

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on December 18, 2024.

Officials Present:

Timothy M. Heneghan
W. Robert Vinnedge
Robert N. Fiorio
Demetrius J. Gibson
Lauren Saturnus
Matthew J. Steward
Scott Kegarise

Supervisor
Clerk
Trustee
Trustee (7:03PM)
Trustee
Trustee (Excused Absence)
Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m. and the Pledge of Allegiance followed.

Supervisor Heneghan noted in the absence of the Clerk, Deputy Clerk Williams will take on his role for tonight's meeting.

Deputy Clerk Williams called the roll.

PUBLIC COMMENT

None

PRESENTATION

Veterans Honor Roll

MINUTES

DEPARTMENT AND COMMITTEE REPORTS

Kenneth Young Center

- Kate Garbarek reported for the Center. She noted that the holidays can be wonderful for most, but very challenging for some. Residents can call 988 and Kenneth Young has staff for support 24/7, more information can be found on their website.
- Steve Gates, the Interim CEO noted that Kenneth Young is doing a nationwide search for the position and hope to have it filled with the best candidate for the job.
- Written report on file. No action items.

DEI Committee:

- No report provided.

Mental Health Board:

- Mike Hovde and Dominick Lanzito from Bloomingdale Township attended the meeting to discuss their MHB which was enacted in 2017.
- Their board has one grant cycle per year. They also have an emergency grant fund. They work to make sure they are not duplicating funding of services.

- Each applicant has 10 minutes to present their request.
- Each grant must provide follow-up on how the funds were used.
- Internally they calculate statistics, most applicants are repeated yearly.
- Trustee Saturnus wanted details on their internal service providers and how they are managed and paid.
 - At first, they started with 1 counselor and now they have 2. They have them in schools to support those in need right at the source.
- The MHB uses Township resources such as IT, HR, etc. and reimburse the Township.
- They invited the Township MHB to attend their funding meetings at any time.
- Written report on file. No action items.

Disability and Senior Services Department:

- Medicare Open Enrollment ended on December 7. Social Services Specialists met with 376 clients about Medicare between October 15 and December 6. Of those clients, 144 enrolled in a new Part D plan with 126 of them saving a collective \$245,833.51 in annual premiums. The smallest savings were \$8.40 and the largest was \$81,418.88, with the typical savings being \$150-\$800/year.
- The Holiday Adoption Program was a great success. DSS had 166 households adopted, including 41 couples/families and 125 individuals. All applicants were adopted by 90 donors, of which 25% were new donors this year!
- DSS Staff are wrapping up holiday celebrations this week. At our Senior Holiday Luncheon, we had approximately 175 people attend the event at Chandler's. The feedback was very positive, with the vast majority expressing they had a lovely time. Programming is taking a 2-week hiatus December 23-January 3 and all programs will return to the Township on Monday, January 6.
- The DSSC has had 2 members resign in recent months. Linda Kasinger resigned due to her volunteer priorities shifting. Carleen Emde resigned due to the committee's work not aligning with her personal priorities and availability. The Committee currently has 6 members and 4 openings. The committee has decided to start hosting monthly Coffee Chats with residents. The format will rotate between an informal chat with the DSS Director, Assistant Director and committee members for one month, and a presentation the next month.
- Written report on file. No action items.

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- No Written report on file. No action items.

Transportation Department:

- 2 out of town trips.
- We are in the final stages to acquire our permits. Depending on the weather, infrastructure can begin after the holidays.

- Janita Malave, our lead dispatcher, is expecting her second child in May which will mean the department will be short staffed for a few months.
- We are still interviewing for a driver.
- Fox Valley was here Monday to check our Extinguishers on the buses, so they are all up to date.
- We are looking to purchase two new gas buses for the new fiscal year. Manager Maldonado has gotten 3 quotes from 3 different companies on a 14-seater and 18-seater. They are all very close in price. Leaning to a company called Best Bus sales they are located in Des Plaines, they seem to build better buses. They would be available in 4 months.
- Written report on file. No action items.

Welfare Services Department:

- The department has been busy with holiday festivities. 146 families were supported through Adopt-a-Family, 126 through the toy store and hundreds more received gifts for their children through the food pantry. Turkey, turkey breast, ham and/or whole chickens and side fixings were available for all pantry clients in November and December as well.
- The Welfare Services team has received many compliments, words of gratitude and kudos for their dedication and commitment to our residents. Here are just a few received this month.
- Supervisor Rogenski received the following message from a student volunteer. Please note, the WS Department is currently utilizing 65 weekly volunteers. This is necessary, amazing, exhausting and exhilarating.
 - *Good morning, Marianne,
With me being done with my volunteer hours, I just wanted to say thank you for giving me the opportunity to do it at the Schaumburg Township Food pantry. I enjoyed helping people in need, and I didn't even know that this was a place and how much people rely on it. I have truly learned a lot, and you will definitely see me there in the future.*
- It means a lot to see how our work can and is changing the lives of our next generation.
- Case Manager Fillmore received the following note from a client she worked with.
 - *Good morning, Amy,

