



**Schaumburg Township
Mental Health Board – Regular Meeting
Minutes**

October 1, 2024 7:00 pm

Township of Schaumburg – Upper Level – Boardroom
1 Illinois Boulevard, Hoffman Estates, IL 60169

- I. Call to Order/Pledge of Allegiance/Welcome** – President Bob Ogilvie called the meeting to order at 7:00pm. Pledge of Allegiance was recited. Visitors were welcomed.
- II. Roll Call** - Members present: Bob Ogilvie, Trustee Lauren Saternus, Gina Raza, Joanmarie Wermes, Binoy Thomas and MaryAnn Ogilvie
Members absent: Kathy Reed
Guests: See sign-in sheet
- III. Public Comments** -
 - A. Maged Riad is on the Board of We Never Walk Alone, a nationwide police peer support and mental health professional network, and We Never Fight Alone, a firefighter/EMS peer support and mental health professional network. Mr. Riad distributed brochures about both programs.
- IV. Approval of Minutes** -
 - A. Joanmarie made a motion to approve the September 3, 2024, MHB meeting minutes. Binoy seconded the motion. Minutes were unanimously approved by roll call vote.
- V. Executive Director’s Report** -
 - A. See attached report. Quinette and Becky Cordes plan to present a transportation program proposal to the Board of Trustees within the next month. School District 54 uses Referral GPS, part of the Children’s Network, to refer parents to service resources. Quinette will investigate how well this process is working since many parents are not aware of this resource. At this time District 211 is not interested in having this resource for parents.
- VI. Old Business** -
 - A. Thirty-nine agency funding applications have been received. Of these, two are from consultants. Quinette will revise the online application for consultants so that the questions asked are more applicable to that type of service. Quinette will assign 10 applications to each MHB member to review in Submittable. She recommended that the reviews be completed by Oct. 30. Bob asked that all reviews be completed by mid-Oct. instead. Agencies that are asked to present to the MHB will do so at the December meeting. Voting on the agency requests will occur during that January, 2025 meeting.
- VII. New Business** –
 - A. Bob made a motion to accept Quinette’s performance evaluation, as was discussed, and raise her salary by 6%. Joanmarie seconded the motion. Roll call vote was taken and the motion was unanimously approved.

- B. The FY26 Budget was distributed. There should be enough funds in the budget to carry over into FY26, when the next taxes are received. If not, the Township has agreed to cover any expenses and be reimbursed when the tax money is available to the MHB.
- C. Quinette distributed the list of agencies and fund request amounts for FY26, based on applications received. The total being requested is \$1,582,315.00.
- D. Quinette will enter all agency review results into a spreadsheet for all to see at the next meeting.

VIII. Finance

- A. Quinette shared the financial reports for March – August, 2024.
- B. Lauren made a motion to approve a warrant for 8/3/24-8/30/24, in the amount of \$116,285.51. MaryAnn seconded the motion. Roll call vote was taken and the motion unanimously approved.
- C. Lauren made a motion to approve a warrant for 8/31/24-9/27/24, in the amount of \$107,672.76. Gina seconded the motion. Roll call vote was taken and the motion unanimously approved.
- D. The word “Trustee” on the signature section of the warrant is acceptable.

IX. Board Member Comments

- A. Gina said that she was referred to Referral GPS by her child’s school and this resource was not helpful. Quinette said that a care navigator should have been assigned to Gina. Quinette will investigate.
- B. Trunk or Treat is on October 24, 3:00-7:00. Bob and MaryAnn will be out of town so cannot participate this year. Members were asked if they could participate. No one volunteered. MaryAnn will ask Kathy if she is interested. If she is not, MHB will pass on participating in this event this year. MaryAnn will inform Quinette of Kathy’s response.
- C. Bob listed several events in which he wants MHB to participate. He strongly suggested that each member be involved in at least a couple of events/activities each year. The events listed include: Minds Matter, Septemberfest, Trunk or Treat, picnic, Easter party and Christmas party for those with disabilities, Abilities Expo, Farmer’s Market and review of agency funding applications. Bob requested a calendar listing all these activities for the next meeting. Lauren suggested putting funds for MHB brochures, to be used at these events, into the budget.

X. Next Meeting Date – October 30, 2024 at 7:00pm.

XI. Adjournment – Joanmarie made a motion to adjourn the meeting. Gina seconded the motion. Meeting was adjourned at 7:57pm.



Executive Director Report | September 2024

Finalized Submittable Implementation. MHB Grant application closes on September 30, 2024.

Attended September ACMHAI meetings – IDD Committee and Legislative Committee.

Reviewed MHB and put together proposed FY26 budget.

Continued working on Township transportation program proposal in coordination with Director Cordes.

- Met with City of Aurora regarding their transportation program.

- Met with STDL to discuss collaboration on transportation.

Continued working through issues within Submittable. Provided support and answered questions from providers regarding the application.

Met with consultants regarding FY26 application process. Developed a separate process for consultation proposals to better capture what they are proposing to the MHB.

Attended Village of Schaumburg Community Health Improvement Planning meeting. (the MHB was well represented, as Bob and MaryAnn also attended!)

Attended Schaumburg Township Children's Network meeting.

Finished CQI Mentorship program.

Met with Daniel at Good Works Results LLC to discuss goals and developing an action plan for success.

Met with Referral GPS to discuss opportunities for collaboration.