



PASSPORT CHECKLIST 16-17

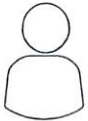
For 16- 17 year olds who have a previous expired or expiring passport.

BRING WITH YOU:

1

YOURSELF + A PARENT

All applicants including one parent or guardian listed on the birth certificate must be present.



2

PASSPORT APPLICATION FORMS*

- Form DS-11 is for first time passports OR if the last passport was issued more than 15 years ago.
- Adult passports are valid for 10 years and are issued to persons 16 and older.
- Forms DS-11 AND DS-64 if previously issued passport is lost or stolen.

BLACK INK ONLY!
 All applications must be completed in **black ink** only.

3

VALID PHOTO ID

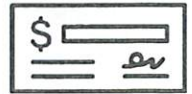
Most common is a driver's license. Find a full list of accepted IDs here: tinyurl.com/3r978mzn.



5

CHECK OR MONEY ORDER

A check or money order must accompany each application.



4

PROOF OF CITIZENSHIP

Most common:

- Birth certificate (listing both parents)
- Certificate of Naturalization
- Previously issued passport



6

OLD PASSPORT

Bring most-recent old passport. It must accompany your application.

Find a full list of accepted citizenship evidence here: tinurl.com/2h6vcrsd. Original documents only.

PASSPORT FEES

There are two sets of fees when applying for a passport - one to the U.S. Department of State and one to the acceptance agency (Township of Schaumburg).

U.S. DEPARTMENT OF STATE PASSPORT FEES

• Adult Passport Book (Air, Land & Sea)	\$130
• Adult Passport Card (Land & Sea)	\$30
• Expedited service**	\$60
• 1-2 day return shipping**	\$21.36

TOWNSHIP PASSPORT FEES

• DS-11 application execution fee	\$35
• 2" x 2" passport photos**	\$10
• Renewal mailing**	\$10

U.S. DEPARTMENT OF STATE PAYMENT OPTIONS



Money order



Personal check



No cash



TOWNSHIP OF SCHAUMBURG PAYMENT OPTIONS



Money order



Personal check



Cash or credit card*

*4% service fee on credit card transactions

*Forms available on schaumburgtownship.org/services/us-passport/
**Optional

Passport service is walk-in only Monday-Friday from 9am-4pm. Contact the Clerk's Office at 847-285-4561.