

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on March 27, 2024.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk (Excused Absence)
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee (Remote 7:08pm)
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Deputy Clerk Williams called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

PRESENTATION

VETERANS HONOR ROLL

Staff Sergeant John Zielinski – U.S. Army 2003-2023

Sawyer Falduto Financial Update

Thomas S. Sawyer, Managing Partner Sawyer Falduto presented an overview of the Township investments. Questions were asked and answered.

MINUTES

- A. Moved by Trustee Gibson and seconded by Trustee Fiorio from the January 24, 2024 and the February 28, 2024, Regular Board Meeting and the January 17, 2024 and February 21, 2024 Committee of the Whole. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- Their current wait times are: 2-5 days for initial assessments and 1-3 months for first appointment. Though it was noted every case is prioritized and often auxiliary services begin before the first appointment.
- Drug Takeback event is April 27th, in partnership with various area police departments.
- Written report on file. No action items.

DEI Committee:

- Trustee Gibson noted that pending boards decisions tonight, next month's meeting will allow them to move forward with the actions of those requests.
- The Committee plans to have a representative attend the next board meeting.

Disability and Senior Services Department:

- Programming continues to grow! Our Diamond painting class is expanding to twice a month, 2-hour class, meditation has expanded to twice a month, and Zumba Gold and Tai Chi both saw record attendance in February. Deaf Services' social/support group had 67 participants in attendance for their Valentine's Day celebration.
- Social Services Specialist De Marchi hosted a successful multi-agency Hoarding Task Force training event "Buried in Treasures: The Nature and Treatment of Hoarding Disorder" at Schaumburg Township Feb 16th. The event was a full day training course with 21 attendees. Attendees commented that the course information was valuable in understanding hoarding disorder and very much appreciated Schaumburg organizing and hosting this free event for the Task Force members. Congratulations to Sharon on her hard work coordinating this event.
- Director Cordes and I have been exploring case management and program management software. We also both attended the Illinois Township Management Academy and AgeOptions Legislative Breakfast in February.

This month:

- Our program team hosted a Life Planning luncheon with Ahlgrim's Funeral Home last week and maxed out capacity with 25 people attending. Feedback was very positive, and we will offer this program again in the future.
- The Bunny Breakfast was held on March 16 at Chandler's. Families who attended had very positive feedback about the event. We asked families to complete a short survey about services they receive, services they need, and programs they'd like to see offered by the Township and received great feedback. Our department will use this to help guide future programming.
- Finally, AARP Tax Aide appointments end on April 10. As of March 22, volunteers had completed 491 tax returns. We anticipate completing over 600 returns this year.
- Written report on file. No action items.

Transportation Department:

- Transportation provided 2 out of town trips for the Disability & Senior Department.
- The new tablets for the drivers are all working well and now able to hold a charge.
- A trip is scheduled to go to Elkhart and see the factory where the new EV buses will come from. Two drivers will have the opportunity to drive the new buses.
- Permits for the EV infrastructure are expected the beginning of April, then construction will begin.
- In Fiscal Year 2024, 20K residents were provided transportation in our territory. TRIP was able to provide transportation for 700 residents outside of our territory.
- Trustee Gibson was hopeful they'd be able to get a recording of EV production when they visit the factory.
- Written report on file. No action items.

Welfare Services Department:

- The food pantry ended FY24 33.33% higher than the year prior. Donations continue to be shared but are not currently meeting the increased community need.
- Supervisor Rogenski has organized a community food drive which begins April 13th and ends May 11th with the annual National Association of Letter Carriers' Stamp Out Hunger Food Drive. All are welcome to join in on the May 11th fun.
- In FY24 casework staff assisted 73 households through General Assistance and Emergency Assistance grants, disbursing almost \$100,000. This support provided residents, experiencing a hardship, aid with a utility shut off, eviction and/or foreclosure.
- The above-mentioned community support and assistance has been provided and is available because of the hard-working WS team which includes 8 ½ staffers and 60 weekly volunteers. Thank you!
- Awaiting permit approval for the walk-in cooler. An April installation is slated.
- Written report on file. No action items.

Community Relations Department

- Written report on file. No action items.

Assessors Department:

- On February 1st, Schaumburg High School Senior student, Omar Mustafa, began his internship with the Township Assessor's Office. He has been learning about our office operations and programming including how to process municipal (Village) permits with the county. *The Senior Civic Engagement Project* is a new graduation requirement of District 211 and requires all seniors to find their own unique way to give back to the community. I recommend this to all our department directors and at the same time we receive a helping-hand from our college-bound seniors.
- We have been very busy working with our seniors and with our residents with the disability exemption. Currently we have had 387 residents either apply for the first time with our office and/or renew their property exemption with our office. The resident will have until April 15th to apply. Our part-time contract employee, Mary Pat, has been assisting our team.
- On February 21st, (I) Chief Deputy Assessor Morales along with Director of Disability & Senior Services, Becky Cordes, and Administrator Mel Williams attended Mayor Bill McLeod's State of the Village Address at the NOW Arena in Hoffman Estates. We received an update on all the capital projects currently in progress, the new businesses, and corporations that began during this fiscal year in the Village among other stats.
- Deputy Assessor Michael Ramunno attended the Cook County Township Assessors' Association meeting at Cooper's Hawk Restaurant in Downers Grove to learn about the new changes, laws and pertinent regulations issued by the IL Department of Revenue and Cook County relating to this year's (Tax Year 2023) Property Exemptions.
- Written report on file. No action items.

