



**Schaumburg Township
DEI Committee
Meeting Minutes**
Township of Schaumburg
1 Illinois Blvd
Hoffman Estates, IL 60169
Upper Level – Board Room
**Wednesday, April 3, 2024
7:00 PM**

- I. Call to Order**
Meeting called to order at 7:00 PM

- II. Roll Call**
Roosevelt Groves-Committee Chair-Present
Jessica Harren-Co-Chair-Present
Sohail Durrani-Secretary-Present
Raahim Durrani-Present
Thais Perez-Excused
Saadia Abdul-Present
Ayaan Abdul-Present
Laurin Atkinson-Present
Muhittin Er-Excused
Gianne James- Present
Hiroko Teshikawara-Absent
Felipe Villagomez-Present

- III. Public Comments (limited to 3 minutes)**
No public comment

- IV. Approval of March 6, 2024 Minutes**
Motion to approve the meetings
Aye's 5 Nay 0

- V. Reports**
No reports

VI. Old Business

A) DE&I Committee Objectives:

- a. Committee members approved the Objectives post revision by the Working Group.
- b. Activities/ Initiatives related to these objectives should be worked on now.
- c. It was suggested that related final documents are shared over a Google Drive for committee members' access. The members already working on it shall update the committee about the possibilities in the next meeting.

B) Board Meeting Updates related to DE&I Committee:

- a. Board has approved a budget of \$3k on account of Juneenth.
- b. Suggestions to translate website into various other languages were reviewed by the board. DE&I Committee members are asked to sought methods that can be used to translate websites into alternate languages. Google Translate services are also available now and the Committee members are weighing in feasible options.

C) Alternate language options for Town Crier will be discussed in the next meeting.

D) Budget 2024

- a. Discussion is on hold until the planned activities are documented for the remaining year.
- b. For documenting these, the Board Trustee suggested the Committee to create a proposal stating Event name & details, Objectives, and the Cost.
- c. DE&I Committee need to work on a Quarterly Calendar of initiatives.

VII. New Business:

d. Dedicated Permanent Space of DE&I Committee in the Town Crier:

- i. It was discussed in the meeting that the DE&I Committee should have a dedicated space in the Town Crier. The discussion is in progress and the Committee is evaluating how such a space (if secured) can be utilized.
- ii. Motion Passed to present to the Board a suggestion that the DE&I Committee gets a permanent space in the Town Crier.

4 ayes 0 nay's

- e. A member suggested to create awareness about celebrating International Independence Day at their facility at 930 National India Hub at 930 Parkway Schaumburg, where they are planning to hoist 60 feet tall flags of countries on their national/ independence days.

VIII Next meeting:

- Committee needs to determine the “TERM” for Voting Members
- Recruitment of New Committee members
- Determination of whether to continue our Monthly Meetings or take the Summer Off as was done in 2023
- DE&I Training for committee members, etc
- Overview policies regarding “Decorum”
 - Robert Rule of Order
 - Public Meeting Act
- Assigning Representatives to routinely attend Township Board meetings, etc.

IX Adjournment

- Motion to adjourn meeting at 8:00 pm
- 5 ayes 0 nay's

Next Meeting: Wednesday May 1, 2024 @ 7:00 PM