1198071 · Community Resource Nurse</b>						
Bill	02/05/2024	CINV10001690	Northwest Communi...	Jan. 9-18, 2024	1198071 · Community Resource Nur...	2,016.00
Bill	02/05/2024	CINV10001690	Northwest Communi...	Jan. 19 - Feb. 1, 2024	1198071 · Community Resource Nur...	2,016.00
Total 1198071 · Community Resource Nurse						4,032.00
Total 91HUMAN · Human Services						75,680.33
Total 100 · Town Expenditures						329,929.93
<b>201 · General Assistance Expenditures</b>						
<b>280GEN · General Assistance</b>						
<b>15GEN · Insurance</b>						
<b>2524030 · Health Dental Life Disbly Ins</b>						
Bill	01/29/2024	February 2024	Principal Life Ins. Co...	Marianne Rogenski- February 2...	2524030 · Health Dental Life Disbly ...	53.29
Bill	01/29/2024	February 2024	Principal Life Ins. Co...	February 2024	2524030 · Health Dental Life Disbly ...	2,560.88
Total 2524030 · Health Dental Life Disbly Ins						2,614.17
Total 15GEN · Insurance						2,614.17
<b>17GEN · Commodities</b>						
<b>2831010 · Supplies</b>						
Bill	02/06/2024	01/31/24 stmt	FNBO-0748	NNA Services - inkless thumbpri...	2831010 · Supplies	73.09
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	pantry ID badges	2831010 · Supplies	51.78
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	coffee pods	2831010 · Supplies	57.28
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	printer for registration	2831010 · Supplies	119.98
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	room dividers	2831010 · Supplies	184.12
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	Hixson - work boots	2831010 · Supplies	159.00
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	utility cart	2831010 · Supplies	253.82
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	Printer - Regenski	2831010 · Supplies	129.29
Total 2831010 · Supplies						1,028.36
<b>2832010 · Pantry Equipment</b>						
Bill	01/29/2024	9953868012	Verizon Wireless-Ac...	GA- 12/11/23-1/10/24	2832010 · Pantry Equipment	189.78
Bill	02/20/2024	9956331556	Verizon Wireless-Ac...	GA - 01/11-02/10/24	2832010 · Pantry Equipment	72.64
Total 2832010 · Pantry Equipment						262.42
Total 17GEN · Commodities						1,290.78
<b>25GEN · Transportation/ Mileage</b>						
<b>2550110 · Transportation / Mileage</b>						
Bill	01/29/2024	Mileage 1/25/24	Rogenski, Marianne	Mileage Reimbursement 1/25/24	2550110 · Transportation / Mileage	20.90
Bill	01/29/2024	Mileage 1/23/24	Barrera, Laura	Mileage Reimbursement 1/23/24	2550110 · Transportation / Mileage	7.86

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA and Capital**  
**January 20 through February 23, 2024**

Type	Date	Num	Name	Memo	Account	Amount
Bill	02/05/2024	Mileage Reimb	Nelson, Diana	January 2024 mileage	2550110 · Transportation / Mileage	10.59
Total 2550110 · Transportation / Mileage						39.35
Total 25GEN · Transportation/ Mileage						39.35
<b>31GEN · Vehicle Expense</b>						
<b>2851010 · Fuel</b>						
Bill	02/12/2024	RR00001953	Village of Hoffman E...	GA- January 2024 Fuel	2851010 · Fuel	89.80
Total 2851010 · Fuel						89.80
Total 31GEN · Vehicle Expense						89.80
<b>37GEN · Professional Improvement</b>						
<b>2762010 · Professional Improvement</b>						
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	Franco's Cucina - Team Buildin...	2762010 · Professional Improvement	119.67
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	NIU Outreach - Mgmt Academy ...	2762010 · Professional Improvement	188.00
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	ServSafe certification - Hixson	2762010 · Professional Improvement	13.50
Bill	02/20/2024	2024 membership	Township Officials o...	2024 membership	2762010 · Professional Improvement	40.00
Total 2762010 · Professional Improvement						361.17
Total 37GEN · Professional Improvement						361.17
<b>53GEN · Other Expenses</b>						
<b>2321051 · Contingency</b>						
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	Volunteer Appreciation	2321051 · Contingency	47.95
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	Volunteer Appreciation	2321051 · Contingency	250.00
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	Volunteer Appreciation	2321051 · Contingency	400.00
Total 2321051 · Contingency						697.95
Total 53GEN · Other Expenses						697.95
<b>57GEN · Other Assistance</b>						
<b>2761010 · Special Assistance</b>						
Bill	01/22/2024	AO-132373-1	Greater Chicago Fo...	Food Pantry	2761010 · Special Assistance	521.82
Bill	01/23/2024	AO-133842-1	Greater Chicago Fo...	Food Pantry	2761010 · Special Assistance	316.35
Bill	01/26/2024		Woodman's Food M...		2761010 · Special Assistance	3,516.16
Bill	01/29/2024	AO-134212-1	Greater Chicago Fo...	Food Pantry	2761010 · Special Assistance	292.40
Bill	02/05/2024	54492707	The Home Depot Pro	Food pantry paper goods	2761010 · Special Assistance	1,729.60
Bill	02/06/2024	01/31/24 stmt	FNBO-0748	Valli - Pantry produce	2761010 · Special Assistance	532.50
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	Valli - Pantry produce	2761010 · Special Assistance	496.00
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	Valli - Pantry produce	2761010 · Special Assistance	551.00
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	Valli - Pantry produce	2761010 · Special Assistance	602.50
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	Valli - Pantry produce	2761010 · Special Assistance	522.50
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	NIU Outreach - Mgmt Academy ...	2761010 · Special Assistance	188.00
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	Valli - Pantry produce	2761010 · Special Assistance	533.00
Bill	02/06/2024	01/31/24 stmt	FNBO-7713	Valli - Pantry produce	2761010 · Special Assistance	515.00
Bill	02/12/2024		Woodman's Food M...		2761010 · Special Assistance	2,924.09