Administrative Services / Clerk's Report:

- Written report on file. No action items.

Highway Commissioner:

- Commissioner Kegarise stated that their new loader has arrived. The old loader will be going to Bloomington the next day. They are paying \$23K for the used equipment.
- We have signed an Intergovernmental Agreement for Springinsguth and Wise leading to Irving Park road, which shares the cost between the Village of Schaumburg and ToS.

- The chipper season is starting early, residents have their branches ready. Plan is to start in May.
- No written report on file.

Supervisors Report

- Supervisor Heneghan noted that the TOCC chair for appeal for Leyden Township was held here at the Township.

Financial Report:

- Brad O'Sullivan, Governmental Accounting provided a review of 12 months financial reports.
- Questions were asked and answered.
- Overall, the Township is on track for where we should be at, at this point in the year.
- Written report on file. No action items.

Township Administrative Services Report

- Administrator Williams provided a report on all construction projects.
- The DEI training has started.
 - Disability and Senior Services has 6 sessions planned with a focus on disability.
- Federal Low/No Grant for remaining EV bus order is due at the end of April. Application work is in progress.
- Prepping staff survey for the considerations to revamp the COLA/performance budgeting strategy. Aim for launch in May with results at June meetings.

OLD BUSINESS

- A. DEI Committee Action Items.
 - a. Website Language Accessibility Action Item Completed by Director Trent
 - b. Moved by Trustee Gibson and seconded by Trustee Saturnus to approve funding for the Juneteenth Event in the amount of \$3,000.
 - c. Discussion on alternative languages, in print, for the Town Crier and what path we feel is the best to move forward.
 - Discussion followed with suggestions that the website might be our first effort in this endeavor.
 - Suggestion of a QR code consideration.
 - Pamphlets in different languages was suggested.

NEW BUSINESS

- A. Moved by Trustee Fiorio and seconded by Trustee Gibson to approve a merit raise of 3.25% to Administrator Williams retroactive to 3/1/24. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**
- B. Moved by Trustee Saturnus and seconded by Trustee Fiorio to approve the Disability and Senior Services Committee Bylaws. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL OF BILLS

Moved by Trustee Gibson and seconded by Trustee Saturnus to approve Town Fund Warrant 2024-2025 #1 in the amount of \$490,650.77. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye,

Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Saturnus and seconded by Trustee Gibson to approve Road & Bridge Warrant 2024-2025 #1 in the amount of \$135,557.321. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve Welfare Services Warrant 2024-2025 #1 in the amount of \$53,858.16. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Saturnus to approve Capital Fund Warrant 2024-2025 #1 in the amount of \$881,493.59. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

ANNOUNCEMENTS

April 9, 2024 – Road District Hearing, 6:50PM Town Hall

April 9, 2024 – Annual Town Meeting, 7PM Town Hall

April 17, 2024 – Committee of the Whole Meeting, 7PM Town Hall

April 24, 2024 - Regular Board of Trustees Meeting, 7PM Town Hall

SUPERVISOR AND TRUSTEE COMMENTS

- Trustee Gibson, in recognition of International Women’s Day (and Women’s month) read a poem by Rosa Chávez, a Maya K’iche’-Kaqchikel poet and artist from Guatemala. The poem, *Speak to Me in the Language of Time*, was translated from Spanish by Gabriela Ramirez- Chávez:

*Speak to me in the language of time
shake me in the silence of the stars
wake me early before drifting back to sleep
so I can love you with my domesticated tongue
so your barefoot voice plays inside my body
speak to me with the sun's tongue
tell me green words that ripen on my skin
join your name to mine
and love me with your two hearts.*

EXECUTIVE SESSION

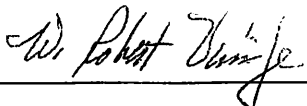
Moved by Trustee Gibson and seconded by Trustee Fiorio to go into Executive Session at 8:25p.m. Pursuant to Section 2(c)(1) of the Open Meetings Act to consider “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees for the public body”. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-5, Aye, Nays-0. **Motion carried.**

Moved to return to open session at 8:46p.m., by Trustee Sternus and seconded by Trustee Steward. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-5, Absent, Nays-0. **Motion carried.**

ADJOURNMENT

- After a brief discussion, a decision was made by the board to interview all applicants for the position of Assessor. Thirty-minute interviews will be scheduled for April 19, 2024. All Trustee's and Assessor Lawson confirmed the date would work with their schedules.

There being no further business, Trustee Saturnus moved to adjourn the meeting at 9:00 p.m. and Trustee Gibson seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

APPROVAL CERTIFICATION	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
	
Clerk	_____
Date	<u>04/24/2024</u>