

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on September 25, 2024.

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	W. Robert Vinnedge	Clerk
	Robert N. Fiorio	Trustee (7:27 p.m.)
	Demetrius J. Gibson	Trustee
	Lauren Saternus	Trustee
	Matthew J. Steward	Trustee
	Scott Kegarise	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m.

Clerk Vinnedge called the roll and the Pledge of Allegiance followed.

**PUBLIC COMMENT**

None

**PRESENTATIONS**

**VETERANS HONOR ROLL**

Clerk Vinnedge introduced *Sergeant Rudy Hecker ~ U.S. Air Force 1964-1970*

*Ed Lavin from the investment firm of Sawyer Falduto Asset Management, LLC, He provided some high level comments on the current status of the Township's three investment accounts, as well as, what's currently going on in the marketplace. Questions asked and answered.*

*John Haniote from Barrington Bank introduced Jamie Vos and Sarah Eberly representing the Wintrust Bank. They had a presentation explaining their automated ACH Acceptance Procedures which provides much greater accuracy and speed processing transactions more efficiently and effectively that benefits both the bank and its customers. Questions asked and answered.*

Following the presentation by the representatives of Barington Bank, Trustee Gibson asked the Supervisor, as a point of privilege, if he could read his prepared statement (see Appendix A attached as an exhibit to these Minutes). Supervisor Heneghan responded that Trustee Gibson may read his address.

**MINUTES**

Moved by Trustee Saternus to approve the August 21, 2024 Committee of the Whole Minutes and also the August 28, 2024 Regular Board Minutes with the correction text to read "... specific group of residents. There are also thoughts that we should align the eligibility language in the transportation application and the transportation policy. Also, of primary concern with the specialized group is their own safety and health issues that occur when suitable, well-timed transportation is not available. What is needed is some planning that takes all these issues in

account before scheduling trips.” Also, one other correction was under the heading of PUBLIC COMMENT. The gentleman was unknown to us but was from the Ray Graham Center, seconded by Trustee Gibson. Roll Call: Trustee Fiorio-Absent, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

## **DEPARTMENT AND COMMITTEE REPORTS**

### **Kenneth Young Center:**

- After nearly a decade of service, Grace Hong Duffin resigned as the President and CEO of KYC. Steve Gaydos Chief Financial Officer has been appointed as the interim CEO until Grace’s replacement can be determined.
- This Saturday, KYC will again host the “Remember, Recover and Discover” Event at their Elk Grove facility from Noon to 4 pm. This will help in understanding, while reducing the stigma associated with addictive disorders along with understanding the recovery process.
- Since open enrollment season for Medicare is close, we will encourage all who need assistance to sign up with our benefit team for assistance, whether for answering questions, changing their coverage or any other reason, all are welcome.
- Written report on file. No action items.

### **DEI Committee:**

- Trustee Gibson was not at the last meeting, so had nothing to report/
- No Written report on file.

### **Mental Health Board:**

- The Committee is approaching the funding application season, there are no major updates to report. Accordingly, all are welcome to attend an upcoming meeting of the Board.
- Written report on file. No action items.

### **Disability and Senior Services Department:**

- The DSS is approaching their busiest time of the year, with open enrollment for Medicare starting on October 15 with appointments available through November. Application for the LIHEAP Program begins in November. September is Food Safety Month and October is breast cancer awareness month.
- The Disability and Senior Services Committee resumed its scheduled monthly meetings on Tuesday, September 10 at 7p.m.
- Written report on file. No action items.

### **Transportation Department:**

- There were four special trips this month and one was to White Fence Farm in Joliet.
- Two new seats for bus drivers had to be ordered and installed.
- Written report on file. No action items.

### **Reported by The Welfare Services Department:**

Director Nelson reported the Welfare Services staff continue to be busy helping our residents in need. The pantry has served over 1,200 households four out of the six months this fiscal year. Days are busy and can be hectic, but great work is being done.

- Welfare Services staff continue to be busy helping our residents in need. The pantry has served over 1,200 households four out of the six months this fiscal year. Days are busy and can be hectic, but great work is being done.
- “The food pantry really helps us a lot. It means a lot to us, especially in the hard times we are facing with our financial problems. We really appreciate all your help and the services you are giving. You are our hero in this time of our hardship. God bless you all!!”
- “The food pantry has helped me and my family significantly. Our Link card provides little benefits for our household, and it has been hard meeting month’s end. Food prices have increased dramatically, and our Link card runs out before the next fill. I feel more hopeful and at peace knowing I will get a little more assistance until our Link card fills again. It has been difficult to provide even a lunch for my kid’s school and sitter. I feel very grateful and more alleviated having the food pantry. I feel more hopeful meeting month’s end. The staff has been wonderful and kind and very understanding.”
- “The Schaumburg Township has greatly assisted me in time of hardship especially during Covid. Having four children at home, my household is always in need of food. I look forward to my visit to the pantry where I can pick up fresh groceries and food items that I would not even think of buying myself, being so costly. I’m very thankful for the help and hope to continue as long as we need food!”
- “This is a good supplement for the rising cost of food and other items. I’m grateful. Thank you”
- “This pantry is a tremendous help to me – giving me nourishment on a physical point and peace of mind on a mental point. The staff is always very pleasant and helpful.”
- “When I have a hard time, I always come to the food pantry. The food pantry is helpful to my family and the pantry is always full. Thanks so much.”

