

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on February 28, 2024.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee (7:04pm)
	Matthew J. Steward	Trustee
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

Jillian Bernas spoke to invite everyone to the Rotary Club event to Help Hunger which would be held at Chandlers.

PRESENTATION

VETERANS HONOR ROLL

Specialist 4 Kenneth W. Bassett ~ U.S. Army 1967-1972

MINUTES

- A. Moved by Trustee Gibson and seconded by Trustee Saternus from the January 17, 2024, Committee of the Whole, January 17, 2024 Budget Workshop, the January 24, 2024 Public Hearings for the Mental Health Board, Road & Bridge, Town, General Assistance and Capital Tentative Fund Budgets and the December 13, 2023 Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- Grace Hong Duffin thanked the Township for so many showing up for the event yesterday on older adults.
- February had a lot of activities that kept them busy.
- March is dedicated to addressing eating disorders.
- They are still looking for staff for both adults and adolescents. Looking for a Spanish speaking counselor.
- One new staff member started on January 30th, CFO of Financials and Strategic Planning.
- Written report on file. No action items.

DEI Committee:

- Trustee Gibson stated that the committee was working on their mission statement and objectives.
- The committee wants to provide more access to the Town Crier and website by providing both in different languages.
- They want to present a few potential budget items.
- Looking for a location to support about 200 people for presentations and cultural events.
- No written report on file.

Disability and Senior Services Department:

- Written report on file. No action items.

Transportation Department:

- Transportation provided 2 trips, one to Itasca for cooking skills, one to the Allstate Arena.
- Getting ready for EV buses, Program Coordinator Griggs is working with Destiny Church to arrange to use their parking lot when ours is torn up for the installation of equipment.
- All Transportation received new tablets, as the old ones would not longer charge. Supervisor Maldonado worked with Verizon on a government contract and was able to purchase them for about \$100 each.
- Written report on file. No action items.

Welfare Services Department:

- The Welfare Services Department honored our volunteers at breakfast on February 14th. The team expressed gratitude for all the hard work these 57 weekly volunteers accomplish to support our community members in need. Forty volunteers were able to join in on the morning's festivities. These generous individuals even sent thank you notes expressing their appreciation for the breakfast, conversation, and presentation.
- Our volunteers typically fill 4 shifts a day with responsibilities ranging from sorting, stocking, admin, driving, cleaning and other miscellaneous duties. In addition to these regulars, the department also supports student volunteers. There are typically 6-8 students registered at a time, from District 211 high schools. Students are typically fulfilling hours for their Civic Engagement Project (15 hours) and/or Harper Promise (5 – 20 years based on year in school). It is great to see the interaction and mentoring that goes on when the students are around. Our volunteers are truly amazing.
- **This was read at the volunteer breakfast:**
*A food pantry volunteer has a heart for service
Always dedicated and committed, never be nervous
From 8am to 6 o'clock, Our volunteers really rock
57 volunteers a week, let's give a shout out
If a name escapes you, guess Rose, Rosemary or Don when in doubt
Volunteers continuously stock the shelves with fresh and stable
So clients in need can fill their table
Phones, computers, toilet paper
Volunteers can deal with any caper
Pantry monitoring prevents over stuffin
Takes empathy, kindness and patience, no bluffin
Turning mushy bananas into banana bread
Is definitely not something anyone should dread*

*Follow the limits: one egg, one milk, one toilet paper
When there is an excess of bread unlimited amounts for the taker
Thank you for your time, hard work and community dedication
The Welfare Services team has great adoration*

- Written report on file. No action items.

Community Relations Department

- After talking with a couple vendors regarding the marquee sign outside, it seems to be more advantageous to replace the sign than to update what we currently have given the remaining shelf life of the materials within the sign and the cost to repair. We are gathering quotes now.
- Director Trent is working with Trustee Gibson to launch the Faith Leaders Breakfast. We are aiming for a May date, which seems best for current programming. More to come once details are finalized.
- Working with Department Heads on materials for the Annual Town Meeting. Once the fiscal year is officially complete, we can collect data and complete reporting for the meeting.
- Written report on file. No action items.