I just wanted to reach out to thank you so much for the resources that you provided me with. Everyone has been very kind and helpful. The gratitude I feel is hard to explain into words. I wasn't expecting that they would raise the rent, and we would have to move again, however I'm keeping a positive mindset. Everything is still in process at the moment, I should know something by Friday. Willie from Connections of Illinois is speaking with the new leasing office to see if they can hold the unit until they receive the check for the deposit. I'm keeping positive thoughts, prayers and gratitude that all works out in a positive way. Its people like you and Wille at Connection of Illinois and Jennie at NW Compass remind me how much of a blessing you guys are and how much you impact people's lives. I just wanted you to know that what you do means a lot. I hope everything is going good with you, and you have a wonderful and positive day!! I didn't want anything, but to let you know I'm thankful that I met you and the impact you have on my life! You're wonderful and have a beautiful soul!*
- Please note, both Connections of Illinois and NW Compass are funded agencies. We are lucky to have such kind, hardworking, strategic staff and amazing community partners.

- The Tazouti family from Joe's Pizza in Schaumburg extended the warmest Thanksgiving invitation, again this year, to 60 of our clients. The Tazouti's generosity not only provided a delicious, warm Thanksgiving meal but also care, compassion, and community.
 - Associate Director McGinn and Specialist Treni received the following statements.
 - ***Hi Barb,***
I wanted to let you know how much I enjoyed the delicious Thanksgiving dinner from Joe's Pizza! They were so welcoming when I entered their store, and their Italian decorations are so extensive & fun! The meal had everything, including homemade cranberry sauce! It was not easy being alone on Thanksgiving, but this was a nice special treat! Thanks for all you do!
 - The following are words of gratitude from a family who spoke with Specialist Treni. ***We really enjoyed the meal and the "Lady" there was so kind and told us to "Let her know if you ever need anything".***
- This time of year, can be wonderful, sad, exciting, hectic, exhausting, emotional, rewarding and a handful of other feelings both good and bad for many. The WS team would like to share a thank you to all our supporters. The work can be challenging and rewarding, and we are grateful to be working with and for an amazing community.
- Also, the team welcomed our newest member yesterday. A 2025 Isuzu diesel box truck with refrigeration was delivered. Three staffers have already passed their written Class C, non-CDL test and will hopefully be ready for their driving test shortly. We want to say a HUGE thank you to Kevin Summers and Melvin Maldonado for their support and expertise during this purchase. The new vehicle will provide safer temperature control and efficiency to our food rescue program, and we are grateful.
- Written report on file. No action items.

Community Relations Department

- Written report on file. No action items.

Assessors Department:

- A few weeks ago, the Cook County Board approved the 2025 Budget. In that budget, the board approved 15 million dollars to create a property tax relief fund as some residents across the county have struggled to pay their tax bills and are at risk of losing their homes. The fund will begin with about 15 million from interest fees residents pay when they're late on their property tax bills. That is a piece of an estimated \$100 million the county expects to receive this year. The county's 2025 budget began on December 1st.
- We are currently open for the 2nd round of Appeals with the Cook County Board of Review. The deadline to file with the Township Assessor's Office will be on Tuesday, January 7th, 2025.
- Our Township Board is invited to our annual Appeals Outreach event with Board of Review Commissioner George Cardenas and Assessor John Lawson. It will be held on Monday, January 6th, 2025 at 5:30 p.m. at the Schaumburg School District 54's Conference Hall due to our current renovations in the township.
- An Executive Order: Last Wednesday, Governor JB Pritzker signed Executive Order 2024-03 launching a statewide effort to expand housing for working families. The order creates: an Illinois Director of Housing Solutions, a statewide role, who will lead the consideration, planning, and implementation of innovative housing solutions to combat the housing crisis and increase attainable, middle-class homes and rental options across the state.
- Written report on file. No action items.

Administrative Services / Clerk's Report:

- Director Dionesotes did a brief overview of the building construction progress.
 - Upper-level meeting room space is completed except for one of the AV monitors.
 - Main level meeting room space is completed except for the wall dividers which are expected mid-January.
 - The addition of a storage closet for tables and chairs was added to the upper-level hallway by removing some of the hangar space for coats.
 - All the wallpaper has been stripped, and the walls are prepped and primed for the installation of new wallpaper which will match the main level lobby space.
 - Furniture for upper-level space and the MHB room is scheduled to be delivered at the beginning of January.
- We will now have 44 cameras throughout the building. A dedicated PC was set up for camera views only, which the Security team monitors throughout the day.
- Director Dionesotes is now working with our IT team to add all the new network connections to our system.
- Passports continue to be very busy daily. Newly hire staff are all doing a wonderful job in training. Very exciting to see such a great team.
- Written report on file. No action items.

Highway Commissioner:

- Commissioner Kegarise noted that the Spring / South project is now delayed by the village until 2028.
- The Highway Departments final budget has been submitted to accounting.
- Billing for the new truck will begin in June.
- No written report on file.