Case Manager Fillmore popped her head into my office this afternoon and said, “I love helping people!”. Today an emotional client found relief in Ms. Fillmore’s office through Emergency Eviction Assistance. This single, working mother is doing her best, but unfortunately, life has thrown some hardships her way and support is needed. The client found eviction support, food assistance, holiday aid, future utility relief, peace of mind, kindness, and understanding at her appointment.

The WS team is amazing and always here to help.

### **Community Relations Department**

- Director Trent reported that again, this year the Township was asked to participate in the Daily Herald’s September special section on Schaumburg. This year we used the opportunity to write about EA and GA services. That should publish next month.
- The Township has a blood drive on September 30 from 1:30-6:30pm. For each presenting blood donor, Vitalant, our partner for the event, will give \$20 to the Township Food Pantry.
- The Township is actively promoting the POLCO Community Survey. Jenna and I have shared information on the initial limited release and will share the open links when they are live tomorrow.
- Written report on file. No action items.

### **Assessors Department:**

- Victor Morales reported that Department staff has concluded with the Certificate of Error period, we had been very busy working with our new homeowners, seniors, our veterans

and with our residents with the disability exemptions. We filed for approximately 510 residents since July 1<sup>st</sup>, when the 2<sup>nd</sup> Installment Property Tax Bills were mailed out, until today.

- We have opened for the first round of residential Appeal with the County Assessor's Office. We had some technical difficulties with the county but late this afternoon they were able to correct the issue. We hope to begin the promotional campaign tomorrow morning, thanks to Katy, as our Assessor is out of town. Remote appeals at Schaumburg Township have been very popular since covid in 2020 vs. walk-ins and we currently have around 200 requests (as of today) to process for residents that have submitted their requests via email prior to our start date. However, the last day to file will be Tuesday, November 5<sup>th</sup>. We were authorized 7 weeks vs. (the typical 30 days).
- Recently, Governor Pritzker signed House Bill 612 which amends the Property Tax Code to ensure that veterans who served in World War II, receive the recognition and support they deserve. The bill expands the Disabled Veteran's Homestead Exemption to include now Veterans of World War II, irrespective of their level of disability. This means that these esteemed veterans will receive 100% reduction in their property's assessed value.

Lastly, last month we welcomed Ms. Annette White, who recently employed at the Assessor's office at Elk Grove Township for more than 9 years and not only is Annette certified in her role with the state, but she also a certified Illinois notary. With no training required, she is a wonderful addition to our team! Welcome Ms. White.

#### **Administrative Services / Clerk's Report:**

- The Administrator reported on the progress that Director Dionesotes is having and will be retuning as her condition heals.
- Clerk Vinnedge had nothing new to report other than the report on file and no new action Items.

#### **Highway Commissioner:**

- Commissioner Kegaris reported that he had submitted a report to the Village on Spring South the request for a sidewalk but he did not agree as more parking is needed and requested.
- Brush pick-up is done.
- There is a resident with a school bus concern. The Commissioner has explained he is not the one who can help, but the conversation continues.
- The department is beginning to prepare for winter. With that in mind, he's like to speak with the architect the Township has been using as he anticipates closing up the area between the end of the garage and the salt shed for additional equipment and storage.
- The Commissioner also pointed out the pet shot program was a great success. Line-up started as early as 5:30. Also, he extended special thanks to Becky, Nick and Dave for all their work and all the others who were on hand to assist. He said there were many who came from outside the township as it was a Cook County event. Approximately 150 units were distributed.
- He further is requesting some help getting a computer and phone connected at Nick's desk.
- Lastly Scott wanted to reiterate that regardless of those who request it that we should be all inclusive of those who come to us with one or more problems to solve without regard to party or non-party affiliation, cultural background or color. He said he has been involved in both community and public service since 1979 and we should all be driven to help those who come to us for their needs, help or service or kindly step down.

- No written report on file.

