



**Schaumburg Township  
Mental Health Board – Regular Meeting  
Minutes**

**June 4, 2024 7:00 pm**

Township of Schaumburg – Upper Level – Boardroom  
1 Illinois Boulevard, Hoffman Estates, IL 60169

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- I. Call to Order/Pledge of Allegiance/Welcome** – Vice President Kathleen Reed called the meeting to order at 7:00pm. Pledge of Allegiance was recited.
  
- II. Roll Call** - Members present: Trustee Lauren Saternus, Kathleen Reed, Gina Raza, Joanmarie Wermes, Binoy Thomas and MaryAnn Ogilvie  
Members absent: Bob Ogilvie  
Guests: None  
Executive Director: Quinette Hobson-Robb
  
- III. Public Comments**  
None
  
- IV. Approval of Minutes -**
  - A. Joanmarie made a motion to approve the May 7, 2024, MHB meeting minutes. Lauren seconded the motion. MaryAnn made two changes to the minutes: Laura, not Lauren, made the suggestion stated in Section IV, A. In Section IX, D, Juneteenth will be celebrated at Harper College on June 22, not May 22. MaryAnn made a motion to make these changes. Lauren seconded the motion. Changes were approved by voice vote. Binoy stated that his name should be listed as in attendance in Section II. Lauren made a motion to make this change. Gina seconded this motion. Motion was approved by voice vote. Minutes were approved with these changes by voice vote.
  
- V. Executive Director’s Report**
  - A. See attached report.
  - B. Quinette visited 11 funded agencies in May, with 11 more agencies scheduled to visit in June. Agencies have asked that the Township MHB share information about the providers’ events and job openings, especially since Indeed’s prices have increased. The agencies would appreciate networking opportunities. They do appreciate the funding they are receiving from the MHB.
  - C. The Family Room sponsored by the Schaumburg Police Department has ended due to lack of attendance.
  - D. Doc B. has started a children’s network and is building a resource book.
  - E. Roselle Police Department is providing some services at the Roselle Public Library. They report an increase in the number of kids needing services. They identify that cell phones increase anxiety in children.
  - F. Submittable said that the Township would retain ownership of the data that is entered into the program. Submittable retains the data for 20 years. Quinette met with the implementation team to begin setting up MHB information in the program. She will demonstrate the program later in this evening’s meeting.

**VI. Old Business -**

A. MaryAnn moved to accept the revised Intergovernmental Agreement (IGA). Joanmarie seconded the motion. Lauren made two changes: In Article 6, change MHB to Board. In Article 5, correct spelling of premises. The IGA, with these changes, was approved by voice vote.

B. In a conversation with Resources for Community Living (RCL), Quinette learned that the agency is not closing at this time. RCL will sell a piece of property in order to allow them to remain open. At this time, the MHB will fund RCL for FY24-25. Quinette instructed RCL to inform her if their decision to remain open changes.

C. Quinette provided a demonstration of Submittable.

**VII. New Business –**

**A. Transportation**

Gina reported that Pace Transportation has a program called RAP which cover the first \$30 of a person's transportation costs. Quinette said that she will research this program and send further information to the MHB members. Lauren stated that the Township is considering having a bus and driver dedicated to the clients that the MHB will serve. Lauren also mentioned that she would like to see a voucher program in place for transportation. Other townships have transportation programs about which the MBH might want to get ideas.

B. Joanmarie made a motion to accept the FY26 Grant Application. Binoy seconded the motion. Motion was approved by voice vote.

C. Lauren made a motion to accept the Guidelines for Allocation of Funds. Gina seconded the motion. Motion was approved by voice vote.

**VIII. Finance**

A. Quinette presented the Mental Health Board Audit Report for March – May, 2024. She indicated that not all expenses have been included in this report. Quinette is creating a payment plan for the MHB to reimburse the Township for the funds it has used and will use. This plan will eventually enable the MHB to retain a year's worth of funding.

**IX. Board Member Comments**

A. Lauren asked if the MHB will be approving MHB warrants in the future. Quinette responded in the affirmative.

**X. Next Meeting Date – July 2, 2024, 7:00pm**

**XI. Adjournment –** MaryAnn made a motion to adjourn the meeting. Gina seconded the motion. The motion was passed. The meeting was adjourned at 7:46pm.