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA and Capital**  
**January 20 through February 23, 2024**

Type	Date	Num	Name	Memo	Account	Amount
Bill	02/12/2024	AO-134555-1	Greater Chicago Fo...	Food pantry purchase	2761010 · Special Assistance	521.82
Bill	02/20/2024	406872	Roots & Fruits, Inc.,	Food Pantry produce	2761010 · Special Assistance	695.50
Bill	02/20/2024	406881	Roots & Fruits, Inc.,	Food Pantry produce	2761010 · Special Assistance	226.50
Total 2761010 · Special Assistance						14,684.74
Total 57GEN · Other Assistance						14,684.74
<b>91GEN · Human Services</b>						
<b>2198017 · NW Comm Health Care Mob Dent</b>						
Bill	02/05/2024	SCH2402-09	Northwest Communi...	February 2024 Dental	2198017 · NW Comm Health Care ...	2,083.33
Total 2198017 · NW Comm Health Care Mob Dent						2,083.33
Total 91GEN · Human Services						2,083.33
Total 280GEN · General Assistance						21,861.29
Total 201 · General Assistance Expenditures						21,861.29
<b>401 · Capital Fund - Expenditures</b>						
<b>4045015 · Building Improvements/Upgrades</b>						
Bill	01/29/2024	6000699236	TK Elevator Corpora...	Elevator interior replacement	4045015 · Building Improvements/U...	24,162.31
Bill	02/20/2024	314333871	Trane U.S. Inc.	HVAC support	4045015 · Building Improvements/U...	17,900.00
Total 4045015 · Building Improvements/Upgrades						42,062.31
Total 401 · Capital Fund - Expenditures						42,062.31
<b>TOTAL</b>						<b>393,853.53</b>



**Schaumburg Township**

Board Warrant Report

From 1/20/24 - 2/23/24

	<b><u>Road &amp; Bridge</u></b>
Per Attached List of Voucher to be Paid:	
Accounts Payable	
	Subtotal <u>28,605.81</u>
Employee and Official Salaries	
	Subtotal <u>34,164.63</u>
Total Fund	<u><u>62,770.44</u></u>

All expenditures set forth herein and in the attached "Township of Schaumburg Board Audit Report – All Funds" have been approved for payment by the Township Board and are hereby attested to by the Township Clerk on this 28th day of February, 2024.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Township Clerk, Attest

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Highway Commissioner

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - R&B**  
**January 20 through February 23, 2024**

Type	Date	Num	Name	Memo	Account	Amount
<b>30 · Road And Bridge Fund - Revenue</b>						
<b>30R · Property Taxes</b>						
<b>3042000 · Personal Prop Replcmnt Tax</b>						
Bill	01/29/2024	PPRT - 1/29/24	Village of Schaumburg	October PPRT for September 2023	3042000 · Personal Prop Replcmnt ...	2,244.41
Bill	01/29/2024	PPRT - 1/29/24	Village of Hoffman E...	October PPRT for September 2023	3042000 · Personal Prop Replcmnt ...	619.60
Bill	01/29/2024	PPRT - 1/29/24	Village of Hanover P...	October PPRT for September 2023	3042000 · Personal Prop Replcmnt ...	45.46
Bill	01/29/2024	PPRT - 1/29/24	Village of Roselle	October PPRT for September 2023	3042000 · Personal Prop Replcmnt ...	6.04
Bill	01/29/2024	PPRT - 1/29/24	Village of Elk Grove	October PPRT for September 2023	3042000 · Personal Prop Replcmnt ...	25.11
Total 3042000 · Personal Prop Replcmnt Tax						2,940.62
Total 30R · Property Taxes						2,940.62
Total 30 · Road And Bridge Fund - Revenue						2,940.62
<b>301 · Road And Bridge Expenditures</b>						
<b>90ROADB · Road And Bridge</b>						
<b>10ROADB · Utilities</b>						
<b>3036010 · Telephone R &amp; B</b>						
Bill	01/22/2024	2024-1794	Julie, Inc.	Annual Print/E-mail/Voice transmi...	3036010 · Telephone R & B	538.47
Bill	01/30/2024	01/21/24	Comcast Cable- 013...	R & B - 01/28-02/27/24	3036010 · Telephone R & B	371.06
Total 3036010 · Telephone R & B						909.53
<b>3041010 · Gas Utilities</b>						
Bill	02/05/2024	12/27/23-1/24/24	Nicor Gas - R & B	Gas for garage - 12/27/23-1/24/24	3041010 · Gas Utilities	242.85
Total 3041010 · Gas Utilities						242.85
<b>3041022 · Electric Utilities</b>						
Bill	01/30/2024	01/24/24	ComEd-1967745009	R & B - 12/21/23-01/24/24	3041022 · Electric Utilities	280.26
Total 3041022 · Electric Utilities						280.26
<b>3041030 · Water Utilities</b>						
Bill	02/06/2024	11/30/23-01/01/24	Village of Hoffman E...	11/30/23-01/01/24 - R & B	3041030 · Water Utilities	149.07
Total 3041030 · Water Utilities						149.07
Total 10ROADB · Utilities						1,581.71
<b>15ROADB · Insurance</b>						
<b>3524030 · Health/ Dental/ Life/ Dsblty</b>						
Bill	01/29/2024	February 2024	Euclid Managers - ...	February 2024	3524030 · Health/ Dental/ Life/ Dsblty	333.32
Bill	01/29/2024	February 2024 R&B	Blue Cross Blue Shi...	February 2024 - R & B	3524030 · Health/ Dental/ Life/ Dsblty	1,617.72
Bill	01/29/2024	Jan-Feb 2024	Principal Life Ins. Co...	January-February 2024	3524030 · Health/ Dental/ Life/ Dsblty	388.40
Total 3524030 · Health/ Dental/ Life/ Dsblty						2,339.44
Total 15ROADB · Insurance						2,339.44

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - R&B**  
**January 20 through February 23, 2024**

Type	Date	Num	Name	Memo	Account	Amount
<b>17ROADB · Commodities</b>						
<b>3722012 · Bank Charges And Fees</b>						
Bill	01/29/2024	12/20/23-1/17/24	Citi Cards- Costco	Fee and interest	3722012 · Bank Charges And Fees	71.52
Total 3722012 · Bank Charges And Fees						71.52
<b>3732010 · Office Equipment</b>						
Bill	01/29/2024	12/20/23-1/17/24	Citi Cards- Costco	Staples- Ink, calendars	3732010 · Office Equipment	153.96
Bill	01/29/2024	12/20/23-1/17/24	Citi Cards- Costco	Costco- Water, bags, kleenex, so...	3732010 · Office Equipment	102.50
Total 3732010 · Office Equipment						256.46
Total 17ROADB · Commodities						327.98
<b>29ROADB · Mileage</b>						
<b>3950170 · Transportation/ Mileage</b>						
Bill	02/12/2024	Mileage Reimb.	Kegarise, Scott M.	12/8	3950170 · Transportation/ Mileage	131.25
Bill	02/12/2024	Mileage Reimb.	Kegarise, Scott M.	12/9-12/15	3950170 · Transportation/ Mileage	23.75
Bill	02/12/2024	Mileage Reimb.	Kegarise, Scott M.	12/16-12/22	3950170 · Transportation/ Mileage	23.75
Bill	02/12/2024	Mileage Reimb.	Kegarise, Scott M.	12/23-12/31	3950170 · Transportation/ Mileage	23.75
Bill	02/12/2024	Mileage Reimb.	Kegarise, Scott M.	1/1-1/6	3950170 · Transportation/ Mileage	25.46
Bill	02/12/2024	Mileage Reimb.	Kegarise, Scott M.	1/7-1/13	3950170 · Transportation/ Mileage	25.46
Bill	02/12/2024	Mileage Reimb.	Kegarise, Scott M.	1/14-1/20	3950170 · Transportation/ Mileage	25.46
Bill	02/12/2024	Mileage Reimb.	Kegarise, Scott M.	1/21-1/27	3950170 · Transportation/ Mileage	25.46
Bill	02/12/2024	Mileage Reimb.	Kegarise, Scott M.	1/28-1/31	3950170 · Transportation/ Mileage	25.46
Total 3950170 · Transportation/ Mileage						329.80
Total 29ROADB · Mileage						329.80
<b>37ROADB · Professional Improvement</b>						
<b>3662010 · Professional Improvement R&amp;B</b>						
Bill	01/22/2024	11/18-12/19/23	Citi Cards- Costco	Burger Kine - Lunch TOI meeting	3662010 · Professional Improveme...	14.19
Bill	01/23/2024	2024 Dues	Township Highway ...	2024 Dues - R & B	3662010 · Professional Improveme...	75.00
Bill	01/29/2024	12/20/23-1/17/24	Citi Cards- Costco	Scott Kegarise to reimburse with c...	3662010 · Professional Improveme...	44.00
Total 3662010 · Professional Improvement R&B						133.19
Total 37ROADB · Professional Improvement						133.19
<b>75ROADB · Road Maintenance</b>						
<b>3581010 · Contract Work</b>						
Bill	02/06/2024	293455	Servin Landscaping	Brush removal	3581010 · Contract Work	3,000.00
Bill	02/12/2024	24-007A	Bustouts, Inc	Ditch cleaning	3581010 · Contract Work	3,900.00
Total 3581010 · Contract Work						6,900.00
<b>3581030 · Materials &amp; Supplies</b>						
Bill	01/23/2024	117803	Traffic Control & Pro...	signs	3581030 · Materials & Supplies	1,763.40
Bill	01/29/2024	12/20/23-1/17/24	Citi Cards- Costco	Ebral Iron Works- U-chanel post i...	3581030 · Materials & Supplies	1,311.22
Bill	02/05/2024	2909113055	Cargill Salt Road Sa...	Road salt	3581030 · Materials & Supplies	3,205.52

