

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG
COMMITTEE OF THE WHOLE
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on **September 18, 2024**

Officials Present:	Timothy M. Heneghan	Supervisor (Excused absence)
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee (Excused absence)
	Scott Kegaris	Highway Commissioner

The following business was transacted.

Clerk Vinnedge called to order the Committee of the Whole Meeting of the Board of Trustees at 7:00 PM.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

Clerk Vinnedge called for a motion to appoint a Chair for the meeting. Trustee Saternus moved to appoint Trustee Gibson as Chair and Trustee Fiorio seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Absent. Ayes-3, Absent-2. **Motion carried.**

PUBLIC COMMENT

None.

PRESENTATION

Acting Chair Gibson recognized Intern Cassandra Hansen, from the Dominican University, Internship Program. He added that Cassandra's presentation would convey her role in the Township's DEI Mission for the Food Pantry. As an intern, she was pleased to explain what her skills from the university provided her with nutrition information to enhance the distribution of the many different food items available in the pantry to make for the various cultures of residents in the township. Specifically, she listed individuals from the Ukraine, Poland, Russia and India. Overall, it required the ability to discuss and learn from these various groups as to their selection of food items, whether it might be based on religion, geographical or simply a personal preference. She explained that the dietary selections could quite obviously establish good eating habits, healthy lifestyle and conversely the opposite could quite possibly lead to declining health, healthcare costs and even more serious condition, e.g., obesity, heart disease and cancer. Further factors are involved in the food items available and are affected by the sources of the food obtained for the residents in need regardless of the groups they represent. Afterall, besides the lists maintained of items that are needed some are cost prohibited from the township making direct purchases or the lack of availability of other local retail stores and the Chicago Food Depository. However, connections are being expanded by contacting smaller local providers in the area that stock and serve more specific cultural groups residing in the township. At the

conclusion of the presentation questions were asked and answered. Finally, Trustee Gibson extended an invitation for Cassandra to be invited to the upcoming meeting of the DEI Committee on October 2.

NEW BUSINESS

A. Preliminary discussion on FY26 Budget.

- a. A general discussion of what is needed to arrive for a plan for the FY 26 was discussed supported with nearly six-month of statistics from the current FY as a reference. As for employee salary increases, the question was asked about recommendations from the leadership committee for the Board to review for consideration. Also, related to employees, there was the request also for recommendations for a COLA based increases or performance-based increases or some combination of both. Most of the feedback indicated increases should be similar to recent formulas to include a percentage no higher than 5% but effectively more in the range of 3.5% linked with a COLA, possibly in line with the CCPI. Further, there was the question of considering the long-range impact of employee salary increases as it relates to budget discussions in the years to come. In the meantime, more discussions with the entire Board be present was deemed necessary before a final recommendation could be proposed and be voted on. In addition, Human Resources is pursuing outside sources to assist with a direct correlation with other high end ranking Townships in the area. For employee salary comparison. That, may forthcoming in approximately five weeks. In the meantime, it was suggested that it would be beneficial to establish a more permanent method of processing salary increase to remove the stress of employees always wondering what their next increase might be. At the same time, the leadership team stressed the importance of performance that works positively to benefit the employees, their service to the residents and the positive direction of the status and service compared with other highly rated townships in Cook County.
- b. Discussion on Township Officials pay for the next term of Elected Officials. Without any specific recommendations it was suggested that whatever was decided on would not have any negative effect on the proposed budget. That said, it still requires discussion and input from the entire Board. The ultimate decision to propose and vote on an increase in elected official's salaries was suggested for a vote in December, but no later than several months before the next township election. However, there would be the possibility that the Board may consider a vote as early as the next regular Board Meeting taking place on October 23.

TOWNSHIP PROJECT UPDATES

A. Second floor and outside progress.

- a. Presently the construction team is waiting for the Village to issue the permit for the parking lot charging stations. It is anticipated that we might have the permit by the end of September. Then the months of October and November should complete the installation. As far the interior projects we expect everything to be accomplished by the end of the year.
- b. Trustee Saturnus had a several questions of outstanding items. The relocation of the bicycle stand is tenuous but will be moved back after outside construction is completed. The status changes in the expansion of transportation services. Permanent disability

removed and should follow the language on the application form and a review of the Executive Minutes in November or December.

ANNOUNCEMENTS

- September 25, 2024 – Regular Board of Trustees Meeting, 7PM Town Hall
- October 1, 2024 – Mental Health Board Meeting
- October 2, 2024 – DEI Committee Meeting
- October 14, 2024 – Township Closed, Indigenous People Day
- October 16, 2024 – Committee of the Whole, 7PM Town Hall
- October 23, 2024 – Regular Meeting of the Board, 7PM Town Hall
- October 24, 2024 – Township’s Trunk or Treat even
- October 25, 2024 – Lavelle Law Food Drop
- October 28-November 1, 2024 – Coats for Kids Collection

ADJOURNMENT

There being no further business, Trustee Saternus moved to adjourn the meeting at 8:09 p.m. and Trustee Fiorio seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<p>APPROVAL CERTIFICATION I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.</p> <p><i>W. Robert D. King</i></p> <p>Clerk _____</p> <p>Date <u>OCTOBER 23, 2024</u></p>
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