

There being no further business, Trustee Steward moved to adjourn the meeting at 9:06 p.m. and Trustee Saternus seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**APPROVAL CERTIFICATION**

I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.

Clerk

Date

*W. Robert Heneghan*

2-28-24

- B. Moved by Trustee Gibson and seconded by Trustee Saternus to approve Ordinance No. 2023-2024 #11, an Ordinance Authorizing the Levy and Collection of Taxes for the Road and Bridge Purposes in the amount of \$1.34 million for the Town of Schaumburg Road District for the Tax Year 2023, Collectable in 2024. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- C. Moved by Trustee Saternus and seconded by Trustee Fiorio to approve Resolution 2023-2024 #4, a Resolution Approving the Revised Township of Schaumburg Personnel Policy, however was described as exhibit A and should only include the changes for paid leave for all workers. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

### **APPROVAL OF BILLS**

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve Town Fund Warrant 2023-2024 #10 In the amount of \$329,174.81. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Saternus to approve Road & Bridge Warrant 2023-2024 #10 in the amount of \$42,314.41. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Saternus and seconded by Trustee Fiorio to approve Welfare Services Warrant 2023-2024 #10 in the amount of \$55,578.57. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Gibson to approve Capital Fund Warrant 2023-2024 #10 in the amount of \$159,127.49. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

### **ANNOUNCEMENTS**

**December 22 & 25, 2023** – Township Closed, Christmas

**January 1, 2024** – Township Closed, New Year

**January 17, 2024** - Budget Workshop, 6PM Town Hall

**January 17, 2024** – Committee of the Whole, 7PM Town Hall

**January 20, 2024** – Representative Krishnamoorthi hosting a Passport Fair, Clerks Office 9AM – 1PM

**January 24, 2024** – Public Hearing, 2024-2025 Road & Bridge Tentative Budget, 6:45PM Town Hall

**January 24, 2024** – Public Hearing, 2024-2025 General Assistance, Town and Capital Fund Tentative Budget, 6:50PM Town Hall

**January 24, 2024** - Regular Board of Trustees Meeting, 7PM Town Hall

**February 19, 2024** – Township Closed, Presidents Day

**February 21, 2024** - Committee of the Whole, 7PM Town Hall

**February 28, 2024** - Regular Board of Trustees Meeting, 7PM Town Hall

### **ADJOURNMENT**

- Supervisor Heneghan provided an overview of his vacation and thanked the Board for taking over in his absence.

### **Financial Report:**

- James Howard, Governmental Accounting reviewed the month's financial reports through November 2023 which amounts to 65% of the fiscal year. So far, \$4.6 million has been collected for the year and all expenses are in the green.
- Overall, the Township is on track for where we should be at, at this point in the year.
- Questions asked and answered.
- Written report on file. No action items.

### **Township Administrative Services Report**

- Administrator Williams provided a report on a recent survey of staff by means of a simple suggestion box. The results revealed compared to some earlier surveys, that the issues seem rather simple and not deep-rooted or overwhelming. Most were straight forward and simply, require more communication and understanding which some have identified as problems the general population deals with daily.
- Efforts will continue to resolve issues ongoing efforts.
- The Administrator also noted that a few had complained of being overworked. But then some came forward to basically identify their concerns with experiencing a "bad day."
- Yet some staff felt they were reaching their limits as the number of issues being brought by drop-in residents start to interfere fulfilling appointments with the staff member must address in a timely manner.
- Similarly, some problems might help resolve others. An example is when either DSS or Welfare services has more applicants than they can accommodate. However, with some interaction and communication the residents applying may be reassigned to speed the overall back-up.
- Questions asked and answered.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

- A number of possibilities were brought by James Howard as was requested. To start off, James stated he had made adjustments from the earlier comparison to the more realistic comparison of \$35.00 on a tax bill for an average price of a home in Schaumburg Township of \$300K. Extensive discussions took place on the advantages and disadvantages about those potential levies being considered. Eventually consensus for the town fund seemed likely. The following motions were made confirming the final results.
  - A. Moved by Trustee Gibson and seconded by Trustee Saturnus to approve Ordinance 2023-2024 #5 an Ordinance Authorizing the Levy and Collection of Taxes in the amount of \$2 million for the General Town Fund, General Assistance Fund and Mental Health Board Fund of the Town of Schaumburg for the Tax Year 2023, Collectable in 2024. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Nay. Ayes-4, Nays-1. **Motion carried.**

your way.”

- Written report on file. No action items.

### **Community Relations Department**

- Written report on file. No action items.