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - R&B**  
**January 20 through February 23, 2024**

Type	Date	Num	Name	Memo	Account	Amount
Bill	02/13/2024	118027	Traffic Control & Pro...	sign poles	3581030 · Materials & Supplies	1,023.40
Total 3581030 · Materials & Supplies						7,303.54
<b>3581040 · Gas &amp; Oil</b>						
Bill	02/05/2024	94976349	Wex Bank - R&B - 0...	January 2024 Fuel	3581040 · Gas & Oil	1,253.67
Total 3581040 · Gas & Oil						1,253.67
<b>3581060 · Tools &amp; Supplies</b>						
Bill	01/22/2024	11/18-12/19/23	Citi Cards- Costco	Northern Tool - tools	3581060 · Tools & Supplies	48.00
Bill	01/22/2024	11/18-12/19/23	Citi Cards- Costco	Northern Tool - tools	3581060 · Tools & Supplies	87.00
Bill	01/22/2024	11/18-12/19/23	Citi Cards- Costco	Menards - Tools	3581060 · Tools & Supplies	191.06
Bill	01/29/2024	12/20/23-1/17/24	Citi Cards- Costco	Menards- Tarp, greese needle	3581060 · Tools & Supplies	30.98
Bill	01/29/2024	12/20/23-1/17/24	Citi Cards- Costco	Menards- Mesh tarp	3581060 · Tools & Supplies	47.99
Total 3581060 · Tools & Supplies						405.03
<b>3582000 · Personal Saftey Equipment</b>						
Bill	01/29/2024	12/20/23-1/17/24	Citi Cards- Costco	Kohls- Work boots and pants	3582000 · Personal Saftey Equipm...	279.06
Total 3582000 · Personal Saftey Equipment						279.06
<b>3583020 · Snow &amp; Ice Control MATR/ SUPPL</b>						
Bill	01/23/2024	2909040612	Cargill Salt Road Sa...	de-icer salt	3583020 · Snow & Ice Control MAT...	2,991.07
Bill	01/29/2024	2909051474	Cargill Salt Road Sa...	Road salt	3583020 · Snow & Ice Control MAT...	1,546.75
Total 3583020 · Snow & Ice Control MATR/ SUPPL						4,537.82
<b>3584000 · Street Lights</b>						
Bill	02/06/2024	02/01/2024	ComEd-0559144035	Street lights - 12/28/23-01/29/24	3584000 · Street Lights	273.95
Total 3584000 · Street Lights						273.95
Total 75ROADB · Road Maintenance						20,953.07
Total 90ROADB · Road And Bridge						25,665.19
Total 301 · Road And Bridge Expenditures						25,665.19
<b>TOTAL</b>						<b>28,605.81</b>