Assessors Department:

- We begin this Wednesday evening with the happy news for our seniors! The much-anticipated Senior Freeze Renewal Application will be going out and mailed to our resident on Monday, March 4th. Our seniors have been waiting patiently eager to visit our office in order to renew their most cherished exemption. We expect over 400 seniors come thru our office. They will have until April 15th to renew. Our part-time contract employee, Mary Pat, will be on hand to assist us.
- However, all 'newbies' or - first-time applicants born in 1958 and *who are or will be 66* in 2024, will be need to apply in person with our office.
- The First Installment Property Tax Bill will be due in a couple of days--March 1st—in order to avoid being assessed a late fee or interest.
- Deputy Assessor Kolodziej and Morales are returning to 'school' and as they are required by the state and county to be certified in our field. We stagger our schedule during our non-peak period so that our office operations are not impacted, and we can continue providing our services to our residents. Deputy Assessor Ramunno, our newest team member, will begin his classes during the summer.
- Written report on file. No action items.

Administrative Services / Clerk's Report:

- Clerk Vinnedge gave a shout out to our newest passport agent Kayla Malone. He has need to work with her directly and felt she did very well. The Township is lucky to have her on staff.
- Written report on file. No action items.

Highway Commissioner:

- The team was out early with the resent storm, cleaning streets of fallen debris.
- There was a hearing at the library regarding Mr. Stewards vacation of property, the appeal was denied.
- A new loader is scheduled to arrive this week.

- The old loader was sold to Bloomington Township, and they will be picking it up next week.
- The Commissioner stated that he would be attending a TOCC meeting the following night and asked the board if they had anything to pass on at the meeting.
- The team is looking at costs to re-side the Road District building.
- The Commissioner has a meeting with Village hall new head of Transportation and partner on work on Spring South, and federal funding. The cost is 5Mil.
- No written report on file.

Supervisors Report

- Supervisor Heneghan thanked the Childrens Advocacy Center.
- Supervisor Heneghan went to Hanover Township for ribbon cutting, their total Public Works is amazing.
- The Supervisor read a thank you letter from last month's veteran that was honored.
- Supervisor Heneghan stated he would like the Township to be a sponsor in the St. Peters Memorial Day event.
- Thank you to Mr. Olsen regarding his email on last months executive session and his thoughts that it should state salary review.

Financial Report:

- James Howard, Governmental Accounting reviewed the month's financial reports.
- Everything is looking good and we will close the year next month.
- Written report on file. No action items.

Township Administrative Services Report

- Administrator Williams stated that the Director's and she were working on final preparations on the budget.
- The Township had a great showing of staff at the Age Options breakfast.
- The Administrator attended both Hoffman and Schaumburg state of the village events.
- Administrator Williams attended 2 webinars on IMRF, authorizing training and website updates.
- She is attending the Harper infrastructure meeting today to discuss transportation issues. Looking at data from the residents which will point to initiative in the plans.

OLD BUSINESS

None

NEW BUSINESS

- A. Moved by Trustee Saturnus and seconded by Trustee Steward to approve Ordinance No. 2023-2024 #9, an Ordinance Making Appropriations for the General Town Fund, General Assistance Fund and Capital Fund Final Budget for Fiscal Year Commencing on the 1st Day of March, 2024 and Ending on the 28th Day of February, 2025 for the Town of Schaumburg, Cook County, Illinois. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- B. Moved by Trustee Gibson and seconded by Trustee Saturnus to approve Ordinance No. 2023-2024 #10, an Ordinance Making Appropriations for the Road and Bridge Fund Final Budget for Fiscal Year Commencing on the 1st Day of March, 2024 and Ending on the 28th