### **Assessors Department:**

- The 2nd Installment Property Tax bills were mailed on November 1<sup>st</sup> and due on December 1<sup>st</sup>. Well, how do we begin? It was sure a November to remember. Many residents from homeowner's and seniors and veterans were quite surprised on the increase for this year. Unfortunately, the county reassesses every 3 years, in 2022 was the reassessment year and the increase to effect on this year's 2nd bill.
- Moreover, on a related topic, we had 327 residents visit our office (primarily seniors) because this year beginning in January 2023, we were asked to begin reviewing financial information to re-apply for the coveted Senior Freeze exemption. For the last 2 years prior, due to Covid, the governor had signed special legislation allowing for the Senior Freeze to automatically renew. Unfortunately, this confused the resident and they had thought that re-applying was not necessary- until they received their tax bill. We worked with many seniors including with the assistance of Cook County Commissioner Kevin Morrison's office. We would like to thank Administrator Williams for assisting our office staff when we had 2 residents who needed proper assistance as they either concerned or very upset with their bill. But we worked closely with the resident to correct their respective tax bill.
- Lastly, we recently closed for the 2nd round of Appeals with the Cook County Board of Review. We had 417 residents either visit our office in person or contact us remotely requesting for our assistance in filing in appeal with the county. And as promised to our residents, I worked into the late hours to make sure every resident had a chance to submit their request before the 12-midnight deadline as a successful appeal helps lower a resident's property tax bill.
- Written report on file. No action items.

### **Administrative Services / Clerk's Report:**

- Clerk Vinnedge pointed out that staff in the Clerk's office have made accommodations for residents during the 5 weeks that the elevator is down for renovation. Security calls the department to advise when a resident needs a passport but is not able to use the stairs. A staff member from the office goes to the lobby to assist and complete passport applications. A separate camera and printer are set up at the Security desk for photos. Clipboards and all forms are available at the new counter in the lobby.
- Security will advise the Assessor's office to provide the same services.
- Written report on file. No action items.

### **Highway Commissioner:**

- Commissioner Kegarise reported that salt is presently \$72/ton and was \$78/ton last year at this time.
- His staff continues washing the buses saving the township \$75 on each one.
- No written report on file.

### **Supervisors Report**

Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Abstain. Ayes-4, Abstain-1, Nays-0. **Motion carried.**

## **DEPARTMENT AND COMMITTEE REPORTS**

### **Kenneth Young Center:**

- Linda from KYC announced that the upcoming holidays when there seems to be a more urgent need to resolve special needs and matters involving crisis intervention that the phones and contacts at KYC would be fully accessible.
- The drop-in center is open every day except for Christmas and may be accessed personally with a counselor.
- Written report on file. No action items.

### **Disability and Senior Services Department:**

- Director Cordes reported that open enrollment for Medicare closed on December 7. 134 residents were assisted with their drug plans saving them overall approximately \$287,029. However, after leaving they could have changed their minds on providers but obviously many saved hundreds of dollars and some, much, much more.
- Many seniors and others with disabilities took advantage of the many different holiday programs.
- Written report on file. No action items.

### **Transportation Department:**

- There was only one long distance trip this month due to all the local holiday parties. However, the one long trip down to White Fence Farm, was a hit.
- Transportation did assist in getting quite a few individuals to the Seniors Holiday party.
- The new bus driver is working out well since she was a former school bus driver and knows the area quite well.
- Written report on file. No action items.

### **Welfare Services Department:**

- Three glass-door freezers made their way into the client shopping area late last month. The Schaumburg Township Foundation used donated funds to support this request. Bi-weekly defrosts and thawed meat mornings are a thing of the past. Many thanks to the Foundation Board for your support and this "well thawed out plan".
- Adopt-a-Family drop offs and pickups are complete, supporting 128 families this year. Generosity and gratitude were abundant, as well as smiles, hugs and even some tears.
- Toy store "shopping" is halfway through after seeing their 98<sup>th</sup> client today.
- As I am sure most of you have heard, the Welfare Services Department is working hard at helping our neighbors with their basic needs. The toy store and adopt-a-family help to give hope and positivity just when needed most. These programs help to provide light and belief in something greater for clients, donors, volunteers, and staff. We are part of an amazing community and extremely grateful.
- I wanted to share a thank you that happened upon my desk.
- "I wanted to first say thank you so much for the generosity with the Christmas gifts for my son and I. I wasn't expecting a gift for me but there were 2 and I just wanted to say Ty so much! We are waiting to open them on Christmas, that's the rules! Also, Ty for helping with the monetary funds for the water and just all the help in general! Ty Ty Ty! If I win the lotto, you will be firsts in my thoughts. Have a great Christmas and many blessings along

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on December 13, 2023.

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk - remotely
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

None

**PRESENTATION**

**Mental Health Board Update**

Robert Ogilvie provided a complete update of an overview of the waiting lists for these groups needing services and the range of waiting times. It was a startling as not many knew the extent of township residents needing services and the length of time to access them, if at all. There was also the data from Police Department records indicating the number of suicide related deaths, Mental Illness, and associated Drug Misue. All things being considered and what had been explained to the residents as to what to expect on their tax bill, it was agreed that a significant impact could be made by keeping the levy down to \$2.0 million.

**VETERANS HONOR ROLL**

Trustee Fiorio honored:

*Boatswain's Mate Seaman John L. Selke ~ U.S. Navy 1963 - 1968*

Thomas S. Sawyer, Managing Partner Sawyer Falduto Asset Management, LLC  
Provided a printed copy of their extensive Financial Update for the Township. Questions asked and answered.

**MINUTES**

- A. Moved by Trustee Saternus and seconded by Trustee Steward to approve the November 15, 2023 Regular Board Meeting Minutes. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye,