

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on July 31, 2024.

Officials Present:	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Absent
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

PUBLIC COMMENT

None

PRESENTATION

VETERANS HONOR ROLL

Clerk Vinnedge introduced *2nd Class Petty Officer Demitrius Preston ~ U.S. Navy Army 1993-2003*

MINUTES

Moved by Trustee Steward and seconded by Trustee Saternus from the June 26, 2024 Regular Board Meeting. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center:

- Kate from the Kenneth Young Center announced several upcoming events and training programs for all who might be interested in attending. Please refer to their website for additional information.
- KYC looks forward to the National Night Out event in collaboration with the Schaumburg Park District and the Schaumburg Police Department, on Tuesday night, August 6.
- There was a question about the status of the Living Room Program and if there is any discussion for expansion. Kate responded it is available approximately 24 hours a day nearly every day, except for Christmas Day. Prompt access can be made either by phone or in person for those in crisis. The participation shows a steady increase in usage.
- Also, when someone connects with the township in person, we need to know the process of reporting back to us to close our records.
- Written report on file. No action items.

DEI Committee:

- Trustee Gibson stated that due to illness, he didn't have any update to report at this time. He said, he will be following up with the Committee.
- No Written report on file.

Mental Health Board:

- Written report on file. No action items.

Disability and Senior Services Department:

- June was an active month for Disability & Senior Services. While the client contacts stayed consistent with past years, Social Services Specialists conducted presentations about Medicare and completed outreach to past recipients of ITAC phones who are eligible for a new phone.
- The DSS team continued training and learning how to manage client cases and programming in Mon Ami. DSS began actively using Mon Ami for client appointments on July 1 and will make program registration public through Mon Ami on September 1.
- Team members are taking all the workflow changes in stride. Their commitment, teamwork and positive attitudes have made this implementation a natural process.
- Programming continued to be very popular with all day trips selling out.
- Program staff accompanied 42 residents on a weeklong trip to Mackinac, Michigan. Feedback from residents was very positive with many asking when the next trip would be offered.
- As we enter August, we begin shifting our focus towards preparing for Open Enrollment and the Holiday Adoption Program, as well as the new LIHEAP program year and more creative programming.
- Written report on file. No action items.

Transportation Department:

- Manager Maldonado reported on the four trips that the Transportation Department provided for the many Senior activities.
- Today, another member of the department I met with made a presentation to approximately 40 residents of Encore Village, formerly known as Friendship Village. In the midst of their reorganization, they have sold off all their buses except for one. Consequently, the residents were most interested in providing applications so they are expected to use our buses soon with more likely signing up in the coming months.
- On Saturday all our buses were washed and detailed. Several buses were serviced to install new parts to keep them operational and safe.
- Mel reported that the three of the four buses on order have been completed, so all four will be ready by the end of August or early September,
- Supervisor Heneghan asked Mel to provide him with the contact information at Encore Village who are responsible for transportation.

Welfare Services Department:

- Supervisor Rogenski has been asked to serve as Chair for the MTA (Metropolitan Township Association) Human Services Food Pantry Committee. As a Committee Chair she was also invited to be a part of the MTA Executive Board.
- The Schaumburg Township food pantry is looked at as one of the strongest and most successful pantry programs in the area, and Supervisor Rogenski is the perfect person to help guide, teach and support other metropolitan township pantries. WE thank Supervisor Rogenski, for her commitment to our residents, Township and humanity.

- Twenty-three scouts, from BSA Troop 196 out of St. Peter's Lutheran Church in Schaumburg supported the Welfare Services Department during our July in-service day. Their mission to serve others was fulfilled in July and is scheduled again in August. Stocking, paper-good bagging, organizing and cleaning were all on the agenda. It was an extremely productive day, and the pantry could not have looked better.
- \$7,380 in Meijer gift cards were received through Meijer's Simply Give campaign. Special thanks to Meijer, as well as, to the LPGA (Ladies Professional Golf Association). These partnerships during the summer campaign is providing tremendous support for our neighbors in need.
- To acknowledge the question by Trustee Saternus, the July pantry numbers and volunteer hours were confirmed by all the committed work of our volunteers as previously reported.
- A brief overview regarding both Rolling Meadows and Hoffman Estates additional community support was also shared. Social workers from both villages have reached out to me as Supervisor for additional community support. Resident barriers are being discussed. The WS team is looking into how additional support can be provided. A mobile pantry and casework solutions are both part of the conversations. Emergency food bags have already been shared with the Hoffman Estates Police Department social work team. Also, the and Director Nelson and Caseworker Barrera have a visit with me planned and scheduled in August to The Preserve at Woodfield.
- Written report on file. No action items.

Community Relations Department

- Written report on file. No action items.

Assessors Department:

- Written report on file. No action items.

Administrative Services / Clerk's Report:

- Written report on file. No action items.

Highway Commissioner:

- Commissioner Kegaris stated that the team has been out for the last eight days picking up and clearing storm debris. With all the accumulated rain water and wind damage, two houses were damaged by falling trees.
- Two residents in Pleasantville were contacted with apparent land issues.
- Also, work is continuing that entire subdivision with paving and milling.
- In addition, patchwork is being scheduled south of 390.
- They also have a couple of contractors coming in to assist with removal of the remaining storm debris.
- No written report on file.

