



**Schaumburg Township
DEI Committee
Meeting Minutes**
Township of Schaumburg
1 Illinois Blvd
Hoffman Estates, IL 60169
Upper Level – Board Room
**Wednesday, May 1, 2024
7:00 PM**

- I. Call to Order**
Meeting called to order at 7:00 PM

- II. Roll Call**
Roosevelt Groves-Committee Chair-Present
Jessica Harren-Co-Chair-Excused
Sohail Durrani-Secretary-Present
Raahim Durrani-Present
Thais Perez-Present
Saadia Abdul-Present
Ayaan Abdul-Present
Laurin Atkinson-Excused
Muhittin Er-Present
Gianne James-Excused
Nasim Alibhai-Present
Felipe Villagomez-Present

- III. Public Comments (limited to 3 minutes)**
No public comment

- IV. Approval of April 3, 2024 Minutes**
Motion to approve the meeting minutes
Aye's 5 Nay 0

- V. Reports**
No reports

VI. Old Business

- a. Trustee Demetrius Gibson to follow up with the Township admin about the availability of the Google Drive for document storage and accessibility to the Committee members.
- b. Committee members are satisfied with Google translate results for Township's website translation.
- c. Next edition of Town Crier will have multiple language options.

VII. New Business:

- a. The Committee members opened a discussion on establishing a formal structure and the way it conducts meetings to ensure consistency and effectiveness in its operations.
- b. Motion to continue meeting during the summer holidays to keep the momentum going. Committee shall meet in both July and August with option for Zoom/online meeting check-in. Which will be mutually decided and shall later be communicated by the Committee Secretary to the members.
5 ayes 0 nay's
- c. DE&I Training for committee members is planned in September 2024. Trustee Demetrius Gibson shall confirm the same with Dr. Bailey and let the Committee know in the June meeting.
- d. DE&I Committee members are eager to routinely attend other Committees' meetings in the Township. The purpose is to go beyond fostering collaboration and to gain a broader understanding of Township priorities, promote early integration of DEI considerations, build relationships for advocacy, and stay informed about community needs and opportunities. Committee members reviewed their meeting schedules and members are nominated to ensure regular representation of DE&I Committee in the Board meeting, Committee for Persons with Disabilities and Senior Citizens Services Committee (SCSC).
- e. It is also decided that to spread the awareness about the Committee and to increase memberships in the Committee, Towncrier's September issue shall have a space inviting membership applications.

VIII Next meeting:

- Continue discussion on matters like "TERM" for voting members, recruitment of new Committee members, etc.

IX Adjournment

- Motion to adjourn meeting at 8:00 pm

5 ayes 0 nay's

Next Meeting: Wednesday June 5, 2024 @ 7:00 PM