



Schaumburg Township
Disability & Senior Services Committee
Meeting Minutes

Tuesday, February 13, 2024

- I. Call to Order
This meeting was called to order at 7pm by Kathy Ray.

- II. Roll Call (those in attendance):
Nancy Croke
Bill Eliasek
Linda Kasinger
Judi Murray
Marilyn Pande
Kathy Ray
Director Becky Cordes

- III. Approval of December 12, 2023 Minutes
Motion to approve the minutes from December 12, 2023 made by Bill Eliasek. Seconded by Marilyn Pande. Motion carried.

- IV. Public Comments
None

- V. Reports
 - a. Chairperson's Report
None

 - b. Trustee Liaison's Report
None. Trustee Steward was unable to be in attendance.

 - c. Director's Report
Director Cordes provided an update on upcoming programming. All recurring programming occurring at St. Peters and the YMCA is going well. Construction on the gym has not yet started due to delays in getting the permits finalized. AARP Tax Aid started this month and is being conducted in the Board Room and Trustee's room due to anticipated construction. Appointments are being held Monday, Wednesday, and Friday mornings from 9am-1pm. Appointments are being scheduled by DSS staff. Director Cordes is working with Assistant Director Borja on finding case management software for DSS.

- VI. Old Business
 - a. Funded Agency Reports
Director Cordes is working on a way to make these available to committee members without needing to send large attachments.

- VII. New Business
 - a. Discuss Committee Leadership Positions
The committee discussed leadership positions it would like to have. Chair and Vice Chair were agreed on. Discussion centered around Recording Secretary and whether that was needed or not as no one would like to have that responsibility. The committee would like the Director to

continue being the recording secretary even though the Director is not a committee member. Director Cordes will discuss with the Administrator and apprise the committee.

b. Discuss and Draft Committee Bylaws

The committee reviewed bylaws from previous committees and made edits to fit with their vision for the new committee. Director Cordes will make edits and submit for approval to the committee for the March meeting.

c. Committee Member Comments/Questions

The Committee would like to see information on the following topics provided in the eNews and/or Access Point newsletters: hints and tips on preventing falls and improving balance, do's and don'ts of downsizing, and what to expect when coming home from the hospital. Director Cordes will work with her team to include these in future newsletters.

VIII. Adjournment

Bill Eliasek moved to adjourn the meeting. Kathy Ray seconded the motion. Motion carried. Meeting was adjourned at 8:15pm.