Supervisors Report

- Supervisor Heneghan acknowledge the passing of the Supervisor from Oak Par who has served in public office for many years and sent his condolences to the family. thanked Case Manager Fillmore and Assistant Director Borja for attending the Hanover Park event.
- Also, the Supervisor had discussions with director Nelson regarding the purchase of a refrigerated truck with a lift gate in the back to handle, transport and deliver larger quantities of items for the Food Pantry. The bid for the ideal truck that wouldn't require the driver to have a CDL license was \$153,000, and would likely take six or more months

before delivery was possible. In addition, it might even be able to alleviate some issues with residents of Rolling Meadows who have no means to visit the Food Pantry in person.

- Lastly, the Supervisor informed us that he received a communication from our state Senator Laura Murphy that Springfield had set aside \$200,000 of their budget for the improvement and build-outs of our township building.

Financial Report:

- Bradley O'Sullivan Governmental Accounting reviewed the month's financial reports for the fourth month of the township's fiscal year.
- Thus far, the township is right on track for the first four months and the numbers are aligned with where they should be. The trending confirms this.
- Worked out procedures to transfer funds to the Mental Health Board as needed.
- Trustee Saternus questioned 3 agencies are paid over 100% and it was explained there was an issue with billing that was done in the previous year, but paid out in this fiscal year.
- Questions asked and answered.
- Written report on file. No action items.

Township Administrative Services Report

- Administrator Williams provided information on the community assessment. Post cards will be sent out tomorrow. Return information is expected by early December.
- A review of or strategic plan will be discussed at the August Boar Meeting.
- The Administrator stated she had received a match of one or two students from the University of Chicago with the township. He will confirm the match of the two students and we can expect a confirmation soon. We look forward to the engagement of these two interns and the exact time period they would be available to assist us.
- Final information on the permit information has been provided to the village. So, information regarding proceeding with the EV infrastructure that should begin thereafter and hopefully will come together at the end of August with the delivery of the EVs.
- For all those attending the TOI Conference in November, you should have received a confirmation of your registration by now. If not please get back to the Administrator and she will follow up. Confirmation of housing should be received in October.
- As far as the construction of the second floor, the steel parts and supporting members should be delivered in the next two weeks barring any delays in the supply chain.
- The initial interviews of candidates to fill Joe's position in the Assessor's office have concluded. One individual has been chosen for a final interview and looks very promising indeed.

OLD BUSINESS

None.

NEW BUSINESS

- A. A discussion of space being allocated for the Mental Board before the construction had concluded lent itself to using the Trustees conference room. Finally, it was suggested that the space available for the new portion of the second floor should be considered for the use of the Mental Health Board then reopening the conference room for the Trustees and others to use once again. As a related item, the township has been asked for space for a committee associated with School District 54. A brief suggestion was to invite Jennifer on the committee to attend the upcoming COW Meeting of August 21, 2024.

- B. Another discussion relating to the expansion of the transportation services to serve the residents having specific mental health challenges. More specifically what are the current requirements for residents using the transportation services. One thing seemed clear for special needs was a note from a doctor being submitted on behalf of the resident requesting the service. Numerous questions arose, specifically as to what mental Health issues would be involved and would that require an update of the program and its priorities. It was very apparent many considerations were mentioned. On that basis and not knowing the potential increases in demand it might delay implementation until after the EVs have arrived and into service for a while. Also, depending on costs and other considerations possibly not before the budget for the next fiscal year.

APPROVAL OF BILLS

Moved by Trustee Steward and seconded by Trustee Gibson to approve Town Fund Warrant 2024-2025 #5 in the amount of \$565,603.21. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Saternus to approve Road & Bridge Warrant 2024-2025 #5 in the amount of \$43,027.63. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Saternus and seconded by Trustee Gibson to approve Welfare Services Warrant 2024-2025 #5 in the amount of \$95,770.28. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Saternus to approve Capital Fund Warrant 2024-2025 #5 in the amount of \$7,900.00. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

ANNOUNCEMENTS

August 3, 2024 – Pack the Bus, 9 AM – 3 PM Target at Schaumburg and Barrington Roads
Officials Photo at 10 AM

Augustly 21, 2024 – Committee of the Whole, 7PM Town hall

August 28, 2024 – Regular Board of Trustees Meeting, 7PM Town Hall

September 2, 2024 – Township Closed for Labor Day

September 14, 2024 – Rabies Clinic 10 AM – 1 PM, Road District Building

October 25, 2024 – Lavelle Law Food Drop

October 28, 2024 – November 1, 2024 – Coats for Kids Collection

SUPERVISOR AND TRUSTEE COMMENTS

None. For approval

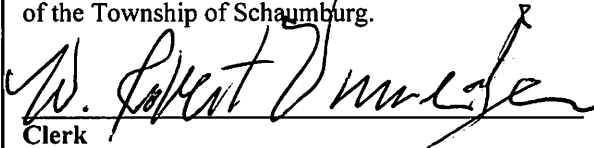
EXECUTIVE SESSION

Moved by Trustee Gibson and seconded by Trustee Saternus to go into Executive Session at 8:31p.m, Pursuant to the Open Meetings Act 120/2(c)(3) to consider the appointment of a person to fill a public office or vacancy in a public office. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved to return to open session at 9:22 p.m., by Trustee Gibson and seconded by Trustee Saturnus. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

ADJOURNMENT

There being no further business, Trustee Gibson moved to adjourn the meeting at 9:23 p.m. and Trustee Steward seconded the motion. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p> Clerk</p> <p>Date <u> AUGUST 28, 2024 </u></p>
