

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on June 26, 2024.

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee (7:02 p.m.)
	Scott Kegaris	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

None

**PRESENTATION**

VETERANS HONOR ROLL

*Sergeant Roy Svenson ~ U. S. Army ~ 1966-1968*

Sawyer Falduto Asset Management Update, Thomas S. Sawyer, Managing Partner and Ed Lavin, Chief Investment Officer.

- A brief but detailed report of investments in the Township's portfolio concluded with questions and concerns made by the Board. Questions asked and answered.

**MINUTES**

- A. Moved by Trustee Gibson and although seconded by Trustee Fiorio, Trustee Saternus pointed out two corrections. One, that the Kenneth Young Report be presented at both the Regular Board Meeting and the Mental Health Board Meeting. The second item related to a question on whether there were two versions of the budget not about a billing issue. Trustee Saternus then moved to approve the minutes with amended motion and Trustee Gibson seconded the motion to approve the May 22, 2024, minutes with correction to be made. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**DEPARTMENT AND COMMITTEE REPORTS**

**Kenneth Young Center:**

Grace reinforced her promise to attend the Mental Health Board Meetings with updates as long as she could be notified of the upcoming meetings. She finished her report mentioning three upcoming events that the Board or any others that might have an interest in attending. Additional information

is available on their website.

**DEI Committee:**

A report was given mentioning the discussion of the budget. The July Meeting will be a virtual meeting. No meeting is scheduled for August. DEI training is scheduled for the September meeting

Trustee Gibson requested that the DEI report be included in the Board packet for review and reference.

**Mental Health Board:**

A general report updating on the process of budgeting, determine needs and the beginning of payback to the township.

**Disability and Senior Services Department:**

Disability & Senior Services staff have been attending weekly Disability Education & Sensitivity training for the past 5 weeks. Topics have included understanding disability, cultivating empathy, legal frameworks and rights, inclusive communication, and barrier identification and removal. Our trainers are Tracey Crawford, Executive Director of NWSRA and Andrea Griffin, Superintendent of Recreation also from NWSRA. Team members have stated they appreciate the way our trainers have kept things down to earth and challenged our team to think about our assumptions and communication, both collectively and individually. Every team member has said the training has been worth the time we've invested. Our last session is next week.

Progress implementing the Mon Ami case management system has been going very well. All of our formal trainings have been completed and our Social Services Specialists are preparing to go live with case management on Monday. DSS and the Township will use July to create SOPs regarding Mon Ami and to populate the calendar with events starting in August. The Mon Ami calendar will be made live on the Township's website by the beginning of August.

Written report on file. No action items.

**Transportation Department:**

- The month of May, transportation had two trips for seniors.
- Mel reported giving a presentation on the Township's Transportation services to the Village of Schaumburg facility for medical equipment, etc., located on Schaumburg and Plum Grove Roads
- One new bus driver has been added and is now on his own and operating fine.

**Welfare Services Department:**

Welfare Services extended their thanks to the Greater Chicago Food Depository for their continued support. The 6-door walk-in cooler, located in the client shopping area, has made life easier for clients, staff, and volunteers.

The additional refrigeration storage, the ability to load during shopping hours from the back while clients continue to shop from the front, and the increased capacity for fresh fruits and vegetables are just a few of the reasons this project is a complete success.

GCFD provided the TOS with a grant that covered 74% of the total project cost and made this dream appliance a reality for our food pantry.

Thank you to Facilities Supervisor Rees, Assistant Bennett and Administrative Services Director Dionesotes (Doug, Patrick and Patti) for helping with construction within our building walls. Thank you to Alfa Chicago and Expert Temperature for your proficiency and expertise in your industries. It was a pleasure working together.

Intern Jennifer Diaz completed her Dominican University internship with the Welfare Services' Department this week. Jenny was an amazing addition to the team. Her research and video to help educate staff and volunteers on Russian culture, SWAP (Supporting Wellness at Pantries) training lesson plan, recipes, tasting, nutritional information flyers, and Spanish translation support were just a few of her accomplishments. She will be missed. Thank you to Supervisor Rogenski for overseeing, mentoring and guiding our interns. A lot of time, energy and effort is put in by the entire team, but the intern program has outstanding benefits for our department and community.

Written report on file. No action items.

### **Community Relations Department**

The Township will once again be participating in the Fourth of July Parade. Please contact Katy if you will be participating. On July 19<sup>th</sup> the Township will have a booth at the Harmer's Market. Also, on July 19<sup>th</sup>, the township will be participating in an event at the Hanover Park District building.

Written report on file. No action items.