Supervisors Report

- Supervisor Heneghan noted that he went to lunch with the lawyer group that provides services to our residents through DSS. Receptionist Saverson attended the lunch along with Director Cordes. The lawyers work closely with the receptionist to schedule and witness documents as needed. She goes above and beyond to assist both them and our residents.

Financial Report:

- James Howard, Governmental Accounting, reviewed the month's financial reports.
- Questions were asked and answered.
- Written report on file. No action items.

Township Administrative Services Report

- Administrator Willams provided the Board a copy of the updated strategic plan tracker, which highlights a current completion rate of 90% completed successfully to date.
 - Strategic Plan progress and remaining items to complete. Remaining items is program expansion (later hours), offsite options for services, and focusing on closing out the existing plan, determine any items for consideration of carrying over or resetting with new goals.
 - Growth of resources for residents is the focus forward.

I. OLD BUSINESS

A. Decision for Levy and COLA for Fiscal Year 2026.

- The board asked James Howard for clarification on the current CPI, which he stated was 3.4%. In November it was 2.7% and this year's final will be available in January, 2025,
- Trustee Saturnus stated COLA should be calculated at 2.6% and Merit increases should be 3.4% with a maximum total provided to staff of 6%. No further discussion followed.

II. NEW BUSINESS

A. Approval of Transportation Proposal Pilot Program for FY26. Moved by Trustee Gibson and seconded by Trustee Saturnus Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. Motion carried.

B. Approval of the Fiscal Year 2026 Cost of Living Adjustment. Moved by Trustee Fiorio in the amount of 2.6% and seconded by Trustee Saturnus. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. Motion carried.

C. Approval of Ordinance 2024-2025 #5 an Ordinance Authorizing the Levy and Collection of Taxes at 97% for the General Town Fund, General Assistance Fund and Mental Health Board Fund of the Town of Schaumburg for the Tax Year 2024, Collectable in 2025. Moved by Trustee Saturnus and seconded by Trustee Gibson. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. Motion carried.

D. Approval of Ordinance No. 2024-2025 #7, an Ordinance Authorizing the Levy and Collection of Taxes for the Road and Bridge Purposes for the Town of Schaumburg Road District for the Tax Year 2024, Collectable in 2025. Moved by Trustee Gibson and seconded by Trustee Saturnus. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. Motion carried.

E. Approval of 2025 Township Calendar, noting to remove the MHB & DSS April meetings. Moved by Trustee Fiorio and seconded by Trustee Gibson. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. Motion carried.

APPROVAL OF BILLS

Moved by Trustee Saturnus and seconded by Trustee Fiorio to approve Town Fund Warrant 2024-2025 #10 In the amount of \$499,770.65. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. Motion carried.

Moved by Trustee Gibson and seconded by Trustee Saturnus to approve Road & Bridge Warrant 2024-2025 #10 in the amount of \$51,806.09. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. Motion carried.

Moved by Trustee Saturnus and seconded by Trustee Gibson to approve Welfare Services Warrant 2024-2025 #10 in the amount of \$76,672.52. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve Capital Fund Warrant 2024-2025 #10 in the amount of \$282939.39. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

ANNOUNCEMENTS

December 24 & 25th, 2024 – Township Closed, Christmas

January 1, 2025 – Township Closed, New Years

January 15, 2025 – Budget Hearing General Assistance, Town and Capital Fund 6:45PM Town Hall

January 15, 2025 – Budget Hearing Mental Health Fund, 6:50PM Town Hall

January 15, 2025 – Budget Hearing Road & Bridge Fund, 6:55PM Town Hall

January 15, 2025 – Committee of the Whole, 7PM Town Hall

January 22, 2025 – Regular Meeting of the Board, 7PM Town Hall

February 17, 2025 – Township Closed, President Day

SUPERVISOR AND TRUSTEE COMMENTS

Trustee Saturnus stated her hopes that future board members monitor the Township reserves.

Trustee Gibson stated, as we wrap up the current construction project, Administration should provide a running list of action items at future board meetings.

Supervisor Heneghan wished everyone Happy Holidays and thanked the staff for the good work they do for our residents.

EXECUTIVE SESSIONS

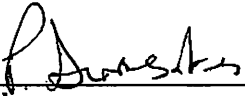
Moved by Trustee Gibson and seconded by Trustee Saturnus to go into Executive Session at 8:09p.m, Pursuant to the Open Meetings Act 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Absent, Trustee Saturnus-Aye, Trustee Steward-Aye, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

Moved to return to open session at 8:28 p.m., by Trustee Saturnus and seconded by Trustee Gibson. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

ADJOURNMENT

There being no further business, Trustee Saturnus moved to adjourn the meeting at 8:30 p.m. and Trustee Gibson seconded the motion. Roll Call: Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Saturnus-Aye, Trustee Steward-Absent, Supervisor Heneghan-Aye. Ayes-4, Absent-1, Nays-0. **Motion carried.**

APPROVAL CERTIFICATION
I hereby certify the approval of the forgoing Minutes
of the Township of Schaumburg.



Clerk

Date 1-22-25