### **Supervisors Report**

- Supervisor Heneghan said he had just returned from his trip. First, item was to remind those who had signed up that October 3<sup>rd</sup> is the date for the MTA Annual symposium to be held at Hanover Township. a message to contact Cook County Commissioner Maggie Trevor about a discussion of township transportation in the NW suburbs involving most of the other elected officials in our area of Cook County. He will ford the message on to others who might be involved or want to attend.
- Also, the Supervisor wanted to extend his condolences to the Steward family for the loss of Trustee Steward's sister Susan.

### **Financial Report:**

James Howard, from Governmental Accounting reviewed the month's financial reports ending August 31 representing 50% of the year. We are already at 95% of property tax payments.

- In addition, with those monies coming in the money borrowed for the MHB will be received.
- Thus far, the township is in good standing for the first six months.
- Trustee Saturnus had some extensive thoughts and suggestions that relate to the monies for the Mental Health Board and how some additional monies might be included in a proposal to further reduce the Township Levy. Supervisor Heneghan suggested that all could be given consideration when discussed at an upcoming COW Meeting.
- Lastly, Administrator Williams stated the Audit report had been completed and all looked well without any major concerns or recommendations.
- Written report on file. No action items.

### **Township Administrative Services Report**

- Administrator Williams provided information on the all staff training by the Hoffman Estate Police Department for Active Descalation Shooter Program. Although it was a scary subject the program was very successful the subject was addressed and handled well. Some additional Police training will take place in October.
- Also, in October we have two new students from the University of Chicago. One has been confirmed for the first week of October. One will be assigned in DSS and the other In GA. The Administrator has already met with the Directors of both Department to discuss what is anticipated.
- Last week, we received notice from our most recent hire for passport specialist. He simply couldn't say no to the marketing position that was an ideal match with his area of expertise. Due to the amount of passport activity the job opening was posted right away. The good news is that Sebastian stated he might be available form time-to-time after the normal hours of the Township and available to help out with an overflow or evening hours.
- The POLCO Community Assessment Program resulted in 416 responses which allows for a 5% data error which provides a area of confidence. The data is currently in analysis with a final report available in the fall.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **APPROVAL OF BILLS**

Moved by Trustee Steward and seconded by Trustee Gibson to approve Town Fund Warrant 2024-2025 #7 in the amount of \$369,024.04. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Saternus and seconded by Trustee Steward to approve Road & Bridge Warrant 2024-2025 #7 in the amount of \$65,336.04. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Fiorio to approve Welfare Services Warrant 2024-2025 #7 in the amount of \$372,527.18. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Saternus to approve Capital Fund Warrant 2024-2025 7 in the amount of \$282,772.19. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saternus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

### **ANNOUNCEMENTS**

**October 1, 2024** – Mental Health Board Meeting, 7pm Town Hall

**October 2, 2024** – DEI Committee Meeting, 7pm Town Hall

**October 8, 2024** – DSS Committee Meeting, 7pm Town Hall

**October 14, 2024** – Township Closed, Indigenous People Day

**October 16, 2024** – Committee of the Whole, 7PM Town Hall

**October 23, 2024** – Regular Board of Trustees Meeting, 7PM Town Hall

**October 24, 2024** – Trunk or Treat event 4-7PM

**October 25, 2024** – Lavelle Law Food Drop

**October 28 - November 1, 2024** – Coats for Kids Collection

**November 14, 2024** – Veterans Luncheon, Chandlers Chop House, 12-3PM

### **SUPERVISOR AND TRUSTEE COMMENTS**

Trustee Steward was sorry he was unable to attend the emergency preparedness program, Also, he wanted to thank everyone for their best wishes on his Birthday. Then he thanked all those who provided condolences and especially to Administrator Wiliam who was able to attend his sister's wake

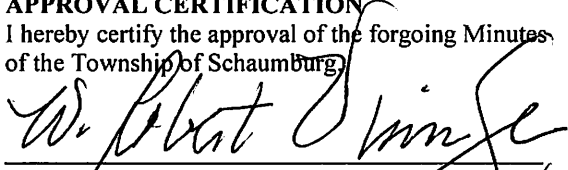
Supervisor Heneghan announced that the remainder of the meeting would be a chat and questions with Dr. Bailey from Haper Community College. However, remaining audience members are welcome to stay, but no questions, noise or other distractions will be tolerated as the program will be videotaped.

### **BOARD DISCUSSION WITH DR. BAILEY FROM HARPER COMMUNITY COLLEGE**

The videotaped discussion lasted just less than 30 minutes.

### **ADJOURNMENT**

There being no further business, Trustee Saturnus moved to adjourn the meeting at 9:05 p.m. and Trustee Steward seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

<b>APPROVAL CERTIFICATION</b>	
I hereby certify the approval of the forgoing Minutes of the Township of Schaumburg.	
Clerk	
Date	OCTOBER 23 2024