### **Assessors Department:**

No report.

### **Administrative Services / Clerk's Report:**

- Clerk Vinnedge reported that reservations have been made at Chandler's for the honored Veterans of Schaumburg Township. Reservations are for 11 a.m. to 3 p.m. on Thursday, November 14, 2024. This year it was decided that a luncheon might be better attended and will be served family style.
- Director Dionesotes reported on the progress of all the various improvements to the building. Questions asked and answered.
- Written report on file. No action items

### **Highway Commissioner:**

The Highway Commissioner said he's in Plum Grove Estates almost every day. The issue is with drainage. The residents don't think it's their problem, but when it's dry one day and wet the next it indicates the drainage issue is "sewer related." More to follow before resolution.

### **Supervisors Report**

- Supervisor Heneghan provided a report on the recycling program that we had partnered with

Cook County, to save some money. Unfortunately, they did not bring enough resources for all the cars that were backed up in line down the street. Plus, the fact Cook County insisted on carting away electronic equipment that the township had not been accepting for some time. Some folks were disappointed even though when the event was published, that once the trucks were full. we'd have to close down the event.

- In June a large contingent of township employees participated in the conference and workshops at the annual meeting for TOCC. The Supervisor who is no longer the TOCC President was thrilled to see the participation of Schaumburg Township talent that contributed to the success of the program.
- This was also a very sad time for the loss of two individuals in the community with close relationships of employees and residents. Amy Fillmore's husband passed away and will be missed by many. Then, Joe Kolodziej who worked in the Assessor's office for more than 21 years unexpectedly passed. He was well known throughout Cook County for his knowledge and willingness to help... showing up early and staying late after everyone else had left.
- Lastly, Supervisor Heneghan was pleased to announce the much-needed program for emergencies when all other financial resources were no longer available to township residents. The name of the program is, Special Assistance of a Last Resort.
- Tim also, wanted to thank all the staff who participated in the workshops for the TOCC Annual Meeting that helped make it a success.

#### **Financial Report:**

- James Howard, Governmental Accounting reviewed the month's financial reports.
  - Questions were asked and answered.
  - Overall, the Township is on track with the revenue received so far this year. for where we should be at, at this point in the year.
  - All the department look good for where we're at presently.
- Written report on file. No action items.

#### **Township Administrative Services Report**

- Administrator Williams provided a report on:
  - Biannual community assessment/ Polco survey launch in August, need custom question/topics by 7.22.
  - Staff survey on pay increases results- generally the team wants things to not change (both merit and COLA increase options) but some outlier ideas were also noted. Deeper dive and results to come.
  - TOI conference 11.11-13; need to know those intending on attending for registration by late July.
  - Hosting Illinois Association of Township Administrators (IATA) in July
  - GA/P threat via phone- police notified, no trespass issued. Working with department heads to determine de-escalation/active assailant training, potentially for next all staff meeting (August).

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

- A. Moved by Trustee Saternus and seconded by Trustee Steward to approve the Mental Health Board IGA with the Township of Schaumburg. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

### **APPROVAL OF BILLS**

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Town Fund Warrant 2024-2025 #4 In the amount of \$443,281.51. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve Road & Bridge Warrant 2024-2025 #4 in the amount of \$31,284.98. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Fiorio to approve Welfare Services Warrant 2024-2025 #4 in the amount of \$114,672.32. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

### **ANNOUNCEMENTS**

**July 4, 2024** - Township Closed for Independence Day.

**July 17, 2024** - Committee of the Whole, 7PM Town Hall

**July 31, 2024** - Regular Board of Trustees Meeting, 7PM Town Hall

**August 21, 2024** - Committee of the Whole, 7PM Town Hall

**August 28, 2024** - Regular Board of Trustees Meeting, 7PM Town Hall

### **SUPERVISOR AND TRUSTEE COMMENTS**

Trustee Steward wanted to acknowledge and honor the losses felt by the Township staff.

### **EXECUTIVE SESSION**

Moved by Trustee Gibson and seconded by Trustee Steward at 8:58 p.m. to move to Executive Session Pursuant to Section 2(c)(1) of the Open Meetings Act to consider “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees for the public body”. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Saternus to move to return from Executive Session at 10:08 p.m. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

### **ADJOURNMENT**

There being no further business, Trustee Saternus moved to adjourn the meeting at 10:08 p.m. and Trustee Steward seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p><b>APPROVAL CERTIFICATION</b> I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p><i>W. Robert King</i></p> <p>Clerk _____</p> <p>Date <u>7-31-2024</u></p>
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