

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on August 28, 2024.

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

None

**PRESENTATION**

None

**MINUTES**

Moved by Trustee Saternus and seconded by Trustee Steward from the July 31, 2024 Regular Board Meeting. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**DEPARTMENT AND COMMITTEE REPORTS**

**Kenneth Young Center:**

- With regard to wait lists, for new individual patients there is only a five to ten day wait before the initial appointments. As for families the wait is down to two weeks depending on their availability and adults three to four weeks.
- So far in August, we welcomed 12 new interns. This is timely since we usually see a spike in cases during the months of September and October.
- August 31 is international overdose awareness day. KYC is hosting a gathering at the Elk Grove Office from 1 to 4 p.m. and will have speakers, resources and a recognition of individuals we've lost to overdose.
- Then on September 28, also at the Elk Grove Office from 1 to 4 p.m. we will recognize, remember and discover the successes by celebrating International Recovery Day with speakers and all are invited to attend.
- Written report on file. No action items.

**DEI Committee:**

- Trustee Gibson reported the Committee did not meet last month, but will reconvene next week in September.
- No Written report on file.

**Mentl Health Board:**

- The Committee did meet and stated they are progressing and have met with some of the agencies we've been working with. Also, discussions continue on the expansion of transportation services for residents in need.
- Written report on file. No action items.

**Disability and Senior Services Department:**

- Director Cordes stated that July was the first full month Social Service Specialists used Mon Ami for client case management. The team has truly embraced utilizing their system and has made multiple statements about how it saves them time and makes finding client information easier.
- The DSS team tracked data for July's board report both by documenting in Mon Ami and by keeping a manual count to ensure Mon Ami was capturing data the way we planned, and I'm happy to report that it did! We are still waiting for Mon Ami to finish some final reports for us, so the DSS Team will continue to track board report data manually for August to ensure the accuracy continues in the new reports.
- This month the DSS team has really leaned in to community outreach. Staff attended the 50+ Active Retirement Fair and Elderwerk's Senior Expo, held an ITAC testing day at Wheeling Township, did a presentation about Original Medicare vs. Medicare Advantage Plans, and held an informational session about DSS and Township services at Poplar Creek in Hoffman Estates. All events were well attended and participants provided positive feedback about the services we provide.
- Plans are in the works for continued outreach to different senior living communities around the Township in the coming months with priority being given to low-income properties.
- Work has already begun in planning for this year's Holiday Adoption program and DSS will begin accepting applications from residents in need starting September 3.
- The Disability and Senior Services Committee is scheduled to restart its monthly meetings on Tuesday, September 10 at 7p.m.
- Written report on file. No action items.

**Transportation Department:**

- With all the special trips for seniors relating to special trips such as restaurants, entertainment and doctor's appointments, ridership is up.
- Since all the summer weather the air conditioners have had to be recharged to operate at a comfortable level for seniors and disabled.
- Written report on file. No action items.

**Welfare Services Department:**

- Director Nelson reported the Pack the Bus Program generated an estimated 37% increase in school supplies received over last year's donations. District 54 believes all students in need will have the supplies to start a successful school year.
- The casework team attended the Metropolitan Township Association (MTA) Emergency Assistance/General Assistance training at Elk Grove Township.
- Associate Director McGinn and Caseworker Barrera attended the ITAGAC (IL Township Association of General Assistance Caseworkers) educational workshop on legal aid at Warren Township. It was shared there that Director Nelson has accepted the role of 2<sup>nd</sup> Vice President for the ITAGAC.
- Director Nelson and Caseworker Barrera visited the Preserve at Woodfield apartment complex in Rolling Meadows to gather information and discuss the needs among residents. This 18-building complex houses 13 within the Township of Schaumburg and 5 within Elk Grove Township. Collaboration between the two townships is being discussed.
- All department staff have completed Trauma Informed Care 101 training through ICOY (IL Collaboration on Youth).
- Intern Cassandra Hansen from Dominican University started her 7-week program with WS.
- A deposit for a 2025 Isuzu refrigerated diesel truck was made this month, and the estimated delivery is late December 2024. This new vehicle will also have a liftgate.

**Community Relations Department**

- Director Trent reported that again, this year the Township was asked to participate in the Daily Herald's September special section on Schaumburg. This year we used the opportunity to write about EA and GA services. That should publish next month.
- The Township has a blood drive on September 30 from 1:30-6:30pm. For each presenting blood donor, Vitalant, our partner for the event, will give \$20 to the Township Food Pantry.
- The Township is actively promoting the POLCO Community Survey. Jenna and I have shared information on the initial limited release and will share the open links when they are live tomorrow.
- Written report on file. No action items.

**Assessors Department:**

- Written report on file. No action items.

**Administrative Services / Clerk's Report:**

- Director Dionesotes provided an update on all the current interior construction projects and everything is moving all slightly ahead of schedule. Accordingly, she stated these projects should be completed early in 2025. She also informed us she will be out of the office for several weeks recovering from shoulder surgery.
- Clerk Vinnedge reported on a TOCC Board Meeting hosted and held at Hanover Township.