Day of February, 2025, for the Town of Schaumburg, Cook County, Illinois. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

- C. Moved by Trustee Fiorio and seconded by Trustee Gibson to approve Ordinance No. 2023-2024 #12, an Ordinance Making Appropriations for the Mental Health Fund Final Budget for Fiscal Year Commencing on the 1st Day of March, 2024 and Ending on the 28th Day of February, 2025, for the Town of Schaumburg, Cook County, Illinois. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- D. Supervisor Heneghan read the adopted Emergency Assistance income guidelines to reflect the updated 200% FPL (federal poverty level) threshold. Program eligibility is based on net income with Emergency Assistance allowable deductions. These changes will be effective starting March 1, 2024.”
- E. Supervisor Heneghan read the adopted Mobile Dental Clinic income guidelines to reflect the updated 200% FPL (federal poverty level) threshold. Program eligibility is based on gross income. These changes will be effective starting March 1, 2024.”
- F. Moved by Trustee Saturnus and seconded by Trustee Steward to Approve the contract with Kenneth Young Center for the period of January 1, 2024 through December 31, 2027. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- G. Moved by Trustee Steward and seconded by Trustee Gibson to Approve Township Mental Health Services strategy for Fiscal Year 2025. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- H. Trustee Gibson stated he would identify DEI recommendations to be voted on at the next board meeting.
- I. A final review of the Decennial Committee report was presented to the board for their review. Questions were asked and answered and the board complimented the committee on the finished report. This committee will be dissolved.
- J. Trustee Saturnus read the Proclamation honoring March as Woman’s Health Month.
- K. Trustee Steward read the Proclamation honoring March as Developmental Disabilities Awareness Month.

APPROVAL OF BILLS

Moved by Trustee Saturnus and seconded by Trustee Gibson to approve Town Fund Warrant 2023-2024 #12 In the amount of \$599,198.57. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Saturnus to approve Road & Bridge Warrant 2023-2024 #12 in the amount of \$62,770.44. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Fiorio to approve Welfare Services Warrant 2023-2024 #12 in the amount of \$84,616.13. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Steward to approve Capital Fund Warrant 2023-2024 #12 in the amount of \$42,062.31. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

- March 16, 2024 – Bunny Breakfast, 9am Chandlers
- March 20, 2024 – Committee of the Whole Meeting, 7PM Town Hall
- March 27, 2024 - Regular Board of Trustees Meeting, 7PM Town Hall
- April 9, 2024 – Annual Town Meeting, 7PM Town Hall

SUPERVISOR AND TRUSTEE COMMENTS

Trustee Saturnus pointed out that there are over 20 reasons why the board can go into executive session.

Supervisor Heneghan stated that we guide by the “Laws and Duties Handbook for Townships.”

Trustee Steward pointed out that more details of going into executive session would defeat its purpose.

Trustee Gibson reminded everyone that February is Black history month and read the following poem.

My America, by Nicki Giovanni

Not a bad country...neither the best not the worst...just a place we call home...and we open that door...to the tired and the poor...to the huddled masses yearning...to be free...to those in need...because we need...to be needed.

Not a bad country...but adolescently indifferent...with time running out ...on our innocence

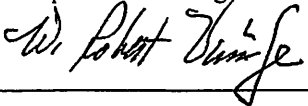
Not a bad country...but attention must be paid...to how the bounty came to be ours...to all the people...who make up the people...that we are

A thought here and there.... A “maybe this could have been done differently”...the patience that is required for those who aspire to be...if not the best...than at least better

Not a bad country in fact...most likely...the best possible hope...of human beings...to exemplify differences that: can share prosperity...can tolerate choices...can respect individuals...can teach us all...

ADJOURNMENT

There being no further business, Trustee Gibson moved to adjourn the meeting at 8:05p.m. and Trustee Fiorio seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p></p> <hr/> <p>Clerk</p> <p>Date <u>3-27-2024</u></p>
--