



# Mental Health Board

## Minutes

*April 2, 2024, 7:00pm  
Boardroom*

- I. **Call to Order/Pledge of Allegiance/Welcome** – President Bob Ogilvie called the meeting to order at 7:00pm. Pledge of Allegiance was recited. Visitor was welcomed.
  
- II. **Roll Call** - Members present: Trustee Lauren Saternus, Kathy Reed, Gina Raza (arrived at 7:02pm), Ken Haycock, Bob Ogilvie, Joanmarie Wermes and MaryAnn Ogilvie  
Members absent: None  
Guests: John Lubbe
  
- III. **Approval of MHB Meeting Minutes from March 5, 2024** – Ken made a motion to approve. Lauren seconded the motion. During the discussion, Lauren made a motion stating that the reason for going into executive session on March 5, as stated in the Open Meetings Act, should be written in the minutes. Lauren also made a motion that the motion that was made to go into executive session, the second and the approval should also be included in those minutes. Kathy seconded these motions. These changes were approved by voice vote. Minutes, as amended, were approved by voice vote.
  
- IV. **Public Comments**
  - A. John Lubbe thanked the MHB for allowing him to attend tonight’s meeting. John is a member of the Wheeling Township MHB and attended the meeting to learn more about what the Township of Schaumburg MHB does.
  
- V. **Reports**
  - A. Bob announced that Quinette Hobson-Robb has accepted the position of Executive Director of the MHB. Her start date is April 8, 2024.
  - B. Lauren asked for suggestions about preferred communication processes now that there will be an Executive Director in place.
  - C. Bob stated that, now that the MHB has an Executive Director, the suggestions that members had previously made can be considered in earnest and action taken to implement those suggestions, as the MHB determines appropriate.
  
- VI. **Old Business** – None



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### **VII. New Business**

- A. Joanmarie made a motion to approve the service contracts with funded agencies. Gina seconded the motion. Motion was approved by voice vote.
- B. Lauren made a motion to approve the Policy Regarding Rules of Decorum for Board Meetings with one change – to delete the wording in paragraph III A 1 that follows “Each person shall step to the podium provided for the use of the public and shall state his or her name.” MaryAnn seconded the motion. Motion was approved by voice vote.
- C. Joanmarie moved to approve the Intergovernmental Lease Agreement Between Schaumburg Township and Schaumburg Mental Health Board. MaryAnn seconded the motion. Motion was approved by voice vote.

### **VIII. Member Comments**

- A. Lauren stated that the March 5, 2024, minutes for the Executive Session can be approved at the May MHB meeting.
- B. Bob said that he identified an imbalance in the funds being awarded because only 11% of the funds will be awarded to agencies that serve those with developmental disabilities. This should be an area of focus for the next funding year.
- C. Lauren suggested that grant applications be on the MHB webpage, along with specific information about the types of services on which the MHB is focusing.
- D. Ken suggested that the MHB inform agencies regarding the types of services or programs that MHB wants to see created or enhanced.
- E. Lauren said the Dr. Brenda Huber has already met with the superintendent of District 54.
- F. Bob said he met with a member of the District 211 school board.
- G. MaryAnn shared that Friends of Countryside requested funding.
- H. Lauren said that some agencies have contacted her asking when funds will be awarded. The current answer is when the MHB accounts have money. Lauren surmised that checks will likely be sent in June.
- I. Bob said that Quinette will probably know of a computer program that can be used to track agency and MHB payment activities.
- J. Gina shared that the MHB needs to plan how to increase preventive services, especially since prevention is one of the Board’s goals.
- K. Lauren reported that most MHBs are paying their agencies quarterly.
- L. Kathy said that Kevin Morrison is hosting an event on April 29.
- M. MaryAnn reminded everyone that Minds Matter will take place on May 4, 1:00-4:00, at the Schaumburg Library. Lauren, Ken, Bob, Kathy, Joanmarie and



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MaryAnn will attend. Giving away stress “brains” was suggested, as well as any remaining giveaway items in the cabinet. MaryAnn will investigate the brains and purchase them, and be reimbursed at a later date. MaryAnn will create an information sheet about the MHB to be distributed at the event.

- N. Quinette’s orientation will begin on April 8 with Luis in HR. Bob will touch base with Quinette regarding orientation with him on subsequent dates. Welcoming Quinette with a welcome banner and flowers was suggested. MaryAnn will obtain the banner.

**IX. Next Meeting Date** – May 7, 2024, 7:00pm

**X. Adjournment** – Lauren made a motion to adjourn the meeting. Gina seconded the motion. The motion was passed. The meeting was adjourned at 7:50pm.