



**Schaumburg Township  
DEI Committee  
Meeting Minutes**  
Township of Schaumburg  
1 Illinois Blvd  
Hoffman Estates, IL 60169  
Upper Level – Board Room  
**Wednesday, June 5, 2024  
7:00 PM**

- I. Call to Order**  
Meeting called to order at 7:00 PM
  
- II. Roll Call**  
Roosevelt Groves-Committee Chair-Present  
Jessica Harren-Co-Chair- Present  
Sohail Durrani-Secretary-Present  
Raahim Durrani-Present  
Thais Perez-Excused  
Saadia Abdul-Present  
Ayaan Abdul-Present  
Laurin Atkinson-Excused  
Muhittin Er-Present  
Gianne James-Present  
Nasim Alibhai-Absent  
Felipe Villagomez-Present
  
- III. Public Comments (limited to 3 minutes)**  
No public comment
  
- IV. Approval of April 3, 2024 Minutes**  
Motion to approve the meeting minutes  
Aye's 4 Nay 0
  
- V. Reports**  
No reports

## **VI. Old Business**

- a. The Committee members opened a discussion on establishing a formal structure and the way it conducts meetings to ensure consistency and effectiveness in its operations.
- b. Chair explained the Rober Rule and set expectations for formalization of the procedures.
- c. The Committee is considering to hold votes in the month of September, once it resume post the Summer break in August, for various Committee roles.
- d. Voting nominations will be shared with the team in advance by the Chair via Secretary.
- e. Committee shall discuss and finalize the calendar of events and shall capture the same in the budget it plans to present to the Township Board for approval.
- f. TownCrier shall continue pushing ads for the recruitment of new members in the DE&I Committee.

## **VII. New Business:**

The following events were discussed to be scheduled in future. Committee members need to give their feedback and propose other activities that they feel can be prioritized.

- September - DE&I Training by Dr. Bailey
- October - STEAM Presentation by Deborah
- November - State Representative Michelle Mussman
- December - High School Diversity Committee Presentations
- January - OPEN
- February - Schaumburg Business Association Diversity Alliance Lead Presentation by Brandon Cork

## **VIII Next meeting:**

- Continue discussion on the above activities/ initiatives to lock the Calendar of Events.

## **IX Adjournment**

- Motion to adjourn meeting at 8:00 pm

5 ayes 0 nay's

**Next Meeting: Wednesday July 17, 2024 @ 7:00 PM**