It was attended by him as the President of the Clerks Division along with Supervisor Heneghan as the Past President of the TOCC Board, as well as, Highway Commissioner Scott Kegarise who is a very active Director for the TOCC Highway Commissioners Division.

- Written report on file. No action items.

**Highway Commissioner:**

- Commissioner Kegarise reported on his trip to TOI and the seminars held in East Peoria. He also conveyed how things will be heating up again soon when Townships will once again be the subject of be the subject of change.
- The Commissioner also pointed out that there is an 800 number to call if we need other far reaching highway departments to come out and clean up after some severe storm damage for the fee of \$500 will provide special assistance and clean up in case of severe storm damage. Fortunately, the recent storm we experienced didn't amount to much damage.
- No written report on file.

**Supervisors Report**

- Supervisor Heneghan said he had a message to contact Cook County Commissioner Maggie Trevor about a discussion of township transportation in the NW suburbs involving most of the other elected officials in our area of Cook County. He will ford the message on to others who might be involved or want to attend.
- Also, the Supervisor wanted to report that Rich Township will be building a Senior Center and a new GA building and has some good contacts in Springfield who may be able to help with financing. In addition, the supervisor of Leyden Township will be adding two new buildings as well on their campus and has access to some low interest loans. Consequently, he will be contacting them as speakers for one of the TOCC Meetings so that other townships might benefit from this information.
- Tim also acknowledged the passing of Chris Lambert who worked in admiration for 25 years.

**Financial Report:**

- James Howard, from Governmental Accounting reviewed the month's financial reports ending July 31 representing 42% of the year. He stated the township is in good shape with the receipt of some early property tax payments for the second installment.
- In addition, with those monies coming in the money borrowed for the MHB can be paid back.
- Questions asked and answered, about the MHB's Director's salary being paid from the MHB budget. Also, moving some money out of lower interest-bearing accounts to ones where more interest can be realized, before that widow closes.

- Written report on file. No action items.

**Township Administrator Report:**

- Administrator Williams provided information on the survey that originally was answered by 200 resident respondents which was terrific. That said, a link will go out tomorrow that any resident might access and provide with their response.
- The township will close at noon Friday and all elected officials and staff are welcome to celebrate our annual employee appreciation luncheon at Chanler's.
- DEI focus groups will meet in September with Dr. Baily from Harper in charge.
- September 17 will be a required training session at 3:30 p.m. and will thereafter become an annual training session for all employees.
- The District 54 Childhood early learning program has responded with answers to the Board's questions and will be distributed shortly.
- The Administrator also stated she just received a draft copy of the township audit report and all seems well. She will circulate final copies to the Board upon receipt of them.
- As a follow up to our most recent EV buses and HOH architectural group. All are working toward the infrastructure installation and approval. Additionally, the bus manufactures understand no delivery will be acknowledged until the charging stations are installed, operational and approved,

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**APPROVAL OF BILLS**

Moved by Trustee Saturnus and seconded by Trustee Gibson to approve Town Fund Warrant 2024-2025 #6 in the amount of \$323,326.65. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Steward and seconded by Trustee Saturnus to approve Road & Bridge Warrant 2024-2025 #6 in the amount of \$31,828.97. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Fiorio to approve Welfare Services Warrant 2024-2025 #6 in the amount of \$68,649.43. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Steward to approve Capital Fund Warrant 2024-2025 #6 in the amount of \$4,740.00. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**ANNOUNCEMENTS**

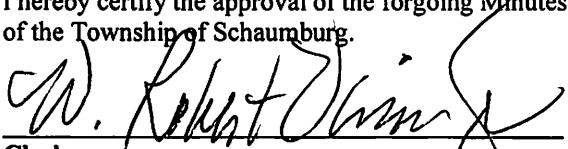
- September 2, 2024** – Township Closed for Labor Day
- September 14, 2024** – Rabies Clinic 10 AM – 1 PM, Road District Building
- September 18, 2024** – Committee of the Whole, 7PM Town hall
- September 25, 2024** – Regular Board of Trustees Meeting, 7PM Town Hall
- October 14, 2024** – Township Closed for Indigenous Peoples Day
- October 24, 2024** – Trunk or Treat 4-7PM

**SUPERVISOR AND TRUSTEE COMMENTS**

Trustee Saternus stated she attended a Senate Hearing on Transportation at Elgin Community College discussing the wide variety of transportation areas to expand transportation services for a number of townships. She felt firmly about not participating in this approach as it would end up being done piecemeal and not effectively address our concerns and goals. Each of the other three trustees agreed emphatically with Trustee Saternus' approach.

**ADJOURNMENT**

There being no further business, Trustee Fiorio moved to adjourn the meeting at 7:49 p.m. and Trustee Steward seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<b>APPROVAL CERTIFICATION</b>	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
	
Clerk	
Date	September